

DATE	OPENING SHEET ELECTION CODE P822	PRECINCT GROUP
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Bin #: _____ 4 Digit #: _____ Piece Count: _____

Opening - Stage 1 *Separating Security Envelope from Return Envelope*

Return Envelopes Received for Opening: _____

Outstacked (Complete Back of this Form) (-): _____

Security Envelopes Sent for Stage 2 Opening: _____

Staff Initials: _____ Date Worked: _____

Opening - Stage 2 *Removal & Inspection of Ballots from Security Envelopes*

Security Envelopes Received for Opening: _____

Outstacked (Complete Back of this Form) (-): _____

Number of Ballots Ready for Scanning: _____

Team Initials: _____ / _____ Date Worked: _____

Table Name: _____

Ballot Check In Outstacked Ballots Verified: (Must match count on otherside) Staff Initials:

Scanning P822- Date

Cardboard Carton	Scanner	To Be Scanned	Scanned By
Saved	Not Scannable	Time	Seal

Adjudication

Team #: _____

Team Initials: _____ / _____ Date: _____ Reviewed By: _____

Opening Sheet Outstack Description

Stage 1

No Ballot In Envelope*	_____
<i>*Use No Ballot Card</i>	
Disqualifying Note	_____
Other	_____

Stage 2

Wrong Precinct Group	_____
Disqualifying Note	_____
Multiple Ballots	_____
No Ballot In Envelope*	_____
<i>*Use No Ballot Card</i>	
Wrong Election	_____
Multi-Page Ballots	_____
Other	_____

Ballot Outstack Form must be completed and included with outstacked ballots