

**Community Development Block Grant and
HOME Programs**



**2016 Annual Action Plan
(Application to HUD)**

**Year Five of the Spokane County
2015-2019
Housing & Community Development
Consolidated Plan**

Adopted by the Spokane County Board of County Commissioners on April 19, 2016

Spokane County assures that grants will be conducted and administered in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the Fair Housing Act (42 U.S.C. 3601-3620), the Age Discrimination Act of 1975, Executive Orders 11063, 11625, 12138, 12432, and 12892, Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), the American with Disabilities Act (Title II), and implementing regulations.

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2016 Action Plan represents an overview of the activities that will be funded and the strategies developed to achieve outcomes as prescribed by the 2015 – 2019 Consolidate Plan. The Community Services Housing and Community Development Department provide funds to assist in the development and reconstruction of a wide variety of activities that promote neighborhood revitalization and expand affordable housing opportunities throughout Spokane County. CDBG and HOME funds have been budgeted into five general categories:

Housing; Development and rehabilitation and repair programs which offer deferred-payment loans or grants to low-income and moderate-income homebuyers. This objective includes side sewer connections when hookup is required of the homeowner. Programs also provide housing resources for the development of low-income and moderate-income affordable rental housing and special needs housing.

Public Improvements; Acquisition, construction, reconstruction, or rehabilitation of facilities that provide assistance to low-income and moderate-income individuals and construction or reconstruction of infrastructure in low-income and moderate-income neighborhoods. Spokane County, CSHCD has set a 15% CAP on engineering for infrastructure improvements.

Public Services; Payment of staff, supplies and material to agencies providing direct assistance to low-income and moderate-income individuals. This assistance may include case management and counseling associated with employment, homelessness, health, fair housing, assistance with rent, gas, utilities and/or food. HUD has set 20% CAP on annual funding for public services.

Microenterprise Assistance; Technical and financial assistance to microenterprises. The assistance is available to Spokane County households with incomes less than 80% of Median Family Income for business training. This program also utilizes a revolving loan fund originated with Spokane County CDBG funds. Program income is put back into the microenterprise revolving loan fund for startup loans which are repaid to the program.

Administration; Overall program administration, including program development, management and coordination, personnel, accounting and grant compliance for the CDBG and HOME Programs.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2016 Action Plan represents an overview of the activities that will be funded and the strategies developed to achieve objectives as prescribed by the 2015–2019 Consolidate Plan. The Plan illustrates Spokane County’s efforts toward expanding safe affordable housing choices, preventing and reducing homelessness, providing opportunities to improve quality of life, and support vibrant communities. HUD Objectives:

Suitable Living Environment; In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.

Decent Housing; The activities that typically would be found under this objective are designed to cover the wide range of housing possible under HOME and CDBG. This objective focuses on housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort, since such programs would be more appropriately reported under Suitable Living Environment.

Creating Economic Opportunities; This objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

Each project is evaluated to determine which of the three outcome categories best reflects the anticipated achievement. The three outcome categories are:

Availability / Accessibility; this outcome category applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low-income and moderate-income people, including people with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low-income and moderate-income people where they live.

Affordability; This outcome category applies to activities that provide affordability in a variety of ways in the lives of low-income and moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hookups, or services such as transportation or daycare.

Sustainability; Promoting Livable or Viable Communities. This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to person of low-income and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods. However, there are no slum or blight areas currently identified for Spokane County.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Spokane County successfully executed cooperation agreements with local jurisdictions for the Urban County Consortium through the 2017 PY. As part of the urban requalification process, resolution 2014-0564 re-established Spokane Valley's CDBG set-aside funds for CDBG eligible projects within Spokane Valley.

Spokane County met the majority of strategies set forth in the 2009-2014 Consolidated Plan. The 2015 Consolidated Annual Performance and Evaluation Report (CAPER) will report the department's performance meeting the goals and objectives of the 2015 Annual Action Plan.

The Community Services, Housing and Community Development Department (CSHCD) continue to explore creative ways to leverage funding for serving homeless individuals and families. Funders of homeless programs have become very prescriptive and have hindered performance due to restricting the use of funds as well as having contradictory definitions of homelessness between them. CDBG was used in the past to fund emergency homeless shelters, which are a high need in Spokane County and competition among shelters has always been great. As a result the County began using local document recording fees (Homeless Housing Assistance Act or HHAA) to fund shelters that serve victims of domestic violence, women and children. Because HHAA funds allow the County more flexibility, The Re-Entry Initiative (REI), BRIDGES and the School Pilot are funded with HHAA.

The Continuum of Care, ranks projects annually for funding based on HUD guidance and HUD goals for performance. This process left a gap in funding for emergency homeless shelters particularly those that serve single males, because they were ranked low according to HUD criteria and failed to gain funding in the final CoC Funding Competition again in 2016.

Furthermore, as administrator of the Homeless Management Information System (HMIS) for the Continuum of Care, the City of Spokane, and the HMIS vendor have been unable to provide geologic data on people entered into HMIS. This hinders the County's ability to provide performance data on who was served outside the City with County programs.

Spokane County strives to locate affordable housing for homeless county residents who want to be rehoused in the County outside the City of Spokane.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Housing and Community Development Advisory Committee (HCDAC) made its preliminary funding recommendation for the 2016 PY in January 2016. After publication of the preliminary funding allocation the HCDAC held a Public Hearing on March 3, 2016, at the Spokane Regional Health District Building. Their final recommendations for funding were published and another two week comment period ensued. The Spokane County Board of County Commissioners held its Public Hearing on April 19, 2016. At the Public Hearing the BOCC approved the 2016 AAP, which serves as the application to HUD for CDBG and HOME Entitlement Funds.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Approximately fifteen people were present at the HCDAC Public Hearing on March 3, 2016. Four people thanked the committee for funding consideration. Two representatives from Habitat for Humanity commented on why their application was not recommended for funding and one Spokane Valley resident explained why the neighborhood did not want the sidewalk improvement as requested for the Valley's CDBG set-aside.

At the BOCC Public Hearing on April 19, 2016 four HCDAC committee members attended. Four people from the community testified at the Public Hearing. All four commenters were expressing appreciation for the recommended allocation to their projects. The BOCC approved the HCDAC allocation for 2016 CDBG.

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments were considered while developing the Spokane County 2016 Annual Action Plan.

7. Summary

The goals and objectives for the 2016 Annual Action Plan are primarily targeted to low-income and moderate-income residents of Spokane County and were developed to:

- **Provide decent housing**
- **Establish and maintain a suitable living environment**
- **Expand economic opportunities**

In implementing these goals the County has developed the following guiding principles:

Priority to lowest income; ensure the needs of people with the lowest income are given priority consideration.

Basic Support; encourage the focus of public service resources on essential basic needs.

Citizen Participation; provide opportunities for the public to participate in plan development, implementation and evaluation.

Collaboration; encourage public, private and nonprofit sectors collaboration, and reduce program duplication.

Emphasize the potential; build upon available community assets, resources, plans and market forces.

Leverage; leverage limited resources by promoting partnership between organizations.

Measurable Results; produce and evaluate measurable outcomes and results.

Comprehensive; engage comprehensive strategies to address the holistic needs of a neighborhood, household, or individual.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator	SPOKANE COUNTY	Community Services, Housing & Community Development	
HOME Administrator	SPOKANE COUNTY	Community Services, Housing & Community Development	

Table 1 – Responsible Agencies

Narrative (optional)

Spokane County Community Services, Housing and Community Development (CSHCD) administer CDBG and HOME for Spokane County including the development of the (5 year) Consolidated Plan and Annual Action Plans, the Fair Housing Assessment, the Consolidated Annual Performance Evaluation Report (CAPER) and the Homeless Plan.

Consolidated Plan Public Contact Information

The public is invited to comment on the Consolidated Plan annually through an amendment process advertised in the *Spokesman Review* newspaper. Comment may be submitted at advertised public hearings or in written form during the Annual Action Plan public comment period, as well. Written comments should be sent to CSHCD, 312 West 8th Avenue, fourth floor, Spokane, WA 99204

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Spokane County maintains continued strong relationship with local agencies, nonprofit organizations, developers, and other entities providing emergency services, community development, economic development, affordable housing and homeless housing and services. Several groups of providers meet to address specific issues or concerns and to collaborate about best practices. There is duplication among the non-profits that attend group meetings or form committees. Member agencies will be listed once even if they were consulted multiple times at different meetings.

These groups include, but are not limited to:

- The Spokane Homeless Coalition
- Spokane City/County Continuum of Care (CoC)
- Greater Spokane Valley Network
- Housing Providers Network
- Homeless Outreach Teams
- Coordinated Assessments/Intakes Committee

Participating homeless providers in Spokane County are connected through the Homeless Management Information System (HMIS) which allows providers to see the service connections clients have and to follow up on referrals. The HMIS system is maintained by the City of Spokane CHHS Department.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Spokane County assists where possible in coordinating the development and planning capacity in the County, particularly in the County cities and towns.

Spokane County Regional Behavioral Health Organization (SCRBHO) replaced the Spokane County Regional Support Network in April 2016. As a BHO, the department is required to have Allied System Coordination Plans in Place with law enforcement, health clinics, courts, probation and jails in several Eastern Washington Counties. Providers are contracted with the SCRBHO to assist agencies who may

come into contact with people enrolled in SCRBHO services for mental health or substance use disorder treatment.

The Regional Health District produced a report “Missing the Foundation” Understanding Homelessness in Spokane County during 2015. The CSHCD School Pilot project was developed as a response to help homeless students in Spokane County schools.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Continuum of Care is led by the City of Spokane with a delegated representative from Spokane County sitting on the Continuum of Care Advisory Committee (COCAC). The COCAC meets monthly to review HUD performance goals, progress towards meeting those goals as captured by the local Homeless Management Information System (HMIS), to learn about new programs administered outside of the Continuum of Care that may have complimentary benefits for Continuum of Care service recipients and to collaboratively address process improvements to aid in higher scoring with future HUD applications.

The COCAC includes representation from the local Supportive Services for Veterans Families program which is federally funded to provide services and rental assistance for homeless and at-risk of homelessness veterans as well as the Veteran’s Administration. The Committee also has representation from the Volunteers of America Crosswalk program which is the local hub serving unaccompanied youth. Consistent participation from the YWCA, Transitions for Women, Saint Margaret’s Shelter and the HEART School liaison ensure there is a voice in this coordinated effort addressing the needs of homeless individuals and families.

Housing programs across this continuum of care prioritize chronically homeless individuals by program design. Additionally, the Homeless Outreach coordinator from Frontier Behavioral Health sits on this committee.

Although monthly meetings maintain a core of governmental, non-profit, faith-based and private representation addressing chronically homeless individuals and families, families with children, veterans and unaccompanied youth, this meeting is not closed and frequently has guests from a variety of partners addressing needs of homeless and persons at risk, including, but not limited to; the Department of Social and Health Services, Child Protective Services, Union Gospel Mission, Spokane Community Detox, etc.

The Spokane Homeless coalition and the Spokane City/County Continuum of Care (CoC) play an integral role in the planning and coordination and use of local, state and federal funds used to achieve the

strategies outlined in "The Road Home", Ten Year Plan to End Homelessness. The CoC is a group without its own DUNS number. Therefore member agencies are listed as consultants in the consultation section of the Plan

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Continuum of Care is led by the City of Spokane with a delegated representative from Spokane County sitting on the Continuum of Care Advisory Committee (COCAC). The COCAC meets monthly to review HUD performance goals, to evaluate progress towards meeting those goals as captured by the local Homeless Management Information System (HMIS), to learn about new programs administered outside of the Continuum of Care that may have complimentary benefits for Continuum of Care service recipients and to collaboratively address performance improvements to aid in higher scoring with future HUD applications.

The City of Spokane administers the allocation of ESG funds and administers the local HMIS.

City of Spokane staff created funding policies and procedures for the allocation/evaluation of ESG funds and the administration of HMIS for adoption by the COCAC.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Housing Authority Spokane
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs Market Analysis Anti-poverty Strategy Lead-based Paint Strategy Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
2	Agency/Group/Organization	SPOKANE REGIONAL HEALTH DISTRICT
	Agency/Group/Organization Type	Services-Health Health Agency Other government - State Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Homeless programs and services report "Missing the Foundation" provided data to help serve the growing population of homeless families and promote funding.

3	Agency/Group/Organization	City of Spokane CHHS Dept
	Agency/Group/Organization Type	Other government - Local Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Director of CSHCD participates as a member of the CHHS Board. Spokane County staff participate in the CoC and Fair Housing Committee planning process.
4	Agency/Group/Organization	HABITAT FOR HUMANITY
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Hope Meadows in Deer Park, WA has been funded with down payment assistance and consultations were ongoing.

5	Agency/Group/Organization	CATHOLIC CHARITIES
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-homeless Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Spokane County BRIDGES homeless program is administered by Catholic Charities. Consultations are ongoing and the program monitored of compliance and data gathered.
6	Agency/Group/Organization	Goodwill Industries
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans Non-Homeless Special Needs Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Goodwill participates in the CoC and focuses on homeless veterans from the City or County. Coordination and communication is ongoing to serve this population.
7	Agency/Group/Organization	SPOKANE HOUSING VENTURES
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As an affordable housing provider, SHV provides information and data on their projects as they report progress to the HOME program related to funding of units or rehabilitation of units and ongoing compliance with the HOME Program.
9	Agency/Group/Organization	Inland Empire Residential Resources
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As an affordable housing provider to people with special needs, IERR provides data on their projects as they report progress to the HOME Program related to funding of units and ongoing compliance with the HOME Program.
10	Agency/Group/Organization	Spokane Low Income Housing Consortium
	Agency/Group/Organization Type	Housing PHA Service-Fair Housing Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	SLIHC provides constant information to the department via newsletters and updates. SLIHC has several members also listed as consultants.
11	Agency/Group/Organization	TOWN OF ROCKFORD
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative from Rockford serves on the Housing and Community Development Advisory Board (HCDAC)
12	Agency/Group/Organization	CITY OF SPOKANE VALLEY
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Three members of the HCDAC represent Spokane Valley.
13	Agency/Group/Organization	TOWN OF SPANGLE
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative from Spangle serves on the HCDAC.
14	Agency/Group/Organization	TOWN OF FAIRFIELD
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative from Fairfield serves on the HCDAC.
15	Agency/Group/Organization	CITY OF AIRWAY HEIGHTS
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A member of the HCDAC is normally from Airway Heights. Currently this is a vacant seat on the HCDAC. However, the town has been consulted.
16	Agency/Group/Organization	City of Cheney
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative from Cheney serves on the HCDAC.
17	Agency/Group/Organization	Town of Latah
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative from Latah serves on the HCDAC.
18	Agency/Group/Organization	CITY OF DEER PARK
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative from Deer Park serves on the HCDAC
19	Agency/Group/Organization	CITY OF MEDICAL LAKE, WASHINGTON
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative from Medical Lake serves on the HCDAC.

Identify any Agency Types not consulted and provide rationale for not consulting

No major agencies involved in housing or community development were intentionally excluded from consultation. Every effort was made to ensure advance publication of meetings and opportunities to contribute. Participation is highly valued in Spokane County Planning Processes and encouraged through legal notices and public hearings.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Spokane	"The Road Home" is the Regional Plan to end homelessness and has been adopted by the City and by the County.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Missing the Foundation	Spokane Regional Health district	Understanding Homelessness in Spokane County 2015
City of Spokane Annual Action Plan	City of Spokane	Reviewed for consistency with Spokane County Consolidated Plan

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Spokane County has an established public participation policy which includes the general public as well as agencies, groups and organizations who serve low income individuals and families. Using public notices and legal ads, all Plans; Consolidated Plan, Annual Action Plan, Fair Housing Assessment, Homeless Plan, have an established public comment period as required by state and federal laws. The Consolidated Annual Performance Evaluation Report (CAPER) has no public participation requirement, however, it is provided to the public on an annual basis to show the Department's progress toward meeting goals.

The Housing and Community Development Division administers HOME funds with an annual Request for Proposals (RFP). During the application process housing providers provide valuable information with market analysis and proformas projections to show the affordability period for projects desiring HOME Funds.

The Community Services, Housing and Community Development Department contains divisions that partner and contract with social service agencies countywide and in Eastern Washington. The Spokane County Regional Behavioral Health Organization (SCRBHO) facilitates treatment plans for people with mental health diagnosis and/or substance use disorders for several counties in Eastern Washington. The Supportive Living Program (SLP) is the CSHCD Division which provides support services to people with mental health diagnosis who are referred by other mental health agencies. SLP helps them find housing and supports to be successful in housing. They help with housing searches and rental assistance when available. The SCRBHO and SLP are in constant contact with Housing and Community Development advocating for the clientele they serve and the housing they need.

In recent years Providence Hospitals have been working to reduce excess use of emergency rooms. Spokane County and Providence have funded respite beds for homeless people who are released from local hospitals. Respite beds provide a safe and warm place to recuperate after medical procedures.

The SCBHO is on call at local hospitals for mentally ill Medicaid patients who will be released. Discharge planning is provided by a SCRBHO Integrated Care Coordinator who helps them maintain stability as they are released from the hospital. Respite Episode Services for youth are provided by YFA Connections for youth between the ages of 12-17, Excelsior Youth Center for those between the ages of 10 and 17, and Services Alternatives, Inc. which services ages 4 through 21.

As organizations become known to the Department, efforts are made to reach out and provide information on the services we provide. The purpose of this communication is to reduce duplication and enhance coordination and communication with anyone who wants to serve low income and homeless in Spokane County.

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The Housing and Community Development Advisory Committee (HCDAC) is comprised of representatives from each city and town in Spokane County's Urban Consortium (this excludes the City of Spokane), and includes two at-large members from the unincorporated areas of Spokane County. The public is invited to attend HCDAC meeting throughout the year to understand how the committee works. The HCDAC holds a public hearing prior to any recommendations to the Board of County Commissioners (BOCC). The BOCC also has a two week comment period for the public prior to a final decision on the Annual Action Plan. Finally when submitted to HUD another comment period ensues prior to funding.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	No amendments to the Consolidated Plan were requested in January 2016.	No amendments to the Consolidated Plan were requested in January 2016.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Fifteen People Attended the HCDAC Public Hearing on March 3, 2016	Primarily thank you from projects recommended for funding.	All comments accepted.	
3	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Four members of HCDAC attended.	Four people commented by thanking the HCDAC for the recommended funding.	All comments accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

Using the first year allocation for CDBG and HOME, Spokane County has estimated the expected amount available for the remainder of the Consolidated Plan. The allocation is determined by the legislature and Spokane County is informed in February of allocation amounts for the program year. Projects are already under consideration at the time HUD publishes allocation amounts. CSHCD adjusts their recommendations based on the amount allocated just prior to the first Public Hearing.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,392,733	75,000	59,318	1,527,051	3,607,267	These are estimates. There is no way to know annual allocation amounts which are determined by the legislature on an annual basis.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	543,340	150,000	1,103,870	1,797,210	1,456,660	These are estimates. There is no way to know the annual allocation amounts which are determined by the legislature on an annual basis.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Applicants for CDBG and HOME funds are encouraged to leverage these funds with other funding resources.

Spokane County will contribute 25% in HOME Match from local document recording fees collected. HOME-eligible housing projects are funded with long-term low-interest deferred loans, along with Washington State Housing Finance Commission tax credits. The repayments from the local housing trust fund loans are then returned to the HOME Investment trust account, recorded in IDIS as HOME program income, and used to fund multi-family rental construction and rental rehabilitation projects for extremely-low-income beneficiaries.

Consolidated Homeless Grant (CHG) funds from Department of Commerce and Homeless Housing Assistance Act (HHAA, local document

recording fees) are used to address homelessness, leaving CDBG to support other public service activities such as emergency services and food banks.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Spokane County has surplus property for sale that could be used to develop affordable housing. Developers must negotiate with Spokane County in order to purchase and develop property which may or may not have the appropriate infrastructure or zoning needed.

Affordable parcels are often located just outside the city limits but within the urban growth area (UGA) boundary established by the Growth Management Act (GMA). Annexation of property funded with HOME could adversely affect the County HOME Program when/if property funded is eventually annexed into the city. HOME has a restriction for funding affordable housing within another jurisdiction (City of Spokane). Therefore, site location is an even more important factor in determining which affordable housing projects can be funded that are not slated for annexation sometime in the future. The GMA conflicts with the HUD requirement to fund projects that will remain under County jurisdiction. All property that becomes urban in nature will eventually be annexed into the UGA of a city or town according to GMA. Counties are rural and Cities are urban.

The City of Spokane and Spokane County have agreed to work cooperatively to develop and implement a model for smart growth that delivers mutually beneficial outcomes for each jurisdiction and the citizens they serve. This agreement recognizes the individual jurisdictions have an obligation to support and serve smart economic growth while preserving and enhancing our environment, our neighborhoods, our businesses and our quality of life. The agreement is titled Joint Development Agreement - City of Spokane and Spokane County.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Service PS3	2015	2019	Non-Housing Community Development		Battered and Abused Spouse Services Emergency Services	CDBG: \$139,074	Public service activities other than Low/Moderate Income Housing Benefit: 4384 Persons Assisted
2	Public Service PS2	2015	2019	Non-Housing Community Development		Emergency Services	CDBG: \$72,837	Public service activities other than Low/Moderate Income Housing Benefit: 35285 Persons Assisted
3	Affordable Housing H5	2015	2019	Affordable Housing		Decent, Safe, Affordable Housing / Homeowners	CDBG: \$374,422	Homeowner Housing Rehabilitated: 340 Household Housing Unit
4	Economic Development ED1	2015	2019	Non-Housing Community Development		Micro-Enterprise Assistance	CDBG: \$55,000	Businesses assisted: 130 Businesses Assisted
5	Area Revitalization AR1	2015	2019	Non-Housing Community Development		Water / Sewer Improvements	CDBG: \$589,148	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 9631 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Planning and Administration PA1	2015	2019	Administration		Planning and Administration	CDBG: \$286,057 HOME: \$54,334	Other: 0 Other
7	Affordable Rental Housing H3	2015	2019	Affordable Housing		Decent, Safe, and Affordable Rental Housing	HOME: \$489,006	Rental units constructed: 35 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Public Service PS3
	Goal Description	Emergency Services, Public service activities other than Low- Moderate- Income Housing.
2	Goal Name	Public Service PS2
	Goal Description	Provide Funding for Food Banks
3	Goal Name	Affordable Housing H5
	Goal Description	Increase the capacity for low- to moderate- income owner occupied households to maintain affordable home ownership by providing loans/grants for emergency repairs. Emergency repairs may include required connections to centralized sewer system.
4	Goal Name	Economic Development ED1
	Goal Description	Assistance for Micro Enterprises.

5	Goal Name	Area Revitalization AR1
	Goal Description	Infrastructure improvements to water and or sewer systems.
6	Goal Name	Planning and Administration PA1
	Goal Description	CDBG and HOME administration of Programs.
7	Goal Name	Affordable Rental Housing H3
	Goal Description	Multi-family rental development in Spokane County.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Per HUD guidance January 2016 this question is removed from Annual Action Plans. It belongs in Strategic Plan every five years. See 2014-2019 Consolidated Plan SP-45.

AP-35 Projects – 91.220(d)

Introduction

Projects are initially recommended for funding by the Housing and Community Development Advisory Committee (HCDAC). Applications are reviewed for HUD compliance and if eligible are forwarded to the Committee for consideration. The committee is interested in serving as many areas of the County as possible. Funding limitations usually result in funding more with less money rather than the other way around. The County has five community centers that serve the East, North and West portions of the County with emergency services. These services are provided by zip code. Micro Enterprise funding is the allocated annually, albeit with less funding due to the revolving loan fund they are able to use from past years of funding. Infrastructure needs are high in the towns and cities that belong to the Spokane County Urban Consortium. The committee considers past funding and the extent of need for infrastructure projects. Spokane Valley has an approved set aside, which they use to fund ADA complaint sidewalks based on an adopted pedestrian plan.

The HCDAC has representatives from every jurisdiction outside the City of Spokane. They understand the limited funds and the high needs of jurisdictions and try to meet as many needs as possible when infrastructure projects are proposed. Because of the high cost the committee funds deeper for infrastructure knowing that partial funding often makes the project impossible to afford.

#	Project Name
1	LCSNW Services for Victims of Sexual Assault
2	New Hope Resource Center
3	YWCA Alternatives to Domestic Violence Program
4	Second Harvest Emergency Food Program
5	Cheney Outreach Center
6	Greater Spokane County Meals on Wheels Cheney
7	The Greenhouse Community Center
8	Medical Lake Community Outreach
9	Greater Spokane County Meals on Wheels Deer Park
10	Spokane Valley Partners
11	Greater Spokane County Meals on Wheels
12	Emergency Housing Repair
13	Microenterprise Assistance and Business Development
14	City of Cheney Water and Street Improvements
15	Town of Spangle Water System Improvements
16	Town of Rockford Sewer Lagoon Improvements
17	Carnhope Irrigation District No 7
18	Spokane County Conservation District - single unit rehabilitation

#	Project Name
19	HOME Program Administration
20	CDBG Program Administration
21	Multi-family Rental Housing Development - CHDO
22	New Meadows - Multi Family - New Construction
23	Arrowleaf Townhomes - Multi Family - New Construction
24	Hearthstone Apartments - Multi Family- Acquisition

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funding is always the limiting factor. Many eligible projects are proposed and must be denied due to limits of HOME and CDBG allocations.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	LCSNW Services for Victims of Sexual Assault
	Target Area	
	Goals Supported	Public Service PS3
	Needs Addressed	Battered and Abused Spouse Services
	Funding	CDBG: \$40,312
	Description	The SafeT Response Center provides counseling, foster care, legal advocacy and other services for victims of sexual crimes and their families.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	115 people will benefit from services provided by Lutheran Community Services Northwest SafeT Response Center
	Location Description	210 West Sprague, Spokane, WA 99201 (office) Services provided County-wide.
	Planned Activities	Promotes healing, reconciliation, growth and justice in response to community needs. The Inland Northwest area office services NE Wash. & Northern Idaho. Programs include the Sexual Assault & Family Trauma Response Center, victim Rights Response Team, Adoption & Maternity Counseling, Therapeutic Foster Care, and "Act for Kids" a child abuse prevention education curriculum. Satellite offices in Deer Park & Cheney. Project serves victims of sexual, family or other violent crimes.

2	Project Name	New Hope Resource Center
	Target Area	
	Goals Supported	Public Service PS3
	Needs Addressed	Emergency Services
	Funding	CDBG: \$18,040
	Description	This North County Community Center provides information and referral services, emergency assistance, emergency services, and transportation for the most vulnerable in northern Spokane County including Mead, Colbert, Elk, Chattaroy and Riverside.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	973
	Location Description	North Spokane County Office Location is 4211 E Colbert Road
Planned Activities	New Hope serves Mead, Colbert, Elk, Chattaroy and Riverside in North Spokane County. Zip codes include 99005, 99201, 99003, 99009, 99218 & 99025. Provides information and referral services, emergency assistance for utilities, rent prescriptions. Also provides chore services and transportation for the elderly and disabled.	
3	Project Name	YWCA Alternatives to Domestic Violence Program
	Target Area	
	Goals Supported	Public Service PS3
	Needs Addressed	Battered and Abused Spouse Services
	Funding	CDBG: \$18,000

	Description	The YWCA ADV Program provides confidential shelter, legal advocacy, counseling and other services for victims of domestic violence in Spokane County.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	154 Victims of Domestic Violence
	Location Description	Spokane Valley
	Planned Activities	Legal Advocacy to county residents; Victims of domestic violence in Spokane Valley and Airway heights will be provided with counseling and advocacy, safety planning, and connections to mainstream resources to increase their safety.
4	Project Name	Second Harvest Emergency Food Program
	Target Area	
	Goals Supported	Public Service PS2
	Needs Addressed	Emergency Services
	Funding	CDBG: \$30,000
	Description	Emergency food box program for families. Second Harvest also provides monthly food boxes for vulnerable infants, children and elderly at some locations in Spokane County.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	34,500 Homebound elderly or disabled people
	Location Description	County-wide

	Planned Activities	Days and hours vary by location; some by appointment only. Call for information. Provides emergency food to families. Some sites also provide a monthly food box for 5 year-old children and seniors 60 years or older. Zip codes determine which food pantry a family should use. Most food pantries require picture identification, current proof of address, and identification of household members. Must be 18 or older.
5	Project Name	Cheney Outreach Center
	Target Area	
	Goals Supported	Public Service PS3
	Needs Addressed	Emergency Services
	Funding	CDBG: \$14,859
	Description	The Center provides information, referrals, utility and other emergency assistance for vulnerable residents in the South and West Plains areas of Spokane County.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	900
	Location Description	Cheney - West Plains, unincorporated area
	Planned Activities	Provides information, referral, energy assistance and other direct aid for low income, families, individuals, elderly and special needs residents of the Cheney area. Cheney Outreach serves all residents of the Cheney School District #360. This project provides for personnel costs to pay for Executive Director of the Center.
6	Project Name	Greater Spokane County Meals on Wheels Cheney
	Target Area	
	Goals Supported	Public Service PS2

	Needs Addressed	Senior Services Handicapped Services Emergency Services
	Funding	CDBG: \$7,500
	Description	Meal delivery for homebound persons in the Cheney/West Plains area of Spokane County.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	560
	Location Description	Cheney Senior Nutrition and West Unincorporated Area of Spokane County
	Planned Activities	Meals on Wheels will purchase 17,000 meals for 100 residents of the greater Cheney/West Plains area and pay mileage and transportation to the rural area. Hot meals are prepared for the Cheney Care Center's Senior Meal Site while other meals are delivered to homebound individuals.
7	Project Name	The Greenhouse Community Center
	Target Area	
	Goals Supported	Public Service PS3
	Needs Addressed	Emergency Services
	Funding	CDBG: \$27,360
	Description	Emergency services, referrals, information, clothing and food bank services provided for North County and Deer Park persons.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	456
	Location Description	North County - Deer Park
	Planned Activities	Provides an information and referral service for the North County. Provides free clothing bank, the Deer Park Food Bank, emergency services, counseling services, furniture and household items. GED program. Outreach location of other agencies such as SNAP emergency assistance.
8	Project Name	Medical Lake Community Outreach
	Target Area	
	Goals Supported	Public Service PS3
	Needs Addressed	Emergency Services
	Funding	CDBG: \$7,135
	Description	Emergency utility assistance, transportation and chore services for elderly and/or disabled persons in the West Plains/Medical Lake area of Spokane County.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	190
	Location Description	Medical Lake and unincorporated West County
Planned Activities	Provides assistance and telephone referral services. Offers emergency rent or utility assistance, snow & leaf removal for elderly or handicapped, delivery of firewood, transportation to medical appointments.	
	Project Name	Greater Spokane County Meals on Wheels Deer Park

9	Target Area	
	Goals Supported	Public Service PS2
	Needs Addressed	Senior Services Handicapped Services Emergency Services
	Funding	CDBG: \$8,000
	Description	Meal delivery service for homebound elderly and/or disabled persons in the Deer Park area of Spokane County.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	125
	Location Description	Deer Park Senior Nutrition Site and North Unincorporated County
	Planned Activities	Meals on Wheels volunteers deliver meals during the week to home bound seniors or disabled people and provide frozen meals for the weekend.
10	Project Name	Spokane Valley Partners
	Target Area	
	Goals Supported	Public Service PS3
	Needs Addressed	Emergency Services
	Funding	CDBG: \$15,728
	Description	Spokane Valley Community Center provides emergency assistance, outreach and medical services for Spokane Valley residents.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	1596
	Location Description	Spokane Valley and East Unincorporated County
	Planned Activities	Provides emergency assistance to Spokane Valley residents. Emergency assistance includes help with prescriptions, rent & utilities. Food Bank on site. Outreach location for other agencies: SNAP, Safe Start, Lend-a-crib, Layette Program, protective payee services, HEART, WIC Clinic, immunizations & flu shots, health clinic and visiting nurses.
11	Project Name	Greater Spokane County Meals on Wheels
	Target Area	
	Goals Supported	Public Service PS2
	Needs Addressed	Senior Services Handicapped Services Emergency Services
	Funding	CDBG: \$28,000
	Description	Meal delivery service for elderly and/or disabled persons in the Spokane Valley area of Spokane County.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	560
	Location Description	Spokane Valley and Unincorporated County

	Planned Activities	Delivers hot, nutritious meals to elderly or disabled persons of the Spokane Valley who are essentially homebound and unable to prepare meals for themselves. Meals are delivered Monday through Friday as well as frozen meals for weekends.
12	Project Name	Emergency Housing Repair
	Target Area	
	Goals Supported	Affordable Housing H5
	Needs Addressed	Removal of Architectural Barriers Solid Waste Disposal Improvements Senior Services Handicapped Services Decent, Safe, Affordable Housing / Homeowners
	Funding	CDBG: \$149,422
	Description	Home repairs where conditions create a health and/or safety hazard for very low-income homeowners in Spokane County.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	205
	Location Description	County-Wide
	Planned Activities	Repairs to low-income, owner occupied homes where conditions create a health or safety hazard. Assistance of up to \$2,500 each to cover the cost of 1) accessibility modifications for disabled household member 2) Repair of emergency health and safety hazards. The target population is homeowners with incomes at or below 50% of median family income, especially those with special needs such as elderly, frail elderly, severely mentally ill, developmentally disabled, physically disabled, or HIV/AIDS - positive occupants.

13	Project Name	Microenterprise Assistance and Business Development
	Target Area	
	Goals Supported	Economic Development ED1
	Needs Addressed	Micro-Enterprise Assistance
	Funding	CDBG: \$55,000
	Description	Technical and financial assistance to microbusinesses, having 5 or less employees including the owner, throughout Spokane County.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	130
	Location Description	County-Wide
	Planned Activities	Provides technical and financial assistance to microenterprises. Over 90% of Spokane County businesses are microenterprises, with five or less employees. This assistance is available to Spokane County households with incomes less than 80% of the median family income level. It includes business training, technical assistance, and access to funding for starting and growing a small business. A portion of the micro-enterprise CDBG funds will be used as matched savings grants for Individual Development Accounts (IDA) which will assist low-income beneficiaries in capitalizing their Microenterprise business.
14	Project Name	City of Cheney Water and Street Improvements
	Target Area	
	Goals Supported	Area Revitalization AR1
	Needs Addressed	Water / Sewer Improvements
	Funding	CDBG: \$135,620

	Description	Installation of 800 lineal feet of new PVC water main in a portion of North 8th St. Street restoration will result in approximately .37 miles of street restoration and asphalt overlay to portions of Lincoln Street and N. 5th Street. 55.48% of Cheney's population is low- moderate- income (4,705 people)
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	8,480 people in the City of Cheney.
	Location Description	City of Cheney, 112 Anderson Rd, Cheney, WA 99004
	Planned Activities	Installation of 800 lineal feet of new PVC water main in a portion of North 8th Street. Street restoration will result in approximately .37 miles of street restoration and asphalt overlay to portions of Lincoln Street and N. th Street. 55.48% of Cheney's population is low- moderate- income (4,705 people)
15	Project Name	Town of Spangle Water System Improvements
	Target Area	
	Goals Supported	Area Revitalization AR1
	Needs Addressed	Water / Sewer Improvements
	Funding	CDBG: \$155,510
	Description	Town of Spangle will replace water lines and fire hydrants.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	183 people / The Town of Spangle

	Location Description	Spangle City Limits, 115 West Second Street, Spangle, WA 99031
	Planned Activities	A 30,000 gallon waste activated sludge tank, pump chamber, valving, and underground piping will be constructed at the wastewater treatment plant. The project was partially designed by the Town's engineering consultant and approved by the Department of Ecology in 2008. Cultural and Environmental Permitting requirements were completed in 2008. 65.91% of Spangle is low-or moderate-income (145 people).
16	Project Name	Town of Rockford Sewer Lagoon Improvements
	Target Area	
	Goals Supported	Area Revitalization AR1
	Needs Addressed	Water / Sewer Improvements
	Funding	CDBG: \$224,578
	Description	The second phase of the Town's sewer lagoon rehabilitation includes upgrades to the lagoon liners and removal and replacement of Lagoon #3 liner.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Town of Rockford / 605 people.
	Location Description	Rockford Washington, W 20 Emma Street, Rockford, WA 99030
Planned Activities	The project will restore the Town's secondary well source by replacing the existing Well #4 and pump and rehabilitate the existing plumbing, screening, metering, and disinfection facilities. Other issues will be evaluated during construction such as, borehole, backup power equipment and transmission piping upgrades. Upgrades will assist with peak demands and fire flow requirements. 51.24% of Spangle residents are low- or moderate- income (310 people)	
	Project Name	Carnhope Irrigation District No 7

17	Target Area	
	Goals Supported	Area Revitalization AR1
	Needs Addressed	Water / Sewer Improvements
	Funding	CDBG: \$73,440
	Description	Water mains construction and improvements.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Carnhope Rate Payers; 363 people in Spokane Valley.
	Location Description	Third Avenue, from Dearborn St. to Custer St., Spokane Valley, WA 99212
	Planned Activities	Carnhope Irrigation District has an existing 4 inch water main in Third Avenue from Dearborn Street to Custer Street. The existing water main has been in service for over 50 years. The District plans to abandon the existing water main, and construct a new 8' water main in Third Avenue where it will connect to an existing water main at Dearborn Street, and an existing 8" water main at Custer Street.
18	Project Name	Spokane County Conservation District - single unit rehabilitation
	Target Area	
	Goals Supported	Affordable Housing H5
	Needs Addressed	Decent, Safe, Affordable Housing / Homeowners
	Funding	CDBG: \$225,000
	Description	The Conservation District will offer low interest deferred loan to Low- and Moderate- Income homeowners in Spokane Valley. The Spokane County CAPA Program ended in 2013, however, the need for assistance to homeowners required to hook up to the centralized sewer did not. CDBG funds compliment Dept. of Ecology funds being used to protect the sole source aquifer from septic tank leaks.

	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	40 Households in the City of Spokane Valley
	Location Description	Spokane Valley 210 N. Havana, Spokane Valley, WA 99202
	Planned Activities	The Spokane County Conservation District will offer low interest deferred loans to Low- and Moderate-Income homeowners in Spokane Valley. The Spokane County CAPA Program ended in 2013, however, the need for assistance to homeowners who are required to hook up to the centralized sewer did not end. The Conservation District has a Department of Ecology Grant to assist homeowners over the Sole Source Aquifer. CDBG funds will assist with specific limited clientele applicants' ability to hire a contractor and hook them up to the sewer system.
19	Project Name	HOME Program Administration
	Target Area	
	Goals Supported	Planning and Administration PA1
	Needs Addressed	Planning and Administration
	Funding	:
	Description	Compliance and oversight of the County's HOME Investment Partnership Program Grant.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	NA

	Location Description	Community Services, Housing and Community Development Department 312 West 8th Avenue - fourth floor Spokane, WA 99204
	Planned Activities	CSHCD provides management, compliance and oversight of the County's HOME Entitlement. Administration activities include assessing the high priority needs, establishment of goals and objectives to meet those needs and selection and administration of activities that most effectively address those needs. CSHCD also ensures compliance with crosscutting federal laws and regulations, such as environmental, labor, fair housing, citizen participation, etc.
20	Project Name	CDBG Program Administration
	Target Area	
	Goals Supported	Planning and Administration PA1
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$293,547
	Description	Compliance and oversight of the County's Community Development Block Grant.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	Spokane County Community Services and Community Development Department (CSHCD) 312 W 8th Ave. - fourth floor, Spokane, WA 99204-2506

	Planned Activities	CSHCD provides management, compliance and oversight of the County's CDBG Entitlement. Administration activities include assessing the high priority needs, establishment of goals and objectives to meet those needs and selection and administration of activities that most effectively address those needs. CSHCD also ensures compliance with crosscutting federal laws and regulations, such as environmental, labor, fair housing, citizen participation, etc.
21	Project Name	Multi-family Rental Housing Development - CHDO
	Target Area	
	Goals Supported	Affordable Rental Housing H3
	Needs Addressed	Decent, Safe, and Affordable Rental Housing
	Funding	:
	Description	The County will fund projects whose purpose is to own, sponsor, and/or develop affordable rental housing for low-income and extremely-low-income households in Spokane County, excluding the City of Spokane.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Estimated two - five (2-5) HOME rental units. This project includes \$75,000 set aside from 2015 and \$75,000 for 2016 for a qualified Community Housing Development Organization (CHDO). There were no applications from qualified CHDO's for development projects. Therefore, the funds will be set aside and combined with future years' as appropriate.
	Location Description	To Be Determined in future funding rounds for HOME.
	Planned Activities	New construction with acquisition; and or acquisition rehabilitation.
22	Project Name	New Meadows - Multi Family - New Construction
	Target Area	
	Goals Supported	Affordable Rental Housing H3

	Needs Addressed	Decent, Safe, and Affordable Rental Housing
	Funding	HOME: \$450,000
	Description	
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Eleven HOME units funded. Estimated 2.5 people per unit equals approximately 28 people.
	Location Description	Airway Heights, Washington
	Planned Activities	A total of fifty (50) affordable housing units constructed including eleven (11) HOME units, ten (10) units set aside for disabled persons.
23	Project Name	Arrowleaf Townhomes - Multi Family - New Construction
	Target Area	
	Goals Supported	Affordable Rental Housing H3
	Needs Addressed	Decent, Safe, and Affordable Rental Housing
	Funding	:
	Description	Sixty total units including four HOME units will be constructed.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Four HOME units with 2.5 persons per unit equals an estimated five people.
	Location Description	Airway Heights, Washington
	Planned Activities	New construction of 60 affordable housing units. Four units funded by HOME.

24	Project Name	Hearthstone Apartments - Multi Family- Acquisition
	Target Area	
	Goals Supported	Affordable Rental Housing H3
	Needs Addressed	Decent, Safe, and Affordable Rental Housing
	Funding	:
	Description	Acquisition of Hearthstone Apartments by Spokane Housing Ventures for a total of seventy-six (76) units, including four (4) HOME units.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	A total of 76 affordable housing rental units will be purchased by Spokane Housing Ventures. Four (4) HOME units.
	Location Description	City of Medical Lake, WA
	Planned Activities	Spokane Housing Ventures will purchase Hearthstone Apartments in Medical Lake, WA to provide affordable housing.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Currently Spokane County chooses not to identify geographic priorities. Target Areas identified by HUD provide guidance on areas where CDBG can be used as an area-wide benefit. Income levels within census block groups are adjusted by the American Community Survey and have become unpredictable over the five year planning horizon. Therefore, Target Areas will be identified and area-wide benefit used after annual review prior to projects moving forward for consideration and funding.

Infrastructure projects and activities are profoundly affected by the change to American Community Survey. The high cost of surveys and the process for requesting waivers from HUD add to the difficulty of funding otherwise qualified infrastructure projects.

Geographic Distribution

Target Area	Percentage of Funds

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

NA

Discussion

Community Development managers continually expressed concern about the change to the American Community Survey for the purposes of allocating CDBG funds. Those concerns were noted, yet we are left with the inability to serve the towns and cities that have large census block groups and few homes. One or two large homes in a farming community can skew the income level to the point where the jurisdiction is no longer qualified for CDBG assistance.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The tables below do not directly relate to one another. The methodology for determining these affordable housing estimates for the purpose of Spokane County include goals that are not housing goals but indeed help maintain affordability of housing through other services.

Table 11: The goals for household *type* (homeless, non-homeless and special needs) are NOT all housing goals. One year Goals for the *types* of households supported are funded with;

- Consolidated Homeless Grant (CHG)
- Homeless Housing Assistance Act (HHAA local document recording fees)
- School Pilot Program for homeless students and families (HHAA)
- Re-Entry Initiative (REI) homeless offenders released from jail (HHAA)

Spokane County's strategy to address safe, affordable housing using HOME and CDBG funds include infrastructure projects that provide availability and accessibility for the purpose of a suitable living environment and affordability of decent housing. These are objectives of HUD which are described in more detail within the Executive Summary.

One Year Goals for the Number of Households to be Supported	
Homeless	641
Non-Homeless	9,671
Special-Needs	1,354
Total	11,666

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	35
Rehab of Existing Units	330
Acquisition of Existing Units	0
Total	365

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

Table 12: The goal for the number of households supported through rental assistance, production of new units, rehabilitation and acquisition of units. The actual projects are unknown at the time of the 2016 Annual Action Plan. Funds utilized by the Affordable Housing Program include;

- CDBG
- HOME
- Local document recording fees (2060 Affordable Housing Trust Fund).

Also included in Table 12 Rehabilitation are the two programs that are funded with CDBG for 2016 that pay for housing improvements or repairs. They will help homeowners be stable in their homes without the cost burden of connecting to the sewer or by construction of accessibility modifications to their homes.

AP-60 Public Housing – 91.220(h)

Introduction

Spokane Housing Authority went through a process of reevaluation and planning improvements to better serve the needs of Spokane County residents with affordable housing options. Considerable work was done to provide housing choice vouchers to local programs who serve low- income people with special needs. Spokane County has reestablished a working relationship with the housing authority by holding meetings with them and the City of Spokane to strategize together around affordable housing goals of the agency, jurisdictions and low income public. As well as how various programs may be able to compliment the housing voucher program with supportive services such as housing specialists assisting people with locating and obtaining housing, including furnishings and household items for stability.

Actions planned during the next year to address the needs to public housing

Spokane County is available to discuss the needs of the Spokane Housing Authority (SHA) at any time. The annual RFP for HOME will reveal if SHA has need for County funds and will be addressed at that time.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The SHA Board of Commissioners includes at least one participant of SHA services. This resident representative provides the agency with resident’s perspective on a broad range of issues. SHA develops its annual plan each year with resident consultation and the opportunity for them to provide feedback on the plan before finalizing it each year. SHA sponsors various resident social events designed to provide an opportunity for residents to interact with SHA staff and their neighbors.

The SHA may establish requirements for financing purchase of a home under the homeownership option. This may include requirements concerning qualification of lenders, terms of financing, restrictions concerning debt secured by the home, lender qualifications, loan terms, and affordability of the debt. The SHA must establish policies describing these requirements in the administrative plan.

The SHA may not require that families acquire financing from one or more specified lenders, thereby restricting the family’s ability to secure favorable financing terms.

SHA Policy

Balloon payment mortgages and variable interest rate mortgages are prohibited and will not be approved by the SHA.

Seller financed mortgages shall be considered by the SHA on a case-by-case basis. If a mortgage is not backed by a government program, the SHA will require the lender to comply with accepted mortgage underwriting standards consistent with those of HUD/FHA, Ginnie Mae, Fannie Mae, Freddie Mac, USDA-RD or other private lending institution.

Except in the case of a family that qualifies as an elderly or disabled family, other family members (described below) shall not receive homeownership assistance for more than:

Fifteen years, if the initial mortgage incurred to finance purchase of the home has a term of 20 years or longer; or Ten years, in all other cases.

The maximum term described above applies to any member of the family who:

Has an ownership interest in the unit during the time that homeownership payments are made; or Is the spouse of any member of the household who has an ownership interest in the unit during the time homeownership payments are made.

In the case of an elderly family, the exception only applies if the family qualifies as an elderly family at the start of homeownership assistance. In the case of a disabled family, the exception applies if at any time during receipt of homeownership assistance the family qualifies as a disabled family.

If, during the course of homeownership assistance, the family ceases to qualify as a disabled or elderly family, the maximum term becomes applicable from the date homeownership assistance commenced. However, such a family must be provided at least 6 months of homeownership assistance after the maximum term becomes applicable (provided the family is otherwise eligible to receive homeownership assistance). If the family has received such assistance for different homes, or from different PHAs, the total of such assistance terms is subject to the maximum term described in this part.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

NA

Discussion

SHA participates and contributes to the annual fair housing training.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Spokane County is dedicated to the efficient use of tax payer dollars, client accessibility and effective integration of technological advancements. As such, homelessness and homeless prevention programs have historically been approached with a fresh perspective and lean administration. The advent of smart phones, skyping capabilities, "Apps" and a fresh look at the homeless housing system process, has established a foundation for transformative changes in the structuring of programs and how we reach our homeless populations.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Utilizing the technology that has been developed, homeless individuals and families can apply for Spokane County housing assistance during 2016, using www.spokanecountyhprp.com. Business cards that contain a link to the screening use a QR code to connect people with the county-wide centralized system. In 2016 housing specialists will meet applicants to the program in community libraries whenever possible to reduce the need for them to transport to the City of Spokane if they lack adequate transportation and/or there is not public transportation available to them. Spokane County further funds outreach to homeless with other funding provided to non-profit organizations that contract with Community Services, Housing and Community Development.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Spokane County centralized intake system automatically links every household that indicates an emergency shelter need, to the City of Spokane's access points for client assessment as the emergency and transitional housing inventory is administered by the City of Spokane. The emergency shelter and transitional housing system has elected to administer a consistent assessment tool for all households needing emergency shelter and/or transitional housing.

Additionally, all County-program engaged households are provided a housing stability plan that provides tangible, practical social service linkages and client action steps to help them retain permanent housing after the rental assistance ends. As these plans become more consistent in their development and quality across programs, the expected outcome is that there will be a reduced need for transitional housing as clients are rapidly re-housed and effectively linked with the supportive services they need in order to attain and retain stability.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to

permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The centralized intake model is centered on the goal of supporting self-sufficiency by linking clients with eligible programs, 2-1-1 resource/referral operators and Washington Connections during their first, brief encounter with the system (via 2-1-1 or via www.spokanecountyhprp.com). Every household that comes into contact with this centralized access point goes away with at least 2 or more connections to additional resources to meet their housing or supportive service needs.

Those engaging in programs have built-in self-sufficiency support via the Housing Stability Plan per the individualized attention and linkages provided for each household and the additional benefit of the Fig Tree Resource guide. Once engaged in a County-administered program, all funded households participate in the establishment of a Housing Stability Plan that has the standardized categories of Housing Stability, Economic/Educational Needs, Health Physical/Mental Needs and Community Linkages. Every household is also provided with a Fig Tree Resource Directory, which is in essence a “phone book” of local social service resources and community agencies so that they household will have it at their fingertips for ease of use, should crisis strike again.

Housing Specialists review the Fig Tree Resource Directory with clients and work in conjunction with the household to create several tangible action steps under each standardized Housing Stability Plan category, for the household to work toward. The Housing Specialist meets with the household in person, by phone or by skype, to update progress on this plan monthly. By working with each household on how they will retain permanent housing after the rental assistance ends, each plan is tailored to the specific needs of that household and will incorporate appropriate linkages per the needs of the members of the household.

All County-administered rapid re-housing programs now include a landlord incentive and requirement that Housing Specialists begin cultivating relationships with landlords and an inventory of pre-inspected rental housing units to reduce and eventually eliminate stays in Emergency Shelters for homeless households. This approach also begins to shift the burden of finding suitable housing units, locating landlords willing to work with multiple-barrier clients and the transportation to find program-fundable units, onto the housing programs instead of the clients. Moreover, it establishes the foundation for effective landlord/program staff relationships so that the lines of communication are open in the future regarding any client-related or programmatic concerns that landlords may have.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities,

foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

On April 13, 2016 Spokane City and County announced a grant to safely reduce the Spokane County jail and court population. Spokane County was one of twenty (20) jurisdictions chosen to develop plans for reform. This is critical because the reforms are meant to address racial and ethnic disparities in the local justice system. Rather than the jail holding those that are a flight risk or a threat to public safety, often those in jail are dealing with mental illness, facing non-violent offenses, are largely pretrial and can be safely supervised in the community, or too poor to post bail.

All programs include financial eligibility criteria and are targeted to low-income households.

The County administers a Re-Entry Initiative rapid re-housing program and has done so for 9 years. This program offers tenant based rental assistance, deposit assistance and rental application fee assistance to those exiting institutions to homelessness. The program is consistently being refined to reduce program barriers and increase successful participation. For example, in 2016, application/intakes are being completed when the client is still institutionalized and the majority of participants are housed upon exit from the institution with a maximum of 4 days in shelter between exit of the institution and establishing a lease. All County-administered rapid re-housing programs now include a landlord incentive and requirement that Housing Specialists begin cultivating relationships with landlords and an inventory of pre-inspected rental housing units to reduce and eventually eliminate stays in Emergency Shelters for homeless households.

Discussion

Spokane County continues to forge ahead with innovative ways to incorporate technology, while at the same time, retain enough flexibility within that system to remain inclusive of traditional housing and housing assessment systems, such that the single access point at www.spokanecountyhprp can be a comprehensive starting point for all homeless or at-risk of homeless countywide.

Embracing technology creates inroads to reach homeless populations in a way never before considered. Re-engineering the process to put landlord relationships, landlord incentives and pre-inspections in the mix as part of the Housing Specialist responsibility is a twist on “how things have always been done”. Client accountability via specified, tangible Housing Stability Plans required marked progress towards self-sufficiency is a new way of supporting client long-term housing retention. Completing follow-up assessments with clients at certain intervals after funding has ended is

also a new way of measuring program success.

True transformation of the housing system requires a willingness to evaluate and assess every aspect of how things have been done and how they are being done today. Furthermore, a truly dynamic system embraces opportunities for improvement and advancement. Successful systems change takes a long time and Spokane County is in the beginning stages of refining a homeless housing system with greater efficacy, reduced recidivism and improved housing stability outcomes.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Housing affordability is determined by the relationship between supply and demand. A household's purchasing power (demand), or its capacity to "consume" housing, is based on its income. This may include wages, investment income, gifts, and inheritance. Government can directly increase a household's purchasing power by general income transfers (public assistance, social security, etc.), housing assistance payments or services that increase disposable income (childcare subsidies, health care, etc.). Government can indirectly influence household income through actions such as increasing the minimum wage or changing the tax structure.

The price of housing is affected by a complex combination of factors related to the cost of housing production (supply). These include the cost of land, materials, labor, and capital. The government can be a housing developer, as in the case of public housing. Government loans, grants, and financing that reduce the cost of private sector and non-profit sector housing production, operation, or maintenance directly impact housing affordability.

The public sector can also make housing more affordable by imposing rent or price controls. Tax abatement and infrastructure development are indirect techniques for reducing the price of housing. Other types of government intervention in the housing market can increase the cost of housing. The most common of these interventions are local government development regulations. These include regulation of density, lot sizes, building size, unit type, and design and building materials.

Communities can also increase housing costs through lengthy approval process, permit fees, infrastructure requirements, and payments or land dedications for parks and schools. Increases in the minimum wage or prevailing wage requirements, which increase household income on the demand side, can increase the cost of labor for housing construction. The tax code can also impact housing cost, either positively or negatively. The availability of affordable housing is also related to consumer and community preference. Housing developers gauge housing location, style, and price to the perceived local market and community acceptability. Within this context, this section of the Annual Action Plan describes the barriers to meeting the affordable housing needs in Spokane County. They include:

- **Federal resources and policies**
- **The gap between housing cost and income**
- **Local development regulations**
- **NIMBY opposition**
- **Fair Housing Issues**

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning

ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

For households with incomes at or below 30% of median income, affordable housing consists primarily of federally subsidized rental housing. It is likely that the supply of these units in Spokane County will continue to be reduced. This will result from:

- Changes in public housing policies to allow preferences that may reduce availability for below 30% MFI households.
- Changes in the federal formula for allocation of Section 8 subsidy has led to the closing of the Section 8 waiting list.
- The loss of privately owned Section 8 units and federally insured units from the assisted housing inventory as owners opt out of these programs.

It is difficult to predict future trends in federal funds for the development and operation of affordable and subsidized housing. The Low Income Housing Tax Credit and state private activity bonds are important tools for financing affordable housing and there is increasing competition for these resources.

Gap between Housing Cost and Income: Research has shown that the gap between the income of low-income households and the cost of housing is growing. This is perhaps the primary barrier to housing affordability. The average wage for a renter in Washington is \$15.55 per hour. In order to afford a two-bedroom apartment the average wage earner would need to work 48 hours per week year-round.

Local Development Regulations: The Spokane County Comprehensive Plan encourages affordable housing options. Accessory dwelling units are now allowed on a limited basis which was not the case with the prior Consolidated Plan showing progress. The County also began allowing zero lot line town homes as well. Both of these mechanisms help housing affordability by lowering development costs and allowing higher densities.

NIMBY Opposition: Spokane County citizens become active when projects are proposed in their area. Whether it be workforce housing or senior housing they are concerned about property values. The County is aware of its responsibilities for notification of land use activities. They accept public comment but do not violate the regulations in place just because a neighborhood is against a project allowed under the current zoning. Public education and the citizen participation process continue to provide information to thwart the “not in my back yard” attitude.

Fair Housing: The costs to a landlord or development associated with Fair Housing result in it being a barrier to affordable housing. The Fair Housing Assessment will be prepared upon the release of the final requirements for Fair Housing Planning. Annually in partnership with the City of Spokane, Spokane Association of Realtors, Washington State Human Rights Commission and HUD, Spokane County hosts a Fair housing conference for local landlords and management companies. The current Analysis of

Impediments to Fair Housing Choice is available on the County website.

Discussion

The City of Spokane and Spokane County have agreed to begin planning jointly around the fringe of the Urban Growth Boundary. Affordable housing is being built within the UGA which will eventually be annexed into a city as allowed by the Growth Management Act. Spokane County will look very closely at affordable housing projects due to the requirement that these projects remain within County jurisdiction for the affordability period. Conflicts with local GMA requirements and HUD HOME rule will be a focus for the Division in the future.

AP-85 Other Actions – 91.220(k)

Introduction

The following narrative speaks to the actions Spokane County will undertake during the 2016 program year to address the obstacles toward achieving safe affordable housing choice, need to reduce homelessness and provide for the basic needs, need for community development, infrastructure and economic opportunities.

Actions planned to address obstacles to meeting underserved needs

Spokane County is working with local non-profit agencies and jurisdictions within the County to strategically target projects that will preserve and increase quality, safe and affordable housing choices; prevent and reduce homelessness; provide opportunities to improve quality of life; support vibrant cities and towns and expand economic opportunities.

Actions planned to foster and maintain affordable housing

Spokane County recognizes the importance of affordable housing development and maintaining existing affordable housing stock. The County includes both for profit and non-profit housing developers in the annual Affordable Housing Request for Proposals. The County offers developer the opportunity to leverage limited County HOME and Affordable Washington State Housing Trust Funding. Typically, County HOME funds account for a fraction of the total cost but deliver large projects providing a large number of long-term affordable rental housing units.

The County maintains its HOME investment in affordable housing by monitoring rental housing occupancy and physical condition over HUD's minimum compliance periods required by 92.254. The County also grants and loans CDBG funds to repair low-income owner-occupied homes enabling existing homeowners to enjoy a safe and healthy home that they can afford to operate and maintain. These repairs include required connections to the centralized sewer system.

Actions planned to reduce lead-based paint hazards

In cooperation with the City of Spokane the region has a Lead Based Paint Program called "Lead Safe Spokane"

Spokane County's Emergency Housing Repair Program and Affordable Housing Program are active in identifying and repairing lead-based paint hazards in eligible owner and renter housing. HUD Title X and EPA Renovator (RRP) requirements are integrated into CDBG and HOME funded programs that

rehabilitate housing units constructed prior to 1978. These programs coordinate with the Washington State lead-Based Paint Program for contractor certification, lead-safe renovation, and regulation technical assistance. Typical lead hazard control begins with a lead inspection to guide the scope of work. Contractors certified as Abatement Supervisor and EPA Renovators can complete projects in compliance with HUD's Title X regulation. These projects typically include wet scraping, painting, eliminating friction/impact surfaces, mulching bare soil, and cleaning to Clearance. This program year, most eligible pre-1978 renovated housing units will receive an XRF Lead Inspection except where limited repairs are exempt or lead paint presumption is more cost effective. Each rehabilitated housing unit will achieve Clearance as part of the project completion, as proscribed by HUD's Title X regulation.

Actions planned to reduce the number of poverty-level families

Spokane County's anti-poverty strategy focuses on the concept of coordination and linkages. The goals and objective in the Strategic Plan describe the role that the County will play in regional efforts to move people out of poverty and to revitalize geographic areas of the community with high poverty levels. Key strategies include:

- Focusing resources on populations with the greatest need
- Coordinating physical development with the provision of supportive services for persons with special needs
- Enabling low-income person to accumulate assets through homeownership and business development
- Focusing on education and training that leads to self-sufficiency
- Job and construction contracting opportunities to low-income residents and Section 3 business concerns that are owned by or employ low-income residents
- Providing access for people in poverty to employment opportunities
- Empowering low-income residents to provide leadership and solve problems in their communities.

Actions planned to develop institutional structure

The main strategy regarding institutional structure in Spokane County is collaboration. There are good working relationships among the municipalities, state agencies, and local organizations involved with housing and community development related services. The exchange of information and technical assistance has resulted in a more effective service delivery system. The County has strived to work with the City of Spokane to approach challenges on a regional basis. Examples of this are the merged Continuum of Care, County representative on the City's Community Housing and Human Services Board, City / County agreement to Plan together for annexations.

Spokane County will assist where possible in coordinating the development and planning capacity in the county, particularly in the county cities and towns. Technical and financial assistance in the area of economic development will be offered to increase capacity toward becoming economically self-

sustaining in these areas.

Actions planned to enhance coordination between public and private housing and social service agencies

The County has established a number of cooperative partnerships and collaborations with public and supportive housing providers, private and government health, local government, mental health and social service agencies to address our priority needs and will continue to do so. Examples include:

Multi-family Housing: The County works closely with the City of Spokane and Washington State Department of Commerce to coordinate the funding and development of multi-family housing units funded through the County's Affordable Housing Program.

Spokane County partners with the City of Spokane, Northwest Fair Housing Alliance, The Washington State Human Rights Commission, Spokane Area Realtors and the Spokane Low Income Housing Consortium by providing Fair Housing Conferences annually.

Participation in the Spokane Homeless Coalition, the Continuum of Care Advisory Committee and Greater Spokane Valley Network to keep information flowing on ways to help homeless or to prevent homelessness.

Discussion

One-third of Spokane Public School students were dropping out in 2006. Many students who started college never got a technical certificate or a two-year or four-year degree.

To empower young people and expand educational opportunities to improve health, Spokane County is transforming its approach to student success. County leaders—including school officials, local universities, the business community and other partners—responded with a series of innovative steps, including full-day kindergarten; skill-building training sessions for young students; a real-time early-warning system to monitor student attendance and grades; and targeted dropout prevention programs designed to be supportive rather than focusing on punishment.

The plan is working—and the results will continue to pay dividends.

“There are so many linkages between health and education,” says Lyndia Wilson, Division Director at Spokane Regional Health District (SRHD). “Individuals who have more education are more likely to make

better decisions about tobacco and alcohol, sexual activity and other risky behaviors. At the same time, better education makes you eligible for better-paying jobs that have health insurance, wellness programs, and other benefits.”

Other health efforts in Spokane County build on education achievements by empowering youth and fostering youth advocacy to enact healthy changes in the community. A Neighborhoods Matter initiative trains youth advocates who successfully lobbied the Spokane City Council for the bulldozing of a drug house, zoning limits on junk food advertising, and preserving local public library hours. As a result of complementary efforts, a one-tenth cent sales tax now supports community-based mental health and criminal justice services.

By complementing the laser focus on improving graduation rates with these other initiatives to address the root causes of poor health, community partners are making a positive impact on the ability of every child to succeed.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

Spokane County does not plan to directly use other forms of investment beyond those listed in 92.205.

The years covered that include this Annual Action Plan are 2016 and 2017 as indicated on the attached certifications.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME regulation 92.254 describes qualifications of homeownership activities as affordable housing. The recapture provision is triggered if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This loan provision limits recaptured funds to net proceeds available from the sale rather than the entire HOME investment. Using recapture provisions the County will not be required to repay HUD if a sale, short sale, foreclosure, involuntary sale, etc. of the program-assisted home provide insufficient funds to fully repay the amount of HUD down payment assistance.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME regulation 92.254 (a)(4) describes the minimum HOME period of affordability based upon the amount of HOME homeownership assistance. The current Down payment Assistance Program includes a ten (10) year affordability period due to the amount of assistance offered (\$30,000). The Down payment Assistance Program Guidelines and Agreements include a provision for the affordability period and the recapture provisions upon the sale, transfer, refinance or if the home ceases to be the primary residence of the borrower(s). The recapture provision limits recaptured funds to any net proceeds available from the sale rather than the entire HOME investment.

HOME funded affordable rental housing projects include acquisition, new construction, and/or renovation trigger minimum periods of affordability per 24 CFR 92.252(e).

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME Funds will not be used to refinance existing debt secured by multifamily housing that is rehabilitated with HOME Funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).

Discussion

Attachments

2016 ANNUAL ACTION PLAN - CDBG & HOME AMENDMENTS TO PRIOR YEARSSPOKANE COUNTY
COMMUNITY DEVELOPMENT

CDBG/HOME PROJECT AMENDMENT

Activity Change (Funds reallocated) Funding Change Canceled Project (Funds

Add a new activity
 Amend an existing activity

Original Project:

Project ID/ Local Code	Project Title	Description (include project location & subrecipient address)	Activity Code/ Title/Citation	Funding Amounts, Sources and Year(s)
14-19	Carnhope Irrigation District #7 Waterline Improvements	Carnhope Irrigation District #7 P.O. Box 13028 Spokane Valley, WA 99213 Area wide benefit for 2014 Carnhope Irrigation District, Census tract 123, block group 4, Granite Drive from 5 th to 6 th avenues, Spokane Valley, WA	03J Water / Sewer Improvements 570.201.(c)	\$70,000.00 CDBG PY 2014 Community Development Block Grant (CDBG)

Amended/New Project (s):

Project ID/ Local Code	Project Title	Description (include project location & subrecipient address)	Activity Code/ Title/Citation	Funding Amounts, Sources and Year(s)
14-19	Carnhope Irrigation District #7 Waterline Improvements	Carnhope Irrigation District #7 P.O. Box 13028 Spokane Valley, WA 99213 Area wide benefit for 2014 Carnhope Irrigation District, Census tract 123, block group 4, Granite Drive from 5 th to 6 th avenues, Spokane Valley, WA	03J Water / Sewer Improvements 570.201.(c)	\$51,017.99 CDBG PY 2014 Community Development Block Grant (CDBG)

Notes: Final project costs were \$51,017.99, de-obligate \$18,982.01.

2016 ANNUAL ACTION PLAN - CDBG & HOME AMENDMENTS TO PRIOR YEARSSPOKANE COUNTY
COMMUNITY DEVELOPMENT

CDBG/HOME PROJECT AMENDMENT

Activity Change (Funds reallocated) Funding Change Canceled Project (Funds reallocated)

Add a new activity
 Amend an existing activity

Original Project:

Project ID/ Local Code	Project Title	Description (include project location & subrecipient address)	Activity Code/ Title/Citation	Funding Amounts, Sources and Year(s)
14-16	Fairfield Deteriorated Waterline Improvements	Town of Fairfield 218 East Main P.O. Box 334 Fairfield, WA 99012 Area wide benefit for town of Fairfield. Deteriorated waterline replacement in Fairfield, WA	03J Water / Sewer Improvements 570.201.(c)	\$205,000.00 CDBG PY 2014 Community Development Block Grant (CDBG)

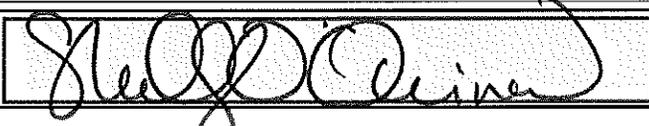
Amended/New Project (s):

Project ID/ Local Code	Project Title	Description (include project location & subrecipient address)	Activity Code/ Title/Citation	Funding Amounts, Sources and Year(s)
14-16	Fairfield Deteriorated Waterline Improvements	Town of Fairfield 218 East Main P.O. Box 334 Fairfield, WA 99012 Area wide benefit for town of Fairfield. Deteriorated waterline replacement in Fairfield, WA	03J Water / Sewer Improvements 570.201.(c)	\$142,531.04 CDBG PY 2014 Community Development Block Grant (CDBG)

Notes: Final project costs were \$142,531.04, de-obligate \$62,468.96.

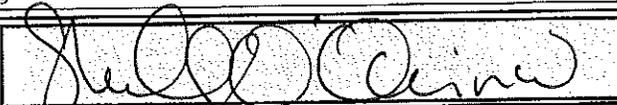
Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: B-16-UC-53-0004	
5a. Federal Entity Identifier: Spokane County, WA 539063	5b. Federal Award Identifier: B-16-UC-53-0004	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: Spokane County, State of Washington		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 91-6001370	* c. Organizational DUNS: 0102050780000	
d. Address:		
* Street1: 1116 West Broadway Ave.	Street2: <input type="text"/>	
* City: Spokane	County/Parish: Spokane	
* State: WA: Washington	Province: <input type="text"/>	
* Country: USA: UNITED STATES	* Zip / Postal Code: 99260-0100	
e. Organizational Unit:		
Department Name: Spokane County CSHCD	Division Name: Housing&Community Development	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	* First Name: Timothy	
Middle Name: <input type="text"/>	* Last Name: Crowley	
Suffix: <input type="text"/>	Title: Manager, Housing and Community Development	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 509-477-4488	Fax Number: 509-477-2581	
* Email: tcrowley@spokanecounty.org		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="B: County Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="Community Planning and Development/Department of HUD"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.218"/> CFDA Title: <input type="text" value="Community Development Block Grant/Entitlement Grants"/>	
* 12. Funding Opportunity Number: <input type="text" value="14.218"/> * Title: <input type="text" value="2016 CDBG Formula Grants"/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text" value="Areas Affected by Project attachment.docx"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="2016 Community Development Block Grant Program"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="5"/>	* b. Program/Project <input type="text" value="5"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2016"/>	* b. End Date: <input type="text" value="06/30/2017"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="1,392,733.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="75,000.00"/>
* g. TOTAL	<input type="text" value="1,467,733.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Shelly"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="O'Quinn"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Chair, Board of County Commissioners"/>	
* Telephone Number: <input type="text" value="509.477.2265"/>	Fax Number: <input type="text" value="509.477.2274"/>
* Email: <input type="text" value="SOQuinn@spokanecounty.org"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="5.3.16"/>

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: M16-UC-53-0203	
5a. Federal Entity Identifier: Spokane County, WA 539063		5b. Federal Award Identifier: M16-UC-53-0203
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: Spokane County, State of Washington		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 91-6001370	* c. Organizational DUNS: 0102050780000	
d. Address:		
* Street1: 1116 West Broadway	<input type="text"/>	
Street2:	<input type="text"/>	
* City: Spokane	<input type="text"/>	
County/Parish: Spokane	<input type="text"/>	
* State: WA: Washington	<input type="text"/>	
Province:	<input type="text"/>	
* Country: USA: UNITED STATES	<input type="text"/>	
* Zip / Postal Code: 99260-0100	<input type="text"/>	
e. Organizational Unit:		
Department Name: Spokane County CSHCD	Division Name: Housing & Community Development	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr	* First Name: Timothy	<input type="text"/>
Middle Name:	<input type="text"/>	
* Last Name: Crowley	<input type="text"/>	
Suffix:	<input type="text"/>	
Title: Manager, Housing and Community Development		
Organizational Affiliation:		
<input type="text"/>	<input type="text"/>	
* Telephone Number: 509-477-4488	Fax Number: 509-477-2561	
* Email: tcrowley@spokanecounty.org		

Application for Federal Assistance SF-424			
* 9. Type of Applicant 1: Select Applicant Type:			
B: County Government			
Type of Applicant 2: Select Applicant Type:			
Type of Applicant 3: Select Applicant Type:			
* Other (specify):			
* 10. Name of Federal Agency:			
Community Planning & Development/Department of HUD			
11. Catalog of Federal Domestic Assistance Number:			
14.239			
CFDA Title:			
HOME Investment Partnerships Program			
* 12. Funding Opportunity Number:			
14.239			
* Title:			
HOME Investment Partnerships Program/Formula Grants			
13. Competition Identification Number:			
Title:			
14. Areas Affected by Project (Cities, Counties, States, etc.):			
Areas Affected by Project attachment.docx	Add Attachment	Delete Attachment	View Attachment
* 16. Descriptive Title of Applicant's Project:			
2016 HOME Affordable Housing Program			
Attach supporting documents as specified in agency instructions.			
Add Attachments	Delete Attachments	View Attachments	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="5"/>	* b. Program/Project: <input type="text" value="5"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2016"/>	* b. End Date: <input type="text" value="06/30/2017"/>
18. Estimated Funding (\$):	
* a. Federal	543,340.00
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	150,000.00
* g. TOTAL	693,340.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
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If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
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Authorized Representative:	
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Shelly"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="O'Quinn"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Chair, Board of County Commissioners"/>	
* Telephone Number: <input type="text" value="509.477.2265"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="soQuinn@spokanecounty.org"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="5.17.16"/>
16 - 0381	

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

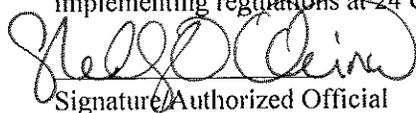
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official

Date 4.27.16

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) *2016, 2017* (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

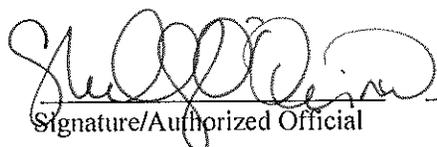
jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

 4.27.16
Signature/Authorized Official Date

Chair, BOCC
Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

 4.27.16
Signature/Authorized Official Date

Chair, BOCC
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

 4-27-16
Signature/Authorized Official Date

Chair, BOCC
Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Shelly Deine
Signature/Authorized Official

4.27.16
Date

Chair, BOCC
Title

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

 4-27-16
Signature/Authorized Official Date

Chair, BOCC
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.