



GUIDELINES FOR SPOKANE COUNTY STREET OBSTRUCTION PERMIT

STREET OBSTRUCTION BONDS AND INSURANCE

See contractor check list included in this package.

APPLICATION

Permit requests need to be received at least **two working days** prior to work commencing. The Pre-applications may be mailed to the address listed below or faxed to 509-477-7198. The form must be signed and include a date that the work will start and a date that the project will be finished including the permanent patching of the asphalt cut, should there be one. Always include the status of the asphalt, either no asphalt involved or the size of the cut. **Omitting asphalt language will delay the process of your permit.** Newly paved streets can not be cut for **three years** unless there is an emergency. On the request be sure to describe what you are doing and where. State that you are installing: cable, mains, lines, services, etc. and who is the service provider, also if it is new installation, a replacement or repairs. In the urban area you may list an address, if the work in a different location, or on another street be sure to include that information. In the rural areas please describe the work location in a manner similar to the following example: on the north side of Coulee Hite Rd. beginning approx. 400 feet east of Wood Rd. and extending east approx. 875 feet. Please include the name of your subcontractor if there is one.

PLANS

Plans need to be submitted along with the application unless it is a service or repair.

TRAFFIC CONTROL PLAN

Traffic control plans are required for street closures and obstructing one or more lanes of traffic. The plan needs to be approved prior to the issuance of the permit. See contractor check list for submittal procedure. The plan is not approved until it is faxed back to you, signed and dated by the traffic engineer. See the Washington State Manual on Uniform Traffic Control Devices for details on preparing you plan, or Spokane County Traffic Control Plan handout with work site examples. Allow two business days for the traffic section to process your plan.

PERMIT FEE

Fees vary from \$125.00 - \$ 200.00. Inspection charges are unknown at the time the permit is issued. You will be billed later by the auditor's office on the fee and inspection charges. Inspection time is approx. \$48.00 per hour + or – and the amount of time varies with the type and size of the project. Work that commences without notification will result in a \$500.00 fine. **If your project begins later than the start date on your permit and you do not notify the permit technician of the delay, you may be billed for inspection charges during that timeframe.**

QUESTIONS

Please contact Angela at 509/477-7151, Monday – Thursday 7:30 a.m. to 4:00 p.m., Friday 7:30 a.m. to noon. Fax to 509-477-7198.

Spokane County Division of Engineering & Roads
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