

DIVORCE - NO CHILDREN
(BOTH PARTIES AGREE AND JOIN IN THE PETITION)

SPOKANE COUNTY FAMILY COURT FACILITATOR

Checklist of Steps to Complete:

_____ 1. Fill out the following papers completely and sign. Print clearly in black ink or type:

() *Confidential Information (FL All Family 001)*

() *Petition for Divorce (Dissolution) (FL Divorce 201)*

_____ 2. Have your spouse sign on the bottom of the last page of the *Petition for Divorce* under the “*Joinder*” paragraph.

_____ 3. Make two copies (original plus two copies) of the *Petition for Divorce*, one for each of you. ⁽¹⁾

_____ 4. File the original *Petition for Divorce* and *Confidential Information* with the Spokane County Superior Court Clerk, Room 300, Cashier’s Window (to the far right when you enter). Pay the filing fee of \$314.00. Enter the case number and date stamp on the front page of each of your copies.

_____ 5. You must wait to finalize your divorce until 90 days have passed from the filing date.

_____ 6. During the 90-day waiting period, fill out the following forms in black ink or type.

() *Findings and Conclusions About a Marriage (FL Divorce 231)*

() *Final Divorce Order (Dissolution Decree) (FL Divorce 241)*

Sign the original of each document where it says: “Presented by.” If your spouse agrees s/he may sign where it says: “Approved for Entry.”

Note: If you finalize your divorce by agreement, you and your spouse can agree to change any of the items from the Petition. These CHANGES can be made in the final papers ONLY if both you and your spouse sign the final papers. If your spouse does not sign final documents but signed the Joinder and WAIVED notice of entry of the Decree in the Petition, you may proceed without his/her signature, PROVIDED THERE ARE NO CHANGES FROM THE ORIGINAL PETITION.

If your spouse signed the Joinder and demanded notice, you must provide the Court with proof that you have given your spouse notice of the final hearing, or they must sign the final documents.

- _____7. Make two copies (original plus two copies) of both documents (one for you and one for your spouse).
- _____8. Take the documents to the Ex Parte Courtroom 202, open Monday, Wednesday and Friday, 9am to noon and 1:30pm to 4pm, and Tuesday and Thursday from 1:30pm to 4pm, on day 91 or later after filing. Bring one original and two copies of the *Final Divorce Order (Dissolution Decree)* and *Findings and Conclusions About a Marriage* with you.
- _____9. When the Court Commissioner signs your papers, you are then divorced. Take the copies to the Clerk's office and stamp the name of the Court Commissioner who signed your papers (on the judge/commissioner signature page) and put the date stamp on the top, front page of each document.
- _____10. Give a copy to your spouse and keep one for yourself.

NOTE: All of the above-mentioned forms can be found on the Washington State Court website: www.courts.wa.gov/forms.

The Family Court Facilitator, Room 200, Family Law Center, is available to review your documents and answer procedural questions. It is recommended you have all documents reviewed before filing and presenting to the court.