

INSTRUCTIONS FOR VACATING MISDEMEANOR AND GROSS MISDEMEANOR CONVICTIONS

Washington law permits the vacation of some misdemeanor or gross misdemeanor convictions.

Vacation of a conviction releases you from all penalties and disabilities resulting from the offense. For all purposes, including responding to questions on employment or housing applications, a person whose conviction has been vacated may state that he or she has never been convicted of that crime.

Once a conviction is vacated, the fact that you have been convicted of the offense shall not be included in your criminal history for purposes of determining a sentence in any subsequent conviction. Although a vacated conviction will not be used for subsequent sentences purposes, it may be used for other purposes in a later criminal prosecution with the following exception: when a court vacates a record of domestic violence as defined in RCW 10.99.020, the state may not use the vacated conviction in a later criminal prosecution unless the conviction was for: (i) violating the provisions of a restraining order, no-contact order, or protection order restraining or enjoining the person, or restraining the person from going on to the grounds of or entering a residence, workplace, school, or day care, or prohibiting the person from knowingly coming within, or knowingly remaining within, a specified distance of a location; or (ii) stalking.

A vacated conviction for domestic violence is not considered a conviction of such an offense for the purposes of 27 C.F.R. 478.11, regarding reinstatement of firearms or explosives rights.

Vacation of a conviction does not automatically restore your right to possess a firearm.

The law does not automatically vacate your conviction. If you want to have a conviction vacated, you must file a motion with the court. The following information will assist you in deciding whether the law applies to your situation and, if so, how to ask the court to vacate your conviction.

If you meet the following criteria, a court may, in its discretion, vacate the conviction.

- ❖ There are no criminal charges pending against you in any court of this state or another state, or in any federal court.
- ❖ You have not been convicted of a new crime in this state, another state, or federal court since the date you were sentenced on the crime you wish to have vacated.
- ❖ You have never had the record of another conviction vacated.
- ❖ You are not currently restrained, and have not been restrained within five years prior to the vacation application, by a domestic violence protection order, a no-contact order, an antiharassment protection order, or a civil restraining order which restrains one party from contacting the other party.
- ❖ **Excluded Offenses:** The conviction you are seeking to have vacated is a misdemeanor offense and is **not** for one of the following crimes:
 - A violation of chapter 9A.44 RCW (sex offenses)

- A violation of chapter 9.68 RCW (obscenity and pornography)
- A violation of chapter 9.68A RCW (sexual exploitation of children)
- A violent offense as defined in RCW 9.94A.030 or an attempt to commit a violent offense
- Driving while under the influence (DUI), RCW 46.61.502
- Actual physical control while under the influence, RCW 46.61.504
- Operating a railroad, etc., while intoxicated, RCW 9.91.020

❖ **Prior Offense:** If the crime you are seeking to have vacated is considered a “prior offense” as defined below, then the following additional criteria must be met:

- The offense is not excluded from being vacated (see excluded offenses above); and
- You have not been convicted of a new crime in this state, another state, or federal court since the date you were sentenced on the crime you wish to have vacated; and
- at least three years have passed since you completed the terms and conditions of the sentence, including restitution/legal financial obligations. RCW 9.96.060(2)(f); and
- You have not had any subsequent alcohol or drug violations within 10 years of the date of arrest for the prior offense; and
- More than 10 years has elapsed since the date of the arrest for the prior offense.

A “prior offense” means(RCW 46.61.5055(14)):

- **Original Convictions for the following** (including equivalent local ordinances):
 - Driving Under the Influence (DUI) RCW 46.61.502,
 - Actual physical control while under the influence (Physical Control) RCW 46.61.504,
 - Commercial Vehicle DUI/Physical Control, RCW 46.25.110,
 - Watercraft DUI, RCW 79A.60.040(2),
 - Aircraft DUI, RCW 47.68.220, committed under the influence of intoxicating liquor or any drug,
 - Nonhighway vehicle DUI, RCW 46.09.470(2),
 - Snowmobile DUI, RCW 46.10.490(2),
 - Equivalent out-of-state statute for any of the above offenses.
- **Amended Convictions for the following:** *If originally charged with DUI or Physical Control. or an equivalent local ordinance, or Vehicular Homicide, RCW 46.61.520, or Vehicular Assault, RCW 46.61.522; but convicted of:*
 - Negligent Driving 1st RCW 46.61.5249,
 - Reckless Driving RCW 46.61.500,
 - Reckless Endangerment RCW 9A.36.050,
 - Equivalent out-of-state or local ordinance for the above offenses.*If originally charged with Watercraft DUI RCW 79A.60.040(2); but convicted of:*
 - Operating a Watercraft in a reckless manner, RCW 79A.60.040(1), or
 - Equivalent local ordinance.*If originally charged with Aircraft DUI RCW 47.68.220; but convicted of*
 - Operating an Aircraft in a careless or reckless manner, RCW 47.68.220, or
 - Equivalent local ordinance.

- **Deferred Sentences for the following:** *If originally charged with DUI or Physical Control or an equivalent local ordinance, or Vehicular Homicide, RCW 46.61.520, or Vehicular Assault, RCW 46.61.522; but deferred sentence was imposed for:*
 - Negligent Driving 1st RCW 46.61.5249,
 - Reckless Driving RCW 46.61.500,
 - Reckless Endangerment RCW 9A.36.050,
 - Equivalent out-of-state or local ordinance for the above offenses.

- ❖ **Domestic Violence:** If the crime you are seeking to have vacated involved domestic violence, you must:
 - Provide the prosecuting attorney's office that prosecuted you with timely notice of your motion and declaration for order vacating conviction and file the original notice with the court.
 - You must not have been convicted of any other domestic violence offense arising out of any other incident prior to the offense which you want to have vacated. (If the current application is for more than one conviction that arose out of a single incident, none of those convictions count as a previous conviction.)
 - Five years have elapsed since you completed the terms of the original conditions of the sentence, including any financial obligations and successful completion of any treatment ordered as a condition of sentencing.
 - You have not been convicted of any new crime in this state, another state, or federal court since you were convicted in this matter. RCW 9.96.060(2)(g).

- ❖ **Prostitution Conviction as a Victim:** If the crime you are seeking to have vacated is a prostitution offense that you committed as a result of being a victim of:
 - trafficking, RCW 9A.40.100,
 - promoting prostitution in the first degree, RCW 9A.88.070,
 - promoting commercial sexual abuse of a minor, RCW 9.68A.101, or
 - trafficking in persons under the trafficking victims protection act of 2000, 22 U.S.C. §7101 et seq.

And if you meet the following criteria, a court may, in its discretion, vacate the conviction:

- There are no criminal charges pending against you for any crime other than prostitution in any court of this state, or another state, or in any federal court.
- You have not been convicted of another crime, except prostitution, in this state, another state, or federal court since the date of conviction. This limitation does not apply to convictions where the offender proves by a preponderance of the evidence that he or she committed the crime as a result of being the victim of trafficking, RCW 9A.40.100; promoting prostitution in the first degree, RCW 9A.88.070, promoting commercial sexual abuse of a minor, RCW 9.68A.101, or trafficking in persons under the trafficking victims protection act of 2000, 22 U.S.C. § 7101 et seq., according to the requirements provided in RCW 9.96.070 for each respective conviction.

- You prove that it is more likely than not that the following occurred in your case (more than one section may apply):
 - If you were convicted for a prostitution offense as a result of being a victim of trafficking, RCW 9A.40.100, you must prove:
 - Someone harbored, transported, provided, obtained, bought, purchased, or received you.
 - That person acted knowingly or in reckless disregard for the fact that force, fraud, or coercion would be used to cause you to engage in a sexually explicit act or commercial sex act.
 - Your prostitution conviction record and other applicable convictions under RCW 9.96.060(3)(b) resulted from that person's acts.
 - If you were convicted for a prostitution offense as a result of being a victim of promoting prostitution in the first degree, RCW 9A.88.070, and:

If you were compelled by threat or force, you must prove:

 - You were compelled by threat or force to engage in prostitution.
 - The person knowingly used threat or force to compel you to engage in prostitution.
 - Your prostitution conviction record and other applicable convictions under RCW 9.96.060(3)(b) resulted from being compelled by threat or force by that person.

If you were compelled, you must prove:

 - You have a mental incapacity or developmental disability that renders you incapable of consent.
 - You were compelled to engage in prostitution.
 - The person knowingly compelled you to engage in prostitution.
 - Your prostitution conviction record and other applicable convictions under RCW 9.96.060(3)(b) resulted from being compelled by that person.
 - If you were convicted for a prostitution offense as a result of being a victim of promoting commercial sexual abuse of a minor, RCW 9.68A.101, you must prove:
 - You were under the age of 18 at the time of the prostitution offense.
 - While you were under the age of 18, someone:
 - caused or aided someone else to commit commercial sexual abuse of you, or
 - asked for or got customers for commercial sexual abuse of you; or
 - provided persons or places for the purpose of commercial sexual abuse of you, or
 - operated or assisted in operating a house or enterprise for the purpose of commercial sexual abuse of you, or

- did anything else designed to result in commercial sexual abuse of you, or
- caused or aided someone else to commit a sexually explicit act with you, or
- asked for or got customers for a sexually explicit act with you, or
- provided persons or places for the purpose of a sexually explicit act with you, or
- did anything else designed to result in a sexually explicit act with you.
- That person acted knowingly.
- Your prostitution conviction record and other applicable convictions under RCW 9.96.060(3)(b) resulted from that person's actions.
- If you were convicted for a prostitution offense as a result of being a victim of trafficking under the trafficking victims protection act of 2000, 22 U.S.C. § 7101 et seq., you must prove either that:
 - You were induced by force, fraud, or coercion to engage in a commercial sex act and your prostitution conviction record is a result, or
 - You were induced to engage in a commercial sex act while you were under age 18 and your prostitution conviction record and other applicable convictions under RCW 9.96.060(3)(b) is a result.
- ❖ **Offenses not otherwise specified above.** If the conviction you want to vacate was for an offense that is not an Excluded Offense, a Prior Offense, a Conviction for Prostitution as a Victim of Trafficking, and did not involve Domestic Violence, you must meet this criteria:
 - At least three years have passed since you completed the terms and conditions of the sentence, including restitution/legal financial obligations. RCW 9.96.060(2)(f).
 - You have not been convicted of any new crime in this state, another state, or federal court since the date you were sentenced on the crime you wish to have vacated. RCW 9.96.060(2)(g).

If you can satisfy each of the requirements with respect to the conviction you are asking the court to vacate, your next step is to complete the form CrRLJ 09.0100, Motion and Declaration for Order Vacating Conviction. This form will allow the court to determine whether you are eligible to have your conviction vacated. If you are asking the court to vacate your prostitution conviction/s, and you were a victim of trafficking under state or federal law of promoting prostitution in the first degree, or of promoting commercial sexual abuse of a minor, you must also complete form CrRLJ 09.0120, *Prostitution Conviction Attachment*, and attach it to the motion.

You may want to review the court file or the court docket for the offense you are asking the court to vacate to obtain information you need to fill out the form. Some counties may require you to obtain copies of your criminal history records and attach them to your motion. Read the local court rules or contact the clerk of the court where you will file your motion to find out if this requirement, or any other local requirement, applies to you. Once you have completed and signed the motion and declaration form and the attachment, if it applies, make at least two copies.

The next step is to schedule a hearing for the motion for order vacating conviction. To schedule a hearing, contact the clerk of the court where you were sentenced and ask for the date and time for the hearing. Then complete the form that court uses to schedule a hearing. Make at least two copies of the notice. File the original motion and declaration for order vacating conviction, prostitution conviction attachment, if it applies, and notice document. On the same day that you file those documents with the clerk of the court, you must also provide a copy of the documents to the prosecuting attorney's office that prosecuted you.

To notify the prosecuting attorney's office of the hearing, you may also use form CrRLJ 09.0150, *Notice of Motion for Order Vacating Conviction*. If you use this form, file the original with the clerk of the court. You must also provide a copy of the notice to the prosecuting attorney's office at the same time that you provide a copy of the motion, declaration, and attachment. Keep a copy of the notice, the motion, the declaration, and any attachments for your information.

The judge will hear your motion for order vacating conviction on the day scheduled for the hearing. You will need to be available to attend the hearing. If the motion is granted, the judge will complete an order vacating your conviction. The clerk of the court will send a copy of the order to the Washington State Patrol and to the local law enforcement agency, if any, which holds criminal history information about you.

**SPOKANE COUNTY DISTRICT COURT
STATE OF WASHINGTON**

Plaintiff
vs.

Defendant.

No. _____
**Motion and Declaration
for Order Vacating Conviction
(MTAF)**

I. Motion

DEFENDANT asks the court for an order vacating his or her conviction of misdemeanor or gross misdemeanor offenses. This motion is based on RCW 9.96.060, the case record and files, and the declaration of defendant.

Dated: _____

Defendant/ Defendant's Attorney/ WSBA #

Print Name

II. Declaration of Defendant

I, _____, state as follows:

2.1. On _____ (date) I was convicted of the following offense(s):

Count No: ____ Offense: _____ (Check any applicable boxes below)
 Excluded Offense Prior Offense Domestic Violence Prostitution with Trafficking

Count No: ____ Offense: _____ (Check any applicable boxes below)
 Excluded Offense Prior Offense Domestic Violence Prostitution with Trafficking

Count No: ____ Offense: _____ (Check any applicable boxes below)
 Excluded Offense Prior Offense Domestic Violence Prostitution with Trafficking

- 2.2 There are no criminal charges pending against me in any court of this state or another state, or in any federal court (RCW 9.96.060(2)(a));
- 2.3 **Excluded Offenses:** The offense for which I was convicted is a misdemeanor offense and **not** one of the following offenses (RCW 9.96.060(2)(b)-(d)):

A violation of chapter 9A.44 RCW (sex offenses)
A violation of chapter 9.68 RCW (obscenity and pornography)
A violation of chapter 9.68A RCW (sexual exploitation of children)
A violent offense as defined in RCW 9.94A.030 or an attempt to commit a violent offense
Driving while under the influence ("DUI"), RCW 46.61.502
Actual physical control while under the influence, RCW 46.61.504
Operating a railroad, etc. while intoxicated, RCW 9.91.020

- 2.4 **Prior Offense:** The offense for which I was convicted is considered a "prior offense" under RCW 46.61.5055 (see below), and
- the prior offense is not otherwise excluded from being vacated (see excluded offenses above); and
 - I have not been convicted of any new crime in this state, another state, or federal court since I was convicted in this matter. RCW 9.96.060(2)(g); and
 - at least three years have passed since I completed the terms and conditions of the sentence, including restitution/legal financial obligations. RCW 9.96.060(2)(f); and
 - I have not had another alcohol or drug violation within ten years of the date of arrest for the prior offense; and
 - more than ten years have passed since the date of the arrest for the prior offense.

<p>A "prior offense" means(RCW 46.61.5055(14)):</p> <ul style="list-style-type: none"> • Original Convictions for the following (including equivalent local ordinances): <ul style="list-style-type: none"> ○ Driving Under the Influence (DUI) RCW 46.61.502 ○ Physical Control of a Vehicle Under the Influence (Physical Control) RCW 46.61.504 ○ Commercial Vehicle DUI/Physical Control, RCW 46.25.110 ○ Watercraft DUI, RCW 79A.60.040(2) ○ Aircraft DUI, RCW 47.68.220, committed under the influence of intoxicating liquor or any drug; ○ Nonhighway vehicle DUI, RCW 46.09.470(2) ○ Snowmobile DUI, RCW 46.10.490(2); ○ Equivalent out-of-state statute for any of the above offenses. • Amended Convictions for the following: <i>If originally charged with DUI or Physical Control or an equivalent local ordinance, or Vehicular Homicide (RCW 46.61.520) or Vehicular Assault (RCW 46.61.522); but convicted of:</i> <ul style="list-style-type: none"> ○ Negligent Driving 1st RCW 46.61.5249 ○ Reckless Driving RCW 46.61.500 ○ Reckless Endangerment RCW 9A.36.050 ○ Equivalent out-of-state or local ordinance for the above offenses. <i>If originally charged with Watercraft DUI (RCW 79A.60.040(2)); but convicted of</i> <ul style="list-style-type: none"> ○ Operating a Watercraft in a reckless manner, RCW 79A.60.040(1), or ○ an equivalent local ordinance. <i>If originally charged with Aircraft DUI (RCW 47.68.220); but convicted of</i> <ul style="list-style-type: none"> ○ Operating an Aircraft in a careless or reckless manner, RCW 47.68.220, or ○ an equivalent local ordinance.

- **Deferred Sentences for the following:** *If originally charged with DUI or Physical Control or an equivalent local ordinance, or Vehicular Homicide (RCW 46.61.520) or Vehicular Assault (RCW 46.61.522); but deferred sentence was imposed for:*
 - Negligent Driving 1st RCW 46.61.5249
 - Reckless Driving RCW 46.61.500
 - Reckless Endangerment RCW 9A.36.050
 - Equivalent out-of-state or local ordinance for the above offenses.

- 2.5 **Domestic Violence:** The offense for which I was convicted involves domestic violence and I have complied with the following conditions (RCW 9.96.060(2)(e)):
- I provided the prosecuting attorney's office that prosecuted the offense with written notice of this petition. RCW 9.96.060(2)(e)(i).
 - I filed the original notice with this court. RCW 9.96.060(2)(e)(i).
 - I have not been convicted of any other domestic violence offense arising out of any other incident prior to the offense which I am seeking to vacate. RCW 9.96.060(2)(e)(ii).
 - It has been at least five years since I completed the terms and conditions of the sentence, including restitution/legal financial obligations and successful completion of any treatment ordered. RCW 9.96.060(2)(e)(iv).
 - I have not been convicted of any new crime in this state, another state, or federal court since I was convicted in this matter. RCW 9.96.060(2)(g).
- 2.6 **Prostitution Conviction as a Victim:** The conviction was for a prostitution offense and I committed the offense as a result of being a victim of trafficking, promoting prostitution in the first degree, or promoting commercial sexual abuse of a minor. (If this box is checked, you must fill out and submit the Prostitution Conviction Attachment form to support your motion.)
- 2.7 **Offenses not otherwise specified above:**
- The offense for which I was convicted is not an Excluded Offense, a Prior Offense, a Conviction for Prostitution as a Victim of Trafficking, and did not involve Domestic Violence.
 - At least three years have passed since I completed the terms and conditions of the sentence, including restitution/legal financial obligations. RCW 9.96.060(2)(f).
 - I have not been convicted of any new crime in this state, another state, or federal court since I was convicted in this matter. RCW 9.96.060(2)(g).
- 2.8 I have never had the record of another conviction vacated. RCW 9.96.060(2)(h).
- 2.9 I am not currently and have not been restrained within the last five years by a domestic violence protection order, a no-contact order, an anti-harassment protection order, or a civil restraining order which restrains one party from contacting the other party. RCW 9.96.060(2)(i).

I declare under penalty of perjury under the laws of the state of Washington that the foregoing is, to the best of my knowledge, true and correct.

Signed on _____, at _____,
Washington.

Defendant

Address

Prostitution Conviction Attachment: If you are asking the court to vacate your prostitution conviction/s, complete the section that applies below, and attach this document to the Motion and Declaration for Order Vacating Conviction, form CrRLJ 09.0100. (Laws of 2014, ch. 109, §2)

(Check all that apply.)

1. If you were convicted for a prostitution offense as a result of being a victim of trafficking as defined in RCW 9A.40.100:

a. Did someone harbor, transport, provide, obtain, buy, purchase, or receive you? No Yes. If yes, please explain:

b. Did that person act knowingly or in reckless disregard for the fact that force, fraud, or coercion would be used to cause you to engage in a sexually explicit act or commercial sex act? No Yes. If yes, please explain:

c. Did your prostitution conviction record and record for other applicable convictions under RCW 9.96.060(3)(b) result from that person's acts? No Yes. If yes, please explain:

2. If you were convicted for a prostitution offense as a result of being a victim of promoting prostitution in the first degree as defined in RCW 9A.88.070:

Were you compelled by threat or force? (If yes, complete the following)

a. Did someone use threat or force to compel you to engage in prostitution? No Yes. If yes, please explain:

b. Did the person knowingly use threat or force to compel you to engage in prostitution? No Yes. If yes, please explain:

- c. Did your prostitution conviction record and record for other applicable convictions under RCW 9.96.060(3)(b) result from being compelled by threat or force by that person? No Yes. If yes, please explain:

Were you compelled? (If yes, complete the following):

Do you have a mental incapacity or developmental disability that renders you incapable of consent? No Yes. If yes,

- a. Did someone compel you to engage in prostitution? No Yes. If yes, please explain:

- b. Did the person knowingly compel you to engage in prostitution? No Yes. If yes, please explain:

- c. Did your prostitution conviction record and record for other applicable convictions under RCW 9.96.060(3)(b) result from being compelled by that person? No Yes. If yes, please explain:

3. If you were convicted for a prostitution offense as a result of being a victim of promoting commercial sexual abuse of a minor as defined in RCW 9.68A.101:

- a. Were you under the age of 18 at the time of the prostitution offense? No Yes

- b. While you were under the age of 18 did someone:

- cause or aid someone else to commit commercial sexual abuse of you; or,
- ask for or get customers for commercial sexual abuse of you; or
- provide persons or places for the purpose of commercial sexual abuse of you; or
- operate or assist in operating a house or enterprise for the purpose of commercial sexual abuse of you; or
- do anything else designed to result in commercial sexual abuse of you?
- cause or aid someone else to commit a sexually explicit act with you; or,
- ask for or get customers for a sexually explicit act with you; or
- provide persons or places for the purpose of a sexually explicit act with you; or
- do anything else designed to result in a sexually explicit act with you?
- No Yes. If yes, please explain:

c. Did that person act knowingly? No Yes. If yes, please explain:

_____.

d. Did your prostitution conviction record and record for other applicable convictions under RCW 9.96.060(3)(b) result from that person's actions? No Yes. If yes, please explain:

_____.

4. If you were convicted for a prostitution offense as a result of being a victim of trafficking under the trafficking victims protection act of 2000, 22 U.S.C. §:7101 et seq., (*complete "a" or "b"*):

a. Were you induced by force, fraud, or coercion to engage in a commercial sex act, and was your prostitution conviction record and record for other applicable convictions under RCW 9.96.060(3)(b) a result? No Yes. If yes, please explain:

_____.

Or:

b. Were you induced to engage in a commercial sex act while you were under age 18, and your prostitution conviction record and record for other applicable convictions under RCW 9.96.060(3)(b) was a result? No Yes. If yes, please explain:

_____.

I declare under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

Signed on _____, at _____,
Washington.

Defendant

Print Name,

Address
