The Civil Service Commission may initiate amendments and revisions to make suitable rules and regulations not inconsistent with the provisions of RCW Chapter 41.14. The Civil Service Commission shall conduct public hearings after due notice before taking final action on amendments or revisions of these rules.

This amendment is to update the following Spokane County Civil Service rule in accordance with current RCW. This rule amendment will be discussed at the regular monthly meeting of the Spokane County Civil Service Commission at 1:00 p.m. on Tuesday, July 9, 2024. Please send any questions or comments to Chief Examiner, Ashlee Torres, via email: adtorres@spokanecounty.org. If approved, the final hearing will be held on Tuesday, August 13, 2024.

PROPOSED AMENDMENT TO RULE IX

RULE IX is proposed to be amended as follows:

RULE IX: RECRUITMENT

Section 2. Application Packets. Applications shall be made on forms prescribed by the Commission. The Commission approves the use of an electronic web-based job application process adopted by the Board of County Commissioners, including electronic job application forms used in conjunction therewith. Such forms shall provide for information covering education, experience, references and other pertinent information. All applications should be made out and signed by the person making application who shall certify that all of the information provided in the application and in any attachments or supporting documents is true, correct, and complete. (Min. 5-12-03;12-13-04; 4-14-14)

Examination notices may contain a maximum age only as the same may be established as a bona fide occupational qualification. An individual may qualify to take the entrance examination for a classification which has a minimum age of 21 providing the individual will pass the minimum age birth date during the life of the eligible list established by that examination. A successful applicant will have delayed eligibility until the required minimum age is attained. (Min. 8-8-83; 10-9-18)

All applicants must be a United States citizen of the United States, or a lawful permanent resident, or a deferred action for childhood arrivals (DACA) recipient. Must be able to speak, read, and write the English language, and Must have be a high school diploma or GED graduates (or equivalent). Applicants shall meet the vision, hearing, and other requirements as listed in the job description. (Min. 6-11-84; 10-9-18; 8-13-24)