Amendments and revisions of these rules not inconsistent with Chapter 41.14 RCW may be initiated by the Chief Examiner or the Civil Service Commission. The Civil Service Commission shall conduct public hearings after due notice before taking final action on amendments or revisions of these rules.

This amendment is to update the following Spokane County Civil Service rule in accordance with current RCW. This rule amendment was discussed at the regular monthly meeting of the Spokane County Civil Service Commission at 1:00 p.m. on Tuesday, January 9, 2024. The Commission approved the proposed amendment for Public Posting. Please send any questions or comments to Chief Examiner, Ashlee Torres, via email: adtorres@spokanecounty.org. The final hearing will be held on Tuesday, February 13, 2024.

PROPOSED AMENDMENT TO RULE X
RULE X is proposed to be amended as follows:

RULE X. EXAMINATIONS

Section 4-a.2. Make-Up Examinations. An applicant who is unable to take the regular examination, as scheduled, may be given a special examination upon written request. Such applicant must submit a written request setting forth the reasons requiring the absence and provide documentary evidence which demonstrates that the applicant was unable to take the regular examination as scheduled.

The following are the only reasons for granting a special examination time for an entry level examination:

1) Activated for military duty. Applicant must provide a copy of their separation papers no later than 10 days from the termination of such military duty;
2) Receipt of military orders requiring the applicant to report for active duty. Applicant must provide a copy of their orders at the time of the request;
3) Absence from the test within one week after the date of death of a spouse, domestic partner, mother, father, sister, brother, child or child of a domestic partner of such applicant;
4) **Diagnosed with an infectious disease, (such as influenza, COVID-19) which inhibits the applicant’s ability to perform the exam and/or would pose a risk to other applicants.**

The following are the only reasons for granting a special examination time for a promotional examination:

1) Activated for military duty. Applicant must provide a copy of their separation papers no later than 10 days from the termination of such military duty;
2) Receipt of military orders requiring the applicant to report for active duty. Applicant must provide a copy of their orders at the time of the request;
3) Compulsory attendance before a court or other public body or official having the power to compel attendance;
4) Any mandatory agency training;
5) Absence from the **written**-test within one week after the date of a birth of a child or death of a spouse, domestic partner, mother, father, sister, brother, child or child of a domestic partner of such applicant. (Min. 4-9-07; 12-13-04);
6) **Diagnosed with an infectious disease, (such as influenza, COVID-19) which inhibits the applicant’s ability to perform the exam and/or would pose a risk to other applicants.**