# Spokane County Resolution Cover Sheet

This form must accompany each resolution filed with Spokane County Elections. The contact person or persons should have the authority to do so and be available to answer questions.

<table>
<thead>
<tr>
<th>Name of District:</th>
<th>City of Spokane</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Address:</td>
<td>808 W. Spokane Falls Blvd., Spokane, WA 99201</td>
</tr>
<tr>
<td>Date of Election:</td>
<td>February 13, 2024</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Terri Pfister</td>
</tr>
<tr>
<td>Contact Phone:</td>
<td>509-625-6354</td>
</tr>
<tr>
<td>Contact Email:</td>
<td><a href="mailto:tpfister@spokanecity.org">tpfister@spokanecity.org</a></td>
</tr>
<tr>
<td>2nd Contact Person:</td>
<td>Laurie Farnsworth</td>
</tr>
<tr>
<td>2nd Contact Phone:</td>
<td>509-625-6319</td>
</tr>
<tr>
<td>2nd Contact Email:</td>
<td><a href="mailto:lfarnsworth@spokanecity.org">lfarnsworth@spokanecity.org</a></td>
</tr>
<tr>
<td>Title:</td>
<td>City Clerk</td>
</tr>
<tr>
<td>Fax:</td>
<td>509-625-6217</td>
</tr>
<tr>
<td>Attorney for District:</td>
<td>Mike Piccolo</td>
</tr>
<tr>
<td>Attorney Approved Ballot Title and Explanatory Statement for District:</td>
<td>Yes ☑  No ☐</td>
</tr>
<tr>
<td>Attorney Phone:</td>
<td>509-625-6237</td>
</tr>
<tr>
<td>Attorney Email Address:</td>
<td><a href="mailto:mpiccolo@spokanecity.org">mpiccolo@spokanecity.org</a></td>
</tr>
<tr>
<td>Type of Election (levy, bond, lid lift, etc.):</td>
<td>levy - Library</td>
</tr>
<tr>
<td>Please state the pass/fail requirement for this measure (i.e. simple majority, 60%, etc.) as determined by your legal counsel, together with applicable statutory references:</td>
<td>simple majority</td>
</tr>
<tr>
<td>Signature:</td>
<td></td>
</tr>
<tr>
<td>Date:</td>
<td>12/12/2023</td>
</tr>
</tbody>
</table>

This form may be filled out and printed.

This mandatory resolution cover sheet must accompany any resolution.
Agenda Sheet for City Council Meeting of: 11/13/2023  
Date Rec’d: 10/24/2023  
Clerk’s File #: RES 2023-0094  

<table>
<thead>
<tr>
<th>Submitting Dept</th>
<th>LIBRARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Name/Phone</td>
<td>NICOLE EDWARDS 444-5420</td>
</tr>
<tr>
<td>Contact E-Mail</td>
<td><a href="mailto:NEDWARDS@SPOKANELIBRARY.ORG">NEDWARDS@SPOKANELIBRARY.ORG</a></td>
</tr>
<tr>
<td>Agenda Item Type</td>
<td>Resolutions</td>
</tr>
<tr>
<td>Agenda Item Name</td>
<td>1300-LIBRARY - LIBRARY LEVY LID LIFT RESOLUTION</td>
</tr>
</tbody>
</table>

**Agenda Wording**
Spokane Public Library's Board of Trustees recommends the City Council to propose a renewal of the library levy at the current rate (seven cents per thousand of assessed valuation) on the upcoming February ballot in 2024 for a period of three years.

**Summary (Background)**
With the current library levy set to expire at the end of 2024, we recognize the significance of securing sustainable funding to maintain the high-quality and essential services we have been providing to the community.

<table>
<thead>
<tr>
<th>Lease?</th>
<th>NO</th>
<th>Grant related?</th>
<th>NO</th>
<th>Public Works?</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal Impact</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Select</td>
<td>$</td>
<td></td>
<td>#</td>
<td>#</td>
<td>#</td>
</tr>
<tr>
<td>Select</td>
<td>$</td>
<td></td>
<td>#</td>
<td>#</td>
<td>#</td>
</tr>
<tr>
<td>Approvals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dept Head</td>
<td>CHANCE, ANDREW</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division Director</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finance</td>
<td>WALLACE, TONYA</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Legal</td>
<td>PICCOLO, MIKE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>For the Mayor</td>
<td>JONES, GARRETT</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Council Notifications**
- Study Session/Other: PIES Committee 10/23/2023
- Council Sponsor: CM Zappone & CM Wilkerson

**Distribution List**

**Adopted by Spokane City Council on:** 12/4/2023  
City Clerk
## Committee Agenda Sheet

**Committee TBD**

<table>
<thead>
<tr>
<th>Submitting Department</th>
<th>Spokane Public Library</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contact Name &amp; Phone</strong></td>
<td>Andrew Chanse 509-444-5305</td>
</tr>
<tr>
<td><strong>Contact Email</strong></td>
<td><a href="mailto:achanse@spokanlibrary.org">achanse@spokanlibrary.org</a></td>
</tr>
<tr>
<td><strong>Council Sponsor(s)</strong></td>
<td>Zappone, Wilkerson</td>
</tr>
<tr>
<td><strong>Select Agenda Item Type</strong></td>
<td>☒ Discussion</td>
</tr>
<tr>
<td><strong>Agenda Item Name</strong></td>
<td>Spokane Public Library Levy Lid Lift renewal</td>
</tr>
</tbody>
</table>

### Summary (Background)

The library has consistently played a vital role in the lives of Spokane residents by offering a broad range of services and resources that promote education, cultural enrichment, personal growth, and belonging. Over the years, we have witnessed countless success stories of individuals who have been empowered through the library’s programs to achieve academic excellence, professional development, enhanced digital literacy, and a greater sense of self and community.

With the current library levy set to expire at the end of 2024, we recognize the significance of securing sustainable funding to maintain the high-quality and essential services we have been providing to the community.

### Proposed Council Action & Date:

**Spokane Public Library’s Board of Trustees recommends the City Council to propose a renewal of the library levy at the current rate (seven cents per thousand of assessed valuation) on the upcoming February ballot in 2024 for a period of 3 years. Recommended date for action is 11/13/2023.**

### Fiscal Impact:

If approved by voters, continued library operations under current service level through 2027.

- Approved in current year budget?  ☐ Yes  ☐ No  ☒ N/A

### Funding Source

- ☐ One-time  ☒ Recurring

### Expense Occurrence

- ☐ One-time  ☒ Recurring

### Other budget impacts: Revenue generating

### Operations Impacts

What impacts would the proposal have on historically excluded communities?

Public libraries can have a significant and positive impact on historically excluded communities in several ways:

1. **Access to Information:** We provide free access to a wide range of books, magazines, newspapers, and digital resources. Historically excluded communities often have limited access to educational materials, so libraries help bridge this gap. They offer resources that can support learning and personal development.

Revised Version Rec’de 11/7/2023
2. **Digital Inclusion**: In an increasingly digital world, libraries provide access to computers and the internet, helping individuals from marginalized backgrounds participate in the digital economy, access online educational resources, and apply for jobs or government services online.

3. **Cultural and Historical Preservation**: Public libraries often house local history and genealogy collections, which can be vital for communities with rich but underrepresented histories. They help preserve and celebrate the cultural heritage of historically excluded groups.

4. **Community Gathering Spaces**: Libraries are community hubs where people can gather for events, workshops, and social interaction. For marginalized communities, our libraries are a safe and inclusive space to connect with others and build a sense of belonging.

5. **Educational Support**: We offer homework help, tutoring, and literacy programs that can assist students from underserved backgrounds in their educational journeys. These resources can help bridge gaps in educational attainment.

6. **Job Assistance**: We offer job search resources, resume-building workshops, and assistance with job applications. These services can be particularly valuable for historically excluded communities facing employment challenges.

7. **Early Childhood Development**: We offer early childhood programs that promote literacy and school readiness. These programs are especially beneficial for historically excluded communities to ensure children have a strong foundation for learning.

8. **Social Services Referrals**: We serve as a referral point for social services, connecting individuals in need to resources like food assistance, housing support, or health services.

9. **Language and Literacy Development**: We provide resources for language learning and literacy improvement. For immigrant and non-English-speaking communities, this support is crucial for integration and communication. We are actively in conversation and partnership with Thrive International in our outreach efforts.

10. **Promoting Diversity and Inclusion**: We actively curate collections and host events that celebrate diversity and promote inclusion. This can help challenge stereotypes and foster a more accepting and inclusive community.

11. **Empowerment and Civic Engagement**: We serve as a platform to help empower historically excluded communities by providing information on voting, civic engagement, and community involvement. They can also offer resources for people looking to advocate for change.

12. **Reduction of the Digital Divide**: Historically excluded communities often have limited access to technology. We help reduce the digital divide by offering free access to computers and the internet, enabling individuals to participate in the digital world.

In summary, public libraries play a crucial role in addressing the information, educational, and social needs of historically excluded communities. They act as a vital resource for empowerment, inclusion, and community development, helping to bridge gaps and provide opportunities for individuals and groups who may otherwise face systemic barriers.

---

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

In general, the data we collect on our users does not include this level of demographic data.

---

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

The library continually evaluates its programs and services. Primarily via:

- **Surveys and Interviews**: We applicable, we periodically conduct surveys, interviews, or focus groups to collect qualitative data about the experiences, challenges, and benefits of the program from individuals.
Usage Statistics: Collect usage statistics, such as library visitation records, program attendance, and resource utilization.

We are also employing a value score calculator that helps us evaluate our programs in a dynamic way.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

- Aligns with City Policy ADMIN 0320-23-04 "City Council Rules of Procedure" RULE 4, Library is proposing a formal resolution filed with the Clerk's Office in the current required format for a vote of the Council to approve an item on the voter's ballot in February, 2024.

- Aligns with Comprehensive Plan Chapter 5, CFU 2.1 "Available Public Facilities", Library strives to maintain effective public space to meet and adapt to the needs of the community. This levy proposal will help to ensure the continuation of public services and hours available.

- Aligns with most of the Chapters within the Sustainability Action Plan, Library has implemented efforts to improve energy usage of our buildings (an outcome of Bond projects over the past 4 years), we offer programs and resources to educate and promote the natural environment of plants and animals, we offer educational classes around gardening and health to the public to boost social and economic access to sustainable food, and we offer social guidance and resources for anyone who is in need or is seeking assistance. Additionally, the Library is a hub of content that also works alongside other agencies who have the same goal of providing effective access to resources.

- Currently the Library does not have any items in the Capital Improvement Plan. We are in an operations stabilization period now that we are reaching the end of our 2018 UTGO Bond projects.
RESOLUTION NO. 2023 - 0094

A RESOLUTION OF THE CITY OF SPOKANE PROPOSING AN INCREASE IN THE REGULAR PROPERTY TAX LEVY FOR A PERIOD OF THREE YEARS BEGINNING IN 2025 IN AN AMOUNT EXCEEDING THE LIMITATIONS OF CHAPTER 84.55 RCW TO PROVIDE FUNDING FOR LIBRARY OPERATIONS; PROVIDING FOR THE SUBMISSION OF THE MEASURE TO THE QUALIFIED ELECTORS OF THE CITY AT A SPECIAL ELECTION; REQUESTING THAT THE SPOKANE COUNTY AUDITOR HOLD A SPECIAL ELECTION FOR THE MEASURE ON FEBRUARY 13, 2024; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, the City of Spokane, Washington ("City") is a first-class city duly organized and existing by virtue of the Constitution and laws of the state of Washington and its city charter; and

WHEREAS, the City has authority to enact a regular annual property tax levy and such other levies as may be approved by the electorate of the City, subject to applicable limitations, as required by law; and

WHEREAS, Chapter 84.55 RCW reflects a limitation that the annual rate of increase of the dollar amount of the regular property tax levy set by the City Council may not exceed the lesser of the rate of inflation or one percent (1%), all as further reflected in Chapter 84.55 RCW; and

WHEREAS, RCW 84.55.050 permits an election to authorize a levy above the limit factor specified in Chapter 84.55 RCW upon majority approval by the voters, subject to any otherwise applicable statutory dollar rate limitation, said election to be held not more than twelve months prior to the date on which the proposed excess levy is to be made, except as further provided in said statute for multi-year levies; and

WHEREAS, in the February 2013 special election, 66% of the voters of the City of Spokane approved an increase in the regular property tax levy in the amount of $0.07 per $1,000 of property valuation, for the purpose of funding library operations beginning in 2014 and extending through 2017; and

WHEREAS, in the April 2017 special election, 71% of the voters of the City of Spokane approved an increase in the regular property tax levy in the amount of $0.07 per $1,000 of property valuation, for the purpose of funding library operations beginning in 2018 and extending through 2024; and

WHEREAS, on July 18, 2023, the Spokane Public Library Board of Trustees voted unanimously to recommend the City Council place a measure on the February 13, 2024 ballot that would allow for the renewal of the current levy lid lift in order to maintain the improvements to library services resulting from the passage of the 2017 levy lid lift and to implement new practices to make the Library more efficient and responsive to its customers’ educational, business and cultural interests; and

WHEREAS, the City Council desires to continue the levy lid lift approved by the voters in April 2017 to continue funding for library operations by submitting to the voters a measure to increase the regular property tax levy in excess of the amount.

Revised Version Recv'd 11/9/2023
permitted by state law of $0.07 per $1,000 of assessed valuation in 2025, which amount will be used as a base to calculate all subsequent levies for the duration of the proposed three-year levy lid lift; and

WHEREAS, it is anticipated that the levy lid lift will raise approximately $2,500,000 in 2025, approximately $2,525,000 in 2026; and approximately $2,550,250 in 2027 for library operations; and

WHEREAS, pursuant to Section 84 of the City Charter, the City Council of its motion may submit to popular vote for adoption or rejection at any election any proposed ordinance or measure.

NOW, THEREFORE, BE IT RESOLVED, by the Spokane City Council that:

Section 1. The Spokane County Auditor is hereby requested pursuant to RCW 29A.04.330 to hold a special election on February 13, 2024, in conjunction with the scheduled special election for the purpose of submitting to the voters of the City of Spokane for the approval or rejection of a property tax levy to provide funding for library operations.

Section 2. The following measure shall be submitted in the following form:

CITY OF SPOKANE

MEASURE NO. 1

LIBRARY OPERATIONS LEVY

THE CITY OF SPOKANE ADOPTED RESOLUTION NO. 2023-0094 PROVIDING FOR AN INCREASE IN THE REGULAR PROPERTY TAX LEVY IN EXCESS OF STATE LAW BEGINNING IN 2025 IN WHICH THE FUNDING WOULD BE ALLOCATED ONE HUNDRED PERCENT FOR LIBRARY OPERATIONS. THIS MEASURE REPLACES AN EXPIRING LEVY AND AUTHORIZES AN INCREASE IN THE REGULAR PROPERTY TAX LEVY FOR 2025 BY $0.07 PER $1,000 OF ASSESSED VALUATION FOR A LEVY RATE NOT TO EXCEED $3.60. THE INCREASE IN THE PROPERTY TAX LEVY WOULD REMAIN IN EFFECT FOR A PERIOD OF THREE YEARS.

SHOULD THIS MEASURE BE APPROVED?

YES ☐

NO ☐

Section 3. In the event the measure specified in Section 2 above is approved by the qualified electors of the City as required by the Constitution and laws of the state of Washington, there shall be levied and collected annual excess property tax levies in the amount as authorized by said voter approval. Such tax levies will be in excess of the regular annual tax levies permitted by law without voter approval.

Section 4. The City hereby requests pursuant to RCW 29A.04.330 the Spokane County Auditor, as ex officio, Supervisor of Elections of the City, to call, conduct and hold within

Revised Version Recvd 11/9/2023
the City a special election on Tuesday, February 13, 2024, for the purpose of submitting to the
qualified electors of the City for their approval or rejection, the proposal set forth above. The City
Clerk of the City of Spokane is hereby authorized and directed to deliver a certified copy of this
resolution to the Spokane County Auditor, as ex officio Supervisor of Elections for the City, no
later than December 15, 2023.

Section 5. If any one or more of the provisions of this resolution shall be declared by any
court of competent jurisdiction to be unconstitutional or invalid for any reason, then such provision
shall be null and void, and shall be deemed separable from the remaining provisions of this
resolution, and shall in no way affect the validity of the
other provisions of this resolution.

Section 6. The levy lid lift in the property tax levy rate shall be a temporary single year
increase, which shall begin in 2025 and continue through 2027.

Section 7. The City Attorney is authorized to make such minor adjustments to the
wording of the measure as may be necessary to effectuate the intent of the resolution or upon
recommendation of the Spokane County Auditor, as long as the intent of the measure remains
clear and consistent with the intent of this resolution as approved by the City Council.

Section 8. This resolution shall take effect and be in full force immediately upon its
passage.

ADOPTED by the City Council this 4th day of December, 2023.

____________________
City Clerk

Approved as to form:

____________________
Michael J. Piccolo
Assistant City Attorney

I HEREBY CERTIFY THIS IS A TRUE AND ACCURATE COPY
OF THE ORIGINAL WHICH IS ON FILE IN THE OFFICE
OF THE CITY CLERK

____________________
CITY CLERK

SEAL: CITY OF SPOKANE
COUNTY OF SPOKANE
STATE OF WA

12/12/2023

Revised Version Recv'd 11/9/2023
# Certificate Of Completion

**Envelop Id:** 652736C2722249D69DEA96FA0740ABF5  
**Subject:** Please Sign: RES 2023-0094 - Library Property Tax Levy  
**Source Envelope:**  
- Document Pages: 7  
- Certificate Pages: 5  
- AutoNav: Enabled  
- Envelope ID Stamping: Enabled  
- Time Zone: (UTC-08:00) Pacific Time (US & Canada)  
- Signatures: 3  
- Initials: 0  
- Stamps: 1  

**Envelope Originator:**  
Melanie Coe  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201  
mcoe@spokanecity.org  
IP Address: 198.139.252  
**Status:** Completed

## Record Tracking

**Status:** Original  
12/8/2023 3:42:25 PM  
**Holder:** Melanie Coe  
mcoe@spokanecity.org  
**Location:** DocuSign

## Signer Events

**Signer**  
Terri L. Pfister  
tpfister@spokanecity.org  
City Clerk  
City of Spokane  
- Security Level: Email, Account Authentication (None)

**Signature**  
- Signature Adoption: Uploaded Signature Image  
- Using IP Address: 198.139.252

**Timestamp**  
- Sent: 12/8/2023 3:44:36 PM  
- Viewed: 12/8/2023 4:27:04 PM  
- Signed: 12/8/2023 4:27:29 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

**Signer**  
Michael J. Piccolo  
mopiccolo@spokanecity.org  
Assistant City Attorney  
- Security Level: Email, Account Authentication (None)

**Signature**  
- Signature Adoption: Pre-selected Style  
- Using IP Address: 24.16.120.174

**Timestamp**  
- Sent: 12/8/2023 4:27:30 PM  
- Viewed: 12/8/2023 11:30:39 PM  
- Signed: 12/8/2023 11:31:05 PM

**Electronic Record and Signature Disclosure:**  
Accepted: 12/8/2023 11:30:39 PM  
ID: aa8b77-74bf-4e37-8249-20711397addad  
- Terri L. Pfister  
tpfister@spokanecity.org  
City Clerk  
City of Spokane  
- Security Level: Email, Account Authentication (None)

**Signature**  
- Signature Adoption: Uploaded Signature Image  
- Using IP Address: 198.139.252

**Timestamp**  
- Sent: 12/8/2023 11:31:06 PM  
- Viewed: 12/11/2023 9:32:56 AM  
- Signed: 12/11/2023 9:33:05 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

## In Person Signer Events

**Signature**

**Timestamp**

## Editor Delivery Events

**Status**

**Timestamp**

## Agent Delivery Events

**Status**

**Timestamp**

## Intermediary Delivery Events

**Status**

**Timestamp**
<table>
<thead>
<tr>
<th>Event Type</th>
<th>Status</th>
<th>Timestamp</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Delivery Events</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carbon Copy Events</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Witness Events</td>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td>Notary Events</td>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td>Envelope Summary Events</td>
<td>Status</td>
<td>Timestamps</td>
</tr>
<tr>
<td>Envelope Sent</td>
<td>Hashed/Encrypted</td>
<td>12/8/2023 3:44:36 PM</td>
</tr>
<tr>
<td>Signing Complete</td>
<td>Security Checked</td>
<td>12/11/2023 9:33:05 AM</td>
</tr>
<tr>
<td>Completed</td>
<td>Security Checked</td>
<td>12/11/2023 9:33:05 AM</td>
</tr>
<tr>
<td>Payment Events</td>
<td>Status</td>
<td>Timestamps</td>
</tr>
<tr>
<td>Electronic Record and Signature Disclosure</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CONSUMER DISCLOSURE
From time to time, SHI International Corp OBO City of Spokane (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the ‘I agree’ button at the bottom of this document.

Getting paper copies
At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent
If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind
If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign ‘Withdraw Consent’ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically
Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures
How to contact SHI International Corp OBO City of Spokane:
You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: klund@spokanecity.org

To advise SHI International Corp OBO City of Spokane of your new e-mail address
To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at klund@spokanecity.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.
In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from SHI International Corp OBO City of Spokane
To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with SHI International Corp OBO City of Spokane
To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
ii. send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

Required hardware and software

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Browsers:</td>
<td>Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)</td>
</tr>
<tr>
<td>PDF Reader:</td>
<td>Acrobat® or similar software may be required to view and print PDF files</td>
</tr>
<tr>
<td>Screen Resolution:</td>
<td>800 x 600 minimum</td>
</tr>
<tr>
<td>Enabled Security Settings:</td>
<td>Allow per session cookies</td>
</tr>
</tbody>
</table>

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically
To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the ‘I agree’ button below.

By checking the ‘I agree’ box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and

- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and

- Until or unless I notify SHI International Corp OBO City of Spokane as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by SHI International Corp OBO City of Spokane during the course of my relationship with you.
**For/Against Committee Member Appointment Form**

<table>
<thead>
<tr>
<th>Name of District:</th>
<th>City of Spokane</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Contact Name:</td>
<td>Terri Pfister</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:tpfister@spokanecity.org">tpfister@spokanecity.org</a></td>
</tr>
<tr>
<td>Phone:</td>
<td>509-625-6354</td>
</tr>
</tbody>
</table>

**Jurisdiction's responsibility:**

1. Email completed form to pamphlet@spokanecounty.org by the resolution submittal deadline.
2. Provide committee members with statement submission requirements and deadlines. Committees are solely responsible for submitting voters’ pamphlet statements to the Elections Division.

Deadlines are on page 13 of these administrative rules. Questions? Contact the Elections Office at pamphlet@spokanecounty.org or call 509.477.2320.

*“For” Committee (1-3 members):*

<table>
<thead>
<tr>
<th>Committee Name:</th>
<th>Committee For Measure No. 1 - Library Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone:</td>
<td>__________________</td>
</tr>
<tr>
<td>Email:</td>
<td>__________________</td>
</tr>
<tr>
<td>Web:</td>
<td>__________________</td>
</tr>
</tbody>
</table>

Committee Member #1: Jim Kershner  
Email: jimkershner@comcast.net

Committee Member #2: Jens Larson  
Email: jlarson10@ewu.edu

Committee Member #3: __________________  
Email: __________________

*“Against” Committee (1-3 members):*

<table>
<thead>
<tr>
<th>Committee Name:</th>
<th>Committee Against Measure No. 1 - Library Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone:</td>
<td>__________________</td>
</tr>
<tr>
<td>Email:</td>
<td>__________________</td>
</tr>
<tr>
<td>Web:</td>
<td>__________________</td>
</tr>
</tbody>
</table>

Committee Member #1: Donn Durgan  
Email: donndurgan@gmail.com

Committee Member #2: __________________  
Email: __________________

Committee Member #3: __________________  
Email: __________________
**Agenda Sheet for City Council Meeting of:**
12/04/2023

<table>
<thead>
<tr>
<th>Submitting Dept</th>
<th>CITY COUNCIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Name/Phone</td>
<td>GIACOBBE BYRD X6715</td>
</tr>
<tr>
<td>Contact E-Mail</td>
<td><a href="mailto:GBYRD@SPOKANECITY.ORG">GBYRD@SPOKANECITY.ORG</a></td>
</tr>
<tr>
<td>Agenda Item Type</td>
<td>Resolutions</td>
</tr>
<tr>
<td>Agenda Item Name</td>
<td>0320 - RESOLUTION APPOINTING FOR AND AGAINST COMMITTEES FOR LIBRARY LEVY</td>
</tr>
</tbody>
</table>

**Date Rec'd** 11/21/2023

**Clerk's File #** RES 2023-0103

**Renews #**

**Cross Ref #** RES 2023-0094

**Project #**

**Bid #**

**Requisition #**

**Agenda Wording**
A resolution regarding the appointment of for and against committee members relating to a measure on the February 13, 2024, special election ballot regarding a measure proposing an increase in the regular property tax levy for Library operations for

**Summary (Background)**
A resolution regarding the appointment of for and against committee members relating to a measure on the February 13, 2024, special election ballot regarding a measure proposing an increase in the regular property tax levy for Library operations for a three-year period from 2025-2027. This resolution was filed without committee members listed and will need to be amended to add those committee members before Council adoption.

<table>
<thead>
<tr>
<th>Fiscal Impact</th>
<th>Grant related?</th>
<th>Public Works?</th>
<th>Budget Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neutral</td>
<td>NO</td>
<td>NO</td>
<td>$</td>
</tr>
<tr>
<td>Select</td>
<td>NO</td>
<td>NO</td>
<td>Select</td>
</tr>
<tr>
<td>Select</td>
<td>NO</td>
<td>NO</td>
<td>Select</td>
</tr>
<tr>
<td>Select</td>
<td>NO</td>
<td>NO</td>
<td>Select</td>
</tr>
</tbody>
</table>

**Approvals**

<table>
<thead>
<tr>
<th>Dept Head</th>
<th>BYRD, GIACOBBE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division Director</td>
<td></td>
</tr>
<tr>
<td>Finance</td>
<td></td>
</tr>
<tr>
<td>Legal</td>
<td><a href="mailto:gbyrd@spokanecity.org">gbyrd@spokanecity.org</a></td>
</tr>
</tbody>
</table>

**Council Notifications**

<table>
<thead>
<tr>
<th>Study Session</th>
<th>Other</th>
<th>Kinnear and Cathcart</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/13 UE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Additional Approvals**

Purchasing

Adopted by Spokane City Council on: 12/4/2023

City Clerk
# Committee Agenda Sheet
## Urban Experience Committee

<table>
<thead>
<tr>
<th>Submitting Department</th>
<th>City Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Name</td>
<td>Giacobbe Byrd</td>
</tr>
<tr>
<td>Contact Email &amp; Phone</td>
<td><a href="mailto:gbyrd@spokanecity.org">gbyrd@spokanecity.org</a></td>
</tr>
<tr>
<td>Council Sponsor(s)</td>
<td>CP Kinnear and CM Cathcart</td>
</tr>
<tr>
<td>Committee Date</td>
<td>11/13/23</td>
</tr>
<tr>
<td>Select Agenda Item Type</td>
<td></td>
</tr>
<tr>
<td>□ Consent</td>
<td>□ Discussion</td>
</tr>
<tr>
<td>Agenda Item Name</td>
<td>Resolution Appointing Pro-Con Committee for Regular Property Tax Levy for Library Operations</td>
</tr>
</tbody>
</table>

### Summary (Background)

*use the Fiscal Impact box below for relevant financial information*

A resolution regarding the appointment of for and against committee members relating to a measure on the February 13, 2024, special election ballot regarding a measure proposing an increase in the regular property tax levy for Library operations for a three-year period from 2025-2027.

<table>
<thead>
<tr>
<th>Proposed Council Action</th>
<th>11/20/23</th>
</tr>
</thead>
</table>

### Fiscal Impact

Total Cost: N/A  
Approved in current year budget? □ Yes □ No □ N/A

- Funding Source  □ One-time □ Recurring
- Specify funding source: Click or tap here to enter text.

- Expense Occurrence  □ One-time □ Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

### Operations Impacts (If N/A, please give a brief description as to why)

- What impacts would the proposal have on historically excluded communities? N/A – this is a resolution appointing committees to prepare statements both for and against the ballot measure pursuant to SMC 01.07.010 and the Spokane County Local Voters’ Pamphlet.

- How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A – this is a resolution appointing committees to prepare statements both for and against the ballot measure pursuant to SMC 01.07.010 and the Spokane County Local Voters’ Pamphlet.

- How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A – this is a resolution appointing committees to prepare statements both for and against the ballot measure pursuant to SMC 01.07.010 and the Spokane County Local Voters’ Pamphlet.

- Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A – this is a resolution appointing committees to prepare statements both for and against the ballot measure pursuant to SMC 01.07.010 and the Spokane County Local Voters’ Pamphlet.
RESOLUTION NO. 2023 - 0103

A resolution regarding the appointment of for and against committee members relating to a measure on the February 13, 2024, special election ballot regarding a measure proposing an increase in the regular property tax levy for Library operations for a three-year period from 2025-2027.

WHEREAS, the City Council approved Resolution No. 2023-0094 on December 4, 2023, requesting the Spokane County Auditor to hold a special election on February 13, 2024, for the City to submit to the voters a measure proposing a continuation of the increase in the regular property tax levy for Library operations for a three-year period from 2025-2027; and

WHEREAS, pursuant to SMC 01.07.010 and the Spokane County Local Voters' Pamphlet — Administrative Rules for Jurisdictions, the City Council shall appoint committees to prepare statements both for and against the ballot measure; and

WHEREAS, RCW 29A.32.241 (1)(d) provides that the City Attorney is to prepare an explanatory statement of certain ballot measures to be included in the local voters' pamphlet.

NOW, THEREFORE, BE IT RESOLVED that the City Council appoints the following members to the for and against committees to prepare arguments in favor of and in opposition to Measure No. 1 as well as rebuttal statements, consistent with SMC 01.07.010 and the Spokane County’s Administrative Rules, to be voted on at the February 13, 2024 special election. The For/Against Committee Membership Appointment Form as provided for by the Spokane County Elections Department shall be attached to this resolution.

BE IT FURTHER RESOLVED that the City Council approves that the explanatory statement provided below, as prepared by the City Attorney, be forwarded to the Spokane County Elections Department for inclusion in the local voters' pamphlet.

BE IT FURTHER RESOLVED that the City Clerk is directed to deliver a certified copy of this resolution to the Spokane County Auditor no later than December 15, 2023.

Measure No. 1 For Committee:
1. Jim Kershner
2. Jens Larson
3.

1 Revised Version Recvd 11/30/2023
Measure No. 1 Against Committee:
1. Donn Durgan
2. 
3. 

Explanatory Statement for City of Spokane Measure No. 1. – Library Operations Levy

Measure No. 1 submits to the voters a ballot measure proposing a continuation of the increase in the regular property tax levy for Library operations for a three-year period from 2025-2027. This Library operations levy will impose an additional regular property tax levy in the amount of $0.07 per $1,000 of 2025 assessed value to be used exclusively for Library operations. Similar levy measures were previously submitted to and approved by the voters in 2013 and 2017 using the same $0.07 per $1,000 assessed value tax levy amount. It is anticipated that the levy lid lift will raise approximately $2,500,000 in 2025, $2,525,000 in 2026; and $2,550,250 in 2027 for the Library’s operations budget. For a home valued at $330,000, the Library Operations Levy would add approximately $23 per year to the property tax. This levy revenue rate has generated approximately 20% of the Library’s operations budget.

If the Library Operations Levy is not reauthorized, the loss of revenue will require the Library to modify service levels to offset the loss of revenue.

ADOPTED by the City Council December 4, 2023.

City Clerk

Approved as to form:

Michael J. Piccolo
Assistant City Attorney

I HEREBY CERTIFY THIS IS A TRUE AND ACCURATE COPY
OF THE ORIGINAL WHICH IS ON FILE IN THE OFFICE
OF THE CITY CLERK

CITY CLERK SEAL: CITY OF SPOKANE
COUNTY OF SPOKANE
STATE OF WA

DATE: 12/12/2023

Revised Version Recvd 11/30/2023
Certificate Of Completion

Envelop Id: A6183E881022469A925A311E74182189
Subject: Please Sign: RES 2023-0103 - Library Property Tax Levy - For/Against Committees
Source Envelope:
Document Pages: 4
Certificate Pages: 5
AutoNav: Enabled
Envelope Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)
Signatures: 3
Initials: 0
Stamps: 1
Status: Completed

Envelop Originator:
Melanie Coe
808 W. Spokane Falls Blvd.
Spokane, WA 99201
mcce@spokanecity.org
IP Address: 198.1.39.252

Record Tracking
Status: Original
12/8/2023 3:35:45 PM
Holder: Melanie Coe
mcce@spokanecity.org
Location: DocuSign

Signer Events
Terri L. Pfister
tpfister@spokanecity.org
City Clerk
City of Spokane
Security Level: Email, Account Authentication (None)
Signature Adoption: Uploaded Signature Image
Using IP Address: 198.1.39.252

Timestamp
Sent: 12/8/2023 3:37:37 PM
Viewed: 12/8/2023 3:40:49 PM
Signed: 12/8/2023 3:41:56 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Michael J. Piccolo
mpiccolo@spokanecity.org
Assistant City Attorney
Security Level: Email, Account Authentication (None)
Signature Adoption: Pre-selected Style
Using IP Address: 24.16.120.174

Sent: 12/8/2023 3:41:57 PM
Viewed: 12/8/2023 11:34:04 PM
Signed: 12/8/2023 11:34:21 PM

Electronic Record and Signature Disclosure:
Accepted: 12/8/2023 11:34:04 PM
ID: e3269613-9659-46e6-8cd5-6be39efa85b0

Terri L. Pfister
tpfister@spokanecity.org
City Clerk
City of Spokane
Security Level: Email, Account Authentication (None)
Signature Adoption: Uploaded Signature Image
Using IP Address: 198.1.39.252

Sent: 12/8/2023 11:34:22 PM
Viewed: 12/11/2023 9:32:26 AM
Signed: 12/11/2023 9:32:40 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events
Signature
Timestamp

Editor Delivery Events
Status
Timestamp

Agent Delivery Events
Status
Timestamp

Intermediary Delivery Events
Status
Timestamp
<table>
<thead>
<tr>
<th>Event Category</th>
<th>Status</th>
<th>Timestamp</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Delivery Events</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carbon Copy Events</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Witness Events</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Notary Events</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Envelope Summary Events</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Envelope Sent</td>
<td>Hashed/Encrypted</td>
<td>12/8/2023 3:37:37 PM</td>
</tr>
<tr>
<td>Completed</td>
<td>Security Checked</td>
<td>12/11/2023 9:32:40 AM</td>
</tr>
<tr>
<td>Payment Events</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electronic Record and Signature Disclosure</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CONSUMER DISCLOSURE
From time to time, SHI International Corp OBO City of Spokane (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the ‘I agree’ button at the bottom of this document.

Getting paper copies
At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent
If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind
If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign ‘Withdraw Consent’ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically
Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures
electronically from us.

**How to contact SHI International Corp OBO City of Spokane:**
You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: klund@spokanecity.org

**To advise SHI International Corp OBO City of Spokane of your new e-mail address**
To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at klund@spokanecity.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.
In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

**To request paper copies from SHI International Corp OBO City of Spokane**
To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with SHI International Corp OBO City of Spokane**
To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
ii. send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

**Required hardware and software**

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Browsers:</td>
<td>Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)</td>
</tr>
<tr>
<td>PDF Reader:</td>
<td>Acrobat® or similar software may be required to view and print PDF files</td>
</tr>
<tr>
<td>Screen Resolution:</td>
<td>800 x 600 minimum</td>
</tr>
<tr>
<td>Enabled Security Settings:</td>
<td>Allow per session cookies</td>
</tr>
</tbody>
</table>

**These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.**

**Acknowledging your access and consent to receive materials electronically**
To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the ‘I agree’ button below.

By checking the ‘I agree’ box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and

- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and

- Until or unless I notify SHI International Corp OBO City of Spokane as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by SHI International Corp OBO City of Spokane during the course of my relationship with you.