



SPOKANE COUNTY ELECTIONS DEPARTMENT

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Spokane County Canvassing Board Certification Meeting Agenda Items November 28, 2023, 12:30 PM

- Item 1:** Call to order
- Item 2:** Open Public Forum (15 Minutes)
- Item 3:** Announcement of any written comments received on Final Action Item(s) and confirmation that copies have been provided to Canvassing Board.
- Item 4:** Presentation of Challenged Ballots (Final Action Item)
- Item 5:** Certification of November 7, 2023, General Election
 - a. Oath of County Auditor
 - b. Certification of Canvassing Board (Final Action Item)
- Item 6:** Approval of meeting minutes (Final Action Item)
- Item 7:** Adjournment

Public Comment

1. Published Agenda

Any member of the public can submit written testimony to the Canvassing Board on any item identified as a final action item on the regular agenda posted online on the Spokane County website. A final action is an item where the Canvassing Board will take an actual positive or negative vote. All written testimony must be received by the Elections Office before the close of business of the business day prior to the scheduled meeting. Written testimony can be delivered in person, by mail or by email to elections@spokanecounty.org. Copies of all written testimony timely submitted on an agenda item will be provided to the Canvassing Board members before the start of the regular meeting.

2. By-Leave Items

For By-Leave items, any member of the public can provide oral comments prior to the Canvassing Board taking final action on the By-Leave item. The total time allotted for oral comments will not exceed 15 minutes. Within that period, individuals are allowed up to 2 minutes and may speak only once. Speakers cannot yield their time to other speakers. Individuals must submit a request form to the designated Secretary of the Canvassing Board before the By-Leave items are voted upon.

Open Public Forum

There shall be an Open Public Forum at the beginning of each regular meeting where members of the public who are present may address items of interest to them that are not on the agenda for that regular meeting. The total allotted time for the Open Public Forum session will be no longer than 15 minutes, unless extended by the Chair of the Canvassing Board.

The Open Public Forum session is subject to the following rules:

1. A member of the public wanting to address the Canvassing Board during the Open Public Forum must complete a request form and submit the form to the Secretary of the Canvassing Board. The Secretary of the Canvassing Board will collect the forms and deliver them to the Chair. In the event there is a virtual component to the regular meeting, the Chair will ask those persons participating virtually if any would like to address the Canvassing Board during the Open Public Forum. If any persons indicate a desire, the Chair shall ask for their name. The Chair will determine the order of the speakers. Within that period, individuals are allowed up to 2 minutes each and may speak only once. Speakers cannot yield their time to other speakers.

2. No action on the comments will be taken by the Canvassing Board. All applicable comments will automatically be referred to staff to review and report back to the canvassing board or brought up as a future regular meeting agenda item. Taking any other action on any matter brought up during the Open Public Forum could violate public notice and public participation requirements.

3. The Open Public Forum is a limited public forum and all matters presented must relate to matters of election operations of Spokane County.

4. If the speaker is submitting letters or documents to the canvassing board during the Open Public Forum, they are requested to provide a minimum of five copies to the secretary. The Secretary will distribute the submittals.