

**Spokane Emergency Management**  
**Emergency Support Function #13**  
**Public Safety, Law Enforcement & Security**

Emergency Operations Center	
<p>Primary:</p> <ul style="list-style-type: none"> <li>• Law Enforcement Agencies</li> </ul> <p>Support:</p> <ul style="list-style-type: none"> <li>• Campus Police.</li> <li>• Police Explorers.</li> <li>• Police Reserves.</li> <li>• Private Security Companies.</li> <li>• Public Works.</li> </ul>	<p>Likely Tasks:</p> <p>General:</p> <ul style="list-style-type: none"> <li>• Maintain inventories of resources and equipment.</li> <li>• Develop procedures and policies for use in dealing with civil disorders, terrorist activity, and other law enforcement-intensive emergencies.</li> <li>• Develop, maintain mutual aid agreements.</li> </ul> <p>Emergency Coordination Center (ECC):</p> <ul style="list-style-type: none"> <li>• Coordinate response to identify incident sites requiring law enforcement and security services.</li> <li>• Determine condition and status of County and municipal law enforcement resources.</li> <li>• Determine present and future need for law enforcement, security and other on-scene resources.</li> <li>• Determine need for protection of, and if necessary, relocation and temporary housing of prisoners in custody. Other law enforcement resources may be needed to assist with this task.</li> <li>• Coordinate activities with the National Guard, state law enforcement personnel, and/or federal military officials if such organizations are providing support in affected areas.</li> <li>• Organize and direct law enforcement activities.</li> <li>• Ensure public safety and welfare is being implemented through such actions as: Evacuation; Crowd control; Traffic control; Property protection; Security at designated facilities; Incident perimeter control.</li> <li>• Support damage assessment activities.</li> <li>• Coordinate security for: County and municipal facilities; Evacuated areas; Supply distribution points.</li> </ul>

**INTRODUCTION**

A. Purpose:

To provide coordination of state and local law enforcement operations and use of local jurisdiction law enforcement communications resources during emergency operations. In support of incident command, provide for the coordinated evacuation and movement of population at risk (Please see Appendix A of the CEMP -Evacuation Plan)

## B. Scope:

These guidelines and outline the law enforcement procedures required to respond to an emergency or disaster to include:

Local Law Enforcement entities responsibilities include:

- When notified of an emergency situation, send response teams/personnel, equipment, and vehicles to the emergency scene or other location, as appropriate.
- Maintain law and order.
- Identify an Incident Commander (IC) and establish an Incident Command Post (ICP) if appropriate; assigns appropriate personnel to IC staff.
- Perform IC duties at the emergency scene, if appropriate.
- Notify the DEM Duty Officer or/ ECC of the situation
- Manage law enforcement resources and direct law enforcement field operations.

Duties may include:

- Enforce emergency orders.
- Provide mobile units for warning operations.
- Augment emergency communications.
- Direct and control traffic during emergency operations.
- Crowd control.
- First aid.
- Search & Rescue
- Support damage assessment activities.
- Deploy personnel to provide security for emergency teams (Fire and EMS) operating in hostile or potentially hostile environments.
- Provide security to key facilities: incident sites, critical facilities, damaged property, mass care/shelter sites and staging areas.
- Provide security in the area affected by the emergency to protect public and private property.
- Evacuation:
  - Assist in the evacuation of people at risk in and around the emergency scene.
  - Provide security, patrol evacuated areas.
  - Control access to the scene of the emergency or the area that has been evacuated.
  - Support other public safety activities as required.
  - Request assistance through the state law enforcement mutual aid system as necessary.
  - Provide security for vacated hazard area property and population, essential organizations, prisoners, evacuated population and congregate care (shelter) facilities.

Hazardous Materials Response:

- Law Enforcement units responding to a hazardous material incident will ensure that they have a full understanding of the Incident Commander's assessment of the situation and that they take full and proper precautions to protect themselves.
- Only personnel having proper training should be deployed to a hazardous material incident.

- Support damage assessment.
- The ESF addresses evacuation activities and the movement coordination necessary to support such evacuation in anticipation or because of an event placing the public at risk.

## **POLICIES**

- A. The Washington State Patrol has overall authority for coordinating state law enforcement operations, including the movement of people during relocation along state jurisdictional routes.
- B. The County Sheriff will exercise overall responsibility for coordinating all law enforcement activities within unincorporated Spokane County and those contracted cities/towns.
- C. Municipal police chiefs are responsible for coordinating law enforcement operations within their respective jurisdictions.
- D. The law enforcement agency with lead jurisdictional responsibility will direct and control the evacuation in Unified Command format.
- E. Emergency mass movement responsibilities will be divided among state, county and cities.

Resources to be utilized in an evacuation and accompanying movement priorities for allocation as follows:

1. Evacuation of persons in immediate peril.
2. Movement of persons requiring evacuation assistance.
3. Coordinating and monitoring self-evacuation.

## **SITUATION**

- A. See CEMP Hazard Identification and Vulnerability Analysis (HIVA).
- B. Emergency/Disaster Hazards and Conditions A significant natural disaster or emergency will require coordination between state and local law enforcement agencies.
  1. The protection of life and property will be the primary concern.
  2. Law enforcement may be required to assist in warning the public and evacuating citizens.
  3. Traffic control will be a major responsibility to keep the public away from dangerous areas.
  4. Law enforcement will provide the necessary security and protection for response resources, victims and property.
- C. Planning Assumptions:
  1. Law enforcement resources within the affected area will be inadequate to control traffic, assist with notifications and evacuations, and provide security.
  2. Additional law enforcement capabilities will need to be mobilized and put into service.

3. Some areas will be so hazardous as to require that the public be restricted.
4. The potential for looting and rioting may exist during a disaster or emergency.
5. Immediate response of personnel is essential to mitigate the effects of the disaster or emergency.
6. Situations will occur which require evacuation of the public for the protection of life.
7. Transportation infrastructure may sustain significant damage.
8. Evacuation requirements will necessitate a cooperative approach.
9. Evacuation and movement during a disaster may be difficult to coordinate.
10. Some of the population may not follow instructions to evacuate the risk area, but choose to remain in place.
11. Some evacuees can be expected to leave the risk area for a place of their choice.

## I. CONCEPT OF OPERATIONS

### A. General:

1. Law enforcement agencies within Spokane County provide aid to each other when requested.
2. The Combined Communications Center Building (CCB) provides coordination of law enforcement and fire response activities and communications.
3. Dispatchers for the Spokane County Sheriff are trained to implement the Emergency Alert System (EAS). EAS gets notification and warning information to the public through the local media (radio and television).
4. Each law enforcement agency will retain its own identity and will operate under its own regulations and command structure. Agencies will receive tasking and mission assignments from the designated lead agency.
5. The Combined Communication Building (CCB) and the Washington State Patrol Communications Center are capable of radio broadcast throughout all areas of the County. The Communications Centers are capable of providing backup communication or relaying information for fire and other emergency responders. The Law Enforcement Radio Network (LERN) frequency is a law enforcement common use frequency.
6. Law enforcement will restrict access into evacuated areas.
7. Law enforcement will provide traffic control to reroute the public away from danger areas.
8. Law enforcement will coordinate ground and water search and rescue operations as needed.
9. The County Sheriff/Police Chief or designated representative is responsible for coordinating law enforcement's role in the emergency, including security needs for the EOC.
10. The need for evacuation will be identified and called for by the Incident Commander.
11. The law enforcement agency having jurisdictional responsibility will take lead and plan for, direct, and control the evacuation and movement through Unified Command. (Please reference the Spokane Evacuation Plan).
12. The Incident Commander through their communication center may give evacuation warnings and instructions.
13. Evacuation instructions and information provided to the media will be disseminated through the Public Information Officer (PIO). On larger scale events with multiple jurisdictions and agencies the Joint Information System (JIS) will be activate and/or the Joint Information Center (JIC). This will be in accordance with ESF #15 Public Information System.
14. State agency support, to an evacuation by a local jurisdiction, will be coordinated through the local EOC (Please reference the Spokane Emergency Operations Center (EOC) Plan. The Spokane EOC staff will request state support.

B. Organization:

1. The Washington State Patrol has overall authority for coordinating state law enforcement operations and providing additional law enforcement personnel when available.
2. The Spokane County Sheriff will exercise overall responsibility for coordinating law enforcement activities within unincorporated Spokane County and contracted cities/towns and will act upon requests for assistance received from other law enforcement agencies within the county.
3. The Spokane City Chief of Police, and other municipal police chiefs, coordinate law enforcement operations within their respective jurisdictions and provide a decision-making representative to the Command Post or EOC.
4. The military is responsible for coordinating law enforcement operations on military installations within the county.

C. Procedures:

1. If an emergency occurs which is beyond the capability of local law enforcement agencies, the law enforcement agencies shall be expected to operate under mutual aid agreements with neighboring jurisdictions. If additional assistance is required, the Chief of WSP, under existing laws, shall provide additional resources by activation the Law Enforcement Mobilization Act.
2. The CCB will receive notification of any natural disaster or emergency requiring a response. Notification may be from all sources; 9-1-1, direct telephone call-in or by radio.
3. The CCB will dispatch response or confirmation resources.
4. Law enforcement agencies use unique internal procedures for further notification and mobilization.
5. The Washington State Patrol has its own communications center which coordinates by telephone or radio with the City/County Communications Building.

D. Mitigation Activities:

1. Notification of the public through the Emergency Alert System (EAS)
2. Evacuation of endangered citizens.
3. Traffic control and restricted entry into the emergency area..
4. Patrol to prevent looting and vandalism.

E. Preparedness Activities:

1. Establish policies and provide implementing instructions for law enforcement activities during an emergency.
2. Develop and conduct training programs to support emergency activities.
3. Establish and maintain a communications capability to support emergency operations.
4. Develop an inventory of available equipment and personnel. Project shortfalls and plan accordingly.

F. Response Activities:

1. Notify law enforcement agencies and key staff members of the emergency, so that they can carry out their assigned responsibilities. The Emergency Program Manager will be notified of major police emergencies.
2. Notify reserves and volunteers; place on standby until needed.
3. Establish priorities for law enforcement operations.
4. Suspend leaves and special assignments as needed.
5. Coordinate with the Emergency Coordination Center (ECC), Joint Information Center (JIC), and Public Information Officer (PIO) regarding emergency news releases advising the public regarding the emergency.

6. Assist with traffic control.
7. Establish staging areas for personnel and equipment.
8. Establish and entry control points to the emergency area.
9. Establish liaison for law enforcement operations in the ECC.
10. Provide security for the ECC if necessary.
11. Identify need for additional law enforcement through ECC to WSP Emergency Mob Division.
12. EOC establishes liaison with State Law Enforcement Coordinator.
13. Maintain communication links between EOC, law enforcement mobile units, and other strategic operation points.
14. Coordinate with Washington State Patrol, WSDOT, and Engineers to verify proposed routing of traffic on state highways and to establish traffic control points.
15. Prepare a traffic control plan for movement of evacuees, essential workers, and essential resources.
16. Assist the Shelter Coordinator with movement to shelters. Survey essential facilities (e.g. food, water, fuel, utilities) requiring security.
17. Report damage.
18. Maintain order in and around emergency/disaster scene; safeguard property in and around the scene. Investigate crimes committed.
19. Exercise authority to order the evacuation of endangered population. Inform the public of evacuation orders including, but not limited to: door-to-door notification of persons in affected area, and warning the public through the use of mobile public address systems. Provide security to evacuated property.
20. Coordinate ground and water search and rescue operations within Spokane County.
21. Assist the Medical Examiner in necessary investigation, identification and recovery of deceased person(s).

G. Recovery Activities:

1. Assist with traffic control for the movement of sheltered citizens back to their homes.
2. Reopen closed traffic routes.
3. Restore normal law enforcement services suspended during the emergency.
4. Submit records of expenses to the ECC and own agencies.

## II. RESPONSIBILITIES

A. Primary Agency:

1. In an emergency situation within the capabilities of local law enforcement organizations, regular law enforcement activities, traffic control, and other emergency police functions will remain the responsibility of the law enforcement agency concerned.
2. In an emergency in the unincorporated areas of Spokane County, the Spokane County Sheriff will exercise overall authority for police functions.
3. The City Police Chief will exercise overall authority within their jurisdiction.
4. The Washington State Patrol will maintain responsibility for traffic control on all primary state highways and interstate highways. WSP will be responsible for investigation and hazardous material (HAZMAT) incident management.
5. Identify and establish evacuation routes.
6. Initiate public notification of field operations and evacuation routes.
7. Assist in keeping evacuation routes clear.
8. Assist in coordinating the evacuation and movements of inmates from Correctional Facilities or secured institutions.
9. Establish a continuous line of communications with the IC and/or the ECC.

**B. Support Agencies:**

1. If an emergency involving law enforcement occurs within the limits of a city and is within the capabilities of local law enforcement, the municipal police chief will exercise overall authority for police functions.
2. Local law enforcement agencies will have primary responsibility for traffic control on roadways other than primary state highways.
3. The Department of Emergency Management activates the ECC and issues emergency warnings as necessary.

**C. Spokane Transit Authority**

1. Notify essential personnel, on or off duty, to respond to the emergency declaration as required or requested.
2. Notify and coordinate other local commercial mass transit agencies for additional services as required.
3. Maintain the central dispatch center for the control of all said vehicles used for evacuation and/or movement.
4. Provide the necessary resources; e.g. buses, vans, personnel, called for by the Incident Commander and/or the ECC during a declared emergency or disaster.
5. Establish and manage a continuous line of communication with the IC and/or the ECC for instructions.

**III. RESOURCE REQUIREMENTS**

- A. Variable with scope and type of emergency. Support agencies will provide personnel, vehicle, and specialized support equipment as requested.

**IV. REFERENCES**

Spokane City/County Comprehensive Emergency Management Plan  
State Law Enforcement Mobilization Plan  
Regional Law Enforcement Mutual Aid Plan  
Spokane Evacuation Plan  
Spokane Emergency Coordination Plan  
The Spokane Public Information System Plan (ESF #15)  
Inland Northwest Emergency Alert System (EAS) Plan

**V. TERMS AND DEFINITIONS**

- A. See Comprehensive Emergency Management Plan

