

NO. 22 - 0 2 4 8

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

IN THE MATTER OF SELECTING AND
APPROVING OF THE PROVIDER OF AN
APPLICATION PORTAL FOR AMERICAN
RESCUE PLAN ACT FUNDING PROPOSALS
PROJECT NO. P12825

RESOLUTION

WHEREAS, pursuant to the Constitution and laws of the State of Washington, Spokane County, Washington is a class A county duly organized and existing; and

WHEREAS, pursuant to the provisions of RCW 36.01.030, the powers of Spokane County can only be exercised through the Board of County Commissioners of Spokane County, Washington (“Board” or “Board of County Commissioners”); and

WHEREAS, pursuant to the provisions of RCW 36.32.120(6), the Board has the care of County property and the management of County funds and business; and

WHEREAS, the Board has previously entered an initial resolution to allocate funds under the American Rescue Plan of those funds provided to the County of Spokane to combat the challenges to local governments and local economies, and such allocation of funds was to be performed by way of resolution; and

WHEREAS, the County previously published a Request for Proposal (“RFP”) P12825 process on March 16, 2022 seeking a firm capable of operating an ARP Application Portal Online Subscription-Based solution for Professional Services for internal and external end-to-end monitoring of applications, compliance, approval workflow, subrecipient reporting, risk assessment and Federal reporting; and,

WHEREAS, the time for submission of RFPs having expired on April 6, 2022, and the County having received and reviewed the RFP’s from qualified entities; and

WHEREAS, (Firm) Clifton Larsen Allen (CLA) proposal was evaluated by the Selection Team comprised of Jeffery McMorris, Spokane County Community Engagement & Public Policy Advisor; Heather Arnold, Spokane County Grants and Contracts Specialist, Ariane Schmidt, Spokane County ARP Portfolio & Program Management with Spokane County Purchasing Officer, Victor Leamer, Senior Buyer and based on CLA’s statements of qualifications, performance data, and materials provided to the County, CLA proposal appears to be the was deemed the most highly qualified firm to provide the services required for this particular project.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Spokane County, pursuant to the provisions of RCW 36.32.120(6), hereby finds the Proposal submitted by CLA per RFP P 12825, to be the most highly qualified and they are thereby the

selected firm to provide Online Subscription-Based solution for Professional Services for - Internal and external end-to-end monitoring of applications, compliance, approval workflow, subrecipient reporting, risk assessment and Federal reporting preparation for ARP Treasury funds allocations for Spokane County.

1. The Purchasing Officer and ARP Portfolio & Program Management are authorized to negotiate a proposed scope of work, fee and written agreement with CLA In the event that the negotiations are unsuccessful with CLA, said individuals may negotiate a scope of work, fee and written agreement with the highest ranked firm that is willing to enter into a written agreement for a scope and fee that Purchasing Office and the Portfolio & Program Management determine to be fair and reasonable. and
2. The Purchasing Manager (and his designee) and the Program American Rescue Plan (ARP) Portfolio & Program Management are authorized to negotiate and execute through the County Purchasing Department and on behalf of Spokane County and at other than public meeting, any agreement, change orders, annual term renewals or any other document(s) necessary to complete this project, whether the values of such documents in the aggregate, or incrementally, and notwithstanding any limitation of value to the contrary in County Code Chapter 1.04;; and
3. This selection and award does not constitute a contract; and
4. Each and every recital set forth hereinabove is adopted as Findings of Fact in support of this award.

BE IT FURTHER RESOLVED that the CEO, or his designee, may execute any documents necessary to complete this RFP and may sign any necessary documents in counterparts and at other than an open public meeting.

PASSED AND ADOPTED this 14th day of April 2022.



ATTEST:

Ginna Vasquez
Ginna Vasquez, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

Mary L. Kune
MARY L. KUNEY, Chair

Al French
AL FRENCH, Vice-Chair

Josh Kerns
JOSH KERNS, Commissioner

Submit to Clerk of the Board with accompanying paperwork (Resolution, Agreements, etc.)

AGENDA SHEET – Commissioners Meeting 4/19/2022

SUBMITTING DEPARTMENT: Purchasing Department

ARP Office

CONTACT PERSON: Victor Leamer, Senior Buyer

Ariane Schmidt

PHONE NUMBER: 509-477-3693

509-477-2625

CHECK TYPE OF MEETING ITEM BELOW:

9:00 AM CEO MEETING:

2:00 PM CONSENT AGENDA:
BY LEAVE:

5:30 PM LEGISLATIVE SESSION:
BY LEAVE:

SPECIAL SESSION:

BELOW FOR CLERK'S USE ONLY:

Clerk's Resolution No. **22-0248**
Approved: Majority/Unanimous _____
Denied: Majority/Unanimous _____
Renews/Amends No. _____
Public Works No. _____
Purchasing Dept. No. _____

AGENDA TITLE:

IN THE MATTER OF SELECTING AND APPROVING OF THE PROVIDER OF AN APPLICATION PORTAL FOR AMERICAN RESCUE PLAN ACT FUNDING PROPOSALS – recommendation for award.

BACKGROUND: (Attach separate sheet(s) if necessary):

Spokane County issued a competitive bid in seeking a firm capable of operating an ARP Application Portal Online Subscription-Based solution for Professional Services for internal and external end-to-end monitoring of applications, compliance, approval workflow, subrecipient reporting, risk assessment and Federal reporting.

FISCAL IMPACT (Amount and Source of Funds):

\$505,000

REQUESTED BOARD ACTION:

That award of the above reference bid be made to CliftonLarsonAllen LLP (CLA) for the ongoing subscription for ARP Application Management at an up to billable cost of five hundred five thousand dollars to be expended on or before 12/31/2026.

SIGNATURES: (Signatures must be completed before submitting to the Clerk of the Board).

Tony Hall
Purchasing Manager

Ariane E. Schmidt

Ariane Schmidt
ARP Portfolio & Program Management