



## CAMP CARO LODGE INFORMATION & RULES

**DIRECTIONS:** From I-90, take the Argonne exit and head south. Upon reaching Sprague, turn right (west). At approximately the 8700 block of Sprague, you will find Appleyway Toyota – between the two stores, Sargent Road is located. Turn left on Sargent (south) and continue until entering the park. The Camp Caro address is [625 South Sargent Road](#).

**KEY:** The lodge is kept locked when not in use. **Pick-up:** A key will be provided and made available for pick-up at the Spokane County Parks office (404 North Havana Street) no later than one business day prior to your event. If your event is on **a Saturday or Sunday**, you must pick up the key the Friday before (or on another prior business day). **Office hours are Monday through Friday from 8:00 am to 4:30 pm.** **Drop-off:** Due to the limited amount of keys, they must be returned within 24 hours or the following business day. Outside of business hours, the key may be drop in the slot on the left side of the office entrance door.

**PARKING:** Camp Caro Community Park has limited paved parking available for approximately 25 vehicles in the Upper Lot. The Lower Lot is at the corner of Appleyway Avenue and Sargent Avenue accommodates another 50+ vehicles and is a short walk to the Lodge. Please do not block driveways, mail boxes, etc. of neighboring residents. If you have a large event, you should consider encouraging carpooling or other alternative transportation methods.

**CANCELLATION/REFUND POLICY:** If notification of a cancellation is received from the Renter (Licensee) at least 14 calendar days prior to the rental date, a \$50 cancellation fee will be retained by Spokane County and all other funds will be returned. If notification of a cancellation is received from the Renter less than 14 calendar days prior to the rental date, Spokane County will retain 50% of the rental fee and all other funds will be returned.

**INSURANCE REQUIREMENT:** For use of Camp Caro Lodge, Spokane County requires that proof of the following minimum insurance coverage be provided:

Required minimum coverage limits:

General Liability	\$1,000,000
Personal/Advertising Injury	\$1,000,000
Products – Completed Operations	\$1,000,000
Fire	\$50,000
Host Liquor Liability**	\$1,000,000

*\*\*If serving alcohol.*

**Helpful Hint:** The cost of insurance for typical one-day events runs anywhere from \$100-\$200 depending on the provider and the event. The best place to start is to check in with your home owner's insurance provider on purchasing a one-day event "rider" on your home owner's insurance policy or to see what a standalone event insurance policy might cost. Another option is to do an online search for "event insurance" or "wedding insurance" and shop around from there.

**DAMAGES:** Damage left to the facility will be billed to renter to recover actual repair and administrative costs.

**AMENITIES:** The lodge contains a sink, refrigerator, and stove. Restrooms are available across the breezeway. Five folding tables and fifty folding chairs are available for use at no extra charge.

**PETS:** Absolutely NO PETS are permitted in Camp Caro Lodge. Pets are allowed on a leash on the grounds of Camp Caro Community Park and in Dishman Hills Natural Area. Be kind to fellow park users and clean up after your pet.

**AMPLIFIED SOUND:** Amplified sound may be allowed via an approved special event permit under certain conditions. Typically, amplified sound is allowed until 8 p.m.

**SMOKING/ALCOHOL:** No smoking is allowed in the lodge. Alcohol may be served at Camp Caro Lodge only in concurrence with a lodge rental with an alcohol endorsement and approved insurance. Beer, wine, and champagne may be

For more information, please feel free to contact us at (509) 477-4730.

serve, but no hard spirits are allowed at Camp Caro Lodge. Sponsor shall be responsible for obtaining all necessary permitting and host liquor liability insurance acceptable to Spokane County. Proof of meeting these requirements shall be provided to Spokane County Parks **not less than fourteen (14) days prior to the event. Spokane County will not issue you a permit until the insurance has been received and approved.**

The only way to obtain a Banquet Permit from the Washington State Liquor Control Board is to visit their website at [www.liq.wa.gov](http://www.liq.wa.gov) and click on "[Banquet Permit](#)." The Banquet Permit costs \$10.00 per day of your event.

**CLEANING:** Before leaving the lodge, please consider leaving the Lodge how you found it:

Floors – Sweep

Counter Tops – Clean, if used

Refrigerator – Wipe out, if used

Garbage – Please collect all trash generated from your event and dispose of them in provided trash cans.

Doors – Tightly secure & lock doors upon departure

**USE OF FACILITY:** Reserving Camp Caro Lodge alone does not give you (Lessee) exclusive use of the park grounds. The Park is open to the public during normal park hours. If desiring to reserve a portion of Camp Caro Park (e.g. having a wedding ceremony on the lawn and desiring to set up chairs, etc.) you must specify so in your reservation/event request and obtain a permit that provides explicit approval for such use.

Lessee shall leave said premises in substantially as good condition as when received. Reasonable wear, tear, damage and use of said premises for the purposes herein permitted. Lessee shall have the right to remove all of its material and equipment from said premises.

Lessee shall indemnify, defend, and hold Spokane County harmless from any loss, cost or expense claimed by third parties for property damage and bodily injury, including death caused solely by the negligence of willful misconduct of Lessee, its employees, or agents in connection with the use of said premises under the terms of this Agreement.

To the extent permitted by applicable law, the Lessee further agrees to indemnify, defend and hold Spokane County harmless from and against all claims, actions, or liabilities for injuries, death, damages, or benefits, arising out of, or which may be awarded pursuant to Worker Compensation and/or Employer Liability Laws, including, but not limited to, any claims asserted on behalf of an employee of the Lessee.

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