

**\*\*YOUR EVICTION WILL NOT BE ACCEPTED NOR SCHEDULED UNTIL THE CIVIL UNIT HAS RECEIVED AND APPROVED THE INFORMATION ON THIS TENANT SHEET\*\***

**TENANT INFORMATION SHEET**

**Landlord Information:**

Landlord or Attorney name: \_\_\_\_\_ Phone \_\_\_\_\_

Billing Name and Address: \_\_\_\_\_

Designee meeting deputy at eviction: \_\_\_\_\_ Phone \_\_\_\_\_

**General Information:**

Tenant names & ages \_\_\_\_\_

Length of time in residence \_\_\_\_\_

What type of pets? \_\_\_\_\_

Any known weapons? \_\_\_\_\_

Tenant's demeanor/attitude \_\_\_\_\_

**Residence Information: (RCW 59.18.312 does not allow storage of property if tenants object)**

Type of dwelling (house/apt/duplex) \_\_\_\_\_ Secured/Unsecured

Applicable outbuildings: \_\_\_\_\_

If a mobile home, name/phone of owner \_\_\_\_\_

Landlord intent at the time of eviction:

Change locks and store property       Remove all property from the dwelling

**Tenant Information:**

Reason for eviction: \_\_\_\_\_

Have the tenants indicated a willingness to move? \_\_\_\_\_

Do the tenants have any disabilities that will require accommodations (*Please include any local, state or federal assistance they may receive and the case worker's name & phone*)

What problems have there been with these tenants?

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**AT THE TIME OF THE SCHEDULED EVICTION, THE PLAINTIFF MUST BRING A KEY, LOCKSMITH OR OTHER MEANS NECESSARY TO OPEN THE DOOR TO THE PREMISES TO ALLOW THE DEPUTY TO GAIN ENTRY.**