

<b>Request for Proposal - Community Behavioral Health Rental Assistance (CBRA)</b>	
<b>AGENCY NAME:</b>	
<b>SUBMITTED BY:</b>	

Budget Category	Amount
Rental Assistance	
Operations <i>(Note 1 &amp; 3)</i>	
Administration (Maximum 15%) <i>(Note 2 &amp; 3)</i>	
<b>TOTAL</b>	

**\*Note 1: Operation Costs** - Operations expense are directly attributable to this program.

**\*Note 2: Administration Costs:** Allowable administrative costs benefit the organization as a whole and cannot be attributed specifically to a particular program. **Up to 15 percent of total reimbursed costs over the course of the grant period may be used for administration.**

**\*Note 3:** The difference between Admin and Operations is simply whether the activity is directly impacting the program or the organization as a whole. If the overhead charge is directly supporting the CBRA program, it is considered an operations cost. If it benefits the organization as a whole, it is considered Admin.