Sheriff’s Citizens Advisory Board Meeting Minutes
April 12, 2021

Attendees:
Mike Kittilstved (SCSO) Kris Thompson (SCSO) Leigh O’Neill Skip Johnson
Aedyn Triplett Tom Mackenzie Charles Parker JT Ramsey
Russ Andres
Guest: Anwar Peace, City of Spokane Human Rights Commission

The meeting was called to order at 5:34 PM

The March minutes were approved.

New Business:
Major Crimes Presentation:
• Presented by Lieutenant Kris Thompson
  o Major Crimes
  o Sexual Assault
  o Canine, Unit Commander
  o Forensics Lab Director
  o Critical Incident Response Team (CIRT), SME
  o Crimes Against Persons (CAP)
• Major Crimes
  o 8 Detectives & 1 Sargent
  o 2020 Stats:
    ▪ Officer Involved Shooting = 3
    ▪ Homicides = 6
    ▪ Cases Assigned to Investigators = 273 (34.12 per Investigator)
• Sexual Assault
  o 6 Detectives & 1 Sargent
  o 2020 Stats
    ▪ Cases Assigned = 267 (44.5 per Investigator)
  o New Sex Offender Registrations = 281
  o RSO Charges Filed for Failure to Register as Sex Offender = 52
• Forensics Unit
  o 2 Unit Supervisors, 2 Forensic Lead Specialists, 4 Specialists, 2 Technicians, 1 Digital Specialist, 1 Digital Technician, & 3 Sheriffs Technical Assistants
  o The Spokane County Sheriff Forensic Unit is one of five labs in the State of Washington accredited to ISO 17020 standards by ANSI National Accreditation Board (ANAB)
  o 2020 Stats
    ▪ Calls for service, SPD = 91
    ▪ Calls for service, SCSO = 56
    ▪ Calls for service, SVPD = 42
    ▪ Calls for service, Other Agencies = 9
Evidence Items Processed for Cases = 1267
Digital Lab Work
  • Hard Drives = 26
  • Cell Phones = 99
  • Portable Drives = 24

CIRT Team works with:
  o SCSO
  o SPD
  o SVPD
  o WSP
  o Airway Height
  o Cheney
  o EWU

Bylaws Changes Approved by CAB:
  • Fingerprinting and CJIS Testing must be done within 60-days of acceptance into the CAB.
    o Until fingerprinting and CJIS testing is completed the CAB member is not allowed to:
      ▪ Vote
      ▪ Receive confidential cases or SCSO documentation.
      ▪ Join meetings in badge areas without a SCSO escort.
      ▪ Proposed wording change to bylaw below:

**Article VI: MEMBERSHIP**

D. Members of the CAB can be recommended by the Sheriff or directly apply to the board. The CAB will vote on the perspective member. Prospective members will be required to undergo a criminal background check, fingerprinting, and complete the Criminal Justice Information Services (CJIS) Test. All Requirements must be done within 60 days of acceptance into the CAB. The prospective member can ask an Officer of the CAB for an extension. Until requirements are met the prospective CAB member cannot vote, receive confidential cases or SCSO documentation, or join meetings in badge areas without a SCSO escort.

- After a quick review of the Conflict of Interest Articles in our bylaws, no changes are warranted.

**Topics for Next Meetings:**
- Potential amendments to the bylaws:
  o Conflicts of interest
  o 30-day period to get fingerprinted and CJIS test completed.

Meeting adjourned at 7:34 PM

**Next Meeting:**
May 10, 2021
5:30pm – 7:30pm
CenterPlace at Mirabeau Point Park (2426 N. Discovery Place Spokane Valley, WA 99216)

Minutes Submitted by
Leigh O’Neill, Secretary