Spokane County 2021 Annual Action Plan

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Airway Heights, WA 99001
www.cawh.org

City of Cheney
Mayor Chris Grover
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Cheney, WA 99004
www.cityofcheney.org

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Mayor Timothy Verzal
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Deer Park, WA 99006
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Town of Rockford
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20 W Emma Street
Rockford, WA 99030
www.rockfordwa.com

Town of Spangle
Mayor Melissa Holling
115 W 2nd
Spangle, WA 99031
townofspangle@centurytel.net

City of Spokane Valley
Mayor Ben Wick
10210 E Sprague
Spokane Valley, WA 99206
www.spokanevalley.org/

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Mayor William Tensfeld
255 N Commercial
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Spokane County 2021 Annual Action Plan
(Application to HUD)
Year Two of the Spokane County Housing and Community Development's
2020-2024 Consolidated Plan

Adopted by the Spokane County Board of Commissioners on June 22, 2021
Resolution 21-0423

Spokane County Community Services, Housing, & Community Development

Mailing Address: 312 West 8th Avenue, Spokane, WA 99204
Telephone (509) 477-2588 TTY: (509) 477-5722 Fax: (509) 477-2561
Spokane County assures that grants will be conducted and administered in compliance with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the Fair Housing Act (42 U.S.C. 3601-3620), the Age Discrimination Act of 1975, Executive Orders 11063, 11625, 12138, 12432 and 12892, Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), the Americans with Disabilities Act (title II) and implementing regulations.
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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2021 Annual Action Plan represents an overview of the activities that will be funded, and the strategies developed to achieve outcomes as prescribed by the 2020-2024 Consolidate Plan. The Community Services Housing and Community Development Department provide funds to assist in the development and reconstruction of a wide variety of activities that promote neighborhood revitalization and expand affordable housing opportunities throughout Spokane County. CDBG and HOME funds have been budgeted into five general categories:

**Housing;** Development and rehabilitation and repair programs which offer deferred-payment loans or grants to low-income and moderate-income homebuyers. This objective includes side sewer connections when hookup is required of the homeowner. Programs also provide housing resources for the development of low-income and moderate-income affordable rental housing and special needs housing.

**Public Improvements;** Acquisition, construction, reconstruction, or rehabilitation of facilities that provide assistance to low-income and moderate-income individuals and construction or reconstruction of infrastructure in low-income and moderate-income neighborhoods. Spokane County, CSHCD has set a 15% CAP on engineering for infrastructure improvements.

**Public Services;** Payment of staff, supplies and material to agencies providing direct assistance to low-income and moderate-income individuals. This assistance may include case management and counseling associated with employment, homelessness, health, fair housing, assistance with rent, gas, utilities and/or food. HUD has set 20% CAP on annual funding for public services.

**Microenterprise Assistance;** Technical and financial assistance to microenterprises. The assistance is available to Spokane County households with incomes less than 80% of Median Family Income for business training. This program also utilizes a revolving loan fund originated with Spokane County CDBG funds. Program income is put back into the microenterprise revolving loan fund for startup loans which are repaid to the program.

**Administration;** Overall program administration, including program development, management and coordination, personnel, accounting and grant compliance for the CDBG and HOME Programs.
2. **Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Annual Action Plan represents an overview of the activities that will be funded and the strategies developed to achieve objectives as prescribed by the 2020-2024 Consolidated Plan. The Plan illustrates Spokane County’s efforts toward expanding safe affordable housing choices, preventing and reducing homelessness, providing opportunities to improve quality of life, and support vibrant communities. **HUD Objectives:**

**Suitable Living Environment:** In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.

**Decent Housing:** The activities that typically would be found under this objective are designed to cover the wide range of housing possible under HOME and CDBG. This objective focuses on housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort, since such programs would be more appropriately reported under Suitable Living Environment.

**Creating Economic Opportunities:** This objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

Each project is evaluated to determine which of the three outcome categories best reflects the anticipated achievement. The three outcome categories are:

**Availability / Accessibility:** this outcome category applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low-income and moderate-income people, including people with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low-income and moderate-income people where they live.

**Affordability:** This outcome category applies to activities that provide affordability in a variety of ways in the lives of low-income and moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hookups, or services such as transportation or daycare.

**Sustainability:** Promoting Livable or Viable Communities. This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to person of low-income and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods. However, there are no slum or blight areas currently identified for Spokane County.
3. **Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Spokane County successfully executed cooperation agreements with local jurisdictions for the Urban County Consortium through the 2023 PY. As part of the urban requalification process, Spokane Valley’s CDBG set-aside funds for CDBG eligible projects within Spokane Valley was reestablished.

CDBG was used in the past to fund emergency homeless shelters, which are a high need in Spokane County and competition among shelters has always been great. As a result, the County began using local document recording fees (Homeless Housing Assistance Act or HHAA) to fund homeless shelters’ operations and maintenance, capital improvements homeless outreach, and rapid rehousing, serving victims of domestic violence, women and children, and chronic homeless. HHAA funds allow the County more flexibility in funding timelines and activities than CDBG Federal funds. Consolidated Homeless Grant Funds from Washington Department of Commerce are also utilized to meet the needs of County homeless. As a member of the CoC, the County is working towards goals set in the Regional Plan to End Homelessness adopted in December of 2019. A link to the Regional Plan is here: https://www.spokanecounty.org/1336/Homeless-Activities CSHCD continues to explore creative ways to leverage funding for serving homeless individuals and families.

Spokane County strives to locate affordable housing for homeless county residents who want to be rehoused in the County outside the City of Spokane.

4. **Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The Citizen Participation Process is provided in the Spokane County CDBG Citizen Participation Plan located at this link: https://www.spokanecounty.org/DocumentCenter/View/12659/Spokane-County-Citizen-Participation-Plan-Updated-2020?bidId=

The Housing and Community Development Advisory Committee (HCDAC) made its preliminary funding recommendation for the 2021 PY in January 2021. After publication of the preliminary funding allocation the HCDAC held a Public Hearing on March 4, 2021, via ZOOM. Their final recommendations for funding were published and another two-week comment period ensued. The Spokane County Board of County Commissioners held its Public Hearing on May 11, 2021. At the Public Hearing the BOCC will approve the 2021 AAP, which serves as the application to HUD for CDBG and HOME Entitlement Funds.
5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Approximately fifteen members of the public attended the HCDAC Public Hearing on March 4, 2021. Four people thanked the committee for funding consideration or past funding. Two people expressed disappointment in a zero allocation for a public facility application which did not meet minimum standards for consideration.

Response: CDBG funds are geographic in nature and the unfunded application did not adequately address the county beneficiaries required for consideration. Staff and the HCDAC have offered technical assistance to build capacity for an application in the future that may be considered for funding. Furthermore, the application for public facilities is updated for the 2022 PY to provide more clarification to all applicants desiring public facility CDBG funding.

The Board of Spokane County Commissioners held another Public Hearing. There were no additional comments from the public on the 2021 AAP.

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments were considered while developing the Spokane County 2021 Annual Action Plan. Technical assistance is available during the application process, and application workshop is provided and follow up questions are asked when considering all CDBG applications for funding.

7. Summary

The goals and objectives for the 2021 Annual Action Plan are primarily targeted to low-income and moderate-income residents of Spokane County and were developed to:

- Provide decent housing
- Establish and maintain a suitable living environment
- Expand economic opportunities

In implementing these goals, the County has developed the following guiding principles:

Priority to lowest income; ensure the needs of people with the lowest income are given priority consideration.

Basic Support; encourage the focus of public service resources on essential basic needs.
**Citizen Participation;** provide opportunities for the public to participate in plan development, implementation and evaluation.

**Collaboration;** encourage public, private and nonprofit sectors collaboration, and reduce program duplication.

**Emphasize the potential;** build upon available community assets, resources, plans and market forces.

**Leverage;** leverage limited resources by promoting partnership between organizations.

**Measurable Results;** produce and evaluate measurable outcomes and results.

**Comprehensive;** engage comprehensive strategies to address the holistic needs of a neighborhood, household, or individual.
PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG Administrator</td>
<td>SPOKANE COUNTY</td>
<td>Community Services, Housing&amp; Community Development</td>
</tr>
<tr>
<td>HOME Administrator</td>
<td>SPOKANE COUNTY</td>
<td>Community Services, Housing&amp; Community Development</td>
</tr>
</tbody>
</table>

Table 1 – Responsible Agencies

Narrative (optional)

The Spokane County Community Services, Housing and Community Development Department administer CDBG and HOME funds. All documents are available for public review in the Department or on the Spokane County Website. Administration of CDBG and HOME Programs will continue regardless of the grant status and agreement with HUD for 2021 PY, to comply with federal regulations and requirements. Start date will be July 1, 2021 for program administration of CDBG and HOME in CSHCD.

Consolidated Plan Public Contact Information
AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Spokane County maintains continued strong relationship with local agencies, nonprofit organizations, developers, and other entities providing emergency services, community development, economic development, affordable housing and homeless housing and services. Several groups of providers meet to address specific issues or concerns and to collaborate about best practices. There is duplication among the non-profits that attend group meetings or form committees. Member agencies will be listed once even if they were consulted multiple times at different meetings.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Spokane County assists where possible in coordinating the development and planning capacity in the County, particularly in the County cities and towns.

Furthermore, In accordance with SB6312, the Spokane Regional Service Area (RSA) implemented Integrated Managed Care on January 1, 2019. In doing so, the Spokane County Regional Behavioral Health Organization (SCRBHO) ended its operations on December 31, 2018. In implementing the Integrated Managed Care system in the Spokane RSA, the Health Care Authority awarded Medicaid contracts to four Managed Care Organizations (MCOs) which are Molina Health Care, Community Health Plan of Washington, Amerigroup, and Coordinated Care of Washington, as well as a contract to the county-operated Behavioral-Health Administrative Service Organization (BH-ASO), which is a Division within the Spokane County Community Services, Housing, and Community Development Department.

The BH-ASO and MCOs contract with behavioral health providers in providing behavioral health services to Medicaid and eligible non-Medicaid individuals within the scope of their individual contracts and membership. The scope of behavioral health services the BH-ASO provides include:

- Crisis services, including involuntary treatment act evaluations, for all individuals in the Spokane Regional Service Area regardless of income;
- Behavioral health services for Non-Medicaid individuals on Less Restrictive Alternative Court Orders or Conditional Release; and
- Non-crisis behavioral health services within Available Resources for individuals who are not Medicaid eligible and at or below the 220% Federal Poverty Level (FPL) in the Spokane Regional Service Area (RSA).
Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Spokane County and the City of Spokane have a merged CoC. The Community, Housing and Human Services (CHHS) department of the City of Spokane plays a critical role in the Spokane Continuum of Care by providing staff support to the CoC board and its committees. In monthly meetings of the Continuum, CHHS staff provide assistance in agenda-setting, planning activities, developing funding criteria and decisions, and providing performance and evaluation reports on CoC and ESG project performance, as well as progress in meeting Continuum goals. In addition, CHHS staff provides continuity between meetings and coordinates activities with members working on specific action steps of the Homeless Plan. Together, CHHS and the CoC have worked to develop the 2015-2020 Spokane Strategic Plan to End Homelessness; a Plan which is fully coordinated with the goals of the City of Spokane 2015-2020 Consolidated Plan. The Homeless Plan encompasses an aggressive approach to retool the housing and services delivery system toward the ultimate goal of ending veteran homelessness, chronic homelessness and family homelessness all within the next four years. The CoC is currently working to strategically utilize all homeless funding resources to increase the community’s inventory of PSH and RRH units. We are continuously working to maintain a housing first philosophy within our programs as well as consistently reevaluate low barrier shelters and housing. In order to ensure every homeless individual has a place to go, we are retooling our shelter system to effectively implement a 24/7 shelter for singles and families respectively. In coordination with our continuum’s goals, collaboration is occurring between the CoC, CoC Homeless Youth Committee, and our Youth Advisory Board which is comprised of youth with lived homeless experience. We are coordinating with the Office of Homeless Youth to expand RRH for youth and are partnering with Invest Health to effectively serve youth exiting institutions. The CoC Veteran Leadership Committee is continuously working to implement an effective service coordination system through work groups aimed at addressing the needs identified by consumers and partners in the gaps and needs analysis conducted in 2017.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The CHHS staff at the City of Spokane are responsible for providing staff assistance to the Continuum of Care is also responsible for management of the ESG Program. City staff has drafted policies and procedures for annual allocations of ESG funds. These were adopted by the Continuum of Care. CHHS staff also prepared proposed performance standards for evaluating ESG project outcomes for Continuum review and adoption. Coordinating with the Washington State Department of Commerce in utilizing statewide evaluation standards, the Continuum adopted a Dashboard data base and reporting process for use in the Spokane CoC for review of performance outcomes. Reports on outcomes are
prepared by City staff at the system-level quarterly and on a project-level annually. These reports are used by the Continuum to evaluate performance and identify issues with specific projects and program areas. Procedures for use of HMIS data have also been adopted in the policies and procedures of the Continuum.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities
<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>SPOKANE HOUSING AUTHORITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>PHA</td>
</tr>
</tbody>
</table>
| What section of the Plan was addressed by Consultation? | Public Housing Needs  
Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy  
Non-Homeless Special Needs  
Market Analysis  
Anti-poverty Strategy |
| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Leadership at the Spokane Housing Authority is active in the Homeless Coalition, The Continuum of Care, and administers Tenant Based Rental Assistance for Spokane County HOME program. |

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>SPOKANE REGIONAL HEALTH DISTRICT</th>
</tr>
</thead>
</table>
| Agency/Group/Organization Type | Services-Health  
Health Agency  
Regional organization  
Planning organization |
| What section of the Plan was addressed by Consultation? | Homeless Needs - Chronically homeless  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy  
Anti-poverty Strategy  
Lead-based Paint Strategy |
<table>
<thead>
<tr>
<th><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></th>
<th>SRHD is proactive in several areas that overlap with goals of CSHCD. They provide resources and data to support health considerations in policies, plans and projects with health impact assessments and are training the community to conduct health impact assessments.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency/Group/Organization</strong></td>
<td>City of Spokane CHHS Dept</td>
</tr>
</tbody>
</table>
| **Agency/Group/Organization Type** | Housing  
Services-homeless  
Other government - Local |
| **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Public Housing Needs  
Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy  
Market Analysis  
Economic Development  
Anti-poverty Strategy  
Lead-based Paint Strategy |
<p>| <strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong> | A representative of CSHCD participates as a member of the CHHS Board. Spokane County staff participate in the CoC and Fair Housing planning of annual conference. The City and County are working together to conduct needs assessment for use in public comment period of the upcoming 2020-2025 Consolidated Plan for consistency and efficiency. |</p>
<table>
<thead>
<tr>
<th></th>
<th>Agency/Group/Organization</th>
<th>SNAP Financial Access</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Housing Services - Housing Services-homeless</td>
</tr>
<tr>
<td></td>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Homeless Needs - Families with children Homelessness Strategy Economic Development Anti-poverty Strategy</td>
</tr>
<tr>
<td></td>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>SNAP receives HHAA funds to serve homeless adults and provides homeless prevention and rapid rehousing for homeless families with children. SNAP also has a micro enterprise activity funded with CDBG as well as emergency housing repair targeted at low income homeowners. COVID CARES ACT funds are administered by SNAP for mortgage, utility and internet assistance as emergency assistance.</td>
</tr>
<tr>
<td>4</td>
<td><strong>Agency/Group/Organization</strong></td>
<td>CITY OF SPOKANE VALLEY</td>
</tr>
<tr>
<td></td>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Housing Services-homeless Other government - Local</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Three representatives from Spokane Valley serve on the HCDAC. Spokane Valley is a member of Spokane County Urban Consortium. Coordination and communication around homelessness has increased with the Valley being impacted.</td>
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<tr>
<td><strong>6</strong> Agency/Group/Organization Type</td>
<td>TOWN OF SPANGLE</td>
<td></td>
</tr>
<tr>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Other government - Local</td>
<td></td>
</tr>
<tr>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Housing Need Assessment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homelessness Strategy</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Non-Homeless Special Needs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Economic Development</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Anti-poverty Strategy</td>
<td></td>
</tr>
<tr>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>A representative from Spangle serves on the HCDAC. Spangle is a member of Spokane County Urban Consortium.</td>
<td></td>
</tr>
<tr>
<td><strong>7</strong> Agency/Group/Organization</td>
<td>TOWN OF FAIRFIELD</td>
<td></td>
</tr>
<tr>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Other government - Local</td>
<td></td>
</tr>
<tr>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Housing Need Assessment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homelessness Strategy</td>
<td></td>
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<tr>
<td></td>
<td>Non-Homeless Special Needs</td>
<td></td>
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<tr>
<td></td>
<td>Economic Development</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Anti-poverty Strategy</td>
<td></td>
</tr>
<tr>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>A representative from Fairfield serves on the HCDAC. Fairfield is a member of Spokane County Urban Consortium.</td>
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<tr>
<td>#</td>
<td>Agency/Group/Organization</td>
<td>Agency/Group/Organization Type</td>
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</tr>
<tr>
<td>8</td>
<td>CITY OF AIRWAY HEIGHTS</td>
<td>Other government - Local</td>
</tr>
<tr>
<td>9</td>
<td>City of Cheney</td>
<td>Other government - Local</td>
</tr>
<tr>
<td>10</td>
<td>TOWN OF ROCKFORD</td>
<td>Other government - Local</td>
</tr>
</tbody>
</table>
What section of the Plan was addressed by Consultation?

| Housing Need Assessment  
| Homelessness Strategy  
| Non-Homeless Special Needs  
| Economic Development  
| Anti-poverty Strategy |

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

A representative from Rockford serves on the HCDAC. Rockford is a member of Spokane County Urban Consortium.

Identify any Agency Types not consulted and provide rationale for not consulting

NA

Other local/regional/state/federal planning efforts considered when preparing the Plan

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>Spokane City CHHS Department</td>
<td>Homelessness services are funded with Homeless Housing Assistance Act funds, Not CDBG. The Spokane County Strategic Plan focuses on serving low- and moderate-income persons to avoid displacement and homelessness.</td>
</tr>
</tbody>
</table>

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Spokane County has an established Citizen Participation Plan which includes details for the public, agencies, groups and organizations who serve low- and moderate-income individuals and families, regarding how to participate in the comment process. The County uses public notices on the website, legal ads in the newspaper when appropriate, and email notifications soliciting comment on the Consolidated Plan, Annual Action Plan, Fair Housing Analysis and Plan and the Consolidated Annual Performance Evaluation Report (CAPER). Each have an established public comment
period as required by state and federal laws. The Citizen Participation Plan provides details to the public about how to participate in public hearings, meetings and how to comment on our plans, processes and progress.

The Housing and Community Development Division administers HOME funds with an annual Request for Proposals (RFP). During the application process housing providers provide valuable information with market analysis and proformas projections to show the affordability period for projects desiring HOME Funds.

The Community Services, Housing and Community Development Department contains divisions that partner and contract with social service agencies countywide and in Eastern Washington. The Community Services CARES Division of CSHCD provides support services to people with mental health diagnosis who are referred by other mental health agencies. CARES staff helps clients find housing and supports to be successful in that housing, as well as providing social opportunities. When available, HOME TBRA is used to assist CARES clientele with rent for up to two years which if successful results in a housing choice voucher from the Spokane Housing Authority for continued housing stability.

In recent years Providence Hospitals have been working to reduce excess use of emergency rooms. Spokane County and Providence have funded respite beds for homeless people who are released from local hospitals. Respite beds provide a safe and warm place to recuperate after medical procedures.
AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation Process was followed and the 2021 Annual Action Plan Approved by the BOCC on May 11, 2021. On May 13, 2021 Spokane County was informed of additional allocation dollars. The Citizen Participation Process was followed to accept the additional CDBG funds from HUD. No additional projects were added to the AAP due to the short notice and the start of the 2021 Program Year. The additional CDBG funds will be allocated in the next funding round that begins Fall of 2021.

Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Public Hearing</td>
<td>Non-targeted/broad community</td>
<td>The HCDAC Public Hearing for the 2021 AAP was on March 4, 2021 via ZOOM. 15 people attended and 6 spoke. See public participation section for details.</td>
<td>Four people were grateful and two people were disappointed.</td>
<td>All comments from the public are accepted by CSHCD for consideration</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Public Hearing</td>
<td>Non-targeted/broad community</td>
<td>The BOCC held another public hearing via ZOOM on My 11, 2021 at 2 PM. No comments were given at the hearing.</td>
<td>No comments received.</td>
<td>All comments from the public are accepted by CSHCD for consideration</td>
<td></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
</tr>
<tr>
<td>------------</td>
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<td>-------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>3</td>
<td>Public Meeting</td>
<td>Non-targeted/broad community HCDAC</td>
<td>The HCDAC was informed of the revised allocation of CDBG for the 2021PY and the Division Plan to utilize the funds in the next funding round, this fall. Projects affected are Spokane Valley Barker Road and CDBG Administration.</td>
<td>No comments were received from the general public. The HCDAC represent the cities and towns of the Urban Consortium and help keep the residents of their jurisdiction.</td>
<td>All comments from the public are accepted by CSHCD for consideration</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Public Meeting</td>
<td>Non-targeted/broad community</td>
<td>The BOCC approved the revised CDBG 2021 PY allocation and project funding changes to Spokane Valley and CDBG administration.</td>
<td>No Comments, written or verbal, were received.</td>
<td>All comments from the public are accepted by CSHCD for consideration</td>
<td></td>
</tr>
</tbody>
</table>

Table 4 – Citizen Participation Outreach
Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Spokane County’s CDBG grant has been reduced by 32% since its highest allocation in 1995. Although the needs of and number of low-income people in Spokane County continue to increase, so does the funding gap to meet those needs. Spokane County continues to try and increase the number of housing units for extremely-low-income people, especially the chronically homeless, while working with the 50% cuts to the HOME program funding.

The American Rescue Act was adopted by Congress and signed into law, in March of 2021, during the preparation of this Annual Action Plan. It is currently unknown the effects of the Act on CDBG and HOME funding. When funds and guidance are provided by HUD the Citizen Participation Plan will be used to notify the public of comment opportunities and uses of funds.

Anticipated Resources

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annual Allocation: $</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Program Income: $</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prior Year Resources: $</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total: $</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Expected Amount Available Remainder of ConPlan $</td>
<td></td>
</tr>
<tr>
<td>CDBG</td>
<td>public - federal</td>
<td>Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services</td>
<td>1,705,658</td>
<td>40,000</td>
</tr>
<tr>
<td>Program</td>
<td>Source of Funds</td>
<td>Uses of Funds</td>
<td>Expected Amount Available Year 1</td>
<td>Narrative Description</td>
</tr>
<tr>
<td>---------</td>
<td>----------------</td>
<td>-------------------------------------------</td>
<td>----------------------------------</td>
<td>-----------------------</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annual Allocation: $</td>
<td>Program Income: $</td>
</tr>
<tr>
<td>HOME</td>
<td>public - federal</td>
<td>Acquisition</td>
<td>829,183</td>
<td>150,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Homebuyer assistance</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Homeowner rehab</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Multifamily rental new construction</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Multifamily rental rehab</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>New construction for ownership</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TBRA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Applicants for CDBG and HOME funds leverage these funds with a variety of other funding sources, typically consisting of private donations; state funds and other local funds. Spokane County will continue to meet its HOME match requirements through one or more of the following: Cash or cash equivalents from a non-federal source; the value of foregone interest; proceeds from bond financing; investment of local document recording fees in affordable housing projects not assisted with HOME funds, but meets HOME requirements; and the value of donated land or real property.
If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Spokane County has surplus property for sale that could be used to develop affordable housing. Developers must negotiate with Spokane County in order to purchase and develop property which may or may not have the appropriate infrastructure or zoning needed.

Affordable parcels are often located just outside the city limits but within the urban growth area (UGA) boundary established by the Growth Management Act (GMA). Annexation of property funded with HOME could adversely affect the County HOME Program when/if property funded is eventually annexed into the city. HOME now has implemented a restriction for funding affordable housing within another jurisdiction (City of Spokane). Therefore, site location will become an even more important factor in determining which affordable housing projects can be funded that are not slated for annexation sometime in the future. The GMA conflicts with the HUD requirement to fund projects that will remain under County jurisdiction. All property that becomes urban in nature will eventually be annexed into the UGA of a city or town according to GMA. Counties are rural, and Cities are urban.

The City of Spokane and Spokane County have agreed to work cooperatively to develop and implement a model for smart growth that delivers mutually beneficial outcomes for each jurisdiction and the citizens they serve. This agreement recognizes the individual jurisdictions have an obligation to support and serve smart economic growth while preserving and enhancing our environment, our neighborhoods, our businesses and our quality of life. The agreement is titled Joint Development Agreement - City of Spokane and Spokane County.

Discussion

Federal sequestration continues to affect the ability to serve Spokane County's most vulnerable individuals and families with funding reducing overtime. It is difficult to develop more affordable housing when inadequate funds are received. This Department must continue to monitor affordable housing for compliance regardless of whether we can develop more units.
# Annual Goals and Objectives

## AP-20 Annual Goals and Objectives

### Goals Summary Information

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Affordable Housing</td>
<td>2020</td>
<td>2024</td>
<td>Affordable Housing</td>
<td></td>
<td>Affordable Housing</td>
<td>CDBG: $591,132  HOME: $896,265</td>
<td>Homeowner Housing Rehabilitated: 205 Household Housing Unit Tenant-based rental assistance / Rapid Rehousing: 7 Households Assisted</td>
</tr>
<tr>
<td>2</td>
<td>Area Revitalization</td>
<td>2020</td>
<td>2024</td>
<td>Non-Housing Community Development</td>
<td></td>
<td>Water/Sewer Improvements</td>
<td>CDBG: $518,782</td>
<td>Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 430 Households Assisted</td>
</tr>
<tr>
<td>3</td>
<td>Microenterprise Assistance</td>
<td>2020</td>
<td>2024</td>
<td>Non-Housing Community Development</td>
<td></td>
<td>Micro Enterprise Assistance</td>
<td>CDBG: $124,929</td>
<td>Businesses assisted: 80 Businesses Assisted</td>
</tr>
<tr>
<td>4</td>
<td>Human Services</td>
<td>2020</td>
<td>2024</td>
<td>Homeless Non-Homeless Special Needs Non-Housing Community Development</td>
<td></td>
<td>Senior Services Services for victims of DV or Sexual Assault Emergency Services Food Banks</td>
<td>CDBG: $259,258</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 4000 Persons Assisted</td>
</tr>
<tr>
<td>Sort Order</td>
<td>Goal Name</td>
<td>Start Year</td>
<td>End Year</td>
<td>Category</td>
<td>Geographic Area</td>
<td>Needs Addressed</td>
<td>Funding</td>
<td>Goal Outcome Indicator</td>
</tr>
<tr>
<td>------------</td>
<td>-------------------------------</td>
<td>------------</td>
<td>----------</td>
<td>---------------------------</td>
<td>-------------------------</td>
<td>--------------------------</td>
<td>---------------------------</td>
<td>-------------------------</td>
</tr>
<tr>
<td>5</td>
<td>Planning and Administration</td>
<td>2020</td>
<td>2024</td>
<td>Planning and Administration</td>
<td>PA Planning and Administration</td>
<td>CDBG: $349,132</td>
<td>HOME: $82,918</td>
<td>Other: 1 Other</td>
</tr>
</tbody>
</table>

Table 6 – Goals Summary

Goal Descriptions

1 | Goal Name | Affordable Housing |
---|------------|--------------------|
| Goal Description | After the 2021 Affordable Housing RFP CSHCD may provide funds for: Affordable rental housing, rental housing for special populations, preservation of affordable housing, TBRA, Down payment assistance, housing counselling (these are paid with HOME funds). Essential Housing Repairs is funded with CDBG and there is an activity for 2021 to assist homeowners with essential repairs or modifications. Side-sewer connection loans are considered essential housing repairs and counted here. |

2 | Goal Name | Area Revitalization |
---|------------|---------------------|
| Goal Description | During the 2021 Program Year this goal will be used for water/sewer improvements in Fairfield Washington. |

3 | Goal Name | Microenterprise Assistance |
---|------------|----------------------------|
| Goal Description | Microenterprise entrepreneurs in Spokane County will receive business planning assistance and potential funding with a revolving loan fund. |

4 | Goal Name | Human Services |
---|------------|----------------|
| Goal Description | Public Services funded in 2021 Program Year include The GreenHouse Community Center, Cheney Outreach Center, Medical Lake Community Outreach, New Hope Resource Center, Spokane Valley Partners, Greater Spokane Meals on Wheels, Second Harvest Food Bank and The Salvation Army Food Bank. |

5 | Goal Name | Planning and Administration |
---|------------|----------------------------|
| Goal Description | CDBG and HOME administration will begin on July 1, 2021 for the 2021 Program Year. Regardless of the HUD contract status, CSHCD will continue to plan and administer the programs as required. |

Annual Action Plan
2021

OMB Control No: 2506-0117 (exp. 09/30/2021)
Projects

AP-35 Projects – 91.220(d)

Introduction

Projects selected for funding in the 2021 Program year are listed as follows.

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cheney Outreach Center 21-24932</td>
</tr>
<tr>
<td>2</td>
<td>The GreenHouse Community Center 21-24945</td>
</tr>
<tr>
<td>3</td>
<td>Spokane Valley Partners 21-24938</td>
</tr>
<tr>
<td>4</td>
<td>Medical Lake Community Outreach 21-24922</td>
</tr>
<tr>
<td>5</td>
<td>Lutheran Community Services Northwest 21-24941</td>
</tr>
<tr>
<td>6</td>
<td>New Hope Resource Center 21-24940</td>
</tr>
<tr>
<td>7</td>
<td>The Salvation Army Food Bank 21-24921</td>
</tr>
<tr>
<td>8</td>
<td>Second Harvest Food Bank 21-24929</td>
</tr>
<tr>
<td>9</td>
<td>Greater Spokane County Meals on Wheels 21-24934</td>
</tr>
<tr>
<td>10</td>
<td>SNAP Essential Home Repairs 21-24923</td>
</tr>
<tr>
<td>11</td>
<td>SNAP Financial Access 21-24928</td>
</tr>
<tr>
<td>12</td>
<td>Town of Fairfield Water/Sewer Improvements 21-24933</td>
</tr>
<tr>
<td>13</td>
<td>Barker Road Sewer Assistance Program</td>
</tr>
<tr>
<td>14</td>
<td>Spokane County HOME Administration</td>
</tr>
<tr>
<td>15</td>
<td>Spokane County CDBG Administration</td>
</tr>
<tr>
<td>16</td>
<td>Multi-Family Housing Development</td>
</tr>
<tr>
<td>17</td>
<td>Multi-Family CHDO Set-Aside</td>
</tr>
<tr>
<td>18</td>
<td>2021 Public Service for 2022</td>
</tr>
<tr>
<td>19</td>
<td>2021 Single Family Rehab for 2022</td>
</tr>
<tr>
<td>20</td>
<td>2021 Infrastructure for 2022</td>
</tr>
</tbody>
</table>

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The American Community Survey is consulted prior to CDBG Request for Proposals in the Fall annually to document which cities and towns qualify for area-wide benefit. Prior to funding activities, the American Community Survey is consulted again to be sure no changes in eligibility have occurred.
<table>
<thead>
<tr>
<th></th>
<th>Project Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cheney Outreach Center 21-24932</td>
<td>Cheney Outreach Center provides emergency services to residents of Cheney Washington and surrounding unincorporated area.</td>
</tr>
<tr>
<td></td>
<td>Target Date</td>
<td>6/30/2022</td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td>Approximately 630 (unduplicated beneficiaries) low- and moderate-income people will benefit from emergency services.</td>
</tr>
<tr>
<td></td>
<td>Planned Activities</td>
<td>Provides information, referral and energy assistance and other direct aid for low income, families, individuals, elderly and special needs residents of the Cheney area. Serves all residents of the Cheney School District #360.</td>
</tr>
<tr>
<td>2</td>
<td>The GreenHouse Community Center 21-24945</td>
<td>The Green House Community Center serves the North-West portion of Spokane County including Deer Park residents.</td>
</tr>
<tr>
<td></td>
<td>Target Date</td>
<td>7/31/2022</td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td></td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Approximately 350 people (unduplicated beneficiaries) will obtain emergency assistance from the Green House. Financial assistance is limited as required by HUD.</td>
<td></td>
</tr>
<tr>
<td>Location Description</td>
<td>West 12 First Street, Deer Park, WA 99006</td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Provides an information and referral service for North County. Provides clothing bank, emergency services, counseling services, furniture and household items, GED program. Outreach location of other agencies such as SNAP energy assistance. A food bank is co-located there.</td>
<td></td>
</tr>
<tr>
<td>Project Name</td>
<td>Spokane Valley Partners 21-24938</td>
<td></td>
</tr>
<tr>
<td>Target Area</td>
<td>Spokane Valley Partners is the Community Center that serves the City of Spokane Valley and the unincorporated County to the East.</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Human Services</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Emergency Services</td>
<td></td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $24,000</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Approximately 1,080 people (unduplicated beneficiaries) will benefit from emergency services.</td>
<td></td>
</tr>
<tr>
<td>Target Date</td>
<td>7/31/2022</td>
<td></td>
</tr>
<tr>
<td>Location Description</td>
<td>10814 E Broadway, Spokane Valley, WA 99206</td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Provides emergency assistance to Spokane Valley residents. Food bank is also on site.</td>
<td></td>
</tr>
<tr>
<td>Project Name</td>
<td>Medical Lake Community Outreach 21-24922</td>
<td></td>
</tr>
<tr>
<td>Target Area</td>
<td>Medical Lake Community Outreach serves the West Plains Area including Airway Heights residents with emergency services.</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Human Services</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Emergency Services</td>
<td></td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $20,000</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>7/31/2022</td>
<td></td>
</tr>
<tr>
<td>Project Name</td>
<td>Lutheran Community Services Northwest 21-24941</td>
<td></td>
</tr>
<tr>
<td>--------------</td>
<td>-----------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Human Services</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Services for victims of DV or Sexual Assault</td>
<td></td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $45,918</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Provides specialized advocacy navigating health and legal systems to victims of crime, including sexual assault; Elders and youth, including domestic violence victims. Provides referrals when appropriate.</td>
<td></td>
</tr>
<tr>
<td>Target Date</td>
<td>7/31/2022</td>
<td></td>
</tr>
</tbody>
</table>

**Location Description**: 211 N Lefevre Street, Medical Lake, WA 99022

**Planned Activities**: Provides emergency assistance to Medical Lake and Airway Heights residents. Food bank is also on site.

**Estimate the number and type of families that will benefit from the proposed activities**: Approximately 345 people (unduplicated beneficiaries) will be served with emergency services.

---

<table>
<thead>
<tr>
<th>Project Name</th>
<th>New Hope Resource Center 21-24940</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Human Services</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Emergency Services</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $20,500</td>
</tr>
<tr>
<td>Description</td>
<td>New Hope Resource Center provides emergency services in the North-East County unincorporated area.</td>
</tr>
</tbody>
</table>

**Location Description**: 210 W Sprague, Spokane WA 99201

**Planned Activities**: Outreach, legal advocacy, medical advocacy and case management support to survivors of trauma caused by violent crime, sexual assault, domestic violence or other traumatic events. Serves all of Spokane County.

**Estimate the number and type of families that will benefit from the proposed activities**: Approximately 145 victims (unduplicated beneficiaries) will have access to services.
<table>
<thead>
<tr>
<th>Project Name</th>
<th>The Salvation Army Food Bank 21-24921</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Human Services</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Food Banks</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $19,048</td>
</tr>
<tr>
<td>Description</td>
<td>The Salvation Army Food Bank provides food to County beneficiaries.</td>
</tr>
<tr>
<td>Target Date</td>
<td>7/31/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Approximately 5,689 low- and moderate-income people from county locations will receive food from the food bank.</td>
</tr>
<tr>
<td>Location Description</td>
<td>222 East Indiana, Spokane, WA 99209. Serving county beneficiaries at this city location.</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Provide emergency food to families who live in Spokane County locations. They use this food bank due to convenient hours of operation, when accessing other services at Salvation Army Center.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Second Harvest Food Bank 21-24929</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Human Services</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Food Banks</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $29,047</td>
</tr>
<tr>
<td>Description</td>
<td>Provides food for Spokane County Beneficiaries at local food banks.</td>
</tr>
<tr>
<td>-------------</td>
<td>---------------------------------------------------------------</td>
</tr>
<tr>
<td>Target Date</td>
<td>7/31/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Approximately 34,500 people (unduplicated county beneficiaries) will get food from area food banks.</td>
</tr>
</tbody>
</table>

**Location Description**

**Planned Activities**
Second Harvest will supply emergency food to all eligible people in need, including children, working poor households, elderly, homebound, disabled, homeless and others experiencing hunger.

---

9

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Greater Spokane County Meals on Wheels 21-24934</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Human Services</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Senior Services</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $40,918</td>
</tr>
<tr>
<td>Description</td>
<td>Greater Spokane County Meals on Wheels is a home delivered meal program with nutritious meals for homebound people (elderly and disabled). They also provide food to senior meal sites for those who are not homebound to enjoy a meal together.</td>
</tr>
<tr>
<td>Target Date</td>
<td>7/31/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Approximately 1,000 elderly and disabled people (unduplicated County beneficiaries) will benefit from Meals on Wheels food delivery program, either to their homes or to a nearby senior center cafe.</td>
</tr>
</tbody>
</table>

**Location Description**

**Planned Activities**
Serving with a focus on people 60 years of age or older and/or disabled people with hot prepared meals as needed. Weekend meals are provided frozen for at home use. Clients must apply for this service to be included in deliveries. Seniors may give donations toward lunch or eat free at senior centers that serve Meals on Wheels lunches.

---

10

<table>
<thead>
<tr>
<th>Project Name</th>
<th>SNAP Essential Home Repairs 21-24923</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Affordable Housing</td>
</tr>
</tbody>
</table>

---

OMB Control No: 2506-0117 (exp. 09/30/2021)
<table>
<thead>
<tr>
<th>Needs Addressed</th>
<th>Affordable Housing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funding</td>
<td>CDBG: $150,000</td>
</tr>
<tr>
<td>Description</td>
<td>Matrix code 14 A Emergency repairs will be made to low and moderate- income homeowner households as needed for accessibility and safety.</td>
</tr>
<tr>
<td>Target Date</td>
<td>7/31/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Approximately 181 Low/Mod income homeowners (unduplicated County beneficiaries) will receive approximately 280 emergency housing repairs/rehabilitation or modifications so they can remain in their homes, safely. The Target population is homeowners with incomes at or below 50% of MFI, especially those with special needs such as elderly, frail elderly, severely mentally ill, developmentally disabled, physically disabled, or HIV/AIDS - positive occupants.</td>
</tr>
<tr>
<td>Location Description</td>
<td>212 W 2nd, Spokane, WA 99201</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Repairs to low- and moderate-income, owner occupied homes where conditions create a health or safety hazard. Assistance of up to $2,500 each to cover the cost of 1) accessibility modifications for disabled household member. 2) Repair of emergency health and safety hazards.</td>
</tr>
<tr>
<td>Project Name</td>
<td>SNAP Financial Access 21-24928</td>
</tr>
<tr>
<td>Target Area</td>
<td>Microenterprise Assistance</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Micro Enterprise Assistance</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $124,929</td>
</tr>
<tr>
<td>Description</td>
<td>Providing technical and financial assistance to microenterprises.</td>
</tr>
<tr>
<td>Target Date</td>
<td>7/31/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Approximately 80 people (unduplicated County beneficiaries) will be served with technical assistance and/or financial assistance for micro enterprises.</td>
</tr>
<tr>
<td>Location Description</td>
<td>212 W 2nd Avenue, Spokane, WA 99201</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Microenterprise businesses have five or fewer employees including the employer. Assistance is available to households with income less than 80% MFI. Services included training, technical assistance and access to funding starting and growing a business. A portion of the micro-enterprise CDBG funds will be used as matched savings grants for Individual Development Accounts which will assist low-income beneficiaries in capitalizing their microenterprise business.</td>
</tr>
<tr>
<td><strong>Project Name</strong></td>
<td>Town of Fairfield Water/Sewer Improvements 21-24933</td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Area Revitalization</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Water/Sewer Improvements</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $283,790</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>The Town of Fairfield will replace 830 feet of failing sewer collection pipe in the Town's sewer system. The Town of Fairfield is determined to be predominantly residential.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2022</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>430 people will benefit from the improved water system. 260 or 60.47% are low/mod income in Fairfield, Washington, qualifying this are as area-wide benefit.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>First Street Avenue Alley and Portland Avenue; Fairfield, Washington, Spokane County</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>The Town of Fairfield will replace 830 feet of failing sewer collection pipe in the Town's sewer system. The Town of Fairfield is determined to be predominantly residential.</td>
</tr>
</tbody>
</table>

| **Project Name** | Barker Road Sewer Assistance Program |
| **Target Area** |  |
| **Goals Supported** | Affordable Housing  
Area Revitalization |
<p>| <strong>Needs Addressed</strong> | Affordable Housing |
| <strong>Funding</strong> | CDBG: $341,132 |</p>
<table>
<thead>
<tr>
<th>Description</th>
<th>The Housing and Community Development Division will administer a sewer assistance program on behalf of Spokane Valley. Spokane Valley by resolution and in agreement with the County's Environmental Department Services plans to sewer an area that is near the Spokane River and over the Aquifer. The Valley's set-aside for the 2020 and 2021 Program Years will be used to assist low-income homeowners with the costs of sewer installation; assessment assistance and side sewer connection loans. Assessment assistance will be measured under the Area Revitalization Goal and side sewer connections will be measured under the Affordable Housing Goal (Essential Housing Repairs).</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Date</td>
<td>9/30/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>There is the potential to assist approximately 25 households with assessment assistance and 36 households with side sewer connections with the Barker Road Sewer Assistance Program during the 2020, 2021 and 2022 Program Years (through September 30, 2022). Households will qualify at &lt;80% MFI for loans and &lt;50% MFI for assessment assistance. The area shows tax exempt properties which indicate that low income households, including households owned by seniors and people with disabilities will likely be assisted with this program. The program is meant to keep housing affordable for these populations.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Spokane Valley, Washington 99027</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>The Housing and Community Development Division will administer a sewer assistance program on behalf of Spokane Valley. Spokane Valley by resolution and in agreement with the County's Environmental Department Services plans to sewer an area that is near the Spokane River and over the Aquifer. The Valley's set-aside for the 2020 and 2021 Program Years will be used to assist low-income homeowners with the costs of sewer installation; assessment assistance and side sewer connection loans. Assessment assistance will be measured under the Area Revitalization Goal and side sewer connections will be measured under the Affordable Housing Goal (Essential Housing Repairs).</td>
</tr>
<tr>
<td>Project Name</td>
<td>Spokane County HOME Administration</td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Planning and Administration</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>PA Planning and Administration</td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $82,918</td>
</tr>
<tr>
<td>Description</td>
<td>CSHCD provides management, compliance and oversight of the County's HOME Entitlement. CSHCD intends to utilize 2021 HOME Administration funds beginning July 1, 2021 regardless of the status of HUD's Contract with Spokane County, as allowed to conduct required activities for HOME administration. Matrix codes; 21A, 21B, 21C, 21D, 21H</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>NA</td>
</tr>
<tr>
<td>Location Description</td>
<td>314 West 8th Avenue, Spokane, WA 99204</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>HOME compliance monitoring is extensive and carried out by CSHCD staff to provide for ongoing affordability and compliance of projects.</td>
</tr>
</tbody>
</table>

### 15

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Spokane County CDBG Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Planning and Administration</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>PA Planning and Administration</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $349,132</td>
</tr>
<tr>
<td>Description</td>
<td>CSHCD provides management, compliance and oversight of the County's CDBG Entitlement. CSHCD intend to utilize CDBG Program Administration funds beginning July 1, 2021 to stay compliant with requirements of the CDBG Program regardless of the status of the HUD contract. Matrix codes; 21A, 21B, 21C, 21D, 21H</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>NA Planning and Administration Activities</td>
</tr>
<tr>
<td>Location Description</td>
<td>Desk Monitoring will take place at the CSHCD location 314 W. 8th Avenue, Spokane, WA 99204. Davis Bacon Compliance monitoring will be in County locations.</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>CSHCD staff conducts desk monitoring monthly and technical assistance as needed. On site monitoring of projects is conducted according to a risk assessment.</td>
</tr>
<tr>
<td>-------------------</td>
<td>--------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>16</strong></td>
<td><strong>Project Name</strong></td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Affordable Housing</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Affordable Housing</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>HOME: $771,888</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>The HOME Request for Proposals (RFP) has not been published. These funds will be used for viable HOME projects that are funded by CSHCD. CHDO funds, ($124,377 set-aside).</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2022</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>Approximately 20 extremely low to very low-income households will have access to affordable housing.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>County wide outside the City of Spokane boundaries.</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>CSHCD intends to allocate these funds through a competitive process to eligible affordable housing developments.</td>
</tr>
<tr>
<td><strong>17</strong></td>
<td><strong>Project Name</strong></td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Affordable Housing</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Affordable Housing</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>HOME: $124,377</td>
</tr>
<tr>
<td>Description</td>
<td>HUD requires a 15% HOME Community Housing Development Organization (CHDO) set-aside for affordable housing. 15% of HOME is inadequate for funding a project that often needs other layers of funding and time to generate the total funds for development. Annual amounts are set-aside for multi-family development and these funds will be used to complete those projects. CHDO allocations will be addressed in the Federal IDIS Program and identified as a project in each Annual Action Plan. Changes to such projects are not considered to be substantial because the project is described in one Annual Action Plan with multiple years' projects contributing to the same development. This project is meant to provide additional funds as needed for one or more projects.</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Approximately 5 households will have access to affordable housing.</td>
</tr>
<tr>
<td>Location Description</td>
<td>County wide outside the City of Spokane Boundaries.</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>CSHCD intends to allocate these funds through a competitive process to eligible housing developments.</td>
</tr>
<tr>
<td>Project Name</td>
<td>2021 Public Service for 2022</td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Human Services</td>
</tr>
</tbody>
</table>
| Needs Addressed | Senior Services  
Services for Disabled  
Youth Services  
Services for victims of DV or Sexual Assault  
Emergency Services  
Food Banks |
<p>| Funding | CDBG: $3,716 |
| Description | CDBG Funds allocated to Spokane County increased upon completion of the 2021 Annual Action Plan. The additional funds available for Public Service (PS) activities in the amount of $3,716 will be allocated to eligible PS activities during the 2022 Request for Proposals, which will be announced in September 2021. |
| Target Date | 7/31/2023 |</p>
<table>
<thead>
<tr>
<th>Estimate the number and type of families that will benefit from the proposed activities</th>
<th>Funds will be available to assist low/moderate income persons with emergency services. The estimated number of beneficiaries is 25.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location Description</td>
<td>Location has not been decided.</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>These PS funds will be expended during the 2022 Program Year.</td>
</tr>
<tr>
<td>Project Name</td>
<td>2021 Single Family Rehab for 2022</td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Affordable Housing</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Affordable Housing</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $100,000</td>
</tr>
<tr>
<td>Description</td>
<td>CDBG Funds allocated to Spokane County increased upon completion of the 2021 Annual Action Plan. The additional funds available for Single Family Rehab activities in the amount of $100,000 will be allocated to Essential Housing Repair activities during the 2022 Request for Proposals, which will be announced in September 2021.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>The estimated number of Low and Moderate income households served with this funding is 150.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Location is County-wide</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Essential Housing Repairs will be made for low and moderate income households to address health and safety Deficiencies</td>
</tr>
<tr>
<td>Project Name</td>
<td>2021 Infrastructure for 2022</td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Water/Sewer Improvements</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $234,992</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>CDBG Funds allocated to Spokane County increased upon completion of the 2021 Annual Action Plan. The additional funds available for Infrastructure activities in the amount of $234,994 will be allocated to Infrastructure activities during the 2022 Request for Proposals, which will be announced in September 2021.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2022</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>Approximately 450 low and moderate income persons will be provided sewer or water improvements.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>Member Cities and Towns (Urban Consortium) are eligible to apply.</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Water or Sewer System Improvements will be funded.</td>
</tr>
</tbody>
</table>
AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Currently Spokane County chooses not to identify geographic priorities. Target Areas identified by HUD provide guidance on areas where CDBG can be used as an area-wide benefit. Income levels within census block groups are adjusted by the American Community Survey and have become unpredictable over the five-year planning horizon. Therefore, Target Areas will be identified, and area-wide benefit used after annual review prior to projects moving forward for consideration and funding.

Infrastructure projects and activities are profoundly affected by the change to American Community Survey. The high cost of surveys and the process for requesting waivers from HUD add to the difficulty of funding otherwise qualified infrastructure projects.

Geographic Distribution

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
</table>

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The American Community Survey is consulted prior to CDBG Request for Proposals in the Fall annually to document which cities and towns qualify for area-wide benefit. Prior to funding activities, the American Community Survey is consulted again to be sure no changes in eligibility have occurred.

Discussion

Community Development managers continually expressed concern about the change to the American Community Survey for the purposes of allocating CDBG funds. Those concerns were noted, yet we are left with the inability to serve the towns and cities that have large census block groups and few homes. One or two large homes in a farming community can skew the income level to the point where the jurisdiction is no longer qualified for CDBG assistance.
Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Spokane County’s strategy to address safe affordable housing choices is based on the goals for the Affordable Housing Program. Please see section SP 45 for goal descriptions. The following populations will be targeted to achieve these goals:

1. Income: extremely low-, very low-, low- and moderate-income
2. Family types: families with children and the elderly
3. Homeless; chronic homeless individuals, families with children, mentally ill, veterans, victims of domestic violence and unaccompanied youth
4. Non-homeless special needs; persons with mental disabilities, person with physical disabilities, person with developmental disabilities and victims of domestic violence.

During the 2021 PY, the following goals for affordable housing production have been identified. The County will continue its efforts to efficiently allocate its available resources while at the same time, pursue additional funding sources and jurisdictional collaborations.

Funds used by the Affordable Housing Program include 2060 (Affordable Housing Trust Fund) from local document recording fees and HOME Investment Partnership Funds. These projects take time to develop due the layered funding streams and requirements.

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households to be Supported</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless</td>
</tr>
<tr>
<td>Non-Homeless</td>
</tr>
<tr>
<td>Special-Needs</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 9 - One Year Goals for Affordable Housing by Support Requirement

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households Supported Through</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Assistance</td>
</tr>
<tr>
<td>The Production of New Units</td>
</tr>
<tr>
<td>Rehab of Existing Units</td>
</tr>
<tr>
<td>Acquisition of Existing Units</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 10 - One Year Goals for Affordable Housing by Support Type
Discussion

The Spokane County Affordable Housing Program will fund TBRA and the production of new units. CDBG will fund single family rehab activities. Spokane County anticipates assisting homeless households with Consolidated Homeless Grant, Homeless Housing Assistance Act (HHAA) Funds and HOME funds.
AP-60 Public Housing – 91.220(h)

Introduction

Spokane Housing Authority has no public housing units.

Actions planned during the next year to address the needs to public housing

NA

Actions to encourage public housing residents to become more involved in management and participate in homeownership

NA

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

No.

Discussion
AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

CDBG funds provide a social safety net to help low- and moderate-income people stay stable and not enter homelessness. For details on the annual Point in Time count of homeless including singles, families and veterans, please refer to Spokane’s Point in Time Count. The most recent Point in Time Count available is found at http://www.spokanehc.com/uploads/1/3/8/8/13884090/2020_point-in-time_count_executive_summary.pdf. For information and details on the homeless crisis response system, please refer to section PR10 Consultation.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

A county-wide homeless outreach activity is funded with Homeless Housing Assistance Act Funds. Not funded with CDBG.

Addressing the emergency shelter and transitional housing needs of homeless persons

Please see introduction of this section.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Please see introduction.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,
employment, education, or youth needs.

All programs include financial eligibility criteria and are targeted to low-income households.

Discussion

Spokane County CDBG funds are focused on low- and moderate-income persons, some of whom may be homeless.
AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Spokane County will identify and where appropriate remove or mitigate barriers to affordable housing resulting from zoning, subdivision, land use requirements, licensing, permits and utility extensions.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment;

- Continue efforts to expedite permitting processes and timelines
- Continue pre-application process to provide early review to shorten permitting process
- Continue to provide comment on updates to the Spokane County Comprehensive Plan related to fair housing, affordable housing, infrastructure, and economic development

Discussion:

Spokane County will continue to fund fair housing educational activities that support fair housing in Spokane County. Upon release of the final rule for fair housing, Spokane County will conduct a Fair Housing Assessment as required by HUD.
Introduction:

The following narrative speaks to the actions Spokane County will undertake during the 2021 program year to address the obstacles toward achieving safe affordable housing choice, need to reduce homelessness and provide for the basic needs, need for community development, infrastructure and economic opportunities.

Actions planned to address obstacles to meeting underserved needs

Spokane County is working with local non-profit agencies and jurisdictions within the County to strategically target projects that will preserve and expand quality, safe and affordable housing choices; prevent and reduce homelessness; provide opportunities to improve quality of life; support vibrant cities and towns and expand economic opportunities.

Actions planned to foster and maintain affordable housing

Spokane County recognizes the importance of affordable housing development and maintaining existing affordable housing stock. The County includes both for profit and non-profit housing developers in the annual Affordable Housing Request for Proposals. The County offers developer the opportunity to leverage limited County HOME and Affordable Washington State Housing Trust Funding. Typically, County HOME funds account for a fraction of the total cost but deliver large projects providing a large number of long-term affordable rental housing units.

The County maintains its HOME investment in affordable housing by monitoring rental housing occupancy and physical condition over HUD’s minimum compliance periods required by 92.254. The County also grants and loans CDBG funds to repair low-income owner-occupied homes enabling existing homeowners to enjoy a safe and healthy home that they can afford to operate and maintain.

Actions planned to reduce lead-based paint hazards

In cooperation with the Dept. of Commerce and WA State Health Dept. the region has funds available to address Lead Based Paint Hazards.

Spokane County’s Emergency Housing Repair Program and Affordable Housing Program are active in identifying and repairing lead-based paint hazards in eligible owner and renter housing. HUD Title X and EPA Renovator (RRP) requirements are integrated into CDBG and HOME funded programs that rehabilitate housing units constructed prior to 1978. These programs coordinate with the Washington State Lead-Based Paint Program for contractor certification, lead-safe renovation, and regulation technical assistance. Typical lead hazard control begins with a lead inspection to guide the scope of work. Contractors certified as Abatement Supervisor and EPA Renovators can complete projects in compliance with HUD’s Title X regulation. These projects typically include wet scraping, painting,
eliminating friction/impact surfaces, mulching bare soil, and cleaning to Clearance. This program year, most eligible pre-1978 renovated housing units will receive an XRF Lead Inspection except where limited repairs are exempt, or lead paint presumption is more cost effective. Each rehabilitated housing unit will achieve Clearance as part of the project completion, as proscribed by HUD’s Title X regulation.

**Actions planned to reduce the number of poverty-level families**

Spokane County’s anti-poverty strategy focuses on the concept of coordination and linkages. The goals and objective in the Strategic Plan describe the role that the County will play in regional efforts to move people out of poverty and to revitalize geographic areas of the community with high poverty levels. Key strategies include:

- Focusing resources on populations with the greatest need
- Coordinating physical development with the provision of supportive services for persons with special needs
- Enabling low-income person to accumulate assets though homeownership and business development
- Focusing on education and training that leads to self-sufficiency
- Job and construction contracting opportunities to low-income residents and Section 3 business concerns that are owned by or employ low-income residents
- Providing access for people in poverty to employment opportunities
- Empowering low-income residents to provide leadership and solve problems in their communities.

**Actions planned to develop institutional structure**

The main strategy regarding institutional structure in Spokane County is collaboration. There are good working relationships among the municipalities, state agencies, and local organizations involved with housing and community development related services. The exchange of information and technical assistance has resulted in a more effective service delivery system. The County has strived to work with the City of Spokane to approach challenges on a regional basis. Examples of this are the merged Continuum of Care, County representative on the City’s Community Housing and Human Services Board, City / County agreement to Plan together for annexations.

Spokane County will assist where possible in coordinating the development and planning capacity in the county, particularly in the county cities and towns. Technical and financial assistance in the area of economic development will be offered to increase capacity toward becoming economically self-sustaining in these areas.

**Actions planned to enhance coordination between public and private housing and social**
service agencies

The County has established a number of cooperative partnerships and collaborations with public and supportive housing providers, private and government health, local government, mental health and social service agencies to address our priority needs and will continue to do so. Examples include:

Multi-family Housing: The County works closely with the City of Spokane, Washington State Housing Finance Commission and Washington State Department of Commerce to coordinate the funding and development of multi-family housing units funded through the County’s Affordable Housing Program.

Spokane County partners with the City of Spokane, Northwest Fair Housing Alliance, The Washington State Human Rights Commission, Spokane Area Realtors and the Spokane Low Income Housing Consortium by providing Fair Housing Conferences annually.

Participation in the Spokane Homeless Coalition, the Continuum of Care Advisory Committee and Greater Spokane Valley Network to keep information flowing on ways to help homeless or to prevent homelessness.

Discussion:

Spokane County makes relatively small investments in affordable housing developments which often times leverages large amounts of funding from other sources to complete projects.
Program Specific Requirements
AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Projects planned with CDBG Funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. 0
3. The amount of surplus funds from urban renewal settlements 0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0
5. The amount of income from float-funded activities 0

Total Program Income: 0

Other CDBG Requirements

1. The amount of urgent need activities 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Spokane County does not plan to directly use other forms of investment beyond those listed in...
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME regulation 92.254 describes qualifications of homeownership activities as affordable housing. The recapture provision is triggered if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This loan provision limits recaptured funds to net proceeds available from the sale rather than the entire HOME investment. Using recapture provisions, the County will not be required to repay HUD if a sale, short sale, foreclosure, involuntary sale, etc. of the program-assisted home provide insufficient funds to fully repay the amount of HUD downpayment assistance.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME regulation 92.254 (a)(4) describes the minimum HOME period of affordability based upon the amount of HOME homeownership assistance. The current Downpayment Assistance Program includes a ten (10) year affordability period due to the amount of assistance offered ($30,000). The Downpayment Assistance Program Guidelines and Agreements include a provision for the affordability period and the recapture provisions upon the sale, transfer, refinance or if the home ceases to be the primary residence of the borrower(s). The recapture provision limits recaptured funds to any net proceeds available from the sale rather than the entire HOME investment.

HOME funded affordable rental housing projects include acquisition, new construction, and/or renovation trigger minimum periods of affordability per 24 CFR 92.252(e).

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME Funds will not be used to refinance existing debt secured by multifamily housing that is rehabilitated with HOME Funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).
BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

IN THE MATTER CONCERNING APPROVAL OF
THE 2021 ANNUAL ACTION PLAN, WHICH
INCLUDES THE RECOMMENDED ALLOCATION
OF COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) FUNDING, ACCEPTING
ADDITIONAL FUNDS FROM REVISED
ENTITLEMENT ALLOCATION

RESOLUTION

WHEREAS, the Board of County Commissioners of Spokane County, Washington pursuant to
the provisions of the Revised Code of Washington, Section 36.32.120(6), has the care of County
property and the management of County funds and business; and

WHEREAS, the United States Department of Housing and Urban Development has the authority
to make available to counties, funds for community development purposes pursuant to various
federal laws including CFR Title, 24, Chapter V, Part 570, Community Development Block Grants
(CDBG); and HOME Investment Partnership (HOME) affordable Housing Projects under 24 CFR
Section 92.150; and

WHEREAS, the Spokane County Community Services, Housing and Community Development
Department has complied with applicable laws and regulations at all stages of the Community
Development Block Grant and HOME Application process and Citizen Participation Plan, two
public hearings were conducted to obtain citizen comments regarding the Draft 2021 Annual
Action Plan, as well as, comments on strategies and program objectives, project selection criteria,
and proposal evaluation process; and

WHEREAS, Spokane County has been notified by HUD that Urban County Entitlement Status is
in effect for the award of Program Year 2021 CDBG and HOME funding; and

WHEREAS, citizens were given full information regarding selected projects, allocation amounts,
and other information contained in the Draft 2021 Annual Action Plan; and

WHEREAS, Spokane County intends to fund and implement some, or all, of the proposed 2021
CDBG and HOME Projects contained in the Draft 2021 Annual Action Plan as funds allow; and

WHEREAS, Spokane County intends to utilize CDBG and HOME administration funds beginning
July 1, 2021 to carry out the necessary tasks to stay compliant with federal regulations; and

WHEREAS, the Spokane County Housing and Community Development Advisory Committee
(HCDAC) Committee recommends approval of the Draft 2021 Annual Action Plan’s funding
recommendations for proposed 2021 projects and now submits the Draft Annual Action Plan to
the Spokane Board of County Commissioners for their approval; and

WHEREAS, On June 10, 2021, during a regular meeting of Spokane County’s HCDAC, it was
recommended that Spokane County’s 2021 Annual Action submittal include the revised CDBG
award of $1,705,658.00, from the Department of Housing and Urban Development, subject to
the accompanying SF424, that replaces the previous 2021 CDBG award of $1,650,291,
pursuant to Resolution 21-0335, executed on May 11, 2021; and,
WHEREAS, the reference above satisfies our citizen participation requirements. As a new resolution, it revises the previous 2021 award, under resolution 21-0335.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Spokane County that revised Draft 2021 Annual Action Plan be approved and submitted, as described above; and

BE IT THEREFORE RESOLVED, that this resolution constitutes authority for the Chair of the Board, or a majority of the Board of Spokane County Commissioners, the Chief Operating Officer, the Chief Budget Officer, or the Chief Executive Officer, in other than an open meeting, are authorized to approve the submission of the 2021 Annual Action Plan to the Department of Housing and Urban Development.

PASSED AND ADOPTED this 22nd day of June, 2021.

BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

Josh Kerns, Chair
Mary L. Kuney, Vice-Chair
Al French, Commissioner

ATTEST:

Ginna Vasquez, Clerk of the Board

Page 2 of 2
September 15, 2021

Timothy Crowley
Community Development Manager
Spokane County
312 W 8th Ave, 4th Floor
Spokane, WA 99204

This transmits the grant agreements for your 2021 formula program funds. We have reviewed the Spokane County 2021 Action Plan. We determined that the plan is consistent with the purposes of the Cranston-Gonzales National Affordable Housing Act, that it is substantially complete, and that the accompanying certifications are acceptable. Enclosed are the Grant Agreements for the following programs:

- Community Development Block Grant Program (CDBG) $1,705,658
- HOME Investment Partnerships (HOME) $829,183
- Total PY 2021 Funds $2,534,841

Transmittal of these Grant Agreements does not constitute approval of the activities described in your 2021 Annual Action Plan. You are reminded that you, as grantee, are responsible for ensuring that all grant funds are used in accordance with all program requirements.

In accordance with the HOME regulations at 24 CFR 92.254(a)(5), a Participating Jurisdiction (PJ) must establish resale and/or recapture requirements that comply with the standards of the regulation. Furthermore, the resale and/or recapture requirements must be set forth in the PJ’s Consolidated Plan. HUD must determine if the PJ’s provisions comply with the requirements of the regulations and notify the PJ in writing of its determination.

In this case since Spokane County does not have any homebuyer activities identified for 2021 funds, HUD has not reviewed Spokane County’s resale and/or recapture provisions listed on page 48 of the 2021 Annual Action Plan and is not approving those provisions. If the county determines it will engage in homebuyer activities, it will need to resubmit updated provisions which comply with the requirements at 24 CFR 92.254(a)(5).

Please note the special conditions attached to your CDBG Grant Agreement.

You are reminded that certain activities are subject to the provisions of 24 CFR Part 58 (Environmental Review Procedures). Funds for such activities may not be obligated or expended until HUD has approved the release of funds in writing. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is
exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required.

Please execute the grant agreement for each program. Return one fully executed copy of the agreement for each program by email to this office to Jack.Peters@hud.gov. Please ensure the Chief Elected Official and/or authorized designee signs the CDBG grant agreement in the box directly across from the HUD CPD Director’s signature. The CDBG grant agreement should not be signed in box 12c.

HUD congratulates the Spokane County on its grant award, and we look forward to assisting you in accomplishing your programs goals. If you have any questions or need further information of assistance, please contact Jesse P. Donner CPD Rep at Jesse.p.donner@hud.gov.

Sincerely,

John W. Peters
Director
Office of Community Planning and Development

Enclosures
PUBLIC HEARING NOTICE

The Spokane County Housing and Community Development Advisory Committee (HCDAC) is holding a Public Hearing to obtain public comments on Spokane County’s 2021 Community Development Block Grant (CDBG) program year. All citizens, including low and moderate-income persons, persons living in low and moderate-income neighborhoods, minority populations, non-English speaking persons, residents of assisted housing developments, and members of the public are invited to provide comments on:

These documents are open for a thirty-day public comment period, beginning February 3, 2021, and ending March 4, 2021.

- Preliminary Funding Recommendations for 2021 CDBG Program Year
- Draft 2021 Annual Action Plan
- 2020-2024 Consolidated Plan Goals, Objectives, and Priorities
- 2020 Homeless Housing Assistance Act (HHAA) Program Activities
- Performance of the Housing, and Community Development Division
- Neighborly Software

The public is encouraged to attend and comment at the Public Hearing on March 4, 2021. Those who wish to provide public testimony during the public hearing either via Zoom, by phone, or written comment, please submit your request to Tami Hennessy at thennessy@spokanecounty.org no later than March 1, 2021.

Virtual 2021 PY Public Hearing
Via Zoom
Thursday, March 4, 2021
6:00 p.m.- 8:00 p.m.
Join Zoom Meeting
https://zoom.us/j/93044609066?pwd=aUp1dWRjNVZVcXBkSUo1ekkxRmdTQT09
Meeting ID: 930 4460 9066
Passcode: 292691
By: Phone 1 (669) 900-6833

Listed below are the 2021 applicants, proposed projects, requested CDBG funding amount and preliminary recommendation.

<table>
<thead>
<tr>
<th>Public Service Projects – County-Wide:</th>
<th>Requested Amount</th>
<th>Recommended Amount</th>
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<tbody>
<tr>
<td>Lutheran Community Services – Victim Assistance</td>
<td>$50,791</td>
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<tr>
<td>Greater Spokane County Meals on Wheels – Senior Nutrition Program</td>
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<td>New Hope Resource Center – Emergency Services</td>
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<td>Salvation Army- Food Bank</td>
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<td>Second Harvest Food Bank – Food Bank</td>
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<table>
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<tr>
<th>Public Service Projects - Cities and Towns:</th>
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<tbody>
<tr>
<td>City of Cheney</td>
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</table>
Cheney Outreach Center – Emergency Assistance | $25,193 |

City of Deer Park

The Green House – Emergency Services | $39,440 |

<table>
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<tr>
<th>City of Medical Lake</th>
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<tr>
<td>Medical Lake Community Outreach – Emergency Assistance</td>
<td>$20,000</td>
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</tbody>
</table>

City of Spokane Valley

Spokane Valley Partners – Emergency Services | $24,000 |

Housing Projects - County-Wide:

SNAP – Essential Housing Repair | $150,000 |

Economic Development Projects – County-Wide:

SNAP Financial Access – Micro-Enterprise | $124,929 |
Infrastructure/Public Facility Improvement Projects - Cities and Towns:

**NATIVE Project**
Youth Services Building $1,000,000 $0

**Town of Fairfield**
Town of Fairfield- Sewer Improvements $283,790 $283,790

City of Spokane Valley – Barker Road Sewer Project** $330,058 $330,058

**Planning and Administration Projects – County Wide:**

Spokane County CSHCD - Administration $338,058 $338,058

Unallocated 2021 CDBG funds* $334,291 $334,291

Total: $2,576,759 $1,812,078

*Unallocated 2021 CDBG funds available for future funding considerations, excluding public services activities.

** City of Spokane Valley set-aside based on Spokane Valley Resolution No. 19-014 allocating PY 2020 and PY 2021 funds to Barker Road Homes Sewer Project. Funds will assist with assessment fees and side sewer connections for qualified low-income homeowner households.

**Notice of Substantial Amendments to prior years is provided in the following circumstances:**

A change in allocation priorities of thirty percent (30%) or greater or a change in the method of distribution of funds; Carrying out an activity, using funds from any program covered by the Consolidated Plan, including program income, not previously described in the Action Plan; or significant change to the purpose, scope, location, or beneficiaries of an activity.

**Substantial Amendments to prior years’ plans:**

PY 2017 HOME Tenant Based Rental Assistance, Spokane Housing Authority; $100,000
PY 2018 HOME Tenant Based Rental Assistance, Spokane Housing Authority; $100,000
PY 2019 HOME Community Frameworks, Multi-family rehabilitation of Aspen Grove; $652,444
PY 2019 HOME Community Frameworks, Multi-family new construction of Highland Village; $1,250,000
PY 2019 HOME - Multi Family Place Holder $ 1,450,000

Spokane County assures that grants will be conducted and administered in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the Fair Housing Act (42 U.S.C. 3601 3620), the Age Discrimination Act of 1975, Executive Orders 11063, 11625, 12138, 12432 and 12892, Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), the Americans with Disabilities Act (Title II), and implementing regulations.

All projects will benefit low and moderate-income residents of Spokane County within the twelve participating municipalities and Spokane County’s unincorporated areas.

None of the recommended CDBG projects involve displacement and/or relocation of individuals or the demolition of affordable housing units. Any residential rehabilitation work involving temporary relocation of residents will be performed in accordance with the Spokane County Residential Anti-Displacement and Relocation Policy. The Residential Anti-Displacement and Relocation Policy is available at http://www.spokanecounty.org/1232/Community-Development or by request. Contact Tami Hennessy at (509) 477-2588 or thennessy@spokanecounty.org to obtain a copy.

Spokane County actively supports fair housing efforts in the community in a positive, solution-oriented fashion. Housing programs funded by the Community Development Block Grant, Home Investment Partnership Program, and homeless programs are administered to affirmatively further fair housing.

Funding for these preliminary recommendations has not yet been allocated by the federal government. Acceptance of the 2021 Annual Action Plan by HUD and a contract between HUD and Spokane County authorizing the 2021 Annual Action Plan are conditions precedent to Spokane County funding of these projects.

Persons who have physical, mental or developmental disabilities making it difficult for them to participate in Public Hearings and/or non-English speaking residents, may obtain program information by contacting the Housing and Community Development Division. The Spokane County website is accessible for those with sight impairment or limited English proficiency. The Division will provide accommodations to the maximum extent possible when provided a request at least 72 hours prior to the Public Hearing in order to arrange accommodations and participation by citizens with special needs. Contact Tami Hennessy at (509) 477-2588 or thennessy@spokanecounty.org to arrange special accommodations.
AFFIDAVIT OF PUBLICATION

STATE OF WASHINGTON
County of Spokane) ss

Name: Spokane County Community Services
Client ID: 172146

P.O. No. SR37503
No. Lines: 438

Total Cost: $690.66
Order No: 2065405

I, E. Jean Robinson, do solemnly swear that I am the Principal Clerk of The Spokesman-Review, a newspaper established and regularly published, once each day in the English language, in and of general circulation in the City of Spokane County, Washington; and in the City of Coeur d'Alene, Kootenai County, Idaho; that said newspaper has been so established and regularly published and has had said general circulation continuously for more than six (6) months prior to the 23rd day of July, 1941; that said newspaper is printed in an office maintained at its place of publication in the City of Spokane, Washington; that said newspaper was approved and designated as a legal newspaper by order of the Superior Court of the State of Washington for Spokane County on the 23rd day of July, 1941, and that said order has not been revoked and is in full force and effect; that the notice attached hereto and which is a part of the proof of publication, was published in said newspaper one time(s), the publication having been made once each time on the following dates:

February 1, 2021

That said notice was published in the regular and entire issue of every number of the paper during the period of time of publication, and that the notice was published in the newspaper proper and not in a supplement.

E. Jean Robinson

Subscribed and sworn to before me at the City of Spokane, this 1st day of February, 2021.

Jane A. Vincent

Notary Public in and for the State of Washington, residing at Spokane County, Washington
### City of Spokane
- **Economic Development Projects – County-Wide:**

### Planning and Administration Projects – County-Wide:
- Spoke County CSROD – Administration: $338,058
- Unallocated 2021 CDBG funds*: $338,291

**Total:** $2,576,759

*Unallocated 2021 CDBG funds available for future funding considerations, excluding public services activities.

**City of Spokane Valley set-asides based on Spokane Valley Resolution No. 19-814 allocating PY 2020 and PY 2021 funds to Barker Road Homes Sewer Project. Funds will assist with assessment fees and side sewer connections for qualified low-income homeowner households.

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A change in allocation priorities of thirty percent (30%) or greater or a change in the method of distribution of funds. Caring out an activity, using funds from any program covered by the Consolidated Plan, including program income, not previously described in the Action Plan, or significant change to the purpose, scope, location, or beneficiaries of an activity.

Substantial Amendments to prior years’ plans:

- **PY 2017**
  - HOME Tenant Based Rental Assistance, Spokane Housing Authority: $100,000
  - HOME Community Frameworks, Multi-family rehabilitation of Aspen Grove: $520,444

- **PY 2019**
  - HOME Community Frameworks, Multi-family new construction of Highland Village: $1,256,830

- **PY 2018**
  - HOME - Multi Family Place Holder $1,450,000

Spokane County assures that grants will be conducted and administered in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the Fair Housing Act (42 U.S.C. 3601-3619), the Age Discrimination Act of 1975, Executive Orders 11063, 11223, 11718, 12138, 12441 and 12902, Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), the Americans with Disabilities Act (Title II), and implementing regulations.

All projects will benefit low and moderate-income residents of Spokane County within the twelve participating municipalities and Spokane County’s unincorporated areas.

None of the recommended CDBG projects involve displacement and/or relocation of individuals or the demolition of affordable housing units. Any relocation assistance work involving temporary relocation of residents will be performed in accordance with the Spokane County Residential Anti-Displacement and Relocation Policy. The Residential Anti-Displacement and Relocation Policy is available at [http://www.spokanecounty.org/1223/Community-Development](http://www.spokanecounty.org/1223/Community-Development).

Spokane County actively supports fair housing efforts in the community in a positive, solution-oriented fashion.

Funding for these preliminary recommendations has not yet been allocated by the federal government. Acceptance of the 2021 Annual Action Plan by HUD and a contract between HUD and Spokane County authorizing the 2021 Annual Action Plan are conditions precedent to Spokane County funding of these projects.

Persons with physical, mental or developmental disabilities making it difficult for them to participate in Public Hearings and/or non-English speaking residents, may obtain program information by contacting the Housing and Community Development Division. The Spokane County website is accessible for those with sight impairment or limited English proficiency. The Division will provide accommodations to the maximum extent possible when provided a request at least 72 hours prior to the Public Hearing in order to arrange accommodations and participation by citizens with special needs. Contact Tami Hennessey at (509) 477-2588 or thennessey@spokanecounty.org to arrange special accommodations.
**Application for Federal Assistance SF-424**

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<thead>
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<th>*2. Type of Application:</th>
<th>*3. Date Received:</th>
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<td>☐ Revision</td>
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<td>☐ Changed/Corrected Application</td>
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<th>*5a. Federal Entity Identifier:</th>
<th>*5b. Federal Award Identifier:</th>
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</table>

**State Use Only:**

- 6. Date Received by State:  
- 7. State Application Identifier: 

**8. APPLICANT INFORMATION:**

- *a. Legal Name:* SPOKANE COUNTY, STATE OF WASHINGTON
- *b. Employer/Taxpayer Identification Number (EIN/TIN):* 91-6001370
- *c. Organizational DUNS:* 0102050780000

**d. Address:**

- *Street:* 1116 WEST BROADWAY AVENUE
- *City:* 
- *State:* WA: Washington
- *Province:* 
- *Country:* USA: UNITED STATES
- *Zip / Postal Code:* 99260-0100

**e. Organizational Unit:**

- **Department Name:** SPOKANE COUNTY CSHCD
- **Division Name:** HOUSING & COMMUNITY DEVELOPMENT

**f. Name and contact information of person to be contacted on matters involving this application:**

- **Prefix:** Mr.  
- *First Name:* TIM
- **Middle Name:** 
- *Last Name:* CROWLEY
- **Suffl:** 

- **Title:** MANAGER, HOUSING AND COMMUNITY DEVELOPMENT

**Organizational Affiliation:**

- **Telephone Number:** 509.477.4486
- **Fax Number:** 509.477.2561
- **Email:** ttcrowley@spokanecounty.org
Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type:
   - County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (specify):

10. Name of Federal Agency:
    COMMUNITY PLANNING AND DEVELOPMENT/DEPARTMENT OF HUD

11. Catalog of Federal Domestic Assistance Number:
    14.218
    CFDA Title:
    2021 CDBG FORMULA GRANTS

12. Funding Opportunity Number:
    14.219
    Title:
    2021 CDBG FORMULA GRANTS

13. Competition Identification Number:
    Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

15. Descriptive Title of Applicant's Project:
    2021 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

Attach supporting documents as specified in agency instructions.
Application for Federal Assistance SF-424

16. Congressional Districts Of:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 07/01/2021  * b. End Date: 06/30/2022

18. Estimated Funding ($):

   * a. Federal 1,705,658.00
   * b. Applicant 0.00
   * c. State 0.00
   * d. Local 0.00
   * e. Other 121,787.00
   * f. Program Income 43,000.00
   * g. TOTAL 1,867,445.00

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   [ ] a. This application was made available to the State under the Executive Order 12372 Process for review on
   [ ] b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   [x] c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   [ ] Yes  [x] No

If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1601)
   [x] ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr.  * First Name: JOSH
Middle Name:
* Last Name: KERNS
Suffix:

* Title: CHAIR, BOARD OF COUNTY COMMISSIONERS

* Telephone Number: 507.477.2265  Fax Number:

* Email: jkerms@spokanecounty.org

* Signature of Authorized Representative: 

* Date Signed: 6-22-2021
ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property aquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1986 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

Chair, Board of Spokane County Commissioners

APPLICANT ORGANIZATION
Spokane County Community Services, Housing and Community Development

DATE SUBMITTED
HOME May 11, 2021

SF-4240 (Rev. 7-97) Back
Application for Federal Assistance SF-424

1. Type of Submission:
   - [ ] Preapplication
   - [x] Application
   - [ ] Changed/Corrected Application

2. Type of Application:
   - [x] New
   - [ ] Continuation
   - [ ] Revision

   * If Revision, select appropriate letter(s):
   - [ ]

   * Other (Specify):
   - [ ]

3. Date Received:
   - [ ]

4. Applicant Identifier:
   - M21-UC-53-0203

5a. Federal Entity Identifier:
   - SPOKANE COUNTY, WA 539063

5b. Federal Award Identifier:
   - M21-UC-53-0203

State Use Only:

6. Date Received by State:
   - [ ]

7. State Application Identifier:
   - [ ]

8. APPLICANT INFORMATION:

   a. Legal Name:
   - SPOKANE COUNTY, STATE OF WASHINGTON

   b. Employer/Taxpayer Identification Number (EIN/TIN):
   - 91-6001370

   c. Organizational DUNS:
   - 0102950780000

   d. Address:
   - 1116 WEST BROADWAY AVENUE

   * City:
   - SPOKANE

   County/Parish:
   - [ ]

   * State:
   - WA: Washington

   Province:
   - [ ]

   * Country:
   - USA: UNITED STATES

   * Zip / Postal Code:
   - 99260-0100

   e. Organizational Unit:

   Department Name:
   - SPOKANE COUNTY CSHCD

   Division Name:
   - HOUSING & COMMUNITY DEVELOPMENT

   f. Name and contact information of person to be contacted on matters involving this application:

   Prefix: [ ]

   * First Name: TIM

   Middle Name:
   - [ ]

   * Last Name: CROWLEY

   Suffix:
   - [ ]

   Title: MANAGER, HOUSING AND COMMUNITY DEVELOPMENT

   Organizational Affiliation:
   - [ ]

   * Telephone Number: 509.477.4488

   Fax Number: 509.477.2561

   * Email: tcrowley@spokanecounty.org
Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type:
   8: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

10. Name of Federal Agency:
   COMMUNITY PLANNING AND DEVELOPMENT/DEPARTMENT OF HUD

11. Catalog of Federal Domestic Assistance Number:
   14.239
   CFDA Title:
   2021 FORMULA GRANTS

* 12. Funding Opportunity Number:
   14.239
   * Title:
   HOME INVESTMENT PARTNERSHIP PROGRAM / FORMULA GRANTS

13. Competition Identification Number:
   
   Title:
   

14. Areas Affected by Project (Cities, Counties, States, etc.):
   
   * Add Attachment: Areas Affected by Project attachment.docx
   

15. Descriptive Title of Applicant's Project:
   * 2021 HOME AFFORDABLE HOUSING PROGRAM.

Attach supporting documents as specified in agency instructions.
16. Congressional Districts Of:
   * a. Applicant 5
   * b. Program/Project 5

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 07/01/2021
   * b. End Date: 06/30/2022

18. Estimated Funding ($):
   * a. Federal 829,183.00
   * b. Applicant
   * c. State
   * d. Local
   * e. Other 307,545.00
   * f. Program income 150,000.00
   * g. TOTAL 1,286,728.00

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   - a. This application was made available to the State under the Executive Order 12372 Process for review on
   - b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   - c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   - Yes
   - No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1091)
   - ** I AGREE

   ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr.  
First Name: JOSH
Middle Name:  
Last Name: KERNS
Suffix:  
Title: CHAIR, BOARD OF COUNTY COMMISSIONERS

Telephone Number: 509.477.2265  
Fax Number:  
Email: tkerna@spokanecounty.org

Signature of Authorized Representative: [Signature]  
Date Signed: 11/01/2021
ASSURANCES - CONSTRUCTION PROGRAMS

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2. Will give the awarding agency, the Comptroller General of the United States and, i appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.

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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

[Signature of Authorized Official]

[Date]

[Chair]

[Title]
Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

[Signature]
Signature of Authorized Official

Date: 05.11.2021

[Title]
Chair
OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

[Signature]
Signature of Authorized Official  5.11.2021

[Title]
Date
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

Date

Chair

Title
Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.
Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official  

Chair  

Date: 05.11.2021  

Title
Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature of Authorized Official 5-11-2021

Chair

Date

Title
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.