

Superior Court of Washington, County of Spokane

In re:

Petitioner(s):

\_\_\_\_\_

and

Respondent(s):

\_\_\_\_\_

No. \_\_\_\_\_

**Notice of Hearing of Motion Family Law Calendar and Instructions on Appearing for Hearing**

- Temporary Orders
  - Adequate Cause
  - Other \_\_\_\_\_
- (please check appropriate box above)

COURT DATE \_\_\_\_\_

Clerk's action required: **F1**

LR 94.04 and LR 40 (NTHG)

TO: Petitioner    Respondent and your Attorney\_\_\_\_\_

YOU ARE HEREBY NOTIFIED that the motion/petition of Petitioner Respondent, a copy of which is attached along with supporting affidavits/declarations and/or memorandum of authorities, will be heard before the Court Commissioner assigned to hear the Family Law Calendar on:

\*Tuesday/Wednesday/Thursday/ Friday    (circle one)  
\_\_\_\_\_, 20\_\_\_\_ at a time to be determined  
(Date)

**YOU MUST CONTACT THE FAMILY LAW DEPARTMENT AT  
[FAMILYLAW@SPOKANECOUNTY.ORG](mailto:FAMILYLAW@SPOKANECOUNTY.ORG) THREE (3) BUSINESS DAYS BEFORE  
YOUR HEARING DATE TO CONFIRM YOUR READINESS**

**\* It is the moving party's responsibility to make sure the motion is set on the assigned Court Commissioner's motion day.**

**\*If the non-moving party does not appear, this motion may be granted.**

To appear in person: 1116 W. Broadway, Spokane, WA 99260 – check docket for courtroom

To appear by video on zoom: (1) log onto: zoom.us or open zoom app; (2) click “join”; (3) enter commissioner zoom ID below.

\* Parties who want to appear by phone on zoom must obtain prior permission in courtroom 202.

Your assigned judicial officer’s **Zoom Meeting ID** number is marked with an X in the left column.

	<b>Assigned Judicial Officer</b>	<b>Zoom Meeting ID</b>
	Chavez	461 683 7190
	High Edward	823 091 1413
	Pelc	523 109 8521
	Ressa	382 218 4754
	Rugel	680 342 2980
	Stewart	968 843 4881
	Swennumson	409 955 7821

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**The Court will schedule hearing times and assignments as outlined in Family Law Procedures on [spokanecounty.org](http://spokanecounty.org). Parties shall access their hearing time and assignment at noon two days before the hearing by locating the docket online at:**

<https://www.spokanecounty.org/1688/Assignments-Calendar-Schedules> or  
<https://www.spokanecounty.org/1397/Family-Court>

If you do not agree with the motion/petition, you must respond in writing, in the form of an affidavit or declaration, and file the original with the Clerk of Court and serve a copy on the other party or their attorney at least seven days before the hearing date. The moving party may reply to your response by filing the original with the Clerk of Court and serving you a copy at least three days before the hearing. If the motion/petition is asking for financial relief (temporary child support, spousal maintenance or attorney’s fees), you **MUST** submit a Financial Declaration (form WPF DR 01.0550).

The hearing will be based on the affidavits/declarations submitted and each side may be allowed ten minutes of argument, with oral testimony only when permitted by prior court order.

You are further notified that if the motion has raised issues of law for the Court to consider, you must complete the “Authorities” section below. Don’t file this section if it is blank.

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\_\_\_\_\_  
Signature of Attorney/Moving Party  
Bar No.: \_\_\_\_\_

\_\_\_\_\_  
Printed Name

Notice to moving party: You must provide an address where you agree to accept documents.

\_\_\_\_\_  
Address

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone Number

(Cite those authorities, which form primary basis for your legal position. Where case authority is cited, provide reference to specific page of opinion, which is controlling. Likewise reference applicable sections of subsection of statutes or court rules. This does not substitute for a Memorandum of Authorities.)

Applicable Court Rule:  
\_\_\_\_\_  
Applicable Statute:

\_\_\_\_\_  
Applicable Case Law:  
\_\_\_\_\_  
\_\_\_\_\_