

Spokane County Water Resource Center

COVID-19 Phase 2 Visitation Requirements



Date of Issuance: 11/1/2020

The Spokane County Water Resource Center (WRC) has established the following visitor requirements until further notice. Our abundance of caution is to allow County employees to provide community outreach in a safe environment. The WA State COVID-19 museum requirements were used for guidance.

Group Types

- During Phase 2, only Spokane County government meetings and public education are allowed in the WRC.

Group Size Limits

Exhibit Hall

- Per state museum guidelines, the **maximum** allowed will be 25% of fire code capacity.
- Employee safety and group protocols will determine each group size.

Conference Room

- 5-person maximum, per the recommended group size under general WA State Phase 2 guidelines. Available AV equipment and internet connectivity allow for virtual meetings in order to include additional attendees.

Visitors - General

- Visitors (over the age of two) must wear masks at all times while in the Water Resource Center.
- Visitors must use hand sanitizer or wash hands if and when requested by WRC staff as some activities will involve participants handling/touching the same objects.
- Visitors must follow directions regarding movement throughout the facility.
- No food shall be eaten during either in the conference room or exhibit hall. Beverages are acceptable.
- Those not meeting these requirements will be asked to comply and, if refuse to do so, may be asked to leave.
- If a member of your group begins exhibiting symptoms while onsite, such as a persistent cough, or other visible cold/flu-like symptoms, we may ask that the person be separated from the group, or arrange to be sent home to protect the health and safety of all guests and our staff.

Responsibilities of Group Leaders Attending a WRC Education Event

- Verify with all participants within 24 hours of the event if they have had a fever or any other symptoms of COVID-19 illness (particularly fever, coughing, shortness of breath) in the 14 days prior to the event. If so, we request that they not attend an event at the WRC.
- Ensure that you have contact information for everyone at your event, in the event there is a COVID-19 diagnosis within the group within 14 days of the use of the WRC. The WRC staff should be notified if a positive test occur.
- Ensure all guests wear face masks and no food is eaten either in the conference room or the exhibit hall. Beverages are acceptable.

Responsibilities of Group Leaders of County Departments Requesting Independent Use of the WRC

- Verify with all participants within 24 hours of the event if they have had a fever or any other symptoms of COVID-19 illness (particularly fever, coughing, shortness of breath) in the 14 days prior to the event. If so, we request that they not attend an event at the WRC.
- Ensure that you have contact information for everyone at your event, in the event there is a COVID-19 diagnosis within the group within 14 days of the use of the WRC. The WRC staff should be notified if a positive test occur.

- Ensure all guests wear a face covering while inside the WRC. Provide disposable masks for participants entering the WRC for those not bringing their own.
- Ensure all guests wear face masks and no food is eaten either in the conference room or the exhibit hall. Beverages are acceptable.
- Arrange seating to maintain a 6-foot minimum spacing.
- Wipe down the tables and chair backs (at top where the chair is gripped) that were used after the event. WRC will provide disinfectant wipes on counter next to sink.
- Those not meeting these requirements will be asked to comply and, if refuse to do so, will be asked to leave.

Responsibilities of Water Resource Center Staff When Hosting a Group

- Wear masks.
- Ensure all guests wear a face covering while inside the WRC. Provide disposable masks available to visitors for Water Programs events for those not bringing their own.
- If groups visiting WRC are typically together and not required to keep 6-foot spacing within their group, it will not be enforced but will be encouraged. However, staff will keep a 6-foot distance whenever possible.
- Have hand sanitizer available to visitors and request it be used between certain activities.
- Wipe down surfaces between visiting groups.
- Install signage per COVID-19 museum requirements.
 - Signage at the entrance indicating that guests are required to wear a face covering.
 - Signage to discourage group congregation, or to limit numbers of people in a certain area.
 - Exhibits that allow touching surfaces to be signed with “No Touching” or employ touchless alternatives or touch keys that can be cleaned, disinfected and re-used or are disposable.
- Ensure organized traffic-flow of patrons through the facility.
- Regularly sanitize counter tops, door knobs, and other common surfaces.
- Ensure restrooms are frequently cleaned and appropriately sanitized.

Questions? Contact lclift@spokanecounty.org or call (509) 477-7579.

To request a K-12 educational visit to a classroom or to the WRC, please visit www.spokanecounty.org/wrc and complete a request form.