

BENCH WARRANT RECALL
GENERAL INSTRUCTIONS TO DEFENDANT
This must be turned in to the Court Administrator's Office
(Please do not ask the receptionist for legal advice)

Fill in your **full name** including your middle name and **date of birth**.

Write in your **case number** in the top right corner area where there is a line.

If you know who your attorney is-- please write their name in the defense attorney spot.

Pick a **Monday date** from the calendar on the wall.

Paperwork must be completed and submitted prior to 4:30 p.m., Wednesday to get on the following Monday's docket.

Sign the bottom of the form and PRINT your name.

Please give the filled-out form to the receptionist at the counter and she will make a copy for you and stamp the copy and keep the original.

You should get a copy back from the receptionist.

MAKE SURE TO APPEAR ON THE DATE YOU SELECTED, OR THE WARRANT WILL REMAIN. SHOULD THE COURT DENY THE MOTION TO RECALL WARRANT, YOU WILL BE TAKEN INTO CUSTODY.

(Go to Judge John Cooney in the Courtroom 408 – 1116 West Broadway Ave Spokane WA).