

PROJECT SCHEDULE

The following key milestone dates form the basis of delivery of this scope of services (as the project progresses, these dates are subject to change).

Milestone*	Date
Execute Agreement	End of December 2019/early January 2020
1.0 PROJECT INITIATION	
1.1 Project Kickoff Meeting	January 2020
1.2 Data/Information Request Letter	January 2020
1.3 Prepare Baseline Project Schedule	January 2020
1.4 Draft Plan Table of Contents	January 2020
1.5 Draft Mission and Vision Statements	January 2020
SWAC Meeting #1 (County)	January 2020
2.0 SWAC SUBCOMMITTEE WORK SESSION	
2.1 Subcommittee #1 (Work Session)	February 2020
2.2 Finalize Plan Table of Contents	February 2020
2.3 Mission and Vision Statements (Draft)	February 2020
3.0 PLAN REORGANIZATION	
3.1 Reorganized Plan Outline	February - March 2020
3.2 Prepare Plan Goals	March 2020
3.3 Subcommittee Meeting #2	March 2020
3.4 Ecology Meeting #1	March 2020
SWAC Meeting #2 (County)	March 2020
4.0 EXISTING CONDITIONS UPDATE	
4.1 Existing Conditions and Program Update	
4.2 Regulatory Compliance	March-April 2020
4.3 Subcommittee Meeting #3	April 2020
5.0 FINANCIAL TOOLKIT UPDATE	
5.1 Draft Toolkit Review Meeting	March 2020
5.2 Financial Model Toolkit Update	April 2020

Milestone*	Date
6.0 DEVELOP FUTURE NEEDS/ACTIVITIES & CFP	
6.1 Transfer Stations Site Visits	April 2020
6.2 System Needs Identification and Activities	April-May 2020
6.3 Capital Facilities Schedule	April-May 2020
6.4 Ecology Meeting #2	May 2020
SWAC Meeting #3 (County)	May 2020
7.0 Financial Review of Capital Schedule	
7.1 Draft Financial Toolkit with Plan Alternatives	June 2020
7.2 Staff Review Meetings	June-July 2020
7.3 Draft Rate Impacts Infographic	July 2020
8.0 DRAFT PLAN PREPARATION	
8.1 Prepare Ecology Checklist Form	
8.2 Prepare WUTC Cost Assessments Forms	July-August 2020
8.3 SEPA Checklist (DNS Approval)	July-August 2020 (September 2020)
8.4 Prepare Prelim Draft Plan	July-September 2020
SWAC Meeting #5 (County)	July 2020
8.5 Ecology Meeting #3 (Pre-Submittal/Completeness)	September 2020
SWAC Meeting #6 (County)	September 2020
8.6 Submit Agency Review Draft	by October 1, 2020
Ecology Review Period	October 2020 - January 2021
SWAC Meeting #7 (County)	November 2020
SWAC Meeting #8 (County)	January 2021
9.0 FINAL PLAN UPDATE	
9.1 Prepare Draft Comment Response Letter/Plan Revisions	February 2021
9.2 Ecology Meeting #4 (Review Draft Responses/Updates)	February 2021
9.3 Update Draft Responses/Plan Revisions - Submit	March-April 2021
SWAC Meeting #9 (County)	March 2021
9.4 Prepare Draft Final Plan	March-April 2021

Milestone*	Date
<i>Ecology Review Period (up to 45 days review)</i>	<i>April-May 2021</i>
9.5 Draft Comment Response Letter/Plan Revisions	May 2021
SWAC Meeting #10	May 2021
9.6 Updated Final Response Letter/Plan Revisions	June 2021
9.7 Submit Final Plan to Ecology	June/July 2021
<i>Assume Up to 45 days for Final Approval</i>	<i>August 2021</i>

**County staff will hold and facilitate subcommittee meetings on an as-needed basis to inform them of progress and solicit input on the plan development and responses to agency review comments.*