

NEWMAN LAKE FLOOD CONTROL ZONE DISTRICT
Advisory Board Meeting March 11, 2019 3pm – 6pm
Newman Lake Fire Station, 9324 N. Starr, Newman Lake, WA 99025

PRESENT

- Advisory Board Members Present - Dennis Rewinkel, Lee Tate, Karen Stebbins, LeaAnn Gould, Suzanne O'Connell
AB members absent: Karen Taff, Kathy Moore
- Community - none

MEETING ROLES

- Chair - Karen Stebbins
- Minutes - Suzanne O'Connell

Abbreviations: AB - Advisory Board District - Newman Lake Flood Control Zone District

MOTIONS MADE

Motion description, result of motion vote, and how each voting member voted.

1. LeaAnn Gould made the motion to accept the February 4, 2019 AB minutes.
Lee Tate seconded.
 - Result: Approved
 - Vote: Unanimous

2. Karen Stebbins made the motion to accept Lee Tate's proposed 2020 Budget with corrections and Dennis Rewinkel seconded.
 - Result: Approved
 - Vote: Unanimous

3. Dennis Rewinkel made the motion that the AB accept the task of developing a structured framework for the annual Newman Lake State of the Lake Report by assigning one board member to develop the outline and with the help of AB members contributions write the initial draft of the appropriate sections of the report by the end of November of each year. That draft would be submitted to staff as the starting template for the report, requiring the staff and contractors to complete their appropriate sections to meet the requirements of the Department of Energy's NPDES permit application and to summarize the conditions of the District for the community. It is anticipated that the State of the Lake report would address the operating performance history of the district for the year and summarize accomplishments, conditions of the district equipment, maintenance completed and required, and open issues, as well as the appropriate graphs and data to report the health of the lake as well as the actual costs of district operations.
Karen Stebbins seconded.
 - Result: Approved
 - Vote: Unanimous

4. Lee Tate made the motion that the AB requests staff solicit county legal to write a demand letter to WSU for a refund of \$11,000 for performance breach of their 2017 and 2018 contracts for work not completed namely:

2017 sediment metals analysis	\$3000
2018 summer meeting presentation	\$1000
2018 September & October lake data	\$2000
2018 sediment metals analysis	\$3000
2018 annual report and Phosphorus calculation	\$2000
TOTAL	\$11,000...

Further the AB requests the demand letter require all the lake data collected by WSU and paid for by the NLFCZD over the past 30 years be provided to the district by April 1, 2019. This motion requests staff review the response from WSU and negotiate an acceptable settlement. Failing an acceptable settlement, the AB approves starting legal action against WSU to achieve an acceptable result for the district.
Dennis Rewinkel seconded.

- Result: Approved
- Vote: Unanimous

DISCUSSION TOPICS – UNFINISHED BUSINESS

Topics of old business that were discussed, but not the full detail of those discussions.

- **BUDGET** – Lee presented 3 handouts pertaining to the 2020 Budget
See Motion 2
 1. NLFCZD 2020 Budget
 2. NLFCZD Estimated Contracts and Purchases 2020
 3. NLFCZD staff labor 2020
- **REPRESENTATION PROCESS**
AB agreed to continue with the Representation Process to involve the lake community. Karen Stebbins and LeaAnn will work with information that County sent to Dennis to manipulate information in order to support the Representation Process.
- **COMMUNITY EDUCATION**
LeaAnn shared that her proposal for community information will be snippets of information posted on our website, to POA, and posted on Facebook. Will begin posting information in April, taking on a seasonal process.
- **HONEYMOON BAY UPDATE**
Dennis stated that Biometrics will be doing a one year pilot in Honeymoon Bay putting in 1-3 pilot installations. Department of Ecology and Health Department have been involved with this project.

NEW BUSINESS

Any new topics brought to the Board by any attendee (that don't fall under the previous sections).

- **DATA COLLECTION PLAN AND EQUIPMENT OPERATIONS**

Dennis and the Working Group have put together information as to what they have done, but very technical. A solid communication plan developed to send out information to the community via our website.

- **COMMUNICATION PLAN CONCERNING THE REDUCTION OF PHOSPHATE IN THE LAKE**

Lee provided and discussed dissolved oxygen charts for 2017 and 2018 and 2019 PROJECTED chart showing data from mid-April to mid-October. This information will inform Staff as to when to turn on/off oxygen system plus in educating our community. Lee previously distributed the Operations Plan to the AB that was agreed with Malcolm Hamilton of staff.

- **STATE OF THE LAKE REPORT**

See motion 3 above.

ACTIONS TAKEN – Running list of Action items for the 2019 sessions.

Date assigned, description agreed upon, to whom assigned, and due date.

# Date	Description	Assignee	Due
#1 2/4/19	Staff recommended changes to the By-Laws. Need AB response in April AB meeting.	Staff	6/19
#2 2/4/19	AB P&P Manual changes, equipment configuration revisions & operating guidelines. Place on BOCC docket for approval.	Staff	unknown
#3 2/4/19	Complete lake operating parameters document with Lee.	Lee	complete
#4 2/4/19	Prepare complete list of district capital assets.	Staff	unknown
#5 2/4/19	Approve budget process and timeline.	AB	complete
#6	Prepare 2020 first draft budget.	AB	complete
#7 2/4/19	Fill vacant AB position.	Staff	open
#8 2/4/19	Generate merged data base for community member contact information.	AB	open
#9	Respond and satisfy Jerry LeGrand's request for honoring BOCC commitment to restore water quality reserves to \$70K and reduce assessments in 2021.	Lee	complete