

# Sheriff's Citizens Advisory Board

## February 12, 2018

### Minutes

**Attendees:**

Knezovich, Ozzie (SCSO)	Tower, Jeff (SCSO)	O'Neill, Leigh	Suzun Kaiser
Mackenzie, Tom	Parker, Charles G.	Winn, Kenneth L.	Johnson, Skip King,
Verne	Lewis, Mary	Samadi, Mehrdad	

The meeting was called to order at 5:30pm.

The minutes of the January 8, 2018 meeting were approved.

New Business -

Office of Professional Standards by Sgt. Tim Hines:

- Office of Professional Standards was formerly known as Internal Affairs
- Established in 1997.
- Investigates:
  - Complaints (excessive force, driving, search & seizure, demeanor, etc.)
  - Violations
  - Performance Issues
- Office of Professional Standards needs the confidence of the public and the Sheriff's Department to be effective.
- Office of Professional Standards (Sgt. Hines) reports directly to the Sheriff.
- Complaints can be taken by phone, email, website, or by the front desk at public safety building.
- Office of Professional Standards handles internal and external department complaints.
- Punishment/discipline is handled by the Sheriff.
- Burden of proof is "clear and convincing" evidence.
- A "sustained finding" disciplinary action can range from shift counseling to termination.
- An appeal can be heard through binding arbitration or civil service.
- External citizen complaints found to be sustained are ~25% or less.
- No statute of limitation on complaints.

Old Business -

CAB Membership:

- Suzun submitted her questions regarding youth on the board to Jeff who took them to our legal counsel. Their recommendation from legal was no one younger than 18 should be on the board.
- The group approved members to be 18 or older to be on the CAB.
- The CAB will discuss the membership numbers (hold at 16 or add additional members) during the March meeting.
- The CAB will review the current applications during the March meeting.
- Julie is running background checks on the three applicants we currently have in house.

Discussion on the resignation of Bob West. Chuck read Bob's resignation letter to the group.

Meeting adjourned 7:17pm.

**Next Meeting:**

March 12, 2018 at 5:30 pm at CenterPlace at Mirabeau Point Park (2426 N. Discovery Place Spokane Valley, WA 99216)

Minutes Submitted by  
Leigh O'Neill, Secretary