

## Implementation Plan: Timeline

Spokane County

Overall Jail Population Reduction Target: 15%

Strategy	Impact (contribution to overall jail population reduction, if applicable)	2016												2017												2018											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
RNR System	12.00%	[Implementation bar from Jun 2016 to Sep 2017]																																			
Pretrial Services		[Implementation bar from Jun 2016 to Apr 2017]																																			
Diversion & MH	0.05%; 8%													[Implementation bar from Oct 2016 to Dec 2018]																							
Case Processing	0.05%													[Implementation bar from Jun 2017 to Dec 2017]																							
RED Toolkit/Implicit Bias Training	N/A													[Implementation bar from Dec 2016 to Dec 2017]																							

### Implementation Plan: Workstreams and Tasks

**Jurisdiction Name:** Spokane County

**Lead Agency:** Office of the Criminal Justice Administrator

**Owner:** SRLJC

**Sponsor:** J. van Wormer

<STRATEGY 1 NAME>	START DATE	TARGET END DATE	PERSON RESPONSIBLE	OTHER STAFF REQUIRED	RESOURCES NEEDED	TA NEEDS	OUTPUTS	CURRENT STATUS
<b>PTS RISK TOOL</b>								
<b>Activity: Gather PT risk data</b>	5/1/2016		JvW; Steven Nelson; ZH		Contracts			
Contract with WSU (extend current)			JvW	James Emacio				Completed
Data pull from County ISD			Steve Nelson & Z.H.					Completed
Confirm software support needs/costs			JvW and Z.H. & Vantage	County and City IT				Completed
<b>Activity: Develop necessary MOUs</b>	Nov-16		<b>JVW &amp; MACA Team</b>					
Meeting with MOU team after pilot tool released by WSU			JvW to convene					
Address use of tool parameters (e.g. no testimony) - i.e. Business Rules	16-Sep		JvW & Core Team			PJI/Mesa County		See RNR Project template = underway
Address expiration of prior findings	16-Sep		C. Tofsrud & Presiding Judges					Completed
<b>Activity: Begin external and internal education plan</b>	Aug-16		<b>JVW; Brian Coddington &amp; Martha Lou</b>					
Develop two phase approach	17-Jan	17-Mar	Coddington & ML					Multiple media platforms and approaches. Partnership with M+R
Develop messaging package to manage potential negative incident(s)			Coddington & ML; Justin Bingham team point			Call with NOLA (?) on messaging.		
Educate private bar on tool	16-Sep		JvW and Tony Hazel					Completed on 10/21/16
<b>Activity: Develop &amp; implement pilot PT risk tool</b>	Oct-16							
Create testing workgroup	16-Dec	Jan-17	JvW & Dept Heads to determine group					Completed

Determine if pilot measures sufficient or should be changed	Jan-17	Mar-17	WSU					Completed
<b>Activity: Perform pretrial risk assessment tool validation analysis</b>	<b>Dec-16</b>		ZH/WSU/Vantage					
WSU to provide analysis to workgroup	Dec-16	Mar-17	ZH/WSU/JvW					Completed
WSU makes necessary changes	17-Jan	Jun-17	ZH/WSU/Vantage					Completed
Software changes	17-Feb	Aug-17	Vantage					90% completed
<b>Activity: PTS, Supervisors, Judges, Prosecutors &amp; Defense on use of PTS tool</b>								
Develop training materials	Nov-16	Dec-16	JvW/WSU					Completed
Develop training schedule	16-Dec	Mar-16	JvW/Dept heads & Core Team					Completed. 124 staff trained: Superior, District and Municipal Court Judges and staff; County Prosecutors (1st appearance team and Supervisors); County Public Defenders; City Public Defenders; Pretrial Staff (two separate trainings); City Prosecutors Office
Identify and train SME's of Judges, Prosecutors, Defense, PTS and Probation	Mar-17		JvW and Core Team					Completed
<b>Activity: Develop data informed release matrix</b>	<b>Mar-17</b>		Core Team					
Receive TA from cross-site contacts	Nov-16	Jun-17	Core Team			Mesa County; KY		Completed: Mesa County; Kentucky; Vera Institute
Review matrices from other jurisdictions	Oct-16	Dec-16	Cheryl T to gather & distribute					Completed
Develop policy on violations; forms; administrative decisions; general orders	16-Aug		Moreno, Cheryl T & Core Team					Initial draft by 8/16; Revisions made after data informs necessary updates.
<b>Activity: Develop departmental protocols</b>	<b>Dec-16</b>							
Adjust PTS P&P to reflect use of tool and matrix	17-May	17-Dec	C. Tofsrud					
Ensure all other dept P&P reflective of use of tool/matrix protocol.	17-Jun	17-Dec	JvW and Core Team					
<b>Activity: Develop QA Plan</b>	<b>1-Jan</b>		<b>Jvw and WSU</b>					
Develop reporting protocols and analysis			JvW, Core Team and WSU					
Monitor use of risk tool	16-Dec	On-going	JvW, Core Team and WSU					
Set up month "troubleshooting" meetings between core members	17-Feb	On-going	JvW, Core Team and WSU					These meetings occur weekly (Wednesdays)

<b>JAIL BOOKING RISK SCREENER</b>								
<b>Activity: Develop &amp; Implement pilot jail booking risk screener tool</b>	<b>Apr-18</b>		<b>JvW and Lt. Sparber</b>					
Data pull from County ISD/OMS	<b>Dec-17</b>							
Confirm software support needs/costs	<b>Dec-17</b>	<b>18-Mar</b>	<b>JvW and software provider</b>					
Create testing workgroup								
Implement tool	18-Apr		JvW, WSU				SAFER-J	
Determine if pilot measures sufficient or should be changed	18-Jul	18-Aug	WSU					
<b>Activity: Perform jail booking risk screener validation analysis</b>	<b>Jul-18</b>		<b>ZH/WSU/ADC</b>					
Provide analysis to workgroup	Jul-18		WSU					
Make necessary changes/adjustments	18-Jul	18-Dec	WSU					
Update software	18-Jul	18-Dec	WSU					
<b>Activity: Develop departmental protocols</b>	<b>May-17</b>							
Adjust Jail P&P to reflect use of tool	18-Dec	19-Mar	McGrath & Sparber					
Ensure all other dept P&P reflective of use of booking tool protocol.	18-Dec	19-Mar	JvW & Dept. Heads					
<b>Activity: Train Detention Services staff in use of booking risk screener tool</b>	<b>Feb/March 17</b>							
Develop training materials	18-Feb	18-Mar	JvW/WSU/Lt. Sparber					
Train Detention Services Staff - staggered	18-Mar	18-Apr	JvW/WSU/Lt. Sparber					
<b>Probation RNR Tool</b>								
<b>Activity: Develop &amp; implement pilot Probation Risk/Needs Assessment Tool</b>	<b>1-Dec</b>		Shannon K; Tim S/Howard D; Presiding Judges; JvW					
Data pull from County ISD	1-May	Aug-17	Steve Nelson; Eric Finch & WSU					Completed for County IT; Pending for City IT
Confirm software support needs/costs	Aug-17		JvW					
Create testing workgroup	17-Sep	On-going	Shannon K; Tim S/Howard D; Presiding Judges; JvW					
Implement pilot tool	1-Dec						SAFER-Pro	

Determine if pilot measures sufficient or should be changed	Mar-18							
<b>Activity: Train Probation Staff in use of RNR tool</b>			JvW					
Training material development	Nov-17	Dec-17	Shannon K; Tim S/Howard D; JvW					
Provide training and TA for probation staff	Dec-17		JvW; WSU					
<b>Activity: Perform Probation RNR tool validation analysis</b>	17-Dec							
Provide analysis to workgroup	Jun-18	Aug-18	WSU					
Necessary changes	Jun-18	18-Aug	WSU					
Update software	Dec-17	Aug-18	Vantage					
<b>FINAL PRODUCTS</b>								
<b>Activity: Implement validated RNR pretrial risk assessment tool</b>	17-Apr							Completed
<b>Activity: Implement validated booking risk screener tool</b>	1-Apr							Pending
<b>Activity: Implement validated Probation RNR tool</b>	1-Dec							In progress (data has been pulled from County IT and transferred to WSU via secure means).



Strategy # 2 - Robust PTS

**Implementation Plan: Workstreams and Tasks**

**Jurisdiction Name:** Spokane County  
**Lead Agency:** Office of the Criminal Justice Administrator  
**Owner:** SRLJC  
**Sponsor:** Cheryl Tofsrud

<STRATEGY 1 NAME>	START DATE	TARGET END DATE	PERSON RESPONSIBLE	OTHER STAFF REQUIRED	RESOURCES NEEDED	TA NEEDS	OUTPUTS	CURRENT STATUS
Activity: Establish MOU between agencies to ensure adherence to policy changes and create flow of information to staff								
MOU re: City/County OPTS	7/8/2017		JvW; C Tofsrud, H Delaney; City and County Admin					
Establish budget structure for Regional OPTS	16-Jul	16-Jul	JvwW and C. Tofsrud					Completed
Activity: Develop Initial Supervision Strategies and Procedures			Core Team and OPTS Staff					See RNR Project Template: Underway
Develop process for risk tool to guide supervision levels (DV; DUI; Misd; Felony)	16-Sep	16-Dec	Moreno; Cheryl T & Core Team					In progress
Develop/update process to provide status reports of defendants behavior to court	16-Oct	17-Jan	Moreno; Cheryl T & Core Team					In progress
Develop/update protocols for compliance and non-compliance with pretrial release conditions	16-Oct	17-Feb	Moreno; Cheryl T & Core Team					In progress
Develop/update recommendations procedures	16-Oct	17-Feb	Moreno; Cheryl T & Core Team					Completed
Develop/update process for presenting risk tool and PSA information to the court and attorneys (to be reflected in MOU as well)	16-Oct	17-Feb	Moreno; Cheryl T & Core Team					In progress

<b>Activity: Create on-going community education and public awareness campagin, including outreach to victim's groups</b>								
Educate private bar	16-Oct	16-Dec	Core team					<b>Completed</b>
Educate bail bondsmen	16-Nov	16-Nov	Core team					Meeting with Bond industry 12/13/16
Develop messaging package to manage potential negative incident(s)	16-Aug	16-Dec	Brian Coddington; Martha Lou & Core Team					Processing in on-going. Final products by end-date
Educate legislators and community	16-Nov	Open						On-going; Presentation in front of House Public Safety Committee; Sentencing Guidelines Commission; Supreme Court Minitory and Justice Council
Establish/update procedure to notify victims of pretrail release hearings	16-Nov	17-Mar	Cheryl T, Justin & Larry H					
<b>Activity: Establish automatic bond review docket</b>								
Review of current court rule	17-Jan	17-Jan	Core team					Completed
Review examples from other jurisdictions	17-Jan	17-Jan	Core team					Completed
Identify docket space	17-Feb	17-Feb	Presiding Judges; Cheryl T					Municipal Court - in place
<b>Activity: Develop data informed release matrix</b>								
Receive TA	16-Aug	16-Dec	JvW/Cheryl T			PJI		
Develop workgroup	16-Aug							Core Team + Judge Plese
Review matrices from other jurisdictions	16-Sep	16-Dec	Cheryl T & Core Team					Completed
Develop & Test matrix	16-Dec	17-Mar	Cheryl T & Core Team					Draft completed/awaiting data population
<b>Activity: Interview pretrial services applicants</b>	<b>16-Aug</b>							
Cheryl/Dianne to work with HR on posting	16-Jun	16-Jun	Cheryl T & Dianne DW					Completed
Develop Phased Hiring Approach	16-Jun	16-Jun	Cheryl T & Dianne DW					Completed
Budget developed for positions	16-May	16-Jun	Cheryl T & JvW					Completed
Work space developed: Purchase office needs	16-Jul	16-Sep	Cheryl T & Dianne DW					In progress
<b>Activity: Develop Social Worker Positions</b>	16-Aug	16-Sep	JvW; Tom K & Kathy K.					Exploring potential to partner with existing community agency.
<b>Activity: Offer positions to candidates</b>	16-Aug	On-going till filled	Cheryl T					<b>Five positions filled</b>
Develop staggered start dates	16-Aug	16-Aug	Cheryl T					
<b>Activity: Train pretrial services on tool</b>								

PTS leadership to receive "train the trainer" training/support	16-Oct	16-Dec	WSU & JvW					Completed
Identify PTS tool training modality	16-Aug	16-Sep	JVW/WSU/Cheryl T					Underway
Conduct local MI training	16-Oct	16-Oct	JVW/Cheryl T					Provided by Casey Jackson, and to include Municipal and District Court Probation
Conduct localized training	16-Oct	On-going	WSU & JvW					On-going as new staff phased in
Develop and provide coaching model	16-Nov	On-going						On-going as new staff phased in
Develop and provide manual	16-Sep	16-Oct	WSU & JvW					
<b>Activity: Train all necessary staff on the principals of PTS</b>								
Develop training for other CJ offices and Judicial officers	16-Sep	16-Oct	WSU & JvW					Completed: 127 trained
Develop training schedule and confirm modality	16-Sep	16-Oct	WSU & JvW					Completed: 127 trained
<b>Activity: Develop cost-benefit package of PTS vs. Jail for sustainability purposes</b>								
Identify costs for PTS and alternatives to incarceration	17-Jun	17-Aug	JVW/Cheryl T, Dianne DW					
Identify costs of short and long-term incarceration	17-Jun	17-Aug	JVW/Cheryl T, Dianne DW					
Develop data set to identify those that await release b/c cant post bail	17-Jun	17-Sep	JVW/Cheryl T, Dianne DW					
<b>Activity: Develop standard data points for collection</b>								
work with ISLG to implement performance measures required by MACA	Per ISLG Timeline							In-process
Identify internal data tracking needs	17-Feb	17-Jul	JVW/Cheryl T, Dianne DW					On-going





Schedule training - Lunch hour meeting	1-Jul	1-Aug	Larry H & JvW						In process
Develop training materials	1-Jul	1-Aug	Larry H & JvW						In process
Inform SRLJC of process	1-Aug	1-Sep	Larry H						To be completed
<b>Activity: Train victim advocates</b>									
Develop training materials	1-Jul	1-Aug	Larry H & JvW						To be completed
Provide 1 hour training	1-Aug	1-Sep	Larry H & JvW						To be completed
<b>Activity: Begin Diverting eligible cases</b>									
<b>Activity: Evaluate Diversion vs. traditional system</b>									
Meeting with Prosecutor to review data points	1-Jun	On-going	Larry H						
Meeting with Prosecutor to review data points	1-Dec	On-going	JvW & Larry H						
Meeting with County IT to develop data pull	1-Jan		JvW, County IT						
Cleaning, coding and analysis of data	18-Jun	18-Sep	JvW, County IT						
Review preliminary findings with Prosecutor	18-Sep	On-going	JvW & Larry H						
<b>Activity: Publish pilot results to SRLJC and community</b>									
<b>Activity: Publish pilot results to SRLJC and community</b>	18-Dec	18-Dec	JvW & Larry H						
<b>Activity: Develop key indicator data for public website</b>									
<b>Activity: Develop key indicator data for public website</b>	19-Jan	19-Jan	JvW and PM Subcommittee						



Strategy # 4 - Case Processing

Implementation Plan: Workstreams and Tasks

Jurisdiction Name: Spokane County  
 Lead Agency: Office of the Criminal Justice Administrator  
 Owner: SRLJC  
 Sponsor: Moreno, Walker & Szambelan

<STRATEGY 1 NAME>	START DATE	TARGET END DATE	PERSON RESPONSIBLE	OTHER STAFF REQUIRED	RESOURCES NEEDED	TA NEEDS	OUTPUTS	CURRENT STATUS
<b>Activity: Provide Data to JFA Forecasting</b>	7/17/2017	8/1/2017						
<b>Activity: On-site visit with JFA Forecasting</b>								
Meeting with Core Team to review Stress Test Findings	9/1/2017	10/15/2017	JvW; Core Team			JFA Forecasting	Analysis of release decisions	Request to partner with JFA approved. Awaiting data pull from County IT to match to baseline dataset. May 2016 thru April 2017
Based on results, build target strategies	10/1/2017	12/31/2017	JvW; Core Team; Judicial Bench(s), Prosecutor and Public Defenders		Consultation with National Center for State Courts			
<b>Present new Strategy and Target area to SRLJC, Admin and RED Committee</b>	<b>Jan-18</b>	<b>Feb-18</b>	<b>JvW &amp; Core Team</b>					
Identify workgroup & outcome measures	2/1/2018	3/1/2018	JvW & Core Team				New strategy target	
Identify technology needs	3/1/2018	30-Mar	Core Team				Revision requests to City and County IT	
<b>Activity: Train on new case processing procedure</b>								
Identify training needs by dept.	1-Apr	1-May	Core Team					
Develop specialized training	1-May	1-Aug	JvW; Core team					
Develop take-away materials	1-Apr	1-Apr	JvW					
Develop support/coaching model	1-Mar	1-Mar	Presiding Judges; JvW					
Inform SRLJC of process	1-Mar	1-Mar	Core Team					
<b>Activity: Develop key indicator data for team</b>								
Identify variables	1-Feb	1-Feb	JvW & Core Team					
Identify control group	1-Feb	1-Feb	JvW					

Meeting with County and City IT for data pull	19-Mar		JvW					
Cleaning, coding and analysis of data	19-May	19-Jun	JvW					
Write-up findings and provide to Portability team and SRLJC	19-Oct	19-Oct	JvW					

### Implementation Plan: Workstreams and Tasks

**Jurisdiction Name:** Spokane County

**Lead Agency:** Office of the Criminal Justice Administrator

**Owner:** SRLJC

**Sponsor:** J. van Wormer

<STRATEGY 1 NAME>	START DATE	TARGET END DATE	PERSON RESPONSIBLE	OTHER STAFF REQUIRED	RESOURCES NEEDED	TA NEEDS	OUTPUTS	CURRENT STATUS
<b>Activity: Contract with and receive training from the Center for Social Inclusion</b>								
Contract with CSI	16-Dec	17-Mar	JvW and Gloria OB				Contract	
Gloria O-B to make initial contact	16-May	16-Jun					Call	
Receive TA from Burns	16-Jul	19-Aug	Burns and JvW				On-site; webinar; phone contacts	
Coordinate efforts between Burns & CSI	16-Aug	16-Dec	JvW and RED team					
<b>Activity: Develop training modalities</b>								
Determine type and scope of trainings	16-Dec	17-Feb	RED Committee				Training plan	This is was developed by RED committee over months of meetins and subcommittee work. In addition, we worked with the Burns Institute on the release of the survey to all key stakeholders and community members. The survey was reflected in a workplan submitted by Burns, November of 2016. Training plan agreed on by RED committee on 1/5/17
Develop target audiences	17-Jan	17-Jun	RED, Gloria OB, JvW, Burns				Training plan	Per RED; Prosecutor, Defense Attorneys, Judges
Contract for necessary training	17-Jan	17-Jun	JvW and Gloria OB				Contract	Completed: GARE and Ada Shen-Jaffe
Build localized training modalities	Jan-17	17-Jun	RED, Gloria OB, JvW, Burns				Training plan from consultant	
Schedule trainings	17-Apr	17-Dec						
<b>Activity: Condcut pre-training surveys 15 days before beginning of training</b>								
Develop survey questions	Jul-17	17-Aug	JvW and consultants				Survey	
Review of survey questions by RED committee	17-Aug	17-Aug	RED Committee					
Identify platform for survey tool	17-Jul	17-Aug	JvW			Consultation with Burns; GARE & Ada		

<b>Activity: Train Department-based subject matter experts</b>								
Develop specialized training	17-May	17-Oct	Implicit Bias Trainer; JvW; RED Committee				Training plan and materials from consultants	Contract with Ada Shen-Jaffe to create Implicit Bias "Anchor Team"
Develop take-away materials	17-May	17-Oct						
Develop support/coaching model	17-May	17-Oct						This training will entail a 2 day retreat for selected department level SME's
<b>Activity: Train supervisors and manager</b>								
Identify agencies to receive training	17-Mar	17-Jun						RED recommending Prosecutor; Defense & Judges; in consultation with Burns, GARE and Ada Shen-Jaffe re: timing and roll-out
Schedule trainings	17-May	17-Jul	JvW; Gloria O-B			Consultation with Burns; GARE & Ada		
Develop training materials	17-May	17-Sep	Contracted providers; RED to review					Materials to be developed in consultation with contractors.
Inform SRLJC of process	17-Aug	17-Sep	JvW; RED Committee					
<b>Activity: Conduct post-training surveys 3 months after training</b>								
Develop questions	17-Oct	17-Dec	JvW; RED Committee					
Identify platform								
Write-up pre vs. post survey comparison and findings	18-Apr	18-Jun	JvW					Draft report reviewed by RED before release to SRLJC
Present findings to SRLJC	18-Jul	18-Jul	JvW; RED Committee					
<b>Activity: Develop and test localized racial equity toolkit</b>								
Under direction of Burns and CSI explore potential questions	17-Apr	17-Dec	RED committee; JvW; Gloria O-B					Initial training scheduled for Fall 2017
Build workgroup w/cross agency representation	17-Jul	On-going	JvW; GARE; Gloria O-B					In consultation with RED committee
Work with SRLJC to identify workgroup	17-Aug	17-Oct	JvW; RED Committee					
<b>Activity: Apply racial equity toolkit at all 7 points in the system</b>								

Work with Technology and PM teams to identify tech needs and systems points.	18-Jan	On-going	JvW					
Develop protocol with City and County IT for all data (outside of baseline pull) to be disaggregated by R/E	18-Jan	On-going	JvW & Department Heads; Core Team			Burns Institute/ISLG		
<b>Activity: Collect race and ethnicity data at all 7 decision points</b>								
								<p>All data will be disaggregated by R/E, age and sex. We will use ISLG data base for baseline information. Pretrial:</p> <ul style="list-style-type: none"> <li>• Percentage of supervised defendants who make all scheduled court and office appearances</li> <li>• Percentage of those on PTS that are not charged with new offenses during the pendency of their case</li> <li>• Percentage of released who were not revoked for technical violations during PT release</li> <li>• Average LOS: On both PTS and for those that remain incarcerated</li> <li>• Bail: Amounts ordered, amounts posted and correlation to case outcomes</li> <li>• Number of defendants released by type, supervision levels and risk scores</li> </ul> <p>RNR+f System:</p> <ul style="list-style-type: none"> <li>• Case audits: evaluation of number of completed pretrial and booking risk tools, review of scoring practices, adherence to policy and protocol</li> <li>• Likelihood of policy or administrative overrides, by department</li> <li>• Assessment of the inter-rater reliability of the tool</li> <li>• Hours of completed training by staffProsecutor Diversion Program</li> <li>• Number of felony and misdemeanor filings, by year</li> <li>• Number of eligible cases for diversion</li> <li>• Number of diversions offered and successfully completed</li> <li>• Amount of restitution and fees collected</li> <li>• Diversion outcomes as compared to current Friendship Diversion program</li> </ul>
Finalize performance measures	17-Mar	17-Sep						
Establish frequency of pulls/analysis	17-Apr	On-going						
<b>Activity: Look for opportunities to expand beyond initial 7 points</b>								
Work with Technology and PM teams to identify	17-Dec	On-going						
<b>Activity: Train staff on proper collection of R/E data</b>								
Identify key decision points for collection and correction	17-Dec		RED committee; JvW; Gloria O-B					Will utilize current systems map
Under direction from Burns & small representative workgroup: Develop questions to accurately capture R/E data	18-Jan	18-Feb	RED committee; JvW; Gloria O-B			Burns Institute		

<b>Activity: Develop key indicator data for public website</b>								
Work with John Dickson & County IT staff to develop portal	17-Jan	Mar-17	JvW					Went live March 2017; Will continue to add KPIs monthly
<b>Activity: Develop replication CJ Reform toolkit</b>	<b>18-Apr</b>	<b>18-Dec</b>	<b>JvW; Core Team</b>					



## Implementation Plan: Impact Calculations

In this section sites are asked to demonstrate, through the data and calculations outlined below, the projected impact of revised implementation plan strategies. For each item, a set of instructions is provided to help guide sites through the calculation, and explain its purpose. At the end of the template, sites will find a set of additional considerations to keep in mind when estimating the impact of implementation plan strategies. At each step along the way, there is a place to provide information related to these additional considerations (or other context that will make it easier to understand the assumptions behind the numbers). Additionally, the next tab (labeled Summary Worksheet) provides a place to summarize the key numbers related to each strategy. Sites can use this as needed to organize the information provided.

**\*\*\*PLEASE NOTE that sites that 1) already provided these calculations (or some close approximation of them) in their Phase II application and 2) are not changing the implementation plan from the original submission do not need to redo them for this updated implementation plan. Instead, those sites are asked to either transfer the original numbers into this template or attach in some other way the original impact calculations that were completed. If your site has any questions about whether or not the original calculations submitted adequately demonstrate impact, please discuss with your site coordinator and ISLG.**

### 1. BASELINE JAIL POPULATION

**1A. Estimate: 965 ADP/ 23,925 individuals booked in 2014**

**1B. Additional explanation/context:**

Our ADP has remained relatively stable over the past two years. We do not have 2015 data currently available (although it is being pulled/developed) and therefore use the 2014 figures as it is comparable.

#### **Explanation/guiding instructions:**

This number should reflect the total number of people confined in the jail at the start of implementation, when Phase II (and progress tracking) officially begins. In the interest of consistency with the performance measurement baseline, sites are encouraged to use parameters for jail population baseline that are as close as possible to the following:

- Confined population only
- Contract beds excluded
- Six month average, using the six-month time frame preceding the start of the implementation phase (April 15)

If your site is not able to establish a baseline with these exact parameters, please use a number you feel is a close approximation to the population at this point and briefly explain the rationale.

### 2. PROJECTED 3-YEAR IMPACT FOR EACH STRATEGY

**Strategy 1: RNR + Pretrial Services**

**Target population: 23,925 individuals booked in 2014**

**Projected impact: (Using one or more of the calculations provided in the instructions below)**

- Detention services booked 23,925 individuals in 2014. LOS for PT population is 13 days.
- Based on a review of static factor items of a sample of P1' defendants (Spokane County participated in a state-directed pilot of a static tool then adopted by the WADOC), 30% of the population was low to moderate risk.
- Because the tool was general and not validated, we discount the overall estimated effect to 20%.
- **A 20% reduction over three years through the use of these methods, equates to 4,785 admissions X 9 days LOS = 43,065 jail days, or a reduction of 170 individuals on any given day (43,065 divided by 365), or 12% of our ADP.**

***Additional explanation/context:***

Because not all low to moderate risk offenders will have an average length of stay of 13 days, we have discounted the ALoS to 9 days as 30% of our sample was low to moderate risk.

***Strategy 2: Mental Health Diversion***

***Target population: 23,925 individuals booked in 2014***

***Projected impact: (Using one or more of the calculations provided in the instructions below)***

Adding 2 MHPs in the jail will impact our LOS and ADP as follows:

- There will be the capacity to see an additional 120 individuals people per month (4 per day).
- Not all cases will be able to have expedited release. Therefore we estimate that 40% of cases (n=1.6 daily) will have their LOS reduced from 60 to 5 days.
- **The diversion of mental health cases will save: 55 days X 560 individuals (MHPs available 350 days a year), or 30,800 jail days for a reduction of 84 individuals on any given day, or 8% of our ADP.**

***Additional explanation/context:***

Given our award amount of \$1.75 million, we were not able to maintain funding via the MacArthur grant for funding for these three MHP positions. We did, however, secure a one year grant through the WA State Department of Social and Health Services. Under this grant, we are able to hire 2 MHPs to target the same population. While we have included this information here, we are unsure how long the funding will be available (it depends on our outcomes). Therefore, should the funds only be available one year, we would need to readress this impact. We anticipate the 5 day LOS after consultations with our MHP staff and Director.

***Strategy 3: Prosecutor Diversion***

***Target population: 150 individuals***

***Projected impact: (Using one or more of the calculations provided in the instructions below)***

- **13 days X 150 annual individuals, or 1,950 jail days, or a reduction of 5 individuals on any given day, or .05% of our ADP.**

***Additional explanation/context:***

This assumes that individuals are booked and released on pending felony charges.

***Strategy 4: Integrated Justice Court***

***Target population: 500 individuals per year***

***Projected impact: (Using one or more of the calculations provided in the instructions below)***

- 7% of the our ADP is warrant holds, which calculates to 1,674 bookings in 2014.
- Based on 2014 court conviction data, we expect to serve approximately 500 individuals in this court each year, of which 30% (150) have FTA histories (current estimated FTA rate of combined courts).
- Based on the review of the data, we expect to reduce warrants (and associated LOS) by 20% for this population by the end of year three, thus the operation of this team can save us **13 days X 150 or 1,950 days, for a total of 5 individuals on any given day, or .05% of our ADP.**

.....

***Additional explanation/context:***

We are in the process of collecting data to understand what the true impact of this strategy will be on our jail ADP. There are numerous factors and various court procedures to consider. Understanding the impact of this strategy is a

**3. TOTAL PROJECTED JAIL POPULATION SAVED ACROSS ALL STRATEGIES**

**3A. Estimate: 21%, adjusted to 15% by 2019 per agreement with Funder**

**3B. Additional explanation/context:**  
*While the strategies add up to 21%, we believe a discounting is necessary, as timelines on the implementation plan have changed and resources are limited and temporary for the MHP project. We secured outside funding for the MH Diversion strategy. This funding is only available for 12 months and therefore we are having a hard time hiring/filing the MHP positions. In addition, there will naturally be some overlap of the population between the strategies.*

**Explanation/guiding instructions:**

This involves adding up the impacts from Step 3.

*Total projected jail population saved = Projected jail population saved for Strategy X + Projected jail population saved for Strategy Y + .....*

*Projected jail population = Baseline jail population – Total projected jail population saved*

**5. PROJECTED JAIL POPULATION REDUCTION AS A % OF BASELINE JAIL POPULATION**

**5A. Estimate: 145 individuals, or an ADP of 820**

**5B. Additional explanation/context:**

**Explanation/guiding instructions:**

This will demonstrate how close the projected reduction is to the site’s original proposed target (e.g. how close to the proposed 21% reduction target)

*Projected percentage reduction = (Projected jail population – Baseline jail population) / Baseline jail population \* 100.*

*820 - 965 = -145/965 = -0.150 \* 100 = -15.02%*

**6. PLEASE USE THIS SPACE TO PROVIDE ANY ADDITIONAL EXPLANATION/CONTEXT**

**Additional considerations for impact calculations**

In addition to the base calculations outlined in Steps 1-5, sites should take into account the following other considerations, as relevant, and make explicit in their explanation of impact calculations how they were factored in.

1. Overlapping target populations across strategies, which may lead to double counting in impact estimates—this can be accounted for in one of two ways:

- o Option 1: Factor it into projected bed-day reductions for individual strategies (e.g. assume that the target population will be smaller or length of stay shorter as a result of another strategy rolled out at the same time or earlier)
- o Option 2: Discount the total projected jail population reduction at the end of the process (e.g. overlapping strategies add up to a 29% reduction, so take 10% off at the end as a buffer—this is a less precise way to do it)

specifically as possible, using, as relevant, criteria such as charge, risk level, criminal history, behavioral health status, and exclusionary criteria.

3. How each strategy will account for unforeseen challenges (e.g. pretrial cases that result in rearrests)

may occur)