

C
A
P
E
R



CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT July 1, 2013 - June 30, 2014

Prepared by Spokane County Community Services, Housing, and
Community Development Department
312 W 8th Avenue, Fourth Floor, Spokane WA 99204

Adopted by the Spokane County Board of County Commissioners on
September 16, 2014



Table of Contents

EXECUTIVE SUMMARY	1-7
Housing Projects and Activities.....	8-10
Economic Development Activities	11-15
Public Service Activities	16-26
Area Revitalization Activities.....	27-33
Planning and Administration	34
HUD Table 1C	35
HUB Table 2C	36-38
Managing the Process	41
Citizen Participation (comments)	42
Funding Availability.....	42
Institutional Structure	42-43
Monitoring.....	43-44
Self-Evaluation	45
Lead Based Paint	45
Housing Needs	46-51
Homeless	51-54
Community Development.....	55-58
Antipoverty Strategy	58
Non-Homeless Special Needs	58-59
HUD Table 1A	60
HUD Table 1B	61
HUD Table 2A	62
HUD Table 2B	63-64
Spokane County Target Areas.....	64-69
Appendices.....	70-183
A: Organizational Structure	70
B: BOCC Resolution Approving 2013 CAPER & Public Notice	71-73
C: Citizen Participation Plan and Policy.....	74-82
D: Annual Action Plan Amendment Policy.....	83-85

2013 CAPER

E: Consolidated Plan Amendment Policy	86-87
F: Fair Housing Poster, Training and Access 4 All Committee (ACAC).....	88-103
G: Residential Anti-Displacement and Relocation Policy	104-105
H: Affirmative Marketing Policies and Procedures.....	106-110
I: Resale and Recapture Guidelines for Homebuyers	111-112
J: Refinancing of Existing Debt.....	113
K: HUD Monitoring Letters and CDBG Section 3 Report.....	114-127
L: HOME APR, Match Report, Dashboard, and Section 3	128-140
M: Integrated Disbursement and Information System (IDIS) Reports.....	141-184
N: Homelessness (Spokane City & County CoC)	185-191

Executive Summary

The Consolidated Annual Performance and Evaluation Report (CAPER) is the reporting mechanism for the Consolidated Plan. Both are required by the federal department of Housing and Urban Development (HUD). This is the third reporting year of Spokane County's 2010-2014 Consolidated Plan. The Community Services, Housing, and Community Development (CSHCD) Department administers HUD Programs; Home Investment Partnerships (HOME) Program and Community Development Block Grant (CDBG) Program for Spokane County. The 2010-2014 Consolidated Plan outlines the manner in which Spokane County will administer these federal funds. Annual Action Plans are also developed every program year (PY) as required. CDBG and HOME Programs fund eligible activities that address affordable housing, public facility, infrastructure, economic development, public services, and other needs of low-income persons throughout Spokane County.

Since 1988, Spokane County has received an annual allocation for Community Development Block Grant (CDBG) funds and beginning in 1992, HOME Investment Partnership (HOME) Program funds from the U.S. Department of Housing and Urban Development (HUD). The County receives these funds as an entitlement, based on a national formula allocation.

CSHCD provides the technical support necessary to comply with federal laws and regulations; plans for the implementation of the CDBG and HOME programs; allocates funds, establishes goals and objectives, and carries out eligible activities. CSHCD developed the 2010-2014 Consolidated Plan, in partnership with the Housing and Community Development Citizen Advisory Committee (HCDAC), the municipal members of the Urban County Consortium, other County Departments, Spokane County Citizens, not-for-profit organizations, local businesses and other interested participants.

All the incorporated cities and towns, with the exception of the City of Spokane (Spokane City is an entitlement community), are asked to sign Cooperation Agreements every three years to join with Spokane County to create the Urban County Consortium for the CDBG and HOME Entitlement Program.

Following is a summary of the projects carried out during the 2013 PY:

- HOME funds were used to provide Tenant Based Rental Assistance to 3 homeless households during the 2013 Program Year. All of the households were certified as being chronically homeless with special needs such as mental illness, chronic substance abuse and/or co-occurring disorders.
- The Emergency Housing Repair Program provided emergency repair grants to 175 households to continue sustained affordable housing for owner-occupied households.
- Five community outreach centers in Medical Lake, Cheney, Colbert, Deer Park, and Spokane Valley that provide emergency services for their local communities were funded.

- Two different senior service projects were funded; a noontime nutrition site in Deer Park and a home delivery meals-on-wheels program that serves county-wide.
- One health service program, The Spokane Medical Society, was funded.
- Water, sewer and road infrastructure improvement projects were completed in Cheney, Fairfield, Deer Park, and Spokane Valley.
- Sidewalk improvements with mobility improvements were funded in Spokane Valley.
- In April 2014, the Department partnered with the City of Spokane, Spokane Housing Authority, Spokane Association of Realtors, Washington State Human Rights Commission, Northwest Fair Housing Alliance and the Seattle HUD office to provide training regarding Fair Housing. This training was attended by approximately 300 housing providers, tenants, landlords, and other interested parties on the subject of reasonable accommodations and other emerging fair housing topics.
- Monitoring was conducted on six (6) CDBG activities during the 2013 PY. Two issues were addressed and satisfied by a Community Center.
- The CSHCD Financial Division monitored high risk CDBG activities; Micro-enterprise and Emergency Housing Repair Programs and found them to be substantially compliant with no findings or concerns.
- Monitoring of all HOME funded rental projects was completed and ultimately determined to be substantially in compliance with 24 CFR Part 92.
- The Department provided four (4) Certifications of Consistency with the County's Consolidated Plan and/or Ten Year Plan to End Homelessness.
 - Arrowleaf Townhomes
 - Regional Assisted Collaborative Housing Project (REACH)
 - Summit Ridge Apartments II
 - ARC of Spokane Homeownership Program
- Staff attended HUD CPD training in the following areas:
 - Rental Housing Underwriting
 - HUD Economic Development Toolkit
 - HOME Final Rule
 - New IDIS Online for HOME and CDBG
 - Labor Compliance
- HUD CPD Webinars:
 - IDIS: Common Mistakes in Reporting CDBG Data
 - IDIS: eCon Planning Suite: Introduction Webinar
 - IDIS: econ Planning Suite: Introduction to CPD Maps
 - IDIS: eCon Planning Suite: Preparing an Annual Action Plan in IDIS
 - IDIS: eCon Planning Suite: Introduction to Consolidated Plan Template in IDIS
 - IDIS: Generating CDBG Reports
 - IDIS: Reporting Housing accomplishments
 - IDIS: HOME e-learning tutorial

- IDIS: Public Facilities, Public Services and Economic Development accomplishments
 - IDIS: Release 11.4 Webinar for CDBG Grantees
 - IDIS: Recent IDIS Changes affecting HOME PJs webinar
 - IDIS: New IDIS Online for HOME
 - IDIS: New IDIS Online for CDBG
 - OMB: New “super circular” at 2 CFR for Grantees
 - CDBG: Administration vs. Project Delivery Costs
 - NSP: Accounting, Recordkeeping, and Monitoring webinar
 - NSP: Activity Delivery vs. Program Administration webinar (intro and advanced)
 - NSP: Closeout webinar including interactive Q and A sessions
 - HOME: New income calculator tool (I and II) webinars
 - ESG: Basics of ESG
 - Budget: Effect of Sequestration on CPD programs
 - Rental Housing
 - CHDO
 - Environmental
 - Environmental Justice
- Staff attended non-HUD training in the following areas:
 - Fair Housing Training
 - NWACDM Conference
 - Conference on Ending Homelessness
 - WA State Coalition for the Homeless
 - Essentials for Healthy Homes Practitioners
 - SAO: BARS training, Intermediate and Advanced Government Accounting
 - Excel: Advanced functions and pivot tables
 - Asset Building and Financial Literacy for Pop Experiencing Homelessness
 - Dept. of Commerce HHAA Providers Forum
 - State of WA Roads to Community Living Training
 - Fraud and Abuse Community Services Compliance Plan
 - Workplace Safety
 - Defensive Driving
 - Fraud and Abuse for Nonprofits
 - HIPPA requirements and electronic medical records security
 - New E-Records retention and procedures laws
 - New Procurement requirements of the “super circular”
 - Advanced Government Auditing and Accounting
 - Government Bonds
 - Affordable Care Act and Medicaid Expansion

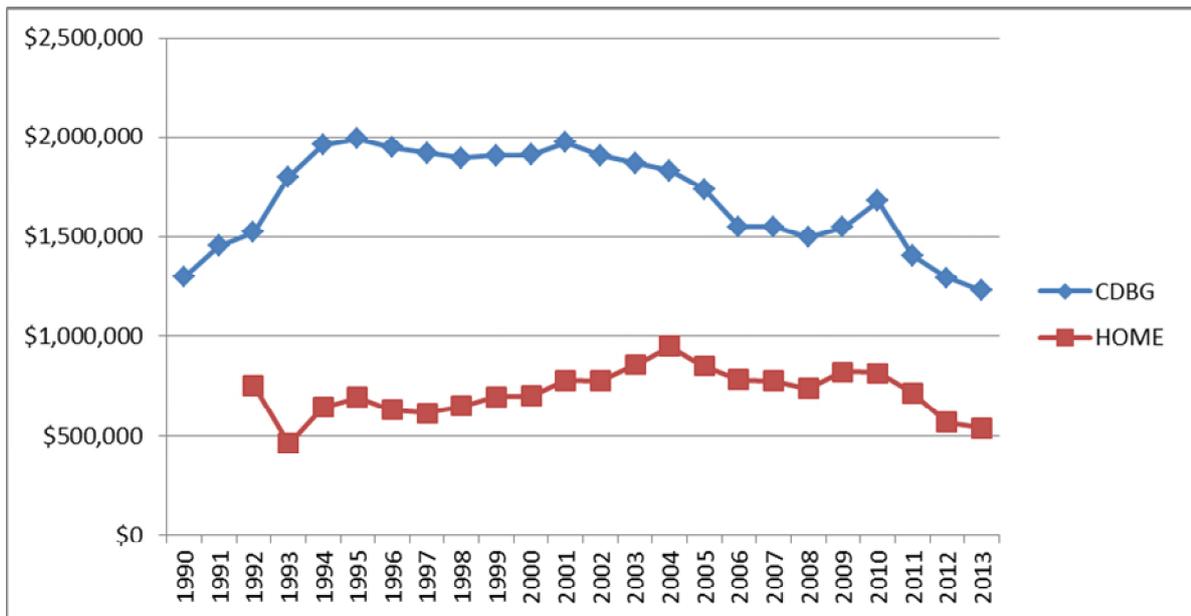
The following table from the 2010-2014 Consolidated Plan indicates the activities and local strategies that addressed housing, economic development, public services, area revitalization and other needs of low-income persons throughout Spokane County. Detailed tables and individual activity sheets are included in later sections of this CAPER.

Performance Measurement Objective	Activity – Local Strategy	5 Year Proposed Measure / Indicator	Proposed Measure or Indicator Through Project Year 2013
Suitable Living Environment	Improve or expand inventory of facilities for high priority need populations	2 public facilities	Zero
	Improve the infrastructure and/or physical environment	50,000 people	54,974 people (109%)
	Improve the infrastructure by paying assessments for very-low income households which are owner occupied	60 people	110 people (183%)
	Provide support to existing homeless shelters	1,500 people	2,053 people (137%)
	Provide funding to support food banks.	125,000 people	115,495 people (92%)
	Provide funds for high priority public service needs.	20,000 people	19,904 people (99%)
Decent Housing	Increase supply of new affordable rental housing units for low- and extremely-low income households which are designated for homeless households	10 units	24 units (240%)
	Increase the supply of affordable housing units for the high priority special needs populations listed on HUD Table 1B.	25 units	42 units (168%)
	Increase the supply of new affordable rental housing units for low- and extremely-low income households	150 units	53 units (35%)
	Increase the supply of existing affordable rental housing for low- and extremely-low income households which are designated for homeless households	10 units	8 units (80%)
	Provide TBRA Vouchers for affordable rental housing units to be available for extremely-low income households	40 units	63 units (158%)
	Increase opportunities for low- to moderate-income households to become homeowners through a Down payment Assistance Program	30 people	Zero

	Increase the capacity for low- to moderate-income households to maintain affordable homeownership by providing loans for side-sewer connections	150 units	134 units (89%)
	Increase the capacity for extremely low- to low-income households to maintain affordable homeownership by proving loans/ grants for emergency repairs.	1,500 units	780 units (52%)
	Provide TBRA Vouchers for affordable rental housing units to be available for extremely-low income households who are from high priority special needs populations on HUD Table 1B.	25 units	41 units (164%)
	Provide TBRA Vouchers for affordable rental housing units to be available for extremely-low income households which are designated homeless.	40 units	58 units (145%)
Creating Economic Opportunity	Provide technical and financial assistance to microenterprises	30 businesses	24 Businesses (80%)

Future challenges

Nationally, since 1978 CDBG spending has declined by almost 75%; from approximately \$48 to \$13 per capita. This is due to the fact that over the same period of time the number of communities qualifying for and receiving CDBG nearly doubled from 606 in 1975 to 1,201 in 2008. The needs and number of low- and moderate-income households in the country has increased while funding has decreased. It is Spokane County's goal to report CDBG & HOME performance in a timely manner and administer projects that are ready to move forward without time consuming delays.



The CDBG and HOME programs are driven by decisions made at the local level. Many public service projects compete for community development funds to continue serving low to moderate income residents in the community. As federal funding has decreased, more collaboration has proved to help and local (document recording fee) homeless funds have begun to replace CDBG, specifically in the area of homelessness prevention, support services and emergency assistance for those experiencing homelessness. HUD is providing a tool for all required reports to link to the national IDIS reporting system which will create Consolidated Plans, Annual Action Plans and CAPERs. The tool will help the county identify the various funding sources used beyond CDBG and HOME which help address local homeless strategies and goals. The tool will be required when Spokane County updates the Consolidated Plan for 2015-2019.

Spokane County gained about 250 jobs in 2013 after losing a total of 4,650 jobs during the two prior years. The current estimate of jobs in the County is 210,300. Despite this figure Spokane metropolitan area's annual average unemployment rate was 7.9% during 2013. Washington State is the County's largest employer, followed by Providence Sacred Heart Medical Center & Children's Hospital, Spokane Public Schools, and the 92nd Air Refueling Wing at Fairchild Air Force Base. Kaiser Aluminum Corp. continues to be the largest manufacturer here, with 800 FTE employees followed by Triumph Composite Systems Inc. and Jubilant Hollistier. (Source: Journal of Business Market Fact Book 2014.) These statistics are consistent with the 2010-2014 Consolidated Plan Table 9. Spokane County continues to support economic development opportunities to help employers promote job creation for low- and moderate- income families living in the Spokane Region and supporting affordable housing options in the rental and buyer markets.

Assessment of One-Year Goals and Objectives

Spokane County Community Services, Housing, and Community Development Department has made progress towards meeting its 2010-2014 Consolidated Plan goals. This CAPER reports on year three of the five year Plan. The following projects, with the applicable activities within those projects, are presented in the order of Housing, Economic Development (micro-enterprise), Public Service and Area-wide Revitalization (infrastructure projects). The goals and objectives in the Consolidated Plan are consistent with the overall objectives of the two programs that the department administers:

Community Development Block Grant

The development of viable urban communities, by providing decent housing and suitable living environment and expanding economic opportunities, principally for very low and low-income persons.

Home Investment Partnership Program

Expand the supply of decent, affordable housing for low, very low, and extremely low-income families, build local capacity to carry out affordable housing programs, and to provide for coordinated assistance to participants in the development of affordable low-income housing.

A breakdown of the CPD formula grant funds spent on the grant activities is provided on individual activity sheets, along with the appropriate goals and objectives it addressed. As all applications

are received, the Department evaluates and rates each application based upon the adopted Consolidated Plan Guiding Principles. A staff report is presented to the Housing & Community Development Advisory Committee (HCDAC), who then forwards a funding recommendation to the Spokane County Board of Commissioners for final approval.

Consolidated Plan Guiding Principles

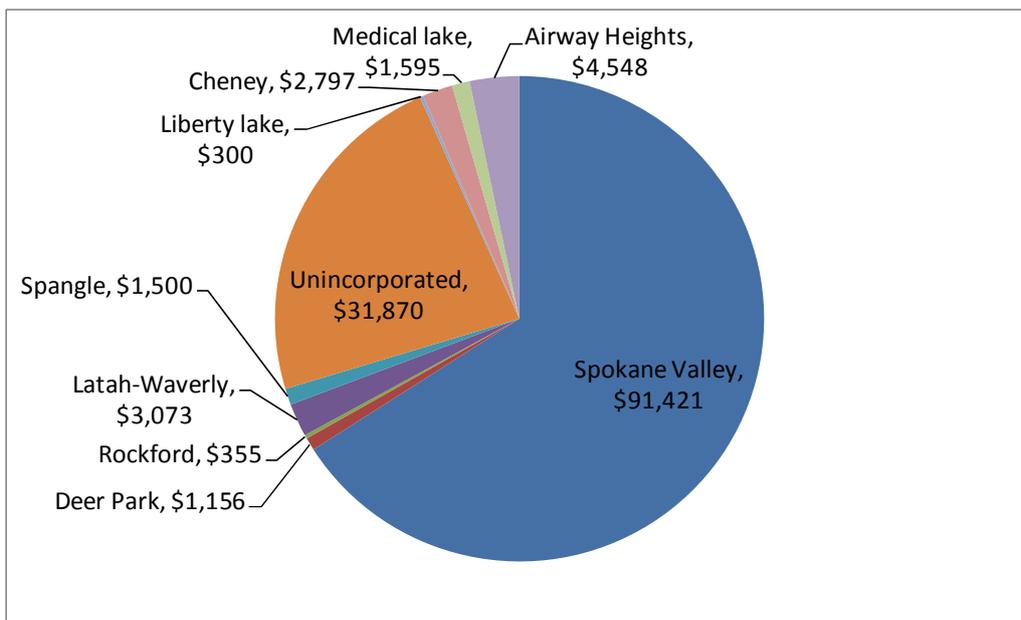
Priority to Lowest-Income	<i>Ensure the needs of people with the lowest-income are given priority consideration</i>
Basic Support	<i>Encourage the focus of public service resources on essential basic needs</i>
Citizen Participation	<i>Provide opportunities for all public to participate in plan development, implementation, and evaluation</i>
Collaboration	<i>Encourage public, private, and not-for-profit sectors collaboration and reduce program duplication</i>
Emphasize Potential	the <i>Build upon available community assets, resources, plans and market forces</i>
Leverage	<i>Leverage limited resources by promoting partnership between organizations</i>
Measurable Results	<i>Produce and evaluate measurable outcomes and results</i>
Comprehensive	<i>Engage comprehensive strategies to address the holistic needs of a neighborhood, household, or individual</i>

Housing Projects and Activities

The strategic plan goals and objectives, as defined in the 2010-2014 Consolidated Plan, for Affordable Housing are:

- Goal:** Decent, safe and affordable housing will be available to all county residents.
- Objective H1:** Increase the supply of new affordable rental housing for low- and extremely low-income households.
- Objective H2:** Increase the supply of affordable housing units for the high priority special needs populations listed on HUD Table 1B.
- Objective H3:** Preserve the supply of existing affordable rental housing units for low- and extremely-low income households.
- Objective H4:** Provide Tenant Based Rental Assistance (TBRA) vouchers for affordable rental units to be available for extremely-low income households.
- Objective H5:** Increase the capacity for low- to moderate-income households to maintain affordable homeownership by providing loans for side-sewer connections.
- Objective H6:** Increase the capacity for low – to moderate-income owner-occupied households to maintain affordable homeownership by providing loans/grants for emergency repairs.
- Objective H7:** Increase opportunities for low- to moderate-income households to become homeowners through a Down payment Assistance Program.

The following chart illustrates the approximate housing project expenditures for Program Year 2013 by location. These include CDBG funded emergency housing repairs, tenant based rental assistance and sewer connection assistance. Tables 1C and 2C provide the actual measurements, for both the local and new HUD Performance Measurement System.



Project Name: Housing - Single Family Repair
Activity: SNAP Essential Housing Repair Program
Matrix Code: 14A Rehab; Single-Unit Residential
Project Year: 2013 **Status:** Complete
IDIS Activity: 1047 **Project #:** 13-11 **Priority Need Category:** Owner Occupied Housing

Description: Program provides for emergency repairs and accessibility modifications for qualified low-income homeowners.

2010-2014 Consolidated Plan Goals/Objectives:

- **Local Objective #H6:** Increase the capacity for low- to moderate-income households to maintain affordable homeownership by providing loans/grants for emergency repairs.
- **CPD System Objective #DH-2:** Affordability of Decent Housing.

Outcome/Objective Statement: A total of 175 repairs were done on housing units have received affordable emergency repairs and 13 received accessibility modifications to owner-occupied home for the purpose of decent housing. Unduplicated beneficiary count is 175 people.

Specific Objective: Improve the quality of owner housing.

CDBG Agreement Amount: \$107,800.00 Amended to: N/A
CDBG Amount Expended this Program Year \$107,800.00

Indicators

Dollars leveraged from other sources: TOTAL \$78,318.00

Number of Housing Units Assisted This Program Year: 175 units

Income Levels:
0 – 30% of Median Family Income (MFI) 97
31% - 50% of Median Family Income (MFI) 78

Communities / Location Assisted

Airway Heights, Cheney, Deer Park, Fairfield, Latah, Liberty Lake, Medical Lake, Millwood, Rockford, Spokane, Spokane Valley, Unincorporated Spokane County area-wide; Washington State.

Race, Ethnicity, and Disability:

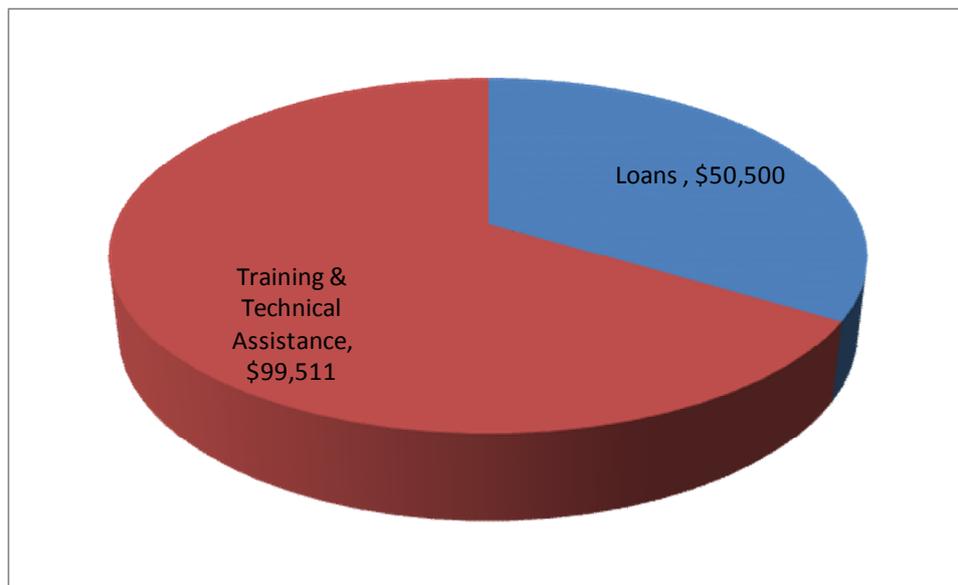
White	171	Black/African American & White	0
Black or African American	0	Am. Indian/Alaskan Native & Black/African American	0
Asian	0	Other Multi-Racial	0
American Indian/Alaskan Native	4		
Native Hawaiian/Other Pacific Islander	0	Not Hispanic or Latino	167
American Native/Alaskan Native & White	0	Hispanic or Latino	4
Asian & White	0	Disabled	13

Economic Development Activities

The strategic plan goals and objectives, as defined in the 2010-2014 Consolidated Plan, for Economic Development are:

Goal: Create the economic means for all Spokane County residents to maintain a reasonable standard of living.

Objective ED1: Provide technical and financial assistance to microenterprises.



Project Name: Microenterprise Development
Activity: SNAP Microenterprise Revolving Loan Fund Program – Project Financial Access
Matrix Code: 18C Microenterprise Assistance
Project Year: 2012 **Status:** Complete
IDIS Activity: 1049 **Project #:** 13-12 **Priority Need Category:** Economic Development

Description: Provides business training, assessment and technical assistance, including startup or expansion loans for up to \$10,000 for microenterprises.

2010-2014 Consolidated Plan Goals/Objectives:

- **Local Objective #ED1:** Provide technical and financial assistance to microenterprises.
- **CPD System Objective #EO-1:** Accessibility for the purpose of creating economic opportunities.

Outcome/Objective Statement: A total of 5 clients received business counseling and 7 businesses received financial assistance for the purpose of creating economic opportunities.

Specific Objective(s): Improve economic opportunities for low-income persons.

CDBG Agreement Amount: \$50,500.00 Amended to: N/A
CDBG Amount Expended this Program Year \$50,500.00

Indicators

Dollars leveraged from other sources: TOTAL \$0

Number of People Assisted This Program Year: 5

Income Levels:

0 – 30% of Median Family Income (MFI)	3
31% - 50% of Median Family Income (MFI)	2
51% - 80% of Median Family Income (MFI)	

Communities / Location Assisted:

Airway Heights, Cheney, Deer Park, Fairfield, Latah, Liberty Lake, Medical Lake, Millwood, Rockford, Spokane, Spokane Valley, Unincorporated County area-wide, Unincorporated County North, Unincorporated County South, Unincorporated County East, Unincorporated County West.

Race, Ethnicity, and Disability:

White	5	Black/African American & White	0
Black or African American	0	Am. Indian/Alaskan Native & Black/African American	0
Asian	0	Other Multi-Racial	0
American Indian/Alaskan Native	0		
Native Hawaiian/Other Pacific Islander	0	Not Hispanic or Latino	5
American Native/Alaskan Native & White	0	Hispanic or Latino	0
Asian & White	0	Disabled	0

Public Services Activities

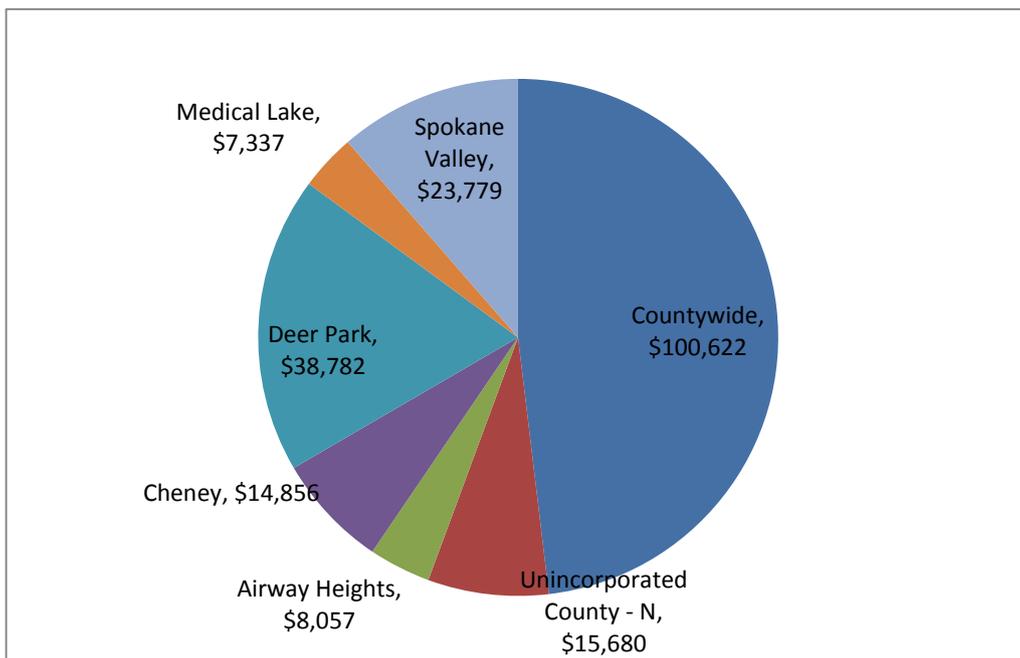
The strategic plan goals and objectives, as defined in the 2010-2014 Consolidated Plan, for Public Services are:

Goal: Fund high priority public services with the focus of public service resources on essential basic needs.

Objective PS1: Provide support to existing homeless shelters.

Objective PS2: Provide funding to support food banks.

Objective PS3: Provide funding for high priority public service needs.



The CDBG Public Service Expenditures chart includes emergency services provided by community outreach centers, food distribution, and health services for the 2013 Program Year. Individual project sheets follow. Please refer to Tables 1C & 2C for actual measurements, which include local and HUD Performance Measurement Systems for progress towards these public service goals.

Project Name: Public Service – Emergency Assistance
Activity: Spokane Valley Partners
Matrix Code: 05 Public Services - General
Project Year: 2013 **Status:** Complete
IDIS Activity: 1037 **Project #:** 13-01 **Priority Need Category:** Public Services

Description: This emergency assistance program provides food, shelter, prescription, transportation, youth and senior services, job training, life skills and referral services.

2010-2014 Consolidated Plan Goals/Objectives:

- **Local Objective #PS3:** Provide funding for other high priority public service needs.
- **CPD System Objective #SL-1:** Availability / Accessibility of Suitable Living Environment.

Outcome/Objective Statement: A total of 1,379 people have improved availability of emergency assistance for the purpose of a suitable living environment.

Specific Objective: Improve the services for low/mod income persons.

CDBG Agreement Amount:	\$15,722.00	Amended to: N/A
CDBG Amount Expended this Program Year	\$15,722.00	

Indicators

Dollars leveraged from other sources:	TOTAL	\$25,419.00
--	-------	-------------

Number of People Assisted This Program Year: 1,379

Income Levels:

0 – 30% of Median Family Income (MFI)	1,276
31% - 50% of Median Family Income (MFI)	94
51% - 80% of Median Family Income (MFI)	18

Communities / Location Assisted

Spokane Valley, WA & Unincorporated Spokane County-West & South.

Race, Ethnicity, and Disability:

White	1196	Black/African American & White	9
Black or African American	41	Am. Indian/Alaskan Native & Black/African American	0
Asian	1	Other Multi-Racial	101
American Indian/Alaskan Native	5		
Native Hawaiian/Other Pacific Islander	26	Not Hispanic or Latino	1,160
American Native/Alaskan Native & White	0	Hispanic or Latino	36
Asian & White	0	Disabled	0

Project Name: New Hope Resource Center
Activity: Public Service – Emergency Assistance
Matrix Code: 05 Public Services - General
Project Year: 2013 **Status:** Complete
IDIS Activity: 1039 **Project #:** 13-03 **Priority Need Category:** Public Services

Description: This emergency assistance program provides transportation, health, and medical assistance, coats and school supplies for school-age children.

2010-2014 Consolidated Plan Goals/Objectives:

- **Local Objective #PS3:** Provide funds for other high priority public service needs.
- **CPD System Objective #SL-1:** Availability / Accessibility of Suitable Living Environment.

Outcome/Objective Statement: A total of 927 people have improved availability of emergency assistance for the purpose of a suitable living environment.

Specific Objective: Improve the services for low/mod income persons.

CDBG Agreement Amount:	\$15,680.00	Amended to: N/A
CDBG Amount Expended this Program Year	\$15,680.00	

Indicators

Dollars leveraged from other sources:	TOTAL	\$207,734.00
--	-------	--------------

Number of People Assisted This Program Year: 927

Income Levels:	0 – 30% of Median Family Income (MFI)	702
	31% - 50% of Median Family Income (MFI)	182
	50% - 80% of Median Family Income (MFI)	43

Communities / Location Assisted

Unincorporated Spokane County-North, Washington State

Race, Ethnicity, and Disability:

White	1169	Black/African American & White	12
Black or African American	82	Am. Indian/Alaskan Native & Black/African American	0
Asian	8	Other Multi-Racial	1
American Indian/Alaskan Native	29		
Native Hawaiian/Other Pacific Islander	16	Not Hispanic or Latino	1034
American Native/Alaskan Native & White	3	Hispanic or Latino	135
Asian & White	0	Disabled	

Project Name: Cheney Outreach Program
Activity: Public Service – Emergency Assistance
Matrix Code: 05 Public Services - General
Project Year: 2013 **Status:** Complete
IDIS Activity: 1040 **Project #:** 13-04 **Priority Need Category:** Public Services

Description: This emergency assistance program provides rent, utility, medical, prescription, transportation, food, and clothing assistance. Resource referrals are also made for families and individuals in crisis.

2010-2014 Consolidated Plan Goals/Objectives:

- **Local Objective #PS3:** Provide funds for other high priority public service needs.
- **CPD System Objective #SL-1:** Availability / Accessibility of Suitable Living Environment.

Outcome/Objective Statement: A total of 1,320 people have improved availability of emergency assistance for the purpose of a suitable living environment.

Specific Objective: Improve the services for low/mod income persons.

CDBG Agreement Amount:	\$14,856.00	Amended to: N/A
CDBG Amount Expended this Program Year	\$14,856.00	

Indicators

Dollars leveraged from other sources:	TOTAL	\$42,400.00
--	-------	-------------

Number of People Assisted This Program Year: 1,320

Income Levels:	0 – 30% of Median Family Income (MFI)	947
	31% - 50% of Median Family Income (MFI)	260
	50% - 80% of Median Family Income (MFI)	113

Communities / Location Assisted

Cheney, WA & Unincorporated Spokane County-West.

Race, Ethnicity, and Disability:

White	1169	Black/African American & White	12
Black or African American	82	Am. Indian/Alaskan Native & Black/African American	0
Asian	08	Other Multi-Racial	1
American Indian/Alaskan Native	29		
Native Hawaiian/Other Pacific Islander	16	Not Hispanic or Latino	1034
American Native/Alaskan Native & White	3	Hispanic or Latino	135
Asian & White	0	Disabled	159

Project Name: The GreenHouse Community Center
Activity: Public Service – Emergency Assistance
Matrix Code: 05 Public Services - General
Project Year: 2013 **Status:** Complete
IDIS Activity: 1042 **Project #:** 13-06 **Priority Need Category:** Public Services

Description: This emergency assistance program provides emergency services targeting the needs of the lowest income residents of the county by providing food, shelter, and other high priority needs such as mental health and education/skill building.

2010-2014 Consolidated Plan Goals/Objectives:

- **Local Objective #PS3:** Provide funding for other high priority public service needs.
- **CPD System Objective #SL-1:** Availability / Accessibility of Suitable Living Environment.

Outcome/Objective Statement: A total of 545 people have improved availability of emergency assistance for the purpose of a suitable living environment.

Specific Objective: Improve the services for low/mod income persons.

CDBG Agreement Amount:	\$31,445.00	Amended to: N/A
CDBG Amount Expended this Program Year	\$31,445.00	

Indicators

Dollars leveraged from other sources:	TOTAL	\$41,589.00
--	-------	-------------

Number of People Assisted This Program Year: 545

Income Levels:

0 – 30% of Median Family Income (MFI)	312
31% - 50% of Median Family Income (MFI)	195
51% - 80% of Median Family Income (MFI)	38

Communities / Location Assisted:

Deer Park, WA & Unincorporated Spokane County – North.

Race, Ethnicity, and Disability:

White	536	Black/African American & White	0
Black or African American	3	Am. Indian/Alaskan Native & Black/African American	4
Asian	0	Other Multi-Racial	0
American Indian/Alaskan Native	0		
Native Hawaiian/Other Pacific Islander	2	Not Hispanic or Latino	528
American Native/Alaskan Native & White	0	Hispanic or Latino	8
Asian & White	0	Disabled	

Project Name: YWCA Alternatives to Domestic Violence
Activity: Counseling, advocacy and safe shelter for victims of DV
Matrix Code: 05G Battered and Abused Spouses
Project Year: 2013 **Status:** Complete
IDIS Activity: 1043 **Project #:** 13-07 **Priority Need Category:** Public Service

Description: Project provided DV advocacy services to DV victims at Airway Heights Municipal Court as well as in Spokane Valley. Initial thrust was to provide at Spokane Valley Partners; however this was switched to the new shelter in Spokane Valley as well.

2010-2014 Consolidated Plan Goals/Objectives:

- **Local Objective #PS3:** Provide funding for other high priority public service needs.
- **CPD System Objective #SL-1:** Availability/Accessibility of Suitable Living Environment

Outcome/Objective Statement: A total of 134 victims of domestic Violence had access to counseling, advocacy and emergency shelter.

Specific Objective(s):

CDBG Agreement Amount: \$16,113.59 **Amended to:**
CDBG Amount Expended this Program Year \$16,113.59

Indicators

Dollars leveraged from other sources: TOTAL \$560,495.00

Number of People Assisted This Program Year: 134

Income Levels:
0 – 30% of Median Family Income (MFI) 0
31% - 50% of Median Family Income (MFI) 0
51% - 80% of Median Family Income (MFI) 134

Communities Assisted:

Race, Ethnicity, and Disability:

White	124	Black/African American & White	0
Black or African American	3	Am. Indian/Alaskan Native & Black/African American	0
Asian	0	Other Multi-Racial	1
American Indian/Alaskan Native	5		
Native Hawaiian/Other Pacific Islander	1	Not Hispanic or Latino	130
American Native/Alaskan Native & White	0	Hispanic or Latino	4
Asian & White	0	Disabled	

Other Indicator(s): NA

Project Name: Spokane Valley Meals on Wheels Senior Nutrition
Activity: Public Service – Senior Services
Matrix Code: 05A Senior Services
Project Year: 2013 **Status:** Complete
IDIS Activity: 1044 **Project #:** 13-08 **Priority Need Category:** Public Services

Description: The Spokane Valley Meals on Wheels provided one home delivered nutritious meal per day to home bound elderly persons. Frozen and liquid meals were made available for weekends. Providing meals delivered to their homes allowed them to maintain the highest possible degree of independence, preserving their dignity and allowed them to remain in their homes. The daily interaction with the volunteers reduced their social isolation and provided a daily check on the wellbeing of the meal recipient.

2010-2014 Consolidated Plan Goals/Objectives:

- **Local Objective #PS2:** Provide funding to support food banks
- **CPD System Objective #SL-1:** Availability / Accessibility of Suitable Living Environment.

Outcome/Objective Statement: A total of 1,070 people have improved availability of emergency food for the purpose of a suitable living environment.

Specific Objective: Improve the services for low/mod income persons.

CDBG Agreement Amount: \$38,782.00 Amended to: N/A
CDBG Amount Expended this Program Year \$38,782.00

Indicators

Dollars leveraged from other sources: TOTAL \$494,332.00

Number of People Assisted This Program Year: 1,070

Income Levels: 0 – 30% of Median Family Income (MFI) 1,070
 31% - 50% of Median Family Income (MFI)

Communities / Location Assisted

Airway Heights, Cheney, Deer Park, Fairfield, Latah, Liberty Lake, Medical Lake, Millwood, Rockford, Spokane, Spokane Valley, Unincorporated Spokane County area-wide; Washington State.

Race, Ethnicity, and Disability:

White	1,060	Black/African American & White	0
Black or African American	4	Am Indian/Alaskan Native & Black/African American	0
Asian	4	Other Multi-Racial	1
American Indian/Alaskan Native	1		
Native Hawaiian/Other Pacific Islander	0	Not Hispanic or Latino	1,070
American Native/Alaskan Native & White	0	Hispanic or Latino	0
Asian & White	0	Disabled	

Project Name: Deer Park Senior Nutrition Program
Activity: Public Service – Senior Services
Matrix Code: 05A Senior Services
Project Year: 2013 **Status:** Complete
IDIS Activity: 1045 **Project #:** 13-09 **Priority Need Category:** Public Services

Description: The Catholic Charities Senior Nutrition Site at Deer Park provided one nutritious meal per day to rural, at risk elderly. Additional activities included programs for socialization, health and education. Frozen and liquid meals were made available for weekends and holidays when the center was closed.

2010-2014 Consolidated Plan Goals/Objectives:

- **Local Objective #PS3:** Provide funding other high priority public service needs.
- **CPD System Objective #SL-1:** Availability / Accessibility of Suitable Living Environment.

Outcome/Objective Statement: A total of 82 people have improved availability of nutritious meals for the purpose of a suitable living environment.

Specific Objective: Improve the services for low/mod income persons.

CDBG Agreement Amount: \$ 7,337.00 Amended to: n/a
CDBG Amount Expended this Program Year \$ 7,337.00

Indicators

Dollars leveraged from other sources: TOTAL \$33,606.00

Number of People Assisted This Program Year: 82

Income Levels: Elderly; presumed low income by HUD

Communities / Location Assisted

Deer Park, WA & Unincorporated Spokane County-North.

Race, Ethnicity, and Disability:

White	82	Black/African American & White	0
Black or African American	0	Am Indian/Alaskan Native & Black/African American	0
Asian	0	Other Multi-Racial	0
American Indian/Alaskan Native	0		
Native Hawaiian/Other Pacific Islander	0	Not Hispanic or Latino	82
American Native/Alaskan Native & White	0	Hispanic or Latino	0
Asian & White	0	Disabled	0

Area Revitalization Activities

The strategic plan goals and objectives, as defined in the 2010-2014 Consolidated Plan, for Area Revitalization are:

Goal: Revitalize areas by developing and/or improving infrastructure, neighborhoods or public facilities.

Objective AR1: Improve the infrastructure and/or physical environment.

Objective AR2: Improve the infrastructure by paying assessments for very-low income households which are owner-occupied.

Objective AR3: Improve or expand facilities for high priority need populations.



2013 Water Improvement Project in Cheney, WA

Individual project sheets follow. Please refer to Tables 1C & 2C for actual measurements, which include local and HUD Performance Measurement Systems for progress towards these area revitalization goals.

Project Name: Water & Sewer Improvements
Activity: Deer Park Sewer Lagoon
Matrix Code: 03J Water/Sewer Improvements
Project Year: 2012 **Status:** Complete
IDIS Activity: 1027 **Project #:** 12-17 **Priority Need Category:** Infrastructure

Description: The City of Deer Park constructed a variable level top draw-off structure in Lagoon #3, to improve effluent water quality and odor control.

2010-2014 Consolidated Plan Goals/Objectives:

- **Local Objective #AR2:** Improve the infrastructure by paying assessments for very-low income households which are owner occupied.
- **CPD System Objective #SL-2:** Affordability of Suitable Living Environment.

Outcome/Objective Statement: The total housing units have affordable sewer service for the purpose of a suitable living environment will be reported in the 2013 CAPER.

Specific Objective: Improve quality/increase quantity of public improvements for lower income persons.

CDBG Agreement Amount:	\$198,718.00	Amended to: N/A
CDBG Amount Expended this Program Year	\$ 105,478.65	

Indicators

Dollars leveraged from other sources:	TOTAL	\$17,280.00
--	-------	-------------

Number of Housing Units Assisted This Program Years: 3,675

Income Levels: N/A Area-Wide Benefit; 53.3 % of Deer Park population is low- moderate income.

Communities / Location Assisted:

Deer Park, Washington.

Race, Ethnicity, and Disability: Area-wide benefit

Project Name: Rockford Water System Improvements
Activity: Water System Improvements
Matrix Code: 03J Water/Sewer Improvements
Project Year: 2012 **Status:** Completed
IDIS Activity: 1028 **Project #:** 12-18 **Priority Need Category:** Infrastructure

2010-2014 Consolidated Plan Goals/Objectives:

- **Local Objective #AR1:** Improve the infrastructure and/or physical environment.
- **CPD System Objective #SL-2:** Affordability of Suitable Living Environment.

Outcome/Objective Statement: A total of 412 persons have improved affordability of public water for the purpose of a suitable living environment.

Specific Objective: Improve quality/increase quantity of public improvements for lower income persons.

CDBG Agreement Amount: \$184,367.00 Amended to: NA
CDBG Amount Expended this Program Year \$ 6,364.98

Indicators

Dollars leveraged from other sources: TOTAL \$16,000

Number of People Assisted This Program Year: 412 (58.9% are low-mod income)

Income Levels: Area-wide benefit 58.9% low-mod income N/A

Communities / Location Assisted:

Rockford, WA

Race, Ethnicity, and Disability: N/A Area-wide benefit

Project Name: Spokane Valley Sidewalk Improvements
Activity: Sidewalk Improvements
Matrix Code: 03L Sidewalk Improvements
Project Year: 2012 **Status:** Complete
IDIS Activity: 1050 **Project #:** 12-13 **Priority Need Category:** Infrastructure

Description: Removal of accessibility barriers and repaving Adams Road from Sprague to 4th Avenue in Spokane Valley.

2010-2014 Consolidated Plan Goals/Objectives:

- **Local Objective #AR1:** Improve the infrastructure and/or physical environment.
- **CPD System Objective #SL-2:** Affordability of Suitable Living Environment.

Outcome/Objective Statement: A total of 7,440 disabled people will have access to improved sidewalks and accessibility features provided by improved curb cuts and ramps.

Specific Objective: Improve quality/increase quantity of public improvements for lower income persons.

CDBG Agreement Amount:	\$115,410.00	Amended to: n/a
CDBG Amount Expended this Program Year	\$ 23,535.07	

Indicators

Dollars leveraged from other sources:	TOTAL	\$10,035.00
--	-------	-------------

Number of People Assisted This Program Year: 7,440

Income Levels: Disabled persons are considered low income for the purpose of CDBG funds.

Communities / Location Assisted

Spokane Valley, WA

Planning and Administration

The strategic plan goals and objectives, as defined in the 2010-2014 Consolidated Plan, for Planning and Administration are:

Goal: Plan for current and future needs while properly administering CDBG, HOME, and other funds in accordance with applicable laws and regulations.

Objective PA1: Fund and manage planning projects.

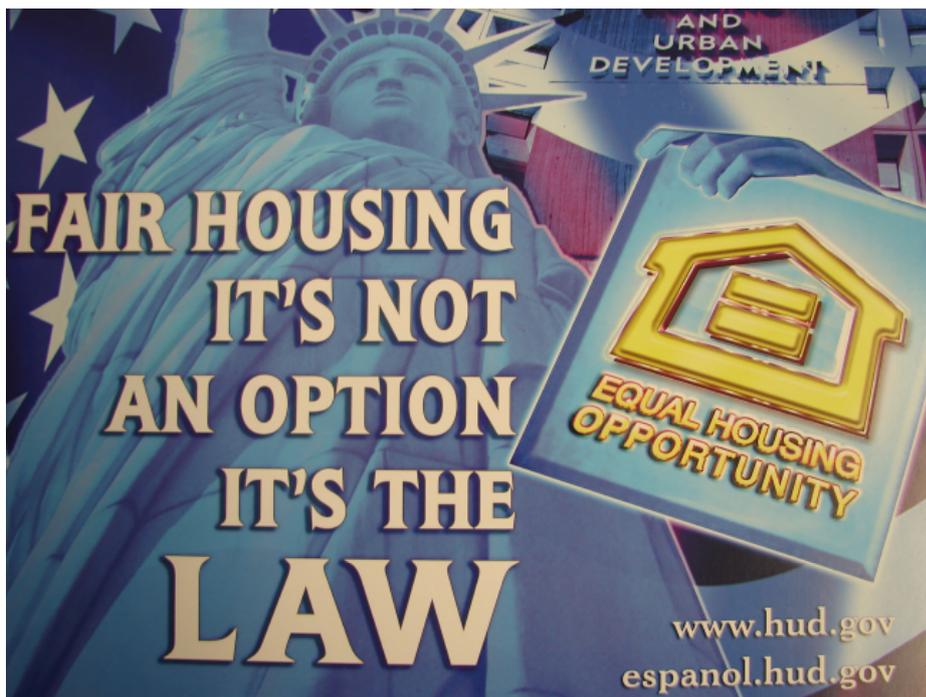
Objective PA2: Offer and conduct workshops for applicants and subrecipients.

Objective PA3: Fund and manage 25 CDBG/HOME projects and/or programs.

Objective PA4: Ensure contract / subrecipient agreement compliance.

Objective PA6: Analyze and update Analysis of Impediments (AI) annually.

The goal and objectives in this category are not primarily addressed through actual projects, but rather through administering the actual overall department. The section in this CAPER that deals with Managing the Process addresses most of these goals. Tables 1C and 2C provide the actual measurement for the local performance measures.



Spokane County Fair Housing Training was held April 2014 for the 2013 PY. It was well attended by approximately 300 people in Spokane Valley, Washington. CSHCD staff spent approximately fifteen (15) hours planning and hosting the training and Spokane County provided financial support as did the Spokane Housing Authority and the City of Spokane. See narrative on Fair Housing Activities for more details on how Spokane County is addressing Fair Housing issues. See Appendix F for the Announcement/Registration Flyer for 2013 PY Training Conference and the Spokane County Board of Commissioners' resolutions establishing "Access 4 All Spokane".

HUD Table 1C

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Cumulative %	Actual #	HUD Outcome Objective	
Homeless Objectives								
H1	Increase the supply of <u>new</u> affordable rental housing units for low & moderate income households which are designated for homeless households.	HOME	Housing Units	10	2010	120%	12	DH-2
					2011	120%	0	
					2012	240%	12	
					2013	240%	0	
					2014			
H3	Increase the supply of <u>existing</u> affordable rental housing units for low & moderate income households which are designated for homeless households.	HOME	Housing Units	10	2010	80%	8	DH-2
					2011	80%	0	
					2012	80%	0	
					2013	80%	0	
					2014			
H4	Provide TBRA Vouchers for affordable rental housing aunits to be available for extremely low income households which are designated homeless.	HOME	Housing Units	40	2010	60%	24	DH-2
					2011	120%	24	
					2012	145%	10	
					2013	158%	5	
					2014			
PS1	Provide support to existing homeless shelters.	CDBG	People	1,500	2010	39%	586	SL-1
					2011	100%	918	
					2012	100%	0	
					2013	100%	0	
					2014	100%	0	
Special Needs Objectives								
H2	Increase the supply of affordable housing units for the high priority special needs populations listed on HUD Table 1B	HOME	Housing Units	25	2010	40%	10	DH-2
					2011	80%	10	
					2012	210%	22	
					2013	210%	0	
					2014			
H4	Provide TBRA Vouchers for affordable rental housing units to be available for extremely low income households who are from high priority special needs populations on HUD Table 1B	HOME	Housing Units	25	2010	68%	17	DH-2
					2011	124%	14	
					2012	164%	10	
					2013	164%	0	
					2014			
H6	Increase the capacity for low to moderate income owner-occupied households to maintain affordable hoemownership by providing loans / grants for emergency repairs to high priority special needs populations	HOME	Housing Units	1,500	2010	16%	241	DH-2
					2011	29%	191	
					2012	40%	173	
					2013	52%	175	
					2014			
Other Objectives								
PA8	Fund, if needed and participate in the planning and coordination of Annual Fair Housing Conferences	CDBG	Conferences	5	2010	20%	1	N/A
					2011	40%	1	
					2012	60%	1	
					2013	80%	1	
					2014			

HUD Table 2

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Cumulative % Actual #		HUD Outcome Objective	
Rental Housing								
H1	Increase the supply of <u>new</u> affordable rental housing units for low and extremely low income households	HOME	Housing Units	150	2010	27%	40	DH-2
					2011	27%	0	
					2012	35%	13	
					2013	35%	0	
					2014			
H2	Increase the supply of affordable housing units for the high priority special needs populations listed on HUD Table 1B	HOME	Housing Units	25	2010	40%	10	DH-2
					2011	40%	0	
					2012	128%	22	
					2013	128%	0	
					2014			
H3	Increase the supply of existing affordable rental housing units for low and extremely low income households	HOME	Housing Units	100	2010	0%	0	DH-2
					2011	0%	0	
					2012	8%	8	
					2013	8%	0	
					2014			
H4	Provide Tenant Based Rental Assistance (TBRA) Vouchers for affordable rental housing units to be available for extremely low income households	HOME	Housing Units	40	2010	43%	17	DH-2
					2011	78%	14	
					2012	100%	10	
					2013	100%	0	
					2014			
Owner Housing								
H5	Increase the capacity of low to moderate income households to maintain affordable homeownership by providing loans for side sewer connections	CDBG	Housing Units	150	2010	29%	43	DH-2
					2011	53%	79	
					2012	89%	12	
					2013	89%	0	
					2014			
H6	Increase the capacity for low to moderate income owner occupied households to maintain affordable homeownership by providing loans/grants for emergency repairs	CDBG	Housing Units	1500	2010	16%	241	DH-2
					2011	29%	191	
					2012	40%	173	
					2013	52%	175	
					2014			
H7	Increase opportunities for low to moderate income households to become homeowners through a Downpayment Assistance Program	HOME	Housing Units	30	2010	0%	0	DH-2
					2011	0%	0	
					2012	0%	0	
					2013	0%	0	
					2014			

HUD Table 2

Infrastructure								
AR1	Improve the infrastructure and/or physical environment	CDBG	People	50,000	2010	16%	8,068	SL-2
					2011	42%	12,922	
					2012	70%	14,029	
					2013	110%	19,955	
					2014			
AR1	Improve the infrastructure by paying assessments for very low income households which are owner occupied	CDBG	Housing Units	60	2010	44%	26	SL-2
					2011	153%	66	
					2012	183%	18	
					2013	183%	0	
					2014			
Public Facilities								
AR3	Improve or expand public facilities for high priority need populations	CDBG	Housing Units	60	2010	50%	1	SL-1
					2011	50%	0	
					2012	0%	0	
					2013	0%	0	
					2014			
Public Services								
PS1	Provide support to existing homeless shelters. <i>See narrative for funding change to Homeless Housing Assistance Act (HHAA). Local funds used for this activity began in 2012.</i>	CDBG	People	1,500	2010	39%	586	SL-1
					2011	62%	918	
					2012	62%	0	
					2013	62%	0	
					2014	62%		
PS2	Provide funding to support food banks	CDBG	People	125,000	2010	28%	35,387	SL-2
					2011	58%	37,047	
					2012	92%	43,061	
					2013	92%	0	
					2014			
PS3	Provide funds for other high-priority public service needs	CDBG	People	20,000	2010	26%	5,022	SL-2
					2011	49%	4,866	
					2012	70%	4,174	
					2013	99%	5,842	
					2014			
Economic Development								
ED1	Provide technical and financial assistance to microenterprises	CDBG	Businesses	30	2010	0%	0	SL-2
					2011	13%	4	
					2012	37%	7	
					2013	80%	13	
					2014			
Other Objectives								
PA1	Fund and manage planning projects	CDBG	Plans	5	2010	20%	1	N/A
					2011	0%	0	
					2012	0%	0	
					2013	0%	0	
					2014			

HUD Table 2

PA2	Offer and conduct workshops for applicants and subrecipients	CDBG	Workshops	10	2010	20%	2	N/A
					2011	40%	2	
					2012	60%	2	
					2013	80%	2	
					2014			
PA3	Fund and manage CDBG/HOME projects and/or programs	HOME or CDBG	Projects or Programs	125	2010	23%	28	N/A
					2011	46%	28	
					2012	61%	20	
					2013	78%	21	
					2014			
PA4	Ensure contract subrecipient agreement compliance	HOME or CDBG	On-site Monitoring	25	2010	32%	8	N/A
					2011	56%	6	
					2012	68%	3	
					2013	92%	6	
					2014			
PA5	Analyze and update Analysis of Impediments annually	HOME or CDBG	Review and/or Update	5	2010	20%	1	N/A
					2011	20%	0	
					2012	40%	1	
					2013	60%	1	
					2014			
PA6	Housing Quality Survey (HQS) inspections. <i>(Only counting HOME HQS, Consolidated Homeless Grant inspections are not in this calculation)</i>	HOME or CDBG	Inspections	400	2010	17%	66	N/A
					2011	36%	76	
					2012	54%	75	
					2013	71%	65	
					2014			
PA7	Participate in and help address strategies in Spokane Regional Ten Year Plan to End Homelessness by attending Continuum of Care meetings	HOME or CDBG	Meetings	60	2010	20%	12	N/A
					2011	40%	12	
					2012	50%	6	
					2013	67%	10	
					2014			
PA8	Fund, if needed and participate in the planning and coordination of Annual Fair Housing Conferences and media campaigns.	HOME or CDBG	Conferences and Campaigns	10	2010	20%	2	N/A
					2011	40%	2	
					2012	60%	2	
					2013	80%	2	
					2014			

How Would the Department Change Its Program?

Beginning with the 2013 PY the HCDAC allocated for two years of funding for public service projects. The allocation was dependent on consistent funding from HUD and performance of the activity. The new two year funding allocation saved time and money using less administration for programs that consistently apply for CDBG as a funding source; specifically the community centers, food banks, and some health and emergency services.

In 2011 the American Community Survey became the source of data for area wide benefit. The Town of Rockford was required to do a survey to prove the need for area wide benefit. Looking to the future, other small towns may become ineligible or required to conduct a survey to prove eligibility. Because these communities lack the funds needed, it could prove problematic unless Spokane County and HUD can devise a process that will satisfy the federal regulations for eligibility under the area-wide benefit.

The City of Airway Heights borders Fairchild Air Force Base. There are mobile homes located in the APZ (accident potential zone) which the City desires to relocate. Spokane County has entered an agreement to assist and support securing funding for relocation of housing out of the APZ. How that will be done, remains to be developed. It may include down payment assistance or other forms of assistance for qualifying households.

The CSHCD began a Downpayment Assistance Program (DAP) in 2013 PY. Using HOME funds the Department is accepting applications from approved Habitat for Humanity-Spokane home buyers, and if qualified will provide downpayment assistance of \$30,000 per household. It was expected to serve ten (10) households in 2013 PY, but due to new HOME rule requirements for a certificate of attendance to an approved education program, the County DAP has experienced delays. Recapture provisions will make funds available for other Habitat homebuyers on an ongoing basis. The DAP remains available for the Hope Meadows Development in Deer Park, WA, a target area in the Consolidated Plan, through September 2015.

Affirmatively Furthering Fair Housing

Community Services, Housing, and Community Development (CSHCD) endeavors to affirmatively further fair housing. Some of the actions taken to Affirmatively Further Fair Housing are described below:

- All Subrecipients are required to certify that they will affirmatively further fair housing in their agreements with Spokane County.
- All Subrecipients are provided Fair Housing Posters and required to have them posted on site. Posters were provided to all subrecipients at the subrecipient workshop in June 2013.
- Annual Fair Housing Training is provided to the community with a coordinated team of representatives from the Inland Northwest Landlord Association, Spokane Housing Authority, HUD Fair Housing, Spokane County, the City of Spokane, Northwest Fair Housing Alliance, Spokane Association of Realtors and the Washington State Human Rights Commission. CSHCD staff spent approximately 15 hours planning and hosting the Fair Housing Training in the 2013 PY. The cost of the event, not covered by registrations, was shared by the City of Spokane, Spokane County and the Housing Authority. Each contributed approximately \$500 toward expenses. Over 300 people attended the training, so many that the group is considering a larger venue in 2015 so we don't have to refuse as many registrations.

- The Fair Housing logo is required on documents, such as advertisements or newsletters, used by CDBG and HOME Subrecipients or Spokane County Community Services, Housing, and Community Development.
- Spokane Housing Authority and the Landlord Association of the Inland Northwest also provide annual and monthly workshops about Fair Housing. Free training is available on a daily basis at SHA as landlords become housing providers for the local housing authority. The Landlord Association also assists members as needed with information and resources related to fair housing.
- Continuing education has been determined to be the most effective way to keep Fair Housing in the forefront of community's awareness.

Spokane County adopted and updated Analysis of Impediments (AI) to Fair Housing and a Plan to address the identified impediments. The AI was adopted with Resolution #10-0910 on October 26, 2010. Education of the community and local public officials continues to be the most important strategy employed to further fair housing in Spokane County. CSHCD will adjust educational materials and locations to meet the changing needs in our communities as they are identified in the coming years. The document can be found on the Department website; <http://www.spokanecounty.org/communitysvcs/HCD/content.aspx?c=2219> . Spokane County is dedicated to Fair Housing as seen in the affirmative marketing policies and procedures found in Appendix H, and are maintaining sufficient records of these efforts.

An "Accessible Community Advisory Committee" was formed by County Resolution to promote greater awareness of disability issues and to improve access for and inclusion and acceptance of persons with disabilities in Spokane County. See Appendix F for details on the committee; "Access 4 All Spokane". CSHCD reviewed and commented on the proposed "new rule" regarding HUD's updating of Fair Housing Plan requirements. Staff attended training to understand the new proposed required elements and format. HUD has not provided the final rule; however, the Fair Housing Center of Washington has provided some guidance and a manual based on the new rule. The new Assessment will consider the following in its development when the new HUD rule and associated timeline is announced:

- Housing and neighborhood quality
- Education in neighborhoods
- Economic health in neighborhoods
- Economic development
- Mobility and transportation
- Health and environment

As reported in "Evidence Matters" (Spring/Summer 2014) a HUD Policy Development and Research publication, Northwest Fair Housing Alliance (NWFHA) used various testing approaches to investigate lending discrimination, predatory lending and fraudulent mortgage rescue programs on institutions in Eastern Washington including Spokane County in addition to their normal enforcement testing of rental properties. Their work on the Eastern Washington Fair Lending Awareness Project resulted in the following:

- After 47 phone tests of mortgage rescue companies; 14 had illegal policies. Evidence was provided to the Washington Department of Financial Institutions, to pursue enforcement.
- Using Home Mortgage Disclosure Act (HMDA) data they identified institutions for testing activities and completed 55 paired, onsite lending tests of 32 lending originators. After retesting and analysis NWFHA submitted nine (9) cases to HUD. Three (3) additional cases showed possible discrimination but required further testing.

- When evidence of discrimination in lending is revealed; NWFHA seeks to include fair lending training and education in the conciliatory agreements rather than large monetary damage awards.

As a Fair Housing Initiatives Program (FHIP) recipient, NWFHA also receives HUD funding annually for enforcement and testing activities related to fair housing in the rental market. They partner with the Washington Human Rights Commission and HUD to coordinate investigations and report findings to HUD for possible litigation if no settlement can be obtained. Spokane County refers all fair housing complaints to these three entities. Monetary damage awards may be awarded to NWFHA for its work as well as for those who experienced housing discrimination.

Other Actions in Action Plan Taken to Address Obstacles to Meeting Underserved Needs

CSHCD continues its partnership with the City of Spokane's Human Services Homeless Management Information System (HMIS) in an effort to help identify needs and trends for the homeless population. Through HMIS the CSHCD Dept. is able to evaluate the effectiveness of the available homeless services and to identify the need for additional services by location. A Point in Time (PIT) Count of Homeless is conducted annually in January and results are reported as a region to the Washington State Department of Commerce. CDBG has not been used to serve homeless populations since 2011 when the department opted to use local funds to address homeless needs, freeing more CDBG funds for other high priority public service goals.

CSHCD works with local governmental departments, private agencies, not-for-profit organizations and citizens to raise awareness of obstacles encountered by special needs populations. These activities include, but are not limited to, the Fair Housing Spring Training, Spokane Homeless Coalition and the Regional Continuum of Care staffed by the City of Spokane.

Leveraging Resources

Leverage dollars are an important factor in determining which projects get funded each year. Project activity sheets contained in this chapter have the leverage amount listed for individual projects. The \$2.1 million in Federal resources normally leverages at least \$10 million from other resources.

Managing the Process

CSHCD undertook all needed reporting and planning activities in compliance with the CDBG regulations, 24 CFR Part 570, and the HOME program regulations at 24 CFR Part 92. The following list includes examples used to manage the process:

- Produced 2013 Annual Action Plan, adopted by resolution after a public hearing by Board of County Commissioners on April 30, 2013.
- Conducted a workshop for potential CDBG applicants in the fall of 2013.
- Held all required public hearings and published all required public notices.
- Participated in Continuum of Care committees.
- Attended and participated in governmental meetings, boards, committees.
- Completed environmental review record for all CDBG and HOME projects.
- Ensured all applicable construction projects were in compliance with labor standards.
- Conducted on-site monitoring of high risk subrecipients.
- Conducted Housing Quality Surveys and income-verification monitoring on HOME-funded projects, as well as, homeless prevention and homeless program dwelling units.

Citizen Participation

Summary of Citizen Comments

Prior to submitting the 2013 Consolidated Annual Performance and Evaluation Report (CAPER) to HUD for review, the CAPER was available to the public for examination and comment for a 15 day published comment period. No comments were submitted for the 2013 CAPER. See Appendix B.

Citizens' Notice of Federal Funds Made Available for Furthering the Objectives of the Consolidated Plan

On July 1, 2013, Spokane County received the following entitlement funding from HUD:

- Community Development Block Grant (CDBG)..... \$1,334,154
- HOME Investment Partnerships Program (HOME) \$551,347

In addition to new funding from HUD, Spokane County had the following funds from prior years available for allocation during the same period:

- Prior Years' Community Development Block Grant
Unliquidated Obligations / Uncommitted Funds \$19,680
- Program Income - from CDBG Loaned Funds \$96,678
- Program Income - from HOME Loaned Funds..... \$168,841

The primary objective in regard to the use of CDBG funds, as outlined in Spokane County's 2010-2014 Consolidated Plan, is to provide funds for activities that *principally benefit low, very low, and extremely low income families or persons* residing within the unincorporated areas and the twelve participating cities or towns in Spokane County. Activities selected for funding did not involve displacement of lower income households or persons from their residences or places of business.

For purposes of meeting the County's objective, 100% of CDBG funds were used for activities that primarily benefited lower income (less than 80% of Spokane area Median Family Income) families or persons. The project and activity sheets in this chapter identify the geographic distribution and location of expenditures for these funds. Target area and minority concentration data are also included on these sheets.

Institutional Structure

Although impacted by the current economic trends, the institutional structure of Spokane County remains sound. The institutional structure of CDBG Subrecipients is measured during the annual risk assessment. Collaboration is the Department's strategy for successful CDBG and HOME projects with an emphasis on good working relationships, leverage, technical assistance, and cooperation among all involved. Those who demonstrate the ability to carry out projects pose less risk but are still desk monitored throughout the program year. Those who are new to federal programs are given technical assistance early on to be sure they have the structure and processes in place to be successful subrecipients. Section 4: Facilities and Services in the *Spokane County 2010-2014 Consolidated Plan* details the missions and services of local agencies and organizations.

There are good working relationships among the municipalities, state agencies, and local organizations involved with housing and community development related services. The exchange of information and technical assistance has resulted in a more effective service delivery system. The County has strived to work with the City of Spokane to approach challenges on a regional basis. Two examples are the regionalization (merging) of the Continuum of Care (homeless federal funds) and Housing and Essential Needs (HEN) Washington State Funds. The City and

County also share information and data used in respective Consolidated Plans. With less funds each year and requirements growing we must combine efforts and will continue to look for ways to streamline provision of funds to the local public service agencies.

Spokane County will assist where possible in coordinating the development and planning capacity in the County, particularly in the County cities and towns. Additional technical and financial assistance in the area of economic development planning will be offered to increase capacity toward becoming economically self-sustaining in these areas.

The process of Urban Requalification during early 2014 indicates that the twelve cities and towns within Spokane County have confidence and support the work of CSHCD administering CDBG and HOME funds in the region, because they all opted into the Urban Consortium. The City of Spokane has its own entitlement and is not part of the Urban Consortium.

Spokane County also maintains a good working relationship with Spokane Housing Authority (SHA) and continues to support its goals in providing decent and safe affordable housing to low income, disabled, elderly, and vulnerable populations. SHA annually provides housing assistance to over 5,000 low-income families in five Eastern Washington counties through a combination of tenant based rental assistance, SHA owned apartment communities and scattered-site public housing. A six member Board of Commissioners governs SHA. The appointing authorities include – The Mayor of the City of Spokane, The Mayor of the City of Spokane Valley and the Board of County Commissioners.

Monitoring

Method and Frequency with Which Activities Were Monitored

The Department assesses the effectiveness of monitoring policies and practices annually. Prior to the program year, a risk analysis is conducted to determine where each activity will fall in the three risk categories of high, medium or low, and a monitoring schedule is developed. The activities with a high risk rating and all new activities are scheduled for on-site monitoring annually. On-site monitoring involves entrance and exit interviews; file review, verification and documentation of performance data; interviews with key staff; physical inspections; and written documentation outlining any concerns or findings.

At the beginning of the program year the department holds a workshop for Subrecipients and each is given a Project Management Manual entitled *Playing By the Rules; A Handbook for CDBG Subrecipients on Administrative Systems*. This guide is provided as reference to help organizations properly conduct federally funded projects.

Spokane County as the grantee prepares a written Subrecipient Agreement, which outlines the contractual obligations and reporting responsibilities of the subrecipient. All public service activities receive monthly desk monitoring when the subrecipient reports the prior month's beneficiaries, regardless of the risk assessment. Other projects, such as infrastructure or planning, report quarterly on the project's status. These reports, as well as the documentation required when reimbursements are requested, are examined to ensure that all contractual obligations are met.

All applicable construction projects are monitored to ensure that they are in compliance with federal labor provisions. This labor compliance monitoring involves ensuring that labor standards and federal wage determinations are included in each contract and subcontract, pre-construction meetings to inform contractors of their labor compliance responsibilities, conducting employee interviews and examining weekly certified payrolls.

Quarterly, data is entered into the federal IDIS database. As a nationwide database, IDIS provides HUD with current information regarding the program activities underway across the Nation, including funding data. HUD uses this information to report to Congress and to monitor grantees. IDIS is the draw down and reporting system for the four CPD formula grant programs: CDBG, HOME, ESG, and HOPWA. The system allows grantees to request their grant funding from HUD and report on what is accomplished with these funds.

Results of CDBG Monitoring

All of the CDBG activities received desk monitoring during the 2013 PY. Six projects/activities received on site monitoring visits. One activity had two issues which were properly remedied.

Four infrastructure projects received continual labor compliance monitoring during construction.

Detailed results of compliance monitoring of Rental Housing

HOME Investment Partnerships Program on-site compliance monitoring was conducted at the following project sites: Village Apartments/Woodruff Heights/Hidden Pines; East Valley Crossing; Sprague Senior Housing; IERR Valley Home; IERR Duplexes; IERR Valley SOLA; Airway Pointe Family; Airway Pointe Senior; Riverwalk Point I & II; St. Ann's Triplex; Sessions Village; Clare House; EWU Student Housing; Elm Street Apartments, Rockwell Apartments, Birchtree Apartments and Catherine Johnson Court.

One HOME project warranted concern rating and four projects warranted findings. All projects were given a timeframe to address the concerns and findings. All Concerns and Findings were adequately addressed in a timely manner.

Detail results of on-site inspections of Rental Housing

In Program Year 2013, the Department performed HQS Inspections on 16 of the Rental Housing projects. A minimum of 20% of the units were inspected at each of the projects scheduled to have inspections. Out of the 377 HOME-assisted units, a total of 65 HQS inspections were conducted. 2 units failed the initial inspection and several units received "pass with comment" ratings. The owners were given 30 days to complete the repairs and schedule a re-inspection. Repairs were completed in a timely manner and the identified failed units met the HQS requirements at the time of re-inspection. Nearly 100% of the "pass with comment" items were also repaired.

Detail results of on-site inspections of Homeownership housing

No HQS inspections were conducted for home ownership housing program during the 2013 PY as no down payment assistance funds were expended.

Results of HUD Conducted HOME Monitoring

The CDBG program was monitored by HUD in the 2013 PY for the 2012 PY. The letters from HUD and responses can be found in Appendix M.

Self-Evaluation

The funding received from the CDBG and HOME programs are crucial to many of the projects that have been completed in the community. CDBG monies provided valuable match for projects such as Community Aquifer Protection Assistance Program; essential housing repair; microenterprise development; street/road improvements; and water/sewer improvement projects. Additionally, the public service dollars allow for administrative costs, which many grants do not. Thus, many of these programs would not be available to the low-income families in Spokane County without the assistance of CDBG/HOME funds, creating a housing shortage or unsuitable living conditions for the lower-income population.

The manner in which decent housing, a suitable living environment, and expanded economic opportunity principally for low and moderate-income persons were provided is described in the project activity sheets in this CAPER.

Timeliness issues for CDBG and HOME are being met, with most CDBG projects being completed in one year.

The activities and strategies in the Consolidated Plan have made an impact on identified needs. An example is the much needed housing that has been built acquired or constructed and is now occupied by low-income beneficiaries. For more detailed examples, see the individual project activity sheets in this document. These sheets also identify indicators that best describe the results.

Barriers that had a negative impact on fulfilling the strategies and overall vision are described in various sections in this Report (i.e., Barriers to Affordable Housing).

Lead-Based Paint

Lead-based paint was used on many housing structures built prior to 1978. Approximately 81% of the homes in Spokane County were built prior to 1978; thus the majority of the area's housing could be impacted by the hazards of lead-based paint. The use of lead based paint was prolific prior to 1940, translating to 6,086 units or seven percent of the jurisdiction's housing units, having a high likelihood of lead-based paint.

Spokane County continues to strengthen coordination of public and private efforts in preventing lead-based paint poisoning and reducing lead-based paint hazards. The City of Spokane oversees the local Lead Safe Spokane Program and has received a Healthy Homes Grant through HUD as well as a State Lead Hazard Control Grant. During the PY2013, the Lead Safe Spokane program accomplished lead-based paint inspections of eighty-eight (88) low-income housing units, lead-based paint certification training for 7 construction workers, and 12 outreach events and provided lead-based hazard reduction repairs in 30 low-income housing units; utilizing \$241,998 of construction funds.

Spokane's ongoing lead hazard control efforts continue to promote lead-based paint hazard awareness that can be addressed via HUD's Title X and EPA Renovator Rule (RRP) compliance. HUD's Title X requires notification and lead-safe housing repair as well as providing the enabling legislation for HUD's lead-based paint grant programs. The Lead Safe Spokane program uses grant funds to increase awareness of lead-based paint hazards (primarily by providing free lead inspections). Lead Safe Spokane also promotes compliance with the EPA RRP rule. This law requires that all for-hire contractors employ EPA certified Renovators when disturbing known or suspected lead-based paint in homes and child-occupied facilities. Because HUD requires compliance with both Title X and RRP, the Lead Safe Spokane program provides certification training for both laws. This training and associated construction funding increases local contractor capacity to complete lead-safe renovation for Spokane's ample supply of pre-1978 homes.

The Lead Safe Spokane Program will continue coordinating lead hazard control activities with the Washington State Lead Based Paint Program through their local partner SNAP. Program coordination makes lead-based paint testing and repair services available to low-income family households regardless of their location in the City or County of Spokane. Lead hazard rehabilitation and weatherization programs to maximize programs integration when performing home improvements to preserve affordable housing for low-income households county-wide.

HOUSING

Housing Needs

Housing needs, as defined by HUD, include cost burden, substandard housing, and overcrowding. The Comprehensive Housing Affordability Strategy (CHAS) data which was used in the Consolidated Plan tabulated the number of housing units affected by one or more conditions in renter- and owner-occupied housing. The term "Selected Conditions" is defined as housing units having one or more of the following conditions:

- Lacking complete plumbing facilities
- Lacking complete kitchen facilities
- Having more than one occupant per room
- Selected monthly owner costs greater than 30% of household income in 1999
- Gross rent is greater than 30% of household income in 1999

As illustrated in the following table, cost burden continues to be the most prevalent negative condition affecting households in Spokane County's Entitlement Area. This is especially true for households at 50% Area Median Income and below.

SOCDS CHAS Data: Housing Problems Output for All Households

Name of Jurisdiction: Spokane County(CDBG), Washington		Source of Data: CHAS Data Book				Data Current as of: 2000					
Household by Type, Income, & Housing Problem	Renters					Owners					Total Households
	Elderly (1 & 2 members)	Small Related (2 to 4 members)	Large Related (5 or more members)	All Other	Total Renters	Elderly (1 & 2 members)	Small Related (2 to 4 members)	Large Related (5 or more members)	All Other	Total Owners	
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	
1. Household Income <= 50% MFI	1,563	2,609	477	3,215	7,864	2,870	1,915	464	1,338	6,587	14,451
2. Household Income <=30% MFI	873	1,103	178	1,856	4,010	1,064	755	161	649	2,629	6,639
3. % with any housing problems	61.5	86.2	94.4	76.6	76.8	68.8	81.5	100.0	80.1	77.1	76.9
4. % Cost Burden >30%	61.5	85.9	86.5	73.9	75.1	68.8	80.9	97.5	78.6	76.5	75.6
5. % Cost Burden >50%	49.3	76.8	67.4	66.6	65.7	41.7	68.7	86.3	68.0	58.7	62.9
6. Household Income >30 to <=50% MFI	690	1,506	299	1,359	3,854	1,806	1,160	303	689	3,958	7,812
7. % with any housing problems	69.1	74.0	77.3	83.4	76.7	39.8	73.9	92.1	65.7	58.3	67.4
8. % Cost Burden >30%	66.2	72.8	62.2	82.7	74.3	39.5	72.8	86.8	65.7	57.5	65.8
9. % Cost Burden >50%	20.9	18.6	23.4	24.3	21.4	17.2	50.9	56.8	44.7	34.9	28.2
10. Household Income >50 to <=80% MFI	665	2,465	436	1,996	5,562	3,132	2,922	993	1,362	8,409	13,971
11. % with any housing problems	52.2	32.5	31.9	30.3	34.0	21.6	61.5	67.9	64.0	47.8	42.3
12. % Cost Burden >30%	47.7	26.7	17.2	29.1	29.3	21.2	60.3	50.3	63.4	45.1	38.8
13. % Cost Burden >50%	15.3	1.7	0.0	1.4	3.1	8.1	16.8	12.6	22.5	14.0	9.6
14. Household Income >80% MFI	950	4,127	699	3,214	8,990	8,059	26,541	4,860	4,184	43,644	52,634
15. % with any housing problems	20.2	8.3	27.3	3.2	9.2	9.6	14.0	20.2	21.7	14.6	13.7
16. % Cost Burden >30%	18.1	2.8	1.4	1.0	3.6	9.2	13.1	12.6	20.7	13.1	11.4
17. % Cost Burden >50%	4.7	0.0	0.0	0.4	0.7	1.6	1.6	1.5	2.4	1.7	1.5
18. Total Households	3,178	9,201	1,612	8,425	22,416	14,061	31,378	6,317	6,884	58,640	81,056
19. % with any housing problems	48.9	34.9	45.2	38.7	39.1	20.6	22.3	33.2	40.0	25.1	29.0
20. % Cost Burden >30	46.7	30.6	26.4	36.9	34.9	20.3	21.3	24.3	39.1	23.5	26.7
21. % Cost Burden >50	22.7	12.7	11.8	19.1	16.5	8.1	6.4	8.1	16.8	8.2	10.5

According to the “Market Fact Book” published by Journal of Business; as of 2012, the most recent year for which data are available, 15.9% of the population in Spokane County fell below the poverty line. This is up a full percentage point from the prior year. That percentage increases dramatically for female heads of households with children under age 18; 52% of female headed households are below the poverty level in Spokane County. This information was further substantiated in a recently published report “Out of Reach 2013” published by the National Low Income Housing Coalition. A person living in Spokane County has to earn \$14.21 an hour (\$29,560 per year) to afford a Fair Market Rent (FMR) two-bedroom unit for \$739 per month. The household needs 1.5 people to work a full time minimum wage job to afford this monthly housing expense.

During 2013, CSHCD took the following actions in regards to HOME and CDBG funds:

- Focused on community education efforts that strengthen the link between housing and economic development and service providers
- Strengthened local, state and federal housing resources
- Strengthened not-for-profit agencies by increasing their ability to meet the County’s affordable housing needs
- Continued to create opportunities for more permanent affordable rental housing serving very low and extremely low income households, particularly for those with special physical/mental needs
- Continued to preserve existing affordable housing through acquisition and rehabilitation.

Another source of funds used by Spokane County to preserve affordability in housing is the Spokane County Affordable Housing Trust Fund or 2060 fund. In 2002, the Washington State Legislature passed a bill that charged a ten-dollar document-recording fee when documents are recorded. This fee will continue to be used to address affordable housing related issues. In the 2013 Program Year, 2060 funds were allocated for capital projects and combined with the HOME RFP, however, no via projects were brought forward for funding.

Specific Housing Objectives

Progress in Meeting Objectives

The project and activity sheets in this CAPER, under the Affordable Housing Projects and Activities Section, outline the specific goal and objective(s) that was addressed during the reporting period. The specific projected outcomes are listed on HUD Tables 1A and 2A. Specific local and CPD housing objectives are measured using HUD Table 1C and 2C.

Progress in Providing Affordable Housing that Meets the Section 215 Definition

The Tenant Based Rental Assistance Program met the Section 215 definition of affordable housing. The project and activity sheet in this document, under the Affordable Housing Projects and Activities Section, outline the specific goal and objective that was addressed during the reporting period. The specific projected outcomes are listed on HUD Tables 1A and 2A.

Efforts to Address Worst-Case Housing Needs and Housing Needs of Persons with Disabilities

Worst-case housing needs are defined as low-income renter households who pay more than half their income for rent, live in seriously substandard housing (which includes homeless people) or have been involuntarily displaced. The activities of Tenant Based Rental Assistance were efforts to address worst-case housing needs and housing needs of persons with disabilities. The project and activity sheets in this document, under the Housing Projects and Activities Section, outline the

specific goal and objective(s) that was addressed during the reporting period. The specific projected outcomes are listed on HUD Table 1A.

Public Housing Strategy

Spokane Housing Authority

Created in 1971, the Spokane Housing Authority “is dedicated to increasing safe, affordable housing and providing opportunities to persons experiencing barriers to housing.” SHA annually provides housing assistance to over 5,000 families of low income in five eastern Washington counties through a combination of tenant-based rental assistance and SHA-owned apartment complexes and scattered-site housing. SHA conducts outreach efforts to potential landlords by having landlord outreach meetings and free landlord workshops. A six-member Board of Commissioners, appointed by the Mayor of Spokane, County Council Members, and the Mayor of the City of Spokane Valley, governs SHA.

SHA Mission Statement

To provide, develop and promote quality affordable housing options in the communities we serve.

Spokane County will continue to coordinate and support SHA goals and outcomes for serving low-income households and for improving the living environment of residents. This includes strategies to encourage involvement of public housing residents in management and participation of residents in homeownership. CSHCD will also support the Spokane Housing Authority, to the extent possible, in acquiring more properties to preserve affordable housing units for low-income individuals and families.

Barriers to Affordable Housing

Housing affordability is determined by the relationship between supply and demand. A household’s purchasing power (demand), or its capacity to “consume” housing, is based on its income. This may include wages, investment income, gifts, and inheritance. Government can directly increase a household’s purchasing power by general income transfers (public assistance, social security payments, etc.), housing assistance payments or services that increase disposable income (childcare subsidies, health care, etc.). Government can indirectly influence household income through actions such as increasing the minimum wage or changing the tax structure.

BARRIERS TO AFFORDABLE HOUSING

- Federal resources and policies
- The gap between housing cost and income
- Local development regulations
- NIMBY opposition
- Fair housing issues

The price of housing is affected by a complex combination of factors related to the cost of housing production (supply). These include the cost of land, materials, labor, and capital. The government can be a housing developer, as in the case of public housing. Government loans, grants, and financing that reduce the cost of private sector and not-for-profit sector housing production, operation, or maintenance directly impact housing affordability.

The public sector can also make housing more affordable by imposing rent or price controls. Tax abatement and infrastructure development are indirect techniques for reducing the price of housing. Other types of government intervention in the housing market increase the cost of housing. The most common of these interventions are local government development regulations. These include regulation of density, lot sizes, building size, unit type, and design and building

materials and environment review. These regulations were created to protect the health and welfare of the public through the use of a public planning process in Washington State satisfies requirements of the Growth Management Act.

Housing costs are also affected by the planning and approval process, including permit fees, infrastructure requirements, and payments or land dedications for parks and schools. Increases in the minimum wage or prevailing wage requirements, which increase household income on the demand side, can increase the cost of labor for housing construction. The tax code can also impact housing cost, either positively or negatively. The availability of affordable housing is also related to consumer and community preference. Housing developers gauge housing location, style, and price to the perceived local market and community acceptability.

FEDERAL RESOURCES AND POLICIES

For households with incomes at or below 30% of median income, affordable housing consists primarily of federally subsidized rental housing. It is likely that the supply of these units in Spokane County will continue to be reduced. This will result from: Changes in public housing policies to allow preferences that may reduce availability for below 30% of median income households.

The changes in the federal formula for allocation of Section 8 subsidy has restricted the number of vouchers available and has led to the closing of the Section 8 waiting list. The Spokane Housing Authority has adopted a Section 8 waiting list lottery system.

SHA will conduct outreach by having landlord outreach meetings and free landlord workshops. If these strategies are successful and they are able to recruit new landlords, it may help to offset the projected loss of subsidized units. It is difficult to predict future trends in federal funds for the development and operation of affordable and subsidized housing.

The Low Income Housing Tax Credit and state private activity bonds are important tools for financing affordable housing and there is increasing competition for these resources.

GAP BETWEEN HOUSING COST AND INCOME

Research has shown that the gap between low-income households and the cost of housing is growing and is the primary barrier to housing affordability. The 2013 Median Family Income (MFI) in Spokane County is \$62,900. The 2010 American Community Survey indicated that more than 25% of the households in Spokane County make less than \$25,000 annually. At minimum wage, 80 hours per week is required in order to afford a two bedroom apartment. Therefore, two people working full time at minimum wage could afford a two bedroom apartment. The vacancy rate among units in which the tenant pays no more than 30% of their adjusted monthly income for rent and utilities is 3.7% in Spokane County; the vacancy rate among all others is 7.2%. This indicates that deeply subsidized rentals are high in demand. *(Source: SLIHC Rental Survey Report and Out of Reach 2012 Report by National Low Income Housing Alliance)*

LOCAL DEVELOPMENT REGULATIONS

The potential barriers to affordable housing have been addressed as part of the Spokane County's comprehensive planning process. Cities and Towns in Spokane County have updated their comprehensive plans and have implemented zoning and subdivision regulations which are consistent with the county-wide Comprehensive Plan. Spokane County, along with its jurisdictions

is currently considering the Urban Growth Area (UGA) Boundary for expansion. More land within the UGA will provide land to build more affordable housing.

NIMBY OPPOSITION

Any new development has the potential to raise concerns and opposition from local communities and neighbors. This is frequently referred to as NIMBY - “not in my backyard.” Perhaps the most controversial development is affordable rental housing, although there is often opposition to affordable owner housing as well. Neighbors express concerns about overcrowded schools, falling property values, crime, and traffic. NIMBY attitudes may be a contributing factor to a significant decrease in the number of newer multi-family units that are clustered throughout the County and not developed within existing neighborhoods.

FAIR HOUSING

Developers of multi-family rental units must build to accommodate members of protected classes under the National Fair Housing Act and Washington State Law which increases the cost of housing; affecting affordability. At the same time the federal government helps with development costs for housing meant to serve low income people who often are also members of a protected class.

HOME

Assessment of Relationship of HOME Funds to Goals and Objectives

The HOME Program was authorized by the HOME Investment Partnerships Act, pursuant to Title II of the Cranston-Gonzales National Affordable Housing Act (NAHA), Public Law 101-625. Beginning in 1992, Spokane County received HOME Program funding to increase and preserve the supply of affordable housing for lower-income County residents. Spokane County annually receives HOME funds from the U.S. Department of Housing and Urban Development as a formula entitlement. HOME Investment Partnership Program funding represents the foundation of Spokane County’s Affordable Housing Program efforts.

HOME funds can be used for the development and support of rental housing and home ownership through acquisition, new construction, reconstruction or rehabilitation. Funds can also be used for tenant-based rental assistance, including security deposits.

Through the consolidated planning process and as reported in the 2012 Annual Action Plan, the County’s Affordable Housing Program addressed identified priority needs by funding the following activities:

- Multi-Family Rental Housing
- Tenant Based Rental Assistance
- Home Ownership

The project and activity sheets in this document, under the Affordable Housing Projects and Activities Section, outline the specific goal, objective, type, and number of units for which HOME funds were expended during the 2013 PY. Tables 1C and 2C provide the actual measurements, for both the local and new HUD Performance Measurement System.

HOME Matching Requirements

HOME matching requirements were satisfied because Spokane County carried over approximately \$6.2 million in excess HOME Match from federal fiscal year 2012. These funds, along with funds

from the locally funded Affordable Housing Trust Fund, will be used to meet the HOME matching requirements. The match report, HUD 40107A, is included in the appendices.

HOME MBE and WBE Report

This information is reported on Part III of HUD Form 40107, which is included in the appendices.

Foreclosure Rates in the Down payment Assistance Program (DAP)

The foreclosure rates among previous HOME funded DAP loans averaged zero percent which was 2.8 percentage points lower than the corresponding national rate for all loans over a 2 year period. Because the County's down payment assistance program contained none of the characteristics (sub-prime lending, seller financed down payments, and exotic mortgage products) so strongly associated with high default rates, it has been relatively successful at managing risk and sustaining homeownership for eligible families.

HOMELESS

Homeless Needs

Actions Taken to Address Needs of Homeless Persons

CSHCD along with the Regional Continuum of Care and the City of Spokane adopted "The Road Home, Spokane Regional 10 Year Plan to End Homelessness 2005-2015" in 2009. "The Road Home" will be the basis for future funding requests from the Continuum of Care in the Spokane Region. HUD's 10-year program goals, for which the region annually establishes action steps and measures progress, are listed below:

1. Create new permanent supportive housing beds for Chronic Homeless Persons.
2. Decrease the number of Chronic Homeless persons.
3. Decrease the number of homeless households with children.
4. Increase the percentage of McKinney Vento Program participant households staying in permanent supportive housing for more than six months to at least 71.5%
5. Increase the percentage of McKinney Vento Program participant households that move from transitional housing to permanent affordable housing to at least 63.5%.
6. Increase the percentage of McKinney Vento Program adult participants who are employed when they exit the program to 19%.

Spokane County Homeless Needs

1. *Permanent and transitional affordable housing (non-disabled).*
2. *Emergency shelter sites.*
3. *Housing and support services for the seriously mentally ill.*
4. *Domestic violence services and shelter.*
5. *Permanent and transitional affordable housing (disabled).*
6. *Services and emergency shelter for alcohol/drug abuse.*
7. *Jobs.*
8. *Transportation.*

The biggest obstacle facing the region is providing access to the support services that the homeless population needs to be successful in housing, whether temporary or permanent. Support services include but are not limited to case management, life skills training and money management classes. It is not enough to house an individual or family who may not have the skills and knowledge needed to be good renters, because they will likely lose the housing without such skills and emotional support. Many of the disabled homeless are simply not employable and cannot complete typical tasks due to their disabilities. Permanent housing with supportive services

has been found to be an effective means of ending homelessness for this group. Studies have demonstrated that 80-85% of chronically homeless persons who access permanent supportive housing have remained housed.

Staff from the CSHCD attends monthly meetings of the Spokane Homeless Coalition. The Coalition is a collaborative organization of 50 agencies and individuals representing: for-profit and not-for-profit organizations; city, county and federal departments; educational institutions; health providers; interested individuals; and the media. The Coalition works toward the prevention of homelessness and improvement of the community's ability to respond to the needs of individuals who are without housing through education, legislative advocacy, mutual support and sharing of resources. The Homeless Coalition will be pursuing non-profit status in the future to further the goals of the group. Should they become a nonprofit organization; the relationship with Spokane County could change as a result of their ability to apply for funding for homeless activities. The One Day Count Committee of the Coalition is valuable support for the County's One Day Count held annually in January.

Actions Taken to Help Homeless Persons Transition to Permanent Housing/Independent Living

Agencies operating throughout the region offer a variety of services ranging from prevention to case management. Among the more critical needs are: case management services (particularly case management focused on maintaining people in housing); incentives to landlords to provide immediate housing for homeless persons and to prevent evictions; a flexible source of funds to meet the specific needs of clients in need of, or about to lose, their housing; implementation of a rapid re-housing program providing short-term rental assistance and supportive services; and expansion of programs to prepare homeless for employment and to improve their life skills.

HUD developed a new initiative to inspire communities to combat "chronic homelessness." HUD defines the chronically homeless as:
...An unaccompanied homeless individual with a disabling condition who has either been continuously homeless for a year or more OR has had at least four (4) episodes of homelessness in the past three (3) years.

Permanent affordable housing is a critical element in the prevention of homelessness as well as a major resource for persons leaving temporary housing. Spokane does not currently have sufficient affordable housing; only 48% of the rental units in the region are affordable to their occupants.

HOME Tenant Based Rental Assistance was available for up to two years to qualifying applicants. It helped families and individuals pay rent while they improve their skills and increase their incomes to work toward the ability to afford Fair Market Rent by themselves.

More detail is provided in "*The Road Home*" which is available on the County website at <http://www.spokanecounty.org/communitysvcs/HCD> under department documents.

Specific Homeless Prevention Elements

Actions Taken to Prevent Homelessness

One of the more cost-effective ways of resolving homelessness is to focus significant resources on the prevention of the initial causes of homelessness. Studies have shown that 80% of homeless families who received housing subsidies remain stably housed compared to only 18% of those who did not receive subsidies. Programs to stabilize housing for persons at risk and programs

which provide support for families and individuals in poverty are critical to prevent persons from becoming homeless. HOME Tenant Based Rental Assistance administered by the Department is one subsidy option. (Source: *The Road Home*)

Consolidated Homeless Grant (CHG)

For Two years the Consolidated Homeless Grant (CHG), was funded through the Department of Commerce and was administered by the Community Services, Housing and Community Development's Supportive Living Program (SLP) staff. The (SLP) contract ended December 31, 2013 after two years of funding. The Program provided housing for homeless adults that also had a mental health diagnosis and were referred through one of the Regional Support Network's contracted providers. The vast majority of applicants were reduced to \$197 per month by the Department of Social and Health Services (DSHS), as a result of Washington State Legislation, creating a barrier to affordable housing. The CHG program was developed to help people who lost DSHS support, by providing Tenant Based Rental Assistance (TRBA) to these clients while they attempt to secure income and community supports. Following is a breakdown of the Supportive Living Program's Consolidated Homeless Grant performance.

- Two hundred (200) applicants referred to the program by partner agencies
- 95% of clients entered the program at \$197 monthly income level
- 75% (149) were accepted into the program
- 30% (45) of applicants were immediately provided with temporary housing (motel room)
- 81% of those accepted into the program received case management services from SLP
- 85% of those housed have been successful maintaining housing
- 90% of those placed in permanent supportive housing are successful there

The SLP continues to provide case management during the closeout of the CHG Program. SLPs goal is to help the remaining 25 clients gain permanent supportive housing and they are working with other agencies to ensure none of these clients return to homelessness.

Re-Entry Initiative (REI) Program

The funding stream ended for the Spokane Homeless Assistance Response & Prevention Partnership (SHARPP) in May of 2011. This program demonstrated marked decreases in recidivism via the supports it provided to incarcerated individuals exiting institutions to homelessness. Spokane County designated local Homeless Housing Assistance Act dollars (HHAA) to support Re-Entry Initiative (REI) Program in November of 2011 and continuing through December 2014. The REI Program provides housing for individuals exiting jails, prisons, work release and mental health institutions to homelessness.

Spokane County has contracted with SNAP to provide the direct case management for the REI program with County oversight for payment approvals and terminations. The model for application eligibility mirrors that of the HPRP program via an online pre-screening, which can be completed by a 2-1-1 operator, caseworker or client. Four Hundred and Thirty Six (436) households were funded through May 2014. This program provides funding based on a twelve month declining subsidy model and all households are required to attend the Responsible Renter Program, arming them with budgeting skills, landlord/tenant communication skills and tips on how to find a home. Clients will continue to become fiscally self-sufficient during engagement with the program, enabling their independent housing stability for the duration.

Homeless Prevention and Rapid Re-Housing Program (HPRP)

Spokane County was originally awarded \$622,278 for HPRP. This funding was made available through the American Recovery and Re-Investment Act (ARRA) and was administered by HUD. The award period was for three years and it started in the fall of 2009.

The primary program intent was to provide rent and utility assistance for households that would be homeless, “but for” this assistance. The secondary program intent was to link households with community supportive services and to foster collaboration of community agencies. In order to be eligible for this assistance, households had to be located within Spokane County but outside city limits of Spokane, household income was below 50% Median Family Income, and evidence of evictions proceedings with demonstration of at least two additional qualifying factors.

Homeless Prevention Response Program

The Local Homeless Prevention Response Program (HPRP) was transitioned from the County to direct administration by SNAP with County oversight in May of 2012. SNAP sends out applications, performs eligibility determinations, intake interviews and case management with approval from the County for payments and terminations. One Hundred Seventy Two (172) households were served by this collaborative effort from May 2012 through June 2013.

The model for the Local HPRP program is reflective of the main components from the federally funded Homeless Prevention and Rapid Re-housing Program including the use of the same portal www.spokanecountyhprp.com and 2-1-1 which both link to an online pre-screening for program applications. A series of assessments are completed on inbound applications to determine if the program best suits the needs of the household. To date, 80% of the participating households are still stable after funding through the County has ceased.

Housing and Essential Needs Program

The City of Spokane administers the Housing and Essential Needs (HEN) Program county-wide. The Washington Department of Commerce provided (HEN) funds after the Washington State Legislature eliminated direct financial assistance to some people, who then were threatened with homelessness when their income went to \$197 per month. The Salvation Army has helped HEN recipients with housing supports and essential needs. According to the City of Spokane, between October 2011 and December 2013; 1,711 people received help with security deposits, rental assistance or utility assistance. 81% of those served were unstably housed and at risk of homelessness, the rest were literally homeless.

The Regional Continuum of Care is working to establish a process for discharge of homeless persons leaving institutions, to successfully reintegrate them back into the community. Coordination with the Washington State Department of Social and Health Services (DSHS) is underway related to foster care youth aging out of the system at 18 years of age. Other key agencies, such as criminal justice, behavioral health, and public health are in various stages of discussion related to discharge policies and procedures aimed at avoiding discharges to the streets. (Source: *The Road Home*)

COMMUNITY DEVELOPMENT

Community Development

Assessment of Relationship of CDBG Funds to Goals and Objectives

The CDBG Program was authorized under title I of the Housing and Community Development Act of 1974, as amended. Since 1988, Spokane County has received an annual allocation for Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The County receives these funds as an entitlement, based on a national formula allocation.

Community Development Block Grant Goals

The development of viable urban communities, by providing decent housing and suitable living environment and expanding economic opportunities, principally for very low and low-income persons

The CDBG Program funds eligible activities that address affordable housing, public facility, infrastructure, economic development, public services, and other needs of low-income persons throughout Spokane County.

Through the consolidated planning process and as reported in the 2010-2015 Consolidated Plan and 2011 Annual Action Plan, CDBG funds addressed identified priority needs. During 2011, this program funded the following projects:

- Single Family Housing Rehabilitation
- Microenterprise Assistance and Development
- Handicapped Services
- General Public Services
- Senior Services
- Battered and Abused Spouse Services
- Youth Services
- Health Services
- Water and Sewer Improvements
- Street Improvements

The project and activity sheets in this document, under the Projects and Activities Section of this document, outline the specific goal, objective, type, and unit of measurement for which CDBG funds were expended this program year. HUD Tables 1C and 2C provide the actual measurement for the local performance measurements, for both the local and CPD measurement systems.

The extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons was 100%.

Changes in Program Objectives

A Needs Assessment Survey was conducted in August 2009 in preparation for the development of the 2010-2014 Consolidated Plan. Overall, the Survey validated the priorities, goals, and objectives in the 2004-2009 Consolidated Plan. Information contained in the Needs Assessment and the subsequent County Profile Report was obtained through the survey results, comments, reports, and submittals of information from the general public, organizations, and local governments. All of this public input provided guidance for project selections and facilitated the establishment of new Community Development Block Grant (CDBG) and HOME Affordable Housing Program goals and objectives; an integral part of the 2010-2014 Consolidated Plan. This

is the third reporting year for the 2010-2014 Consolidated Plan. This CAPER measures the existing local system, as well as the Community Planning and Development (CPD) Performance Measurement System.

Assessment of Efforts in Carrying Out Planned Actions

All resources, as indicated in the Consolidated Plan were successfully pursued. The RFP and grant application processes all incorporated the guiding principles, table of needs, and objectives into the funding recommendations. Through annual applicant workshops, the importance of the guiding principles is stressed; thus, projects and activities strive to use all available resources along with CDBG funds.

CSHCD evaluates requests for certifications of consistency fairly and impartially with the Consolidated Plan.

CSHCD takes an active role in seeing that the goals and objectives of the Consolidated Plan are carried out in an efficient manner. The process that funds are committed and activities are carried out has proven to be well organized and proficient. New applicants are guided during the process to help ensure successful completion of an activity.

Funds Not Used for National Objectives

All CDBG funds awarded were used to meet national objectives.

Anti-displacement and Relocation

During the 2013 PY, no households were relocated due to new construction. Spokane County takes the following steps to minimize the displacement of persons from their homes:

1. The acquisition of vacant properties, or of properties that are being voluntarily sold by an owner-occupant so that relocation is not the direct result of the project.
2. Projects which require only temporary relocation if relocation is required.
3. The retention of buildings currently housing low/moderate income tenants.
4. Projects that will not increase or cause increases within the neighborhoods rents as a result of cumulative impacts of HOME or CDBG investment.

Statement of Policy
It is Spokane County's policy to discourage HOME and CDBG proposals that would cause displacement of people or businesses. Any proposal that is likely to cause displacement must include relocation assistance payments in its budget (under federal regulations displaced households are eligible for assistance for 5 years)

Low/Mod Job Activities

There were no activities that qualified as producing low/mod job benefits during the 2012 PY.

Low/Mod Limited Clientele Activities

All CDBG-funded activities that do not fall within one of the presumed limited clientele categories must either document each individual file with proof of income and other eligibility documentation, or a determination must be made that the activity is of such nature and in such location that it may reasonably be concluded that the activity's clientele will primarily be Low/Mod Income persons or is a microenterprise activity carried out in accordance with provisions of 570.201(o).

Program income received

The County had no float-funded activities in program year 2013.

The County received \$157,982.77 in loan repayments from activities funded from the CDBG program during the 2013 program year. Of that total, 66% were from single-family and multi-family housing loans and 34% were from loans given under the County's microbusiness loan fund. The housing rehabilitation fund is a revolving loan fund and will be used to provide loans to homeowners in order to further the County's housing priority needs. The microbusiness revolving loan fund, administered by SNAP Financial Access, provides startup and/or expansion loans for microenterprises with 5 or fewer employees.

The County received \$158,439.21 in loan repayments from activities funded from the HOME program during the 2013 program year.

Prior period adjustments

None

Loans and other receivables

The County has no outstanding loans from float-funded activities.

The County had 551 outstanding loans from federal HUD funds at the end of the reporting period. The total aggregate outstanding principal of HOME and CDBG loans is \$12,183,931. HOME loans are \$10,821,940 of the total and CDBG loans are \$1,361,991. Housing rehabilitation loans are deferred until the sale or refinance of the home. Down payment assistance loans are deferred for up to 30 years, or as long as the household qualifies as low income and the home remains their principal residence. HOME loan payments are treated as recaptured funds using the share of appreciation calculation method. ADDI down payment assistance loans are forgivable over a 5-year period as long as the homebuyer remains in the home for the entire period. Multi-family HOME loans have different terms depending on the loan contract between the housing developers and the County.

The County had zero loan defaults during the reporting period. The default rate for all years is less than 1% of the total outstanding principal balance. The default rate for 2013 was .0% of the total.

There were no CDBG-funded properties available for sale at the end of the program year.

Lump sum agreements

The County did not enter into any lump sum agreements during 2013 PY.

Housing Rehabilitation

The housing rehabilitation programs funded with CDBG money are the CAPA Side Sewer Connection Loan Assistance Program (ended December 2013) and the Emergency Housing Repair Program.

A total of 175 households have sustained affordable housing by receiving emergency repairs and 13 accessibility modifications for the purpose of providing decent affordable housing.

The project and activity sheets in this document, under the Affordable Housing – Single Family Housing Rehabilitation Project and Activities Section, outline the specific goal, objective, type, and numbers of units for which CDBG funds were expended this program year. The activity sheets also show the dollars leveraged as a result of each activity. In many instances, the federal resources from HUD allowed for administrative costs that were not available from other state or federal agencies.

Neighborhood Revitalization Strategies

Spokane County does not have a HUD-approved neighborhood revitalization strategy, nor is it a Federally-designated Enterprise Community (EC) or Empowerment Zone (EZ).

Antipoverty Strategy

Spokane County's anti-poverty strategy focuses on the concept of coordination and linkages. The goals and objectives in the Spokane County Consolidated Plan describe the role that the County will play in regional efforts to move people out of poverty and to revitalize geographic areas of the community with high poverty levels. Key strategies include:

- Focusing resources on populations with the greatest need;
- Coordinating physical development with the provision of supportive services for persons with special needs;
- Enabling low-income persons to accumulate assets through homeownership and business development;
- Focusing on education and training that leads to self-sufficiency;
- Providing access for people in poverty to employment opportunities; and
- Empowering low-income residents to provide leadership and solve problems in their neighborhoods.

NON-HOMELESS SPECIAL NEEDS

Spokane County provides funding for capital costs and supportive services for apartments, homes, and other residential facilities with a capacity to house people with mental illness and/or substance abuse problems. These facilities are owned and managed by a variety of community organizations. Included in this inventory are permanent and transitional supportive housing, residential treatment housing, assisted living/congregate living facilities, and emergency shelter and crisis residential beds. There is strong evidence of a correlation between mental illness, substance abuse, and homelessness. As a result, a number of these facilities serve persons who would otherwise be homeless. To view specifics on these projects see the individual project pages.

Persons Returning To the Community from Mental and Physical Health Facilities

There is a need for the hospitals to decrease the current length of stay for patients with wounds and injuries that require dressing changes, limb elevation, and a warm, stable recuperative environment. The cold harsh elements of the streets and the lack of the ability to stay warm and nourished is a huge reality for homeless individuals discharged from the hospital. The House of Charity (HOC) Shelter's environment is welcoming and provides four, 24 hour, respite beds plus meals. There are medical services on-site and a visiting nurse is available. The respite bed program at the HOC allows Providence Sacred Heart and Deaconess Hospital to exit patients out of costly hospitalization to a less restrictive and costly environment, rather than discharge to the streets where hospital re-entry is likely and recovery compromised. The Hope House is a local Shelter for women. Providence Sacred Heart has funded two respite beds at the Hope House. These respite beds provide a place to rest and recuperate but do not provide medical services or a visiting nurse so they are limited in the care they can provide other than a safe place to recover. More progress is needed to help hospitals with chronic emergency room users who have no insurance or stable housing but these six beds are a great start to addressing the need for respite beds.

The Regional Support Network employs three care coordinators which assist with discharge planning for patients leaving Eastern State Hospital, Sacred Heart Hospital and multiple evaluation and treatment centers in Spokane County as well as within the City of Spokane. Discharge Plans are specific to the needs of the individual and their situation. Care Coordinators may suggest temporary housing at the Phoenix Apartments for up to six months for those with no place to call home. These patients are also assigned case managers with Spokane County's Supportive Living Program (SLP) or they work with other case managers within the community. Depending on their income level, type and degree of disability, patients may be eligible for SLP's supportive services, referrals to supportive housing or assistance finding "permanent" housing in Spokane County. Using the Consolidated Homeless Grant in 2012 and 2013 SLP housed clients who had little or no income and provided them with rental assistance to gain supportive housing or permanent housing. "Permanent" for the purposes of housing means that a person may stay as long as they comply with the lease and rent payments are made.

HUD Table 1A

Homeless and Special Needs Populations

Continuum of Care: Housing Gap Analysis Chart

	Current Inventory	Under Development	Unmet Need/ Gap
--	-------------------	-------------------	-----------------

Individuals

Beds	Emergency Shelter	443	0	0
	Transitional Housing	229	5	74
	Permanent Supportive Housing	221	53	344
	Total	893	58	418

Persons in Families with Children

Beds	Emergency Shelter	227	0	0
	Transitional Housing	375	0	0
	Permanent Supportive Housing	86	0	166
	Total	688	0	166

Continuum of Care: Homeless Population and Subpopulations Chart

Part 1: Homeless Population	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Number of Families with Children (Family households)	70	49	10	129
1. Number of persons in families with children	211	133	27	371
2. Number of Single individuals and persons in households without children	619	117	263	999
Total Persons (lines 1 + 2)	830	250	290	1370
Part 2: Homeless Subpopulations	Sheltered		Unsheltered	Total
1. Chronically Homeless	162			
2. Seriously Mentally Ill	113			
3. Chronic Substance Abuse	76			
4. Veterans	60			
5. Persons with HIV/AIDS	0			
6. Victims of Domestic Violence	45			
7. Youth	47			

Source: Spokane County 2010-2014 Consolidated Plan

**HUD Table 1B
Special Needs Subpopulations**

HUD TABLE 1B SPECIAL SUBPOPULATIONS	NEEDS	Priority Need Level High, Medium, Low, No Such Need	Unmet Need	Dollars to Address Unmet Need	Goals
Elderly		H			See table 1C
Frail Elderly		H			See table 1C
Severe Mental Illness		H			See table 1C
Developmentally Disabled		H			See table 1C
Physically Disabled		H			See table 1C
Persons w/ Alcohol/Other Drug Addictions		M			0
Persons w/HIV/AIDS & their families		H			N/A Not a HOPWA recipient
Victims of Domestic Violence		H			See Table 1C
TOTAL					

Source: **Spokane County 2010-2014 Consolidated Plan**

**HUD Table 2A
Priority Housing Needs**

HUD Table 2A PRIORITY HOUSING NEEDS (households)		Priority Need Level (High, Medium, Low)	
Renter	Small Related	0-30%	H
		31-50%	H
		51-80%	L
	Large Related	0-30%	H
		31-50%	H
		51-80%	L
	Elderly	0-30%	H
		31-50%	H
		51-80%	L
	All Other	0-30%	H
		31-50%	H
		51-80%	L
Owner	0-30%	H	
	31-50%	H	
	51-80%	H	
Special Needs		0-80%	H

Source: **Spokane County 2010-2014 Consolidated Plan**

HUD Table 2B – Priority Community Development Needs

Priority Need	Priority Need Level (H-High, M-Medium, L-Low, N-No Need)
Acquisition of Real Property	L
Disposition / Clearance and Demolition	L
Code Enforcement	L
Public Facility (General)	
Senior Centers	M
Handicapped Centers	M
Homeless Facilities	M
Youth Centers	H
Neighborhood Facilities	M
Child Care Centers	M
Health Facilities	M
Mental Health Facilities	M
Parks and/or Recreation Facilities	M
Parking Facilities	L
Tree Planting	L
Fire Stations/Equipment	L
Abused/Neglected Children Facilities	H
Asbestos Removal	L
Non-Residential Historic Preservation	L
Removal of Architectural Barriers	H
Infrastructure (General)	
Water/Sewer Improvements	H
Street Improvements	H
Sidewalks	L
Solid Waste Disposal Improvements	M
Flood Drainage Improvements	L
Other Infrastructure	L
Public Services (General)	
Senior Services	H
Handicapped Services	H
Legal Services	L
Youth Services	H
Child Care Services	M
Transportation Services	M
Substance Abuse Services	L
Employment/Training Services	M
Health Services	H
Lead Hazard Screening	M

Crime Awareness	L
Fair Housing Activities	H
Battered and Abused Spouse Services	H
Homeless Services	H
Emergency Services (food, clothing, utility or prescription assistance)	H
Economic Development (General)	
C/I Land Acquisition/Disposition	L
C/I Infrastructure Development	L
C/I Building Acq/Const/Rehab	L
ED Financial Assistance	M
ED Technical Assistance	H
Micro-enterprise Assistance	H
Planning	H

Spokane County Target Areas (outside the city of Spokane)

LOCALLY-DESIGNATED TARGET AREAS

LOW-INCOME AND MINORITY CONCENTRATIONS

A goal in the Consolidated Plan is to fund area revitalization and economic development projects that create the greatest benefit in Target Areas. Target Areas are defined as areas that have a higher than average concentration of minority populations or individuals in poverty; or have a percentage of low to moderate-income persons that exceeds 50.7%. Increased levels of poverty; limited commercial development; minimal or failing infrastructure; lack of decent, affordable housing; and/or lack of human services generally characterize Targeted Areas. In Spokane County, Targeted Areas are identified by census tract, block group, or municipal boundaries. This section, as required by HUD, describes areas in the County with concentrations of low-income persons and minority populations. The table below and the maps that follow illustrate the location of the Target Areas in Spokane County.

Additionally, areas which would be eligible for CDBG funds based upon an area wide benefit basis are highlighted on these tables. These census tract, block group, or municipal boundaries have 50.7% or more of its population who are considered low- to moderate-income.

Only three areas in Spokane County, exclusive of the City of Spokane, have significant minority concentrations. For minorities, an area is defined as having a significant minority concentration if it is at least 10% points higher than the percentage of minorities countywide. These areas are Census Tracts 104.01 and 138 in the unincorporated west area of Spokane County and in the City of Airway Heights. These areas are identified in the Plan as Local Target Areas and are eligible for funding based upon an area wide benefit basis.

PLACE	CENSUS TRACT	BLOCK	POPULATION	HOUSE HOLDS	PERCENTAGE OF LOW TO MODERATE INCOME PERSONS	PERCENTAGE OF INDIVIDUALS IN POVERTY	MINORITY CONCENTRATION?	TARGET AREA?
Airway Heights city	010401	1	91	38	25.0			No
Airway Heights city	010401	1	3418	544	53.6			Yes
Airway Heights city	010401	2	104	40	70.9			Yes
Airway Heights city	010401	2	887	473	69.3			Yes
Airway Heights City Totals			4500	1095	59.1	22	Yes	Yes
Cheney city	014001	1	682	39	100.0			Yes
Cheney city	014001	2	977	488	73.1			Yes
Cheney city	014001	3	1707	448	55.3			Yes
Cheney city	014001	4	711	327	71.1			Yes
Cheney city	014001	5	1296	641	50.7			Yes
Cheney city	014002	1	1383	610	48.5			No
Cheney city	014002	2	1130	344	46.1			No
Cheney city	014002	3	941	395	56.1			Yes
Cheney city	014200	1	5	1				
Cheney City Totals			8832	3293	56.2	30.9	Yes	Yes
Deer Park city	010301	1	3	2				
Deer Park city	010301	1	1019	426	57.3			Yes
Deer Park city	010301	2	258	112	26.7			No
Deer Park city	010301	2	1724	666	54.3			Yes
Deer Park city	010304	2	13	4	100.0			Yes
Deer Park City Totals			3017	1210	53.3	15.1	No	Yes
Fairfield town	014300	2	494	194	51.4	20.5	No	Yes
Latah town	014300	2	151	75	40.7	13.2	No	Yes
Liberty Lake city	013100	3	747	293	14.9			No
Liberty Lake city	013100	4	107	36	70.7			Yes
Liberty Lake city	013202	1	75	39	0.0			No
Liberty Lake city	013202	1	576	270	20.2			No
Liberty Lake city	013202	3	523	215	10.5			No
Liberty Lake city	013202	3	2779	1041	13.5			No
Liberty Lake City Totals			4807	1894	15.1	3.2	No	No
Medical Lake city	013900	1	1038	401	38.3			No
Medical Lake city	013900	2	6	3				No
Medical Lake city	013900	3	136	54	28.1			No
Medical Lake city	013900	3	1793	661	39.2			No
Medical Lake city	013900	4	745	40	74.0			Yes
Medical Lake city	013900	4	6	2				No
Medical Lake city	014100	1	4	1				No
Medical Lake city	014100	1	28	13	17.9			No
Medical Lake city	014100	3	2	2				No
Medical Lake City Totals			3758	1197	38.5	14.8	Yes	Yes
Millwood town	011600	1	592	266	49.0			No
Millwood town	011600	2	1057	513	40.8			No
Millwood Town Totals			1649	779	43.7	11	No	No
Rockford town	014300	1	413	169	52.5	12.1	No	Yes
Spangle town	014300	3	240	113	66.7	18.8	No	Yes

PLACE	CENSUS TRACT	BLOCK	POPULATION	HOUSE-HOLDS	% LOW TO MODERATE INCOME PERSONS	% INDIVIDUALS IN POVERTY	MINORITY CONCENTRATION?	TARGET AREA?
Spokane Valley city	011400	2	1168	371	15.0			No
Spokane Valley city	011400	3	708	243	43.0			No
Spokane Valley city	011400	4	540	294	62.6			Yes
					34.2			No
Spokane Valley city	011500	2	603	251	30.4			No
Spokane Valley city	011700	2	1242	448	36.8			No
Spokane Valley city	011700	3	888	509	63.5			Yes
Spokane Valley city	011700	4	1432	566	34.7			No
Spokane Valley city	011700	5	1888	949	64.4			Yes
					50.1			No
Spokane Valley city	011800	1	2662	1423	51.9			Yes
Spokane Valley city	011800	2	1969	1025	50.7			Yes
					51.4			Yes
Spokane Valley city	011900	1	1939	870	55.5			Yes
Spokane Valley city	011900	2	1948	863	43.2			No
					49.1			No
Spokane Valley city	012000	1	1998	938	49.2			No
Spokane Valley city	012000	2	1733	748	45.0			No
					47.3			No
Spokane Valley city	012100	1	831	340	50.7			Yes
Spokane Valley city	012100	2	765	355	56.3			Yes
Spokane Valley city	012100	3	983	473	58.2			Yes
					55.1	18.1	Yes	Yes
Spokane Valley city	012200	2	1220	532	33.8			No
Spokane Valley city	012300	1	1433	671	52.5			Yes
Spokane Valley city	012300	2	753	465	79.9			Yes
Spokane Valley city	012300	4	1534	874	58.3			Yes
					60.6			Yes
Spokane Valley city	012401	2	896	311	13.6			No
Spokane Valley city	012402	1	157	48	18.0			No
Spokane Valley city	012402	3	1202	465	19.7			No
Spokane Valley city	012500	1	1744	788	59.5			Yes
Spokane Valley city	012500	2	1027	383	37.6			No
					51.2			Yes
Spokane Valley city	012600	1	1339	573	40.5			No
Spokane Valley city	012600	2	1950	898	40.9			No
Spokane Valley city	012701	1	1295	548	44.4			No
Spokane Valley city	012701	2	1896	823	41.7			No
Spokane Valley city	012702	1	1234	483	26.9			No
Spokane Valley city	012702	2	932	345	32.4			No
Spokane Valley city	012801	1	651	240	13.0			No
Spokane Valley city	012801	2	913	332	31.2			No
Spokane Valley city	012801	3	1097	432	36.4			No
Spokane Valley city	012801	4	1724	649	34.7			No
					21.7			No
Spokane Valley city	012802	1	660	243	35.2			No
Spokane Valley city	012802	2	1339	504	22.4			No
Spokane Valley city	012802	3	950	383	24.1			No
Spokane Valley city	012802	3	158	63	14.0			No
					25.0			No
Spokane Valley city	012901	1	1780	670	36.1			No
Spokane Valley city	012901	2	1040	377	44.5			No
					39.0			No
Spokane Valley city	012902	1	753	326	55.9			Yes
Spokane Valley city	012902	2	846	332	41.3			No
Spokane Valley city	012902	3	1794	624	27.7			No
Spokane Valley city	012902	4	2079	699	18.9			No
								No
Spokane Valley city	013000	1	1671	795	46.1			No
Spokane Valley city	013100	1	1431	553	36.2			No
Spokane Valley city	013100	1	14	5				No
Spokane Valley city	013100	2	2025	870	51.3			Yes
					44.5			
Spokane Valley City Totals			62834	26990	41.7	11	No	No

PLACE	CENSUS TRACT	BLOCK	POPULATION	HOUSE-HOLDS	% LOW TO MODERATE INCOME PERSONS	% INDIVIDUALS IN POVERTY	MINORITY CONCENTRATION?	TARGET AREA?
Waverly town	014300	3	121	49	37.4	8.4	No	No
Uninc.	001700	1	6	3	0.0			No
Uninc.	003600	2	3	1				No
Uninc.	003800	1	64	46	73.1			Yes
Uninc.	004800	1	288	126	31.2			No
Uninc.	004900	1	1393	589	16.2			No
Uninc.	004900	2	1459	662	32.4			No
Uninc.	004900	3	272	120	24.0			No
Uninc.	005000	1	1657	624	31.9			No
Uninc.	005000	2	474	154	24.3			No
Uninc.	005000	2	453	151	9.8			No
North Uninc.	010100	1	1074	551	38.2			No
North Uninc.	010100	2	1148	514	18.2			No
North Uninc.	010100	3	1061	361	15.6			No
North Uninc.	010100	3	111	46	72.0			Yes
North Uninc.	010100	4	1459	524	17.6			No
North Uninc.	010100	4	391	125	20.0			No
North Uninc.	010201	1	2378	900	43.6			No
North Uninc.	010201	2	1090	404	40.9			No
North Uninc.	010202	1	509	151	15.4			No
North Uninc.	010202	1	1637	495	11.1			No
North Uninc.	010202	2	1631	552	33.2			No
North Uninc.	010202	3	2140	786	17.6			No
North Uninc.	010301	1	120	51	46.0			No
North Uninc.	010301	1	43	14	38.8			No
North Uninc.	010301	2	339	137	54.8			Yes
North Uninc.	010301	2	19	5	0.0			No
North Uninc.	010303	1	932	346	29.4			No
North Uninc.	010303	2	1480	556	23.6			No
North Uninc.	010304	1	1723	653	38.8			No
North Uninc.	010304	2	2211	813	39.9			No
North Uninc.	010304	3	842	324	36.5			No
North Uninc.	010305	1	948	342	14.7			No
North Uninc.	010305	1	962	316	22.1			No
North Uninc.	010305	2	2128	769	34.5			No
West Uninc.	010401	1	26	8	15.4			
West Uninc.	010401	1	51	20	51.2			Yes
West Uninc.	010401	2	65	63	85.0			Yes
					64.7	21.6	Yes	Yes
West Uninc.	010402	1	2332	881	25.1			No
West Uninc.	010402	2	2363	870	27.7			No
West Uninc.	010402	2	130	51	71.0			No
West Uninc.	010402	3	995	356	13.0			No
North Uninc.	010501	1	1830	678	14.7			No
North Uninc.	010501	2	1528	504	19.3			No
North Uninc.	010501	3	1845	844	31.9			No
North Uninc.	010501	4	1561	534	14.2			No
North Uninc.	010503	1	1446	491	24.3			No
North Uninc.	010503	2	2691	859	10.2			No
North Uninc.	010503	3	1137	460	24.4			No
North Uninc.	010503	3	18	6	0.0			No

PLACE	CENSUS TRACT	BLOCK	POPULATION	HOUSE-HOLDS	% LOW TO MODERATE INCOME PERSONS	% INDIVIDUALS IN POVERTY	MINORITY CONCENTRATION?	TARGET AREA?
North Uninc.	010504	1	1424	444	10.0			No
North Uninc.	010504	2	1853	751	31.1			No
North Uninc.	010601	2	4	2				No
North Uninc.	010601	2	878	344	11.3			No
North Uninc.	010602	4	2	1				No
North Uninc.	010700	1	3	2				No
North Uninc.	010700	1	30	15	19.6			No
North Uninc.	010700	1	483	171	24.8			No
North Uninc.	010800	1	2204	1039	51.2	16.9	yes	Yes
North Uninc.	010900	1	587	256	32.8			No
North Uninc.	010900	2	2379	618	24.0			No
North Uninc.	010900	2	143	57	23.1			No
North Uninc.	010900	3	1108	483	33.3			No
North Uninc.	011000	1	1058	418	25.7			No
North Uninc.	011000	2	1017	450	45.0			No
North Uninc.	011000	3	1126	486	37.8			No
North Uninc.	011201	1	82	43	100.0			
North Uninc.	011201	2	1373	596	53.2			
					55.1	20.4	Yes	Yes
North Uninc.	011202	1	1452	575	50.8			Yes
North Uninc.	011202	2	918	412	30.6			No
North Uninc.	011202	3	581	193	14.1			No
North Uninc.	011202	3	267	86	27.4			No
North Uninc.	011202	4	732	276	36.2			No
North Uninc.	011202	4	19	10	66.7			No
Valley Uninc.	011300	1	1760	694	30.1			No
Valley Uninc.	011300	2	773	371	59.1			Yes
Valley Uninc.	011300	3	457	151	20.6			No
Valley Uninc.	011300	3	2016	907	14.1			No
Valley Uninc.	011400	1	2512	1018	53.6			Yes
Valley Uninc.	011400	2	233	80	17.0			No
Valley Uninc.	011400	2	54	18				No
Valley Uninc.	011500	1	840	365	38.7			No
Valley Uninc.	011700	1	1253	727	58.1			Yes
Valley Uninc.	012200	1	589	318	73.1			Yes
Valley Uninc.	012300	3	1407	536	30.6			No
Valley Uninc.	012401	1	900	495	38.5			No
Valley Uninc.	012401	1	758	305	34.1			No
Valley Uninc.	012401	3	1536	509	18.7			No
Valley Uninc.	012402	1	457	163	9.5			No
Valley Uninc.	012402	1	1594	521	12.8			No
Valley Uninc.	012402	2	1083	369	2.4			No
Valley Uninc.	012402	2	689	213	25.0			No
Valley Uninc.	012902	5	1095	412	20.8			No
Valley Uninc.	013000	2	1143	347	11.5			No
Valley Uninc.	013000	3	1632	653	36.3			No
Valley Uninc.	013100	3	486	254	58.9			Yes
Valley Uninc.	013100	4	673	258	52.7			Yes
Valley Uninc.	013100	5	17	9	0.0			No
Valley Uninc.	013100	5	526	182	37.9			No
Valley Uninc.	013100	5	178	70	3.8			No

PLACE	CENSUS TRACT	BLOCK	POPULATION	HOUSE-HOLDS	% LOW TO MODERATE INCOME PERSONS	% INDIVIDUALS IN POVERTY	MINORITY CONCENTRATION?	TARGET AREA?
Valley Uninc.	013201	1	1034	475	59.2			Yes
Valley Uninc.	013201	2	667	248	40.5			No
Valley Uninc.	013201	3	79	29	100.0			No
Valley Uninc.	013201	3	1615	578	22.2			No
Valley Uninc.	013201	4	262	82	24.6			No
Valley Uninc.	013201	4	1664	529	41.8			No
Valley Uninc.	013201	4	105	33	22.4			No
Valley Uninc.	013201	4	23	6	0.0			No
Valley Uninc.	013201	5	457	179	34.1			No
Valley Uninc.	013201	5	1574	542	28.6			No
Valley Uninc.	013202	1	127	45	24.2			No
Valley Uninc.	013202	2	707	329	22.0			No
Valley Uninc.	013202	2	580	251	15.6			No
Valley Uninc.	013202	2	78	24	0.0			No
Valley Uninc.	013202	3	5	6	0.0			No
South Uninc.	013300	1	900	334	17.3			No
South Uninc.	013300	2	1351	469	25.9			No
South Uninc.	013401	1	968	342	12.7			No
South Uninc.	013401	2	1180	406	10.7			No
South Uninc.	013401	2	1191	432	9.6			No
South Uninc.	013500	1	1652	607	13.9			No
South Uninc.	013500	1	1	1				No
South Uninc.	013500	2	1500	588	21.9			No
South Uninc.	013500	3	1234	469	39.6			No
West Uninc.	013600	1	428	216	58.1			Yes
West Uninc.	013600	2	317	141	39.8			No
West Uninc.	013600	2	191	99	63.9			No
West Uninc.	013600	3	567	221	22.7			No
West Uninc.	013600	3	946	332	58.3			No
Census tract 136 totals					50.0	13.9	Yes	Yes
West Uninc.	013700	1	746	313	29.8			No
West Uninc.	013700	1	270	142	43.6			No
West Uninc.	013700	2	211	108	55.8			Yes
West Uninc.	013700	2	727	120	66.8			Yes
Census tract 137 totals						10.8	Yes	Yes
West Uninc.	013800	1	4357	1114	62.7			Yes
West Uninc.	013900	1	184	97	28.5			No
West Uninc.	013900	2	722	272	22.8			No
West Uninc.	013900	2	278	129	35.4			No
West Uninc.	013900	3	5	3				No
West Uninc.	013900	3	8	2				No
West Uninc.	013900	4	6	3	0.0			No
Census tract 139 totals						12.8	Yes	Yes
West Uninc.	014002	2	40	20	15.6			No
West Uninc.	014002	3	107	33	52.8			Yes
Census tract 140.02 totals						24.4	Yes	Yes
West Uninc.	014100	1	727	284	32.6			No
West Uninc.	014100	1	1	1				No
West Uninc.	014100	2	1738	693	30.9			No
West Uninc.	014100	3	826	315	38.5			No
South Uninc.	014200	1	1638	613	30.7			No
South Uninc.	014200	2	774	426	29.0			No
South Uninc.	014300	1	418	169	49.4			No
South Uninc.	014300	2	184	78	33.3			No
South Uninc.	014300	3	821	337	27.5			No

Organizational Structure

Board of Spokane County Commissioners

Al French;	Chair
Shelly O'Quinn;	Vice-Chair
Todd Mielke;	Commissioner

Spokane County Community Services, Housing, and Community Development Department – Division Staff:

Christine Barada;	Director
Suzie McDaniel;	Assistant Director
Tim Crowley;	Department Manager
Kathy Downs;	Accountant
Patrick Stretch;	Project Administrator
Richard Culton;	Project Administrator
Christy Zuniga;	Project Administrator
Katherine Kennedy;	Project Administrator
Tami Landsiedel;	Secretary

Housing and Community Development Advisory Committee (HCDAC) Community Representatives:

Cheri Tyler;	Town of Rockford,
Tom Hormel;	City of Spokane Valley
Arnie Woodard;	City of Spokane Valley
Shane Comer;	City of Spokane Valley
Dee Cragun;	City of Deer Park
Vacant;	Town of Latah
Shaun Culler;	Town of Millwood, Vice Chair
Bret Lucas;	City of Cheney
Cheryl Loeffler;	Town of Fairfield
Shirley Maike;	City of Medical Lake
Vacant;	City of Airway Heights
Clyde Sample;	Town of Spangle
Ralph Williams;	City of Liberty Lake
David Stark;	Town of Waverly
Rusty Barnett;	Member at Large, Chair
Kathryn Lee;	Member at Large
Drew Benado;	Member at Large
Vacant;	Member at Large

1. 2014 Public Notice in Spokesman Review for public comment period
2. BOCC Resolution accepting the 2014 CAPER



PUBLIC NOTICE

Spokane County's *2013 Consolidated Annual Performance and Evaluation Report* (CAPER) summarizes the use of federal resources provided by the United States Department of Housing and Urban Development (HUD), covering the period beginning July 1, 2013 and ending on June 30, 2014. Federal resources include Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds.

Prior to submitting the *2013 CAPER* to HUD for review, the report must be available to the public for an examination and comment period, August 29, 2014 through September 15, 2014. A summary of public comments regarding the county's activities, priority needs, strategies, objectives, and accomplishments will be recorded and incorporated in the CAPER, including comments regarding the county's performance in carrying out CDBG and HOME programs, as required under 24 CFR Part 570--CDBG Program and 24 CFR Part 92 -- HOME Program.

The *CAPER* is also used for the purpose of: 1) Evaluating the Spokane County's Housing and Community Development Division's accomplishments in supporting local strategies and in achieving priority housing and community development goals that are consistent with both the county's 2010-2014 *Consolidated Housing and Community Development Plan* and *2013 Annual Action Plan*; 2) Providing HUD with information in meeting statutory requirements and assessing the county's ability in carrying out relevant federal programs, in compliance with all applicable rules and regulations in providing information for HUD's Annual Report to Congress; 3) Providing residents, community groups, and others interested in the county's community development process and how Spokane County's use of federal resources are meeting local housing and community development objectives.

Spokane County Community Services, Housing, and Community Development Department has determined that the reported accomplishments are consistent with both the *Consolidated Housing and Community Development Plan* and the *2013 Annual Action Plan's* high priority housing and community development objectives, subject to 24 CFR Part 91.

If you would like a copy of the report or a summary of performance and achievements, please contact the Spokane County Community Services, Housing, and Community Development Department, 312 West 8th Avenue, 4th Floor, Spokane, WA. 99204 or call (509) 477-2588. A draft of the CAPER is also available at www.spokanecounty.org/communitysvcs/HCD under department documents.





PUBLIC NOTICE

Spokane County's 2013 Consolidated Annual Performance and Evaluation Report (CAPER) summarizes the use of federal resources provided by the United States Department of Housing and Urban Development (HUD), covering the period beginning July 1, 2013 and ending on June 30, 2014. Federal resources include Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds.

Prior to submitting the 2013 CAPER to HUD for review, the report must be available to the public for an examination and comment period, August 29, 2014 through September 15, 2014. A summary of public comments regarding the county's activities, priority needs, strategies, objectives, and accomplishments will be recorded and incorporated in the CAPER, including comments regarding the county's performance in carrying out CDBG and HOME programs, as required under 24 CFR Part 570--CDBG Program and 24 CFR Part 92 --HOME Program.

The CAPER is also used for the purpose of: 1) Evaluating the Spokane County's Housing and Community Development Division's accomplishments in supporting local strategies and in achieving priority housing and community development goals that are consistent with both the county's 2010-2014 Consolidated Housing and Community Development Plan and 2013 Annual Action Plan; 2) Providing HUD with information in meeting statutory requirements and assessing the county's ability in carrying out relevant federal programs, in compliance with all applicable rules and regulations in providing information for HUD's Annual Report to Congress; 3) Providing residents, community groups, and others interested in the county's community development process and how Spokane County's use of federal resources are meeting local housing and community development objectives.

Spokane County Community Services, Housing, and Community Development Department has determined that the

AFFIDAVIT OF PUBLICATION

**STATE OF WASHINGTON
County of Spokane} ss**

Name:	<u>Spokane Co Community Services</u>	Client ID:	<u>172146</u>
P.O. No.	<u>SR28270</u>	No. Lines:	<u>110</u>
Total Cost:	<u>\$174.70</u>	Order No:	<u>167784</u>

I, Joni L. Vincent

do solemnly swear that I am the Principal Clerk of **The Spokesman-Review**, a newspaper established and regularly published, once each day in the English language, in and of general circulation in the City of Spokane County, Washington; and in the City of Coeur d'Alene, Kootenai County, Idaho; that said newspaper has been so established and regularly published and has had said general circulation continuously for more than six (6) months prior to the 23rd day of July, 1941; that said newspaper is printed in an office maintained at its place of publication in the City of Spokane, Washington; that said newspaper was approved and designated as a legal newspaper by order of the Superior Court of the State of Washington for Spokane County on the 23rd day of July, 1941, and that said order has not been revoked and is in full force and effect; that the notice attached hereto and which is a part of the proof of publication, was published in said newspaper one time(s), the publication having been made once each time on the following dates:

August 28, 2014

That said notice was published in the regular and entire issue of every number of the paper during the period of time of publication, and that the notice was published in the newspaper proper and not in a supplement.

Subscribed and sworn to before me at the City of Spokane, this
28th day of August, 2014.

Joni L. Vincent



Notary Public in and for the State of Washington,
residing at Spokane County, Washington

Notary Stamp

ment has determined that the reported accomplishments are consistent with both the *Consolidated Housing and Community Development Plan* and the *2013 Annual Action Plan's* high priority housing and community development objectives, subject to 24 CFR Part 91.

If you would like a copy of the report or a summary of performance and achievements, please contact the Spokane County Community Services, Housing, and Community Development Department, 312 West 8th Avenue, 4th Floor, Spokane, WA, 99204 or call (509) 477-2588. A draft of the CAPER is also available at www.spokanecounty.org/communitysvcs/HCD under department documents.



SR28270

No. 2014-0723

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

IN THE MATTER CONCERNING ADOPTING)
THE CONSOLIDATED ANNUAL)
PERFORMANCE AND EVALUATION REPORT)
(CAPER) FOR THE SPOKANE COUNTY)
COMMUNITY DEVELOPMENT BLOCK)
GRANT AND HOME PROGRAMS; 2013)
PROGRAM YEAR)

RESOLUTION

WHEREAS, the Board of County Commissioners of Spokane County, pursuant to the provisions of RCW 36.32.120(6), has the care of County property and the management of County funds and business; and

WHEREAS, the United States Department of Housing and Urban Development (HUD) has the authority to make available to counties, funds for community development purposes pursuant to various federal laws including CFR Title 24, Chapter V, Part 570 (Community Development Block Grants); and funds for HOME Investment Partnership Program (HOME) under 24 CFR Part 92.150; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires the County to submit a Consolidated Annual Performance and Evaluation Report (CAPER) annually, pursuant to 24 CFR Part 91.520; and

WHEREAS, the 2013 CAPER meets the requirements of the Department of Housing and Urban Development, including publication and availability of the report for a fifteen (15) day public comment period and distribution of report information during open public meetings of the Spokane County, Housing and Community Development Advisory Committee.

NOW, THEREFORE BE IT HEREBY RESOLVED, by the Board of County Commissioners of Spokane County that the attached 2013 CAPER is hereby approved and adopted.

PASSED AND ADOPTED this 16th day of September, 2014.



BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

Al French
AL FRENCH, CHAIR

absent
TODD MIELKE, VICE-CHAIR

Shelly O'Quinn
SHELLY O'QUINN, COMMISSIONER

ATTEST:

Daniela Erickson
Daniela Erickson
Clerk of the Board

CDBG/HOME Citizen Participation Plan and Policy**INTRODUCTION**

The Spokane County Housing and Community Development Department has outlined this Citizen Participation Plan to provide for and encourage citizen participation in the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME). This Plan is an essential element of the County's present and future community development process and has been developed to comply with the regulations and requirements of the CDBG and HOME Programs as administered by HUD. This Plan supersedes all other CDBG and HOME Citizen Participation Plans which may have been adopted by the County of Spokane.

The primary goal of this Citizen Participation Plan is to provide all citizens of our community with adequate opportunity to participate in an advisory role in the planning, implementation, and assessment of the County's CDBG and HOME Programs. The Plan identifies policies and procedures that are designed to maximize the opportunity for citizen participation in the community development process and minimize displacement of persons. Special emphasis has been placed on encouraging participation by persons of low and moderate-incomes, special needs populations, and residents of areas where community development funds are utilized.

Citizens are encouraged to participate in all phases of the CDBG and HOME Programs and will be provided full access to Program information. However, final responsibility and authority for the development and implementation of the Programs will lie with Spokane County.

The CDBG and HOME Programs are intended to address housing, public facility, economic development, public service, and other eligible needs of Spokane County's unincorporated area and participating cities and town residents. The cities and towns of Airway Heights, Cheney, Deer Park, Fairfield, Latah, Liberty Lake, Medical Lake, Millwood, Rockford, Spangle, Spokane Valley and Waverly have chosen to participate in the Spokane County Community Development Entitlement Program as a County Consortium.

The CDBG and HOME Programs are funded by a grant from HUD to Spokane County. The legislation that authorizes this federal program identifies its primary objective as funding activities that will benefit low and moderate-income persons.

For the purposes of the CDBG and HOME Programs, a low and moderate income person is defined as an individual whose gross family income is less than 80% of the median annual income in Spokane County adjusted by household size. A low and moderate-income neighborhood is an area in which 51.4% or more of the residents meet the definition of a low and moderate-income person.

Below are the Income Limits established for the Spokane Area, by Household Size:

HUD MEDIAN FAMILY INCOME (MFI) LIMITS												
(Effective Dec 11, 2012) Median Income for Spokane MSA is \$62,900												
HH Size	100% MFI			80% MFI (Moderate Income)			50% MFI (Very Low Income)			30% MFI (Extremely Low Income)		
	Annual	Monthly	Hourly*	Annual	Monthly	Hourly*	Annual	Monthly	Hourly*	Annual	Monthly	Hourly*
1	\$44,100	\$3,675	\$21.20	\$35,250	\$2,938	\$16.95	\$22,050	\$1,838	\$10.60	\$13,200	\$1,100	\$6.35
2	\$50,400	\$4,200	\$24.23	\$40,250	\$3,354	\$19.35	\$25,200	\$2,100	\$12.12	\$15,100	\$1,258	\$7.26
3	\$56,700	\$4,725	\$27.26	\$45,300	\$3,775	\$21.78	\$28,350	\$2,363	\$13.63	\$17,000	\$1,417	\$8.17
4	\$62,900	\$5,242	\$30.24	\$50,300	\$4,192	\$24.18	\$31,450	\$2,621	\$15.12	\$18,850	\$1,571	\$9.06
5	\$68,000	\$5,667	\$32.69	\$54,350	\$4,529	\$26.13	\$34,000	\$2,833	\$16.35	\$20,400	\$1,700	\$9.81

A wide range of community development projects and housing activities may be undertaken with CDBG and HOME funds. Spokane County allocates these funds for activities such as:

Economic Development

Loans to small businesses and/or microenterprises for expansion, building improvements, working capital; and facade improvements to commercial buildings in a community business district.

Housing

- Improvements to privately owned homes with low or moderate-income residents.
- Site improvements required in the development of multifamily rental housing.
- Emergency shelters for homeless persons.
- First time home buyers assistance and pre-purchase counseling.
- Lead-based paint abatement and testing.
- Development and acquisition of single and multi-family housing units.

Public Services

- Emergency or crisis intervention services such as food distribution, health care, counseling and advocacy for victims of violent crimes, and child-care.
- Operating costs for neighborhood and community centers.
- Employment training programs.

Public Facilities

- Installation and improvement of water systems.
- Street improvements, fire fighting facilities, and park improvements.
- Accessibility improvements to public buildings.
- Installation and improvement of sewage collection & treatment systems.

Planning, Compliance, Citizen Participation & Administration

- Comprehensive planning.
- Creation of a historic property inventory.
- Activities that affirmatively further Fair Housing.
- Economic development planning.

CITIZEN PARTICIPATION POLICY

Spokane County anticipates receiving approximately 1.8 million dollars in federal funds to allocate to activities for the 2012 Program Year, which will occur between July 1, 2013 and June 30, 2014. The County will also receive an estimated \$100,000 in program income during the year from previously funded CDBG/HOME activities. Funds allocated to projects during the year and activities carried out during the year are subject to the policies stated in this plan.

It is Spokane County Community Services, Housing, and Community Development Department's intention to provide Spokane County residents with the opportunity to be involved in the County's Community Development Programs. Residents are asked to be involved in developing program objectives, reviewing and commenting on projects recommended for funding, and reviewing program performance.

It is the policy of the Department that residents will have ongoing access to CDBG and HOME information and timely notification of program activities and identification of projects, which could result in the displacement of area residences or businesses, and the actions that would be undertaken if such displacement were necessary.

The Housing and Community Development Division will provide opportunities for residents to access CDBG and HOME Program information through:

1. Newspaper notices of the availability of the department's annual planning, reporting and performance, and policy documents.
2. Public Meetings and Public Hearings to discuss housing and community development needs, activities for which funding is proposed, and program performance.
3. Mailing of program information to the organizations and individuals on the department's mailing lists.
4. Advertisement of CDBG and HOME funded services to Spokane County residents. Specific marketing methods vary according to the type of service and client group. All services are affirmatively marketed to low-income persons, minority persons, and individuals with disabilities.
5. Newspaper notices containing the times, location, and dates of meetings of the Housing and Community Development Advisory Committee.
6. Publication of Community Development Block Grant business items which require official adoption, execution or other action on the Meeting Agenda for the Board of County Commissioners.
7. Official website within www.spokanecounty.org.

PUBLIC HEARINGS

The Community Services, Housing, and Community Development Department conducts Public Hearings during the year for the purpose of providing information about the Community Development Programs to County residents and to receive comments from citizens regarding program activities. The number of Public Hearings conducted during the year depends, in part, on the needs of County residents and the nature of the proposed activities. At a minimum, Public Hearings are conducted for the following purposes:

1. To obtain citizens' views on community development needs, prior to developing funding policies.
2. To receive citizens' comments on proposed activities, prior to funding decisions being made.
3. To review program performance, at least annually.

Public Hearings may be conducted at locations other than the County Courthouse complex, to make them more convenient to residents of areas which have a significant number of low and moderate-income residents or for which community development activities are proposed. Public Hearings are generally held in the evenings to encourage greater public attendance.

Public Hearings are advertised at least one week in advance in local newspapers and are open to the public. Notices of Public Hearings are provided to persons and organizations requesting program information from the Department. Spokane County Community Services, Housing, and Community Development Department encourages written comments from persons who are unable to attend Public Hearings. A statement to this effect is included in all Public Hearing announcements.

Persons who have physical, mental or developmental disabilities making it difficult for them to participate in Public Hearings and non-English speaking residents, may obtain program information by contacting the Department. Organizations representing persons who have special needs are notified of Community Development Program Public Hearings. Public Hearing notices state that signing, translation or other services needed by persons with disabilities will be available if requested in advance. Hearings are held in locations accessible to persons with limited mobility.

PROGRAM DOCUMENTS

Each program year the Housing and Community Development Division prepares several planning, reporting and policy documents related to the County's Community Development Block Grant and HOME Programs. Copies of these documents are available for review at the Department. Upon request, copies of documents are provided to interested parties. The following documents are available for all program years at the Department:

- Annual Action Plans
- Citizen Participation Plans
- Community Development Needs Assessment Report
- Consolidated Annual Performance & Evaluation Reports (CAPER)
- Consolidated Plan
- Environmental Review Record
- Funding Guidelines
- Funding Policies
- Subrecipient Management Plan
- Analysis of Impediments to Fair Housing & Fair Housing Plan

Interested organizations or individuals may contact the Housing and Community Development Division for more information. An individual or organization may also contact the Department and request that their name be added or deleted from the mailing list for distribution of a particular document. Public notices are published on the availability of annual reports including the Funding Policies, Final Statement of Objectives and Use of Funds, the CAPER, the Consolidated Plan and the Environmental

Review Record. Current versions of most documents are also available on the official website of the Housing & Community Development Division.

TECHNICAL ASSISTANCE

Spokane County Community Services, Housing, and Community Development Department is able to assist organizations with the preparation of proposals for funds and implementation of projects for which funds are awarded. The department also responds to general inquiries about the County's CDBG and HOME Programs throughout the year.

Technical assistance is available to groups representing low and moderate-income persons which request aid in developing proposals. Department staff will provide technical assistance through discussion of project ideas, provision of application forms and instructions, suggestion of alternative project strategies and provision of information about CDBG and HOME requirements. Organizations addressing high priority community development needs, as stated in the program funding policies, are the department's priority for provision of technical assistance.

Annual Request for Proposal Process

During the annual Community Development Public Hearing, Department staff provides the following information about Spokane County's Community Development Program: 1) The anticipated amount of funds available, 2) the range of eligible activities, 3) examples of previously funded activities, and 4) program performance.

Workshops are conducted to assist applicants who may apply to Spokane County for Community Development Block Grant funds. At the workshops, funding policies, application forms and the proposal review process are discussed. Department staff will also meet with applicants individually upon request, to discuss proposal development and provide assistance.

Applicant workshop topics include:

- Federal and County Program objectives
- Eligible and Ineligible activities
- Eligible and Ineligible applicants
- Completing proposal forms
- Proposal evaluation criteria for each project category
- Project selection process

Each workshop participant receives a copy of the annual Request for Proposals, Proposal Forms and Instructions, and the County's CDBG and /or HOME Funding Policies. All organizations which have previously submitted a proposal to Spokane County for CDBG funding or whose names are included in the Department's mailing list are notified of the workshops. A notice of the workshops is published in a local newspaper the week prior to the date of the first scheduled workshop.

Applicants who apply for funds during the Request for Proposal Process may request a meeting with Department staff, to discuss their proposal. Meetings of this nature will not be scheduled between the deadline for receiving proposals and the HCDAC's publication of preliminary program year funding recommendation.

Policies and Program Actions

Objections to program policies, audit or monitoring findings, or other action may be filed with the Community Services, Housing, and Community Development Department. The Department responds to all written complaints regarding program policies and actions

within 15 working days. Copies of the complaints and the Department's response are mailed to the Board of County Commissioners and the Housing and Community Development Advisory Committee. The Board of County Commissioners (BOCC) may also respond to complaints.

Funding Decisions

Preliminary funding recommendations, including recommendations not to fund an activity, made by the Housing and Community Development Advisory Committee, may be commented on during the Public Hearing conducted annually to obtain comment. Applicants may request reconsideration of an application which has not been approved for funding in writing, or orally during the Public Hearing.

Records

Complaints and written comments regarding Community Services, Housing, and Community Development Department activities are public information. Complaints and other comments are kept on file in the department office and are part of the CDBG Program Annual Performance Report.

HOUSING AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

The Housing and Community Development Advisory Committee (HCDAC) is comprised of up to 18 Spokane County residents appointed by the Board of County Commissioners. HCDAC members serve as advisors to the Spokane County Community Services, Housing, and Community Development Department, and through the Department, to the Board of County Commissioners. The HCDAC reviews and comments on program policies and documents, and makes funding recommendations to the Board of County Commissioners. HCDAC members review proposals for funding and conduct a Public Hearing to receive comment on proposed projects. Special subcommittees may also be formed and subcommittee members appointed by the chairperson to conduct certain types of business.

Each participating city and town in Spokane County has the opportunity to be represented on the HCDAC by either the Mayor or a Mayoral designee. The Mayor of each participating city and town may recommend a resident of that city to the BOCC. With the BOCC approval, that person serves as the City's representative on the HCDAC. This representation ensures that the needs of residents of the participating cities are considered in the County's community development needs statement, funding policies, and proposed funding recommendations.

Four (4) members of the HCDAC are residents of the unincorporated areas of Spokane County. Consideration is given in the selection of HCDAC members to assure that they represent a balance of geographic area interests and the needs of special population groups. These include low and moderate-income persons, minority persons and individuals with disabilities. The HCDAC has adopted bylaws that govern how the HCDAC conducts its meetings.

2013 Project Selection Process and Procedures

The complete project selection procedure is attached; however, steps 2 and 3 are the applicable steps for the Housing and Community Development Advisory Committee (HCDAC). The Project Selection Process for the HCDAC is outlined below.

1. CDBG Funding Policies and Timeline at September 12, 2013 meeting.
2. HCDAC members obtain applications, along with staff report and threshold reviews for each qualifying applicant on Friday, December 17, 2013.
3. HCDAC members request additional information or clarification on specific applications (either by telephone or e-mail) prior to first initial funding selection meeting, not later than January 7, 2014.
4. First project selection meeting on January 9, 2014. Process for meeting is as follows:
 - a. Brief report by staff covering each category and the basis for considering applications (i.e., Consolidated Plan Principles, Goals, Objectives, Categorization, Scoring Criteria).
 - b. Chair instructs HCDAC on procedures for recommending projects for funding
 - i. High Priority Need projects receive funding before Medium/Low Priority projects.
 - ii. Voting will be done using verbal aye and nay. Those members who wish to personalize vote by stating name may do so, but it will not be required.
 - iii. A motion to not fund a project is not allowed.
 - iv. In the event of the tie, the chair will cast deciding vote. This is the only time that the chair votes.
 - v. Start the process with Public Services, and then follow the same procedures for Affordable Housing/Public Facilities, Economic Development, Public Facilities/Infrastructure, Planning, and Administration.
 - vi. Staff provides the HCDAC with a narrative review of the staff report and answers questions from committee members for the projects.
 - vii. Projects are then individually discussed among HCDAC and motions are made (or not) for funding consideration.
 - viii. HCDAC then balances the individual recommended amounts with the funds available.
 - c. A motion is then made to publish the preliminary recommendations.
5. A public hearing on preliminary recommendations is held on Thursday, March 6, 2014 at the Spokane Regional Health District Auditorium.
6. A HCDAC meeting to discuss public comments & finalize recommendations is held on Thursday, March 13, 2014. A motion is then made to forward the recommendations as a package to the Board of County Commissioners.
7. **Activity Selection Procedure**

Step #1 – Housing and Community Development staff conducts a preliminary review for eligibility to determine if the proposal may be submitted to the Housing and Community Development Advisory Committee. This review and assessment determines if, and the degree to which, the proposed activity and/or applicant:

 - Meets all County CDBG program threshold requirements (see below).
 - Conforms to guiding principles of the 2010 - 2014 Spokane County Consolidated Plan
 - Proposes addressing or achieving stated goals and objectives of the 2010-2014 Spokane County Consolidated Plan
 - Meets all other application requirements contained in this document.

Threshold Requirements:

Proposed activities must meet **all** of the following threshold requirements to be considered for funding:

- Funds are requested for an eligible activity.
- Proposed activity meets National Objectives of the CDBG program
- Application demonstrates organization's capacity to undertake the proposed activity.
- Proposed budget demonstrates reasonable costs.
- Proposed activity is financially feasible.
- Application demonstrates project readiness.
- Proposed activity addresses a Consolidated Plan Priority Need and a Goal/Objective

Step #2 – Housing and Community Development Advisory Committee members read and review proposals and staff reports to determine the degree to which proposed projects:

- Serve un-served or under-served areas or populations.
- Affect the identified need in a manner that warrants allocation of funds.
- Demonstrate consistency with the Spokane County 2010-2014 Consolidated Plan
- Benefit a significant number of extremely low, very low, and low-income persons at a relatively low cost per person, compared to similar activities.
- Fund area revitalization and economic development projects that create the greatest benefit in Target Areas
- Leverage other funds.
- Address the goals of a long-term improvement and/or maintenance plan.
- Eliminate or improve a hazardous, unsafe or unhealthy environmental condition.
- Use the CDBG funds because they are necessary relative to the scope of the proposed project.
- Are feasible based upon the proposed budget, scope of work, and the organization's capacity?

Step #3 - The HCDAC may also choose to direct funding to an applicant or activity with the intent of addressing or eliminating an identified need over a 3-year period (contingent on the county's continued receipt of CDBG funding from HUD and the applicant's successful completion of previous years' projects), after which time that activity or applicant would be prohibited from receiving CDBG funding for that activity for a minimum 3-year period. Preliminary funding recommendations are made based on these first three steps.

Step #4 - In an effort to respond to the highest priority needs of lower-income persons, Spokane County may, through Housing and Community Development Advisory Committee or Board of County Commissioner action, respond to previously unreported needs (at the time of publication of this document) by allocating funds to activities which are not listed as Objectives. Such action will always be taken only when the activity selected addresses all CDBG regulatory

and statutory requirements and serves the best interests of area citizens by directing funds to essential community development projects.

Step #5 - Preliminarily recommended projects with respective allocation amounts, identification of project locations, proposed benefit, and anticipated outcomes will be contained in Spokane County's Community Development Block Grant and Housing Annual Action Plan. The Plan and the proposed activities within the Plan will be open to public comment for a thirty-day period, prior to development of a final list of recommendations, which will be sent to the Spokane County Board of County Commissioners.

Step #6 - The Spokane County Board of County Commissioners (BoCC) will consider the staff and Advisory Committee's recommendations for funding and public comments obtained during the comment period and make the final decision regarding allocation of funds and choice of projects.

Step #7 - Upon Board approval, the Housing and Community Development Department will submit *Spokane County Housing and Community Development Department's 2010-2014 Consolidated Plan-Annual Action Plan* to the US Department of Housing and Urban Development (HUD). HUD reviews the Plan and accepts additional public comment for 45 days prior to the beginning of the Program Year.

Upon HUD's acceptance of the Plan and the County's receipt of a contract from HUD, Subrecipients will be notified that they may begin to implement a project

Annual Action Plan Amendment Policy

Introduction

Each year, Spokane County develops an Annual Action Plan. This document is used to request Community Development Block Grant and HOME funds from the U.S. Department of Housing and Urban Development (HUD). The Action Plan consists of descriptions of the various activities to be funded.

During the course of conducting housing and community development activities, circumstances may occur which affect the schedule, budget or accomplishments of an activity. In some cases the planned activities are completed at a lower cost than anticipated. When funds are “deobligated” from an activity, they are reallocated to a new or different activity. The most “substantial” of changes to activities require an amendment to the Annual Action Plan.

It is the intent of this policy statement to define what a “substantial change” in an activity is. This definition of substantial change is used to determine whether or not an amendment to the plan is required.

If an amendment is made to the plan, the process involves citizen review of the proposal, assessment of environmental impact, and evaluation of the proposal relative to Spokane County’s affordable housing and community development strategies and objectives. An amendment is made only if a significant change is made in: the proposed number of beneficiaries; changes in the type or location of an activity; eligibility; or cost effectiveness of an activity.

This policy defines the activity purpose, scope, location, and beneficiary changes, which require an amendment to the plan. If a proposed activity change meets the definition in this policy, the proposal must be reviewed and approved by Spokane County before proceeding with the changed activity. There may be factors other than those stated in this policy considered by Spokane County, which result in the proposed change not being approved.

In this policy document, the definition of “substantial change” is supplemented with examples of circumstances considered to meet the definition. The examples are provided for illustrative purposes only, and do not include the complete range of “substantial changes” to affordable housing or community development activities.

There are four (4) types of changes to activities included in this definition: purpose; scope; location; and beneficiaries. A change of any one of these types could require a Plan amendment.

Purpose of Project

During the project selection process, the purpose of each project is evaluated as to how it furthers one of Spokane County’s Consolidated Plan goals and objectives. A change to the purpose of a project that would result in a different objective being furthered requires an amendment. If the CDBG or HOME eligibility category changes an amendment is required.

Example of a change in project purpose requiring an amendment:

- Change from improving the physical facilities of a park to providing support to youth sports programs that use the park.
- Change from a housing project involving development costs, to public services housing program operations activity.

Scope of a Project

Each approved project includes a listing of activities, a schedule, and budget. The project selection process involves evaluation of the reasonableness of costs and schedules, and eligibility of activities. An analysis of how the activities relate to the purpose of the project is also made. A change to the scope of a project, which would add activities, requires an amendment. A change to the scope of a project that would delete activities requires an amendment unless the change results from an approved competitive bidding process or a higher than anticipated average costs per direct beneficiary. Changes in schedule require an amendment if the result would be to extend an activity beyond the period of performance stated in Subrecipient, Contractor, Interdepartmental, or other Agreements.

Example of a change in project scope requiring an amendment:

- Change from improving a building for expanded provision of services to building improvements only, no expansion of services.
- Change production of owner-occupied housing units to production of rental housing units.
- Project year is July 1, 2005 through June 30, 2006. Project originally was going to be complete in April 2006, but due to construction delays, the infrastructure project is not going to be completed until August 2006.

Location of a Project

During project selection, an effort is made to select projects located in the various small cities and unincorporated area of Spokane County. A change in the location of a project or the area served requires an amendment. Some approved proposals include several potential project sites of which one or some would be selected. An amendment is not required when one or more of the proposed sites are selected as actual project locations.

Example of a change in project location requiring an amendment:

- Change from making physical improvements in a specific neighborhood to making the same type of improvements throughout a community.
- Change from constructing a facility in an unincorporated area to a location in an incorporated area of the County.

Beneficiaries of a Project

Projects are classified as direct benefit, limited clientele benefit, or area benefit, according to the Plan definitions, during the project selection process. Projects also must meet benefit to lower income criteria stated in the Plan. A change in the number of beneficiaries only requires an amendment if the change results in a significant variance from the approved number of beneficiaries. Each situation will be evaluated individually and significance will be based on the nature of benefit and number of beneficiaries involved.

Example of a change in beneficiaries requiring an amendment:

- Change from providing special assessment subsidies on behalf of individual homeowners for a public improvement, to financing construction of a neighborhood public improvement.

Policy Statement

It is the policy of Spokane County to require an amendment to the Consolidated Plan (and/or Annual Action Plan) if one or more of the projects funded changes substantially during the program year.

A substantial change to an affordable housing or community development activity is any one or more of the following:

1. A change in the purpose of a project, which would result in a different objective being furthered than previously approved.
2. A change in the scope of a project, which would result in an added activity or activities.
3. A change in the scope of a project which would result in a deleted activity or activities, unless the deletion was necessary because of competitive bidding results or higher than average cost per direct beneficiary.
4. A change in the scope of a project, which would result in extension of an activity beyond the approved period of performance, contained in Subrecipient or Contractor Agreements.
5. A change in the location or service area of a project, unless several sites were approved as potential locations, and only one or some are actually selected as locations.
6. A change in the type of benefits to be provided by the project, using the federal program definitions of direct benefit, limited clientele benefit and area benefit as types.

A change, which results in a significant variance between the numbers of lower income beneficiaries in the approved project and the changed project.

Consolidated Plan Amendment Policy

All proposed amendments to the Consolidated Plan will be handled in accordance to procedures outlined below:

Time Period and Notice

Requests for amendments may be submitted to the Community Services, Housing, and Community Development Department (CSHCDD) at any time during the year. To be considered in the annual amendment process, submittals must be received no later than the end of February of each year. Submittals that are received after the end of February will be considered in the amendment process for the following program year.

The CSHCDD will publish notice in the official county newspaper in January of each year to inform the public of the opportunity to submit requests for amendments to the Consolidated Plan as part of the annual update to the Citizen Participation Plan. All suggestions and requests will be considered at advertised public hearings or meetings before the Housing and Community Development Advisory Committee (HCDAC) and Board of County Commissioners (BOCC), in accordance with federal law and county requirements. Notice of Public Hearings or meetings will be provided to the public as defined in the CSHCDD Citizen Participation Plan.

Review and Decision Procedures

A. CSHCDD Review and Recommendations

Each year at the beginning of March the CSHCDD will evaluate all the requests for amendments, and will prepare recommendations for the HCDAC at its March meeting. The review and recommendation will consider the problem to be resolved, applicable federal laws and regulations, and where applicable, alternative solutions.

B. HCDAC Consideration and Recommendations

The HCDAC will consider the requests for amendments, and the department recommendations, in a public hearing. The HCDAC through the CSHCDD will then make recommendations to the BOCC following the hearing.

C. BOCC Consideration and Decision

The BOCC will consider the requests for amendments, and the recommendations of the HCDAC and CSHCDD, and will determine 1) which proposals to approve for amendment, 2) which proposals to refer to the CSHCDD for further staff work, and 3) which proposals will not be approved. The BOCC may, at its option, consider the HCDAC's recommendation in a public meeting or hearing held in accordance with the requirements of the Consolidated Plan.

D. Other Reviews and Notice

All amendments are subject to public notice and may require an environmental review. The CSHCDD will also formally notify the U.S. Department of Housing and Urban Development (HUD) of adopted amendments to the Consolidated Plan as part of the Annual Action Plan.

E. Final Action and Implementation

Final action is reserved for the BOCC. The BOCC's decision shall become effective by resolution, and publication of the CSHCDD's Annual Action Plan.

Required Information for Amendment Proposals:

1. Name, address, and phone number of the person(s) or other interested party(ies) who is(are) submitting the request(s) for amendment(s) to the Consolidated Plan.
2. Description of the proposed amendment:
 - Describe your proposal for amending the Plan;
 - Provide suggested new language or new wording that would meet your concerns; and
 - Provide a reference to the particular section or sections of the Consolidated Plan.
3. Describe how the amendment will further the Principles of Consolidated Plan as defined below.

Priority to Lowest-Income - Ensure the needs of people with the lowest income are given priority consideration.

Basic Support – Encourage the focus of public service resources on essential basic needs.

Citizen Participation - Provide opportunities for all public to participate in plan development, implementation and evaluation.

Collaboration - Encourage public, private, and non-profit sectors collaboration and reduce program duplication.

Emphasize the Potential - Build upon available community assets, resources, plans and market forces.

Leverage - Leverage limited resources by promoting partnership between organizations.

Measurable Results - Produce and evaluate measurable outcomes and results.

Comprehensive - Engage comprehensive strategies to address the holistic needs of a neighborhood, household or individual.

4. Fully explain the reasons why the change should be made, what quantifiable information was used to reach the conclusion, and for participating towns and cities, what type of citizen participation was used to determine a change was necessary. In addition, describe how the proposed change will:
 - Correct an incorrect or an obvious omission;
 - Correct an inconsistency or improve consistency within the documents; or
 - Address an issue or priority that is not satisfactorily addressed by the Consolidated Plan, or that the Consolidated Plan is silent on.
5. Signature(s) of the person(s) who is(are) submitting the proposal for amendment. If an agent is submitting the proposal, the agent must demonstrate that he or she is authorized to submit this application on behalf of the person or organization.

1. 2014 Fair Housing Conference Flyer/registration form
2. BOCC Resolution; 13-1095 Accessible Community Advisory Committee a.k.a. "Access 4 All Spokane"
3. BOCC Resolution; 13-1172 Affirming the terms of "Access 4 All Spokane" Committee

Affirmation 2014 Spokane Fair Housing Conference

Thursday, April 10, 2014

8:00 am to 4:00 pm

CenterPlace at Mirabeau Point Park
2426 N. Discovery Place
Spokane Valley, WA

Keynote Speaker

Bill Block, HUD Regional Administrator for Region X

Bill Block is the HUD Regional Administrator for Region X, serving Alaska, Idaho, Oregon and Washington. Bill began his career as a law clerk to the U.S. Court of Appeals for the District of Columbia Circuit and for Justice Harry Blackmun on the U.S. Supreme Court. He began practicing law in Seattle in 1977 with a practice focused on complex real estate transactions on behalf of both private and public entities. In 2005, Bill served as Director of the Committee to End Homelessness where he was responsible for working with 70 local government, non-profit and for-profit entities, faith-based communities, philanthropies and formerly homeless people in implementing the County's 10 Year Plan to End Homelessness in Seattle/King County. He has served as Chair of the Seattle Housing Authority Board of Commissioners, President of AIDS Housing of Washington (now Building Changes), Chair of the Seattle Center Advisory Commission, Chair of the Low Income Housing Levy Oversight Committee and board member of the Downtown Emergency Service Center and the Workforce Development Council of Seattle/King County. Raised in the Hyde Park neighborhood of Chicago, Bill attended Pomona College and the University of Chicago School of Law where he received a Juris Doctor and was Editor-in-Chief of its Law Review.



Additional Afternoon Breakout Sessions

Fair Housing Basics

Q & A on Assistance Animals

Practical Application of FH Scenarios

Protecting Against Fair Housing Claims

Affirmatively Furthering Fair Housing (AFFH) for Elected Officials and Planners

Accommodations will be provided, to the maximum extent feasible, to meet the needs of non English speaking, deaf and hearing impaired, and visually impaired persons. The City of Spokane will make arrangements to provide an interpreter, a signer, or a reader upon request, if such a request is made at least 72 hours prior to the Fair Housing Conference. If you need additional accommodations, please call 625-6325 at least 72 hours in advance.



Morning Session in the Great Room

8:00am-9:00am	Registration
9:00am-9:15am	Welcoming Remarks, David A. Condon, Mayor, City of Spokane
9:15am-10:15am	Keynote, Bill Block, HUD Regional Administrator for Region X
10:15am-10:30am	Break
10:30am-11:30am	Reasonable Accommodations-Marley Hochendoner, Northwest Fair Housing Alliance; Heidi O'Day, Washington State Human Rights Commission
11:30am-12:45pm	Lunch

Afternoon Breakout Sessions

	Room 1	Room 2	Room 3	Room 4	Room 5
12:45pm - 2:15pm	Session A-1 <u>Fair Housing Basics</u> Heidi O'Day, WSHRC; Tina McLeod, City of Tacoma Human Rights	Session A-2 <u>Protecting Against FH Claims</u> Attorney Eric Steven	Session A-3 <u>A Community in Bloom (AFFH for Elected Officials and Planners)</u> FH Center of Washington	Session A-4 <u>Practical Application of FH Scenarios</u> Northwest Fair Housing Alliance	Session A-5 <u>Q&A On Assistance Animals</u> Marley Hochendoner, NWFHA
2:30pm - 4:00pm	Session B-1 <u>Fair Housing Basics</u> Heidi O'Day, WSHRC; Tina McLeod, City of Tacoma Human Rights	Session B-2 <u>Protecting Against FH Claims</u> Attorney Eric Steven	Session B-3 <u>A Community in Bloom (AFFH for Elected Officials and Planners)</u> FH Center of Washington	Session B-4 <u>Practical Application of FH Scenarios</u> Northwest Fair Housing Alliance	Session B-5 <u>Q&A On Assistance Animals</u> Marley Hochendoner, NWFHA

VERY IMPORTANT:

On the above chart, please circle the sessions that you plan to attend and send this page with your registration. Thank You!!!

REGISTRATION FEE (\$30.00) DUE BY MARCH 28, 2014

REGISTER EARLY-SPACE IS LIMITED!!

Registration fee includes: All day training from experts on fair housing issues; handout materials; & lunch.

Make check payable and mail to:
 Northwest Fair Housing Alliance
 35 W. Main Avenue, Suite 250
 Spokane, WA 99201
 (509) 325-2665

Name of each Registrant Attending: _____

Company / Organization & Address: _____

Phone Number: _____

Email Address (NOTE: Email addresses for all attendees you are registering are required for registration confirmation, needed as proof of registration at conference check-in)

Do you have information that your agency would like to share at the conference?
Sign up for a table to display a booth or material. Please email Kristin Talbott at kristin@spokanehousing.org to sign up for a table. Deadline for a table is March 28.

NO. 13-1095

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

IN THE MATTER OF ESTABLISHING AN)
ACCESSIBLE COMMUNITY ADVISORY)
COMMITTEE AS PROVIDED FOR IN RCW)
36.01.310 AND OTHER MATTERS)
RELATED THERETO)

RESOLUTION

WHEREAS, pursuant to the provisions of RCW 36.32.120(6), the Board of County Commissioners of Spokane County, Washington (sometimes hereinafter referred to as the "Board") has the care of county property and the management of county funds and business; and

WHEREAS, pursuant to the provisions of RCW 36.01.310, counties have the legal ability to create an accessible community advisory committee to (i) advise on addressing the needs of persons with disabilities in emergency plans; (ii) advise the county and other local governments within the county on access to programs services and activities, new construction or renovation projects, sidewalks, other pedestrian routes of travel, and disability parking enforcement, and (iii) develop local initiatives and activities to promote greater awareness of disability issues, and acceptance, involvement, and access of persons with disabilities within the community; and

WHEREAS, the Legislature of the State of Washington has found that when people who have disabilities are welcomed and included as members of our communities and provided with equal access to the opportunities available to others, their participation enriches those communities, enhances the strength of those communities' diversity, and contributes toward the economic vitality of those communities, and

WHEREAS, the Legislature further found that more than nine hundred thousand Washington state residents with disabilities continue to face barriers to full participation that could be easily eliminated which includes more than 80,000 people in Spokane County; and

WHEREAS, focusing on removing barriers to inclusion empowers people with disabilities by giving them an equal chance to live, dine, shop, worship, learn, recreate, meet, visit, work, and contribute to their communities, and

WHEREAS, pursuant to the provisions of RCW 36.01.310, the Board of County Commissioners of Spokane County, Washington has opted to create an Accessible Community Advisory Committee with members that include persons with a diverse range of disabilities who are knowledgeable in identifying and eliminating attitudinal, programmatic, communication, and physical barriers encountered by persons with disabilities, and

WHEREAS, "Access 4 All Spokane" is a committee of Spokane County residents which includes persons with a diverse range of disabilities who are knowledgeable in identifying and eliminating those barriers, through educating the community on the benefits of accessibility and disability-friendliness, and promoting greater awareness of disability issues and acceptance, inclusion, and access for persons with disabilities within the community, and

WHEREAS, the Board of County Commissioners of Spokane County desires to create a fifteen (15) member Spokane County Accessible Community Advisory Committee composed of members of Access 4 All Spokane, as provided for in RCW 36.01.310 to (i) advise on addressing the needs of persons

with disabilities in emergency plans; (ii) advise the county and other local governments within the county on access to programs services and activities, new construction or renovation projects, sidewalks, other pedestrian routes of travel, and disability parking enforcement, and (iii) develop local initiatives and activities to promote greater awareness of disability issues, and acceptance, involvement, and access of persons with disabilities within the community.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Spokane County, Washington, pursuant to the provisions of RCW 36.32.120(6) and RCW 36.01.310, that the Board does hereby:

- (1) establish a Spokane County Accessible Community Advisory Committee as more particularly set forth in Attachment "A", attached hereto and incorporated herein by reference; and
- (2) designate/appoint fifteen (15) members of "Access 4 All Spokane" as the Spokane County Accessible Community Advisory Committee whose membership is set forth in Attachment "B", attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED, by the Board of County Commissioners of Spokane County, Washington, that the Chief Executive Officer or his duly authorized designee be and is hereby authorized to submit the appropriate documents as provided for in WAC chapter 192-50 to obtain grants and reimbursement of travel, per diem and reasonable accommodation for the Spokane County Accessible Community Advisory Committee meeting and committee sponsored activities (RCW 50.40.071-.072).

PASSED AND ADOPTED this 3rd day of December, 2013.



BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

Shelly O'Quinn

SHELLY O'QUINN, Chair

Al French

AL FRENCH, Vice-Chair

ATTEST:

Daniela Erickson

Daniela Erickson
Clerk of the Board

Todd Mielke

TODD MIELKE, Commissioner

ATTACHMENT "A"

SPOKANE COUNTY ACCESSIBLE COMMUNITY ADVISORY COMMITTEE

SECTION NO. 1: SPOKANE COUNTY ACCESSIBLE COMMUNITY ADVISORY COMMITTEE CREATED—COMPOSITION.

As provided for in RCW 36.01.310, there is created an accessible community advisory committee to consist of fifteen (15) members to be known as the "Spokane County Accessible Community Advisory Committee" hereinafter referred to as the "Committee." The fifteen (15)-member Committee shall include persons with a diverse range of disabilities who are knowledgeable in identifying and eliminating attitudinal, programmatic, communication, and physical barriers encountered by persons with disabilities.

SECTION NO. 2: APPOINTMENT.

The members of the Committee shall be appointed by the Board of County Commissioners and be members of Access 4 All Spokane.

SECTION NO. 3: TERM.

The terms of the Committee shall be three (3) years. Provided, however, five (5) members initially appointed to the Committee shall have terms of one (1) year, five (5) members initially appointed to the Committee shall have terms of two (2) years, and five (5) members initially appointed to the Committee shall have terms of three (3) years. The Clerk of the Board by lot shall determine the initial terms of Committee members.

SECTION NO. 4: VACANCIES.

Vacancies occurring for any reason whatsoever shall be filled in the same manner in which the underlying member's position was filled.

SECTION NO. 5: REMOVAL.

Any appointed member to the Committee may be removed by the Board of County Commissioners for any reason whatsoever.

SECTION NO. 6: OFFICERS.

Every year the Committee shall elect a chairperson and vice-chairperson from among its members. The chairperson shall preside over all meetings and in his absence the vice-chairperson shall preside.

SECTION NO. 7: MEETINGS—RULES AND REGULATIONS.

The Committee shall hold not less than four regular meetings each year. The Committee shall adopt rules and regulations governing the transaction of business and shall also keep a public record of all transactions, findings and determinations. The Committee shall be subject to the Open Public Meetings Act.

SECTION NO. 8: COMPENSATION.

Members of the Committee shall serve without compensation.

SECTION NO. 9: POWERS AND DUTIES OF COMMITTEE.

The Committee shall be actively involved in:

- (1) advising on addressing the needs of persons with disabilities in emergency plans,
- (2) advising the county and other local governments within the county on access to programs services and activities, new construction or renovation projects, sidewalks, other pedestrian routes of travel, and disability parking enforcement, and

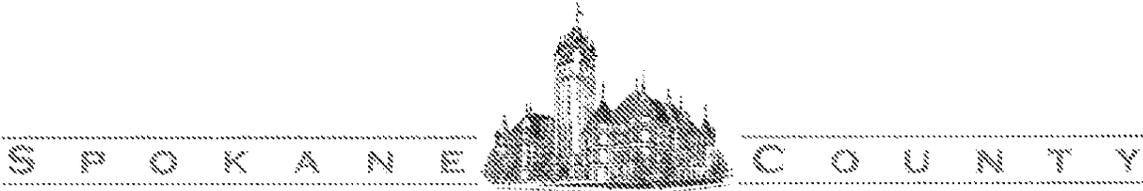
13-1095

- (3) developing local initiatives and activities to promote greater awareness of disability issues, and acceptance, involvement, and access of persons with disabilities within the community.

ATTACHMENT "B"

"Access 4 All Spokane" Members

- (1) Alisa Alonge: Independent Living Advocate (*Coalition of Responsible Disabled*)
- (2) Bryan Branson: Chair, Inclusivity Committee (*Manito United Methodist Church*)
- (3) Kerry R. Brooks, Ph.D, GISP: Associate Professor, Urban Planning, Public & Health Administration (*Eastern Washington University*)
- (4) Raychel Callary, M.S.Ed., COMS: Certified Orientation & Mobility Specialist (*Lilac Services for the Blind*)
- (5) Resa Hayes: Trainer (*People First of Washington*)
- (6) Kevin Hills, MSW: Director, Disability Support Services (*Eastern Washington University*)
- (7) Deborah Jenkins: Member, Patron Advisory Committee (*Washington Talking Book and Braille Library*)
- (8) Amber Joplin, D. Des., M. A.: Member, Peace with Justice Committee (Spokane Friends Church)
- (9) Lynn Kimball, MSW: Manager, Planning & Resource Development (*Aging and Long Term Care of Eastern Washington*)
- (10) Charley Lane: Transition Manager (*Coalition of Responsible Disabled*)
- (11) Char Parsley, MSW: Executive Director (*Hearing Loss Center*)
- (12) Dave Reynolds: Client Support Service Coordinator (*The Arc of Spokane*)
- (13) Cathy Sacco: Senior Program Manager (*Washington Initiative for Supported Employment*)
- (14) Kathyne Shearer, M.A., C.R.C.: Director, Disability Resources; ADA Coordinator (*Gonzaga University*)
- (15) Lynn Swedberg, MS, OTR/L: Disability Consultant, Past Chair (*United Methodist Committee on Disability Ministries*)



OFFICE OF COUNTY COMMISSIONERS
1000 MILBKE, 1ST DISTRICT • NELLA O'QUINN, 2nd DISTRICT • AL FRINOTTI, 3rd DISTRICT

December 27, 2013

Ms. Debbie Himes
Governor's Committee on Disability Issues and Employment
PO Box 9046
Olympia, WA 98507-9046

Re: Letter of Assurance for the Accessible Communities Advisory Committee

Dear Ms. Himes:

In accordance with the Accessible Communities Act (Chapter 215, Laws of 2010), the Spokane County Board of County Commissioners assures the Governor's Committee on Disability Issues and Employment that it has established an active cross-disability Accessible Communities Advisory Committee (ACAC) under Resolution Nos. 13-1095 and 13-1172.

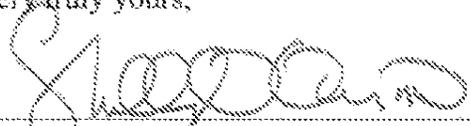
It assures that the members of the ACAC include persons with a diverse range of disabilities who are knowledgeable in identifying and eliminating attitudinal, programmatic, communication and physical barriers encountered by persons with disabilities. It further assures the committee is or will become actively involved in the following activities:

- Advising policy makers on the needs of persons with disabilities in emergency plans,
- Advising the county and other local governments within the county on access to programs, services, and activities, new construction or renovation projects, sidewalks, other pedestrian routes of travel, and disability parking enforcement, and.
- Developing local initiatives and activities to promote greater awareness of disability issues, and acceptance, involvement and access for persons with disabilities within the community.

Enclosed with this letter is a list of current ACAC members and their qualifications.

The undersigned certifies the above assurances have been met.

Very truly yours,



Shelly O'Quinn, Chairperson

Enclosure (1)

Spokane County Accessible Communities Advisory Committee (ACAC)

Qualifications

Alisa Alonge: Independent Living Advocate (*Coalition of Responsible Disabled*)

Alisa is an original co-facilitator of Access 4 All Spokane. She is an Independent Living Advocate at the Coalition of Responsible Disabled (CORD), and a student at Eastern Washington University. At CORD her work focuses on removal of attitudinal, programmatic, communication, physical and technological barriers, while educating the community on issues that are important to people with disabilities. In 2011, she completed training provided by the Northwest ADA Center to identify and assess physical barriers to accessibility for a website of accessible places. This work is quite personal for Alisa because she experiences epilepsy, is legally blind, and uses a guide dog. Alisa has been a member of the Central Spokane Lions Club, and is an ambassador for Leader Dogs for the Blind.

Bryan Branson: Chair, Inclusivity Committee (*Manito United Methodist Church*)

Bryan serves on the Marketing subcommittee of Access 4 All Spokane. He is a long-time leader of deaf and hard-of-hearing people in the Spokane area. Bryan earned his Bachelor of Science in Business Administration from Gallaudet College (now Gallaudet University), the first college in the U.S. to cater specifically to deaf students. Bryan is a member of the Washington State Association of the Deaf, and a past delegate to the National Association of the Deaf. He served as chairperson of the Office of the Deaf and Hard of Hearing Advisory Committee, which provided phone, American Sign Language interpreter, government, and communication equipment services. He has served on the board of the Eastern Washington Center for the Deaf and Hard of Hearing (now the Hearing Loss Center). He served as President of Fones for the Deaf, which repaired and installed teletypewriters in the homes of deaf and hard of hearing people so that they could communicate with each other and the general population. Bryan served as Secretary of the Inland Empire Association of the Deaf, which later became the Spokane County Association of the Deaf.

He currently serves as the chairperson for the Inclusivity Committee at Manito United Methodist Church, which has resulted in the church recently building a wheelchair ramp and installing an induction loop system for hearing aid users. Bryan is a Farmers Insurance Agent, who says that most of his clients are deaf or hard of hearing.

Kerry R. Brooks, Ph.D, GISP: Associate Professor, Urban Planning, Public & Health Administration (*Eastern Washington University*)

Spokane's Steering, Marketing and Technical subcommittees. He conceived and managed the federal and locally funded Spokane Regional Pedestrian Network project, which mapped accessibility of all pedestrian features in the Spokane urban area, creating an accessibility assessment resource that is unique to our community. Brooks has served as principal investigator and consultant in land use planning and modeling, and GIS(Geographic Information System)/remote sensing for numerous non-governmental organizations (NGOs), firms, and state, local, and federal agencies. He is Associate Professor of Urban Planning, Public and Health Administration at Eastern Washington University.

Raychel Callary, M.S.Ed., COMS: Certified Orientation & Mobility Specialist (*Lilac Services for the Blind*)

Raychel works as a Certified Orientation & Mobility Specialist at Lilac Services for the Blind, where she teaches independent travel techniques to people who are blind or have low vision, to help them regain freedom and independence that can otherwise be lost. She earned her Master's in Education from Northern Illinois University. She continues to attend conferences and workshops regularly to ensure that her training is current. Raychel is assistant coach for the Spokane Spin, our local Goalball team, helping to provide athletic opportunities for local blind athletes. She collaborates with colleagues and local authorities to designate appropriate intersections for accessible pedestrian signals.

Resa Hayes: Trainer (*People First of Washington*)

Resa is on Access 4 All Spokane's Surveyors subcommittee. She is known as a strong advocate for people with intellectual, developmental, and other disabilities. Resa is past president of People First of Washington, an advocacy organization made up of people with disabilities. For the past 15 years, Resa has been a trainer on the staff of People First. During that time she worked as part of teams to develop the following courses: "*Reaching My Own Greatness*", on self-determination and self-advocacy; "*Mixed Voices*", in-depth training on how to meaningfully participate on boards, committees, panels and commissions; and "*Hear My Voice*", instruction for educators, business owners, and others on disability awareness and etiquette. She has taught these courses in Alaska, Arkansas, Idaho, Illinois, New Mexico, Rhode Island, Washington, and elsewhere. Resa uses a motorized wheelchair due to cerebral palsy.

Kevin Hills, MSW: Director, Disability Support Services (*Eastern Washington University*)

Kevin serves on Access 4 All Spokane's Surveyors subcommittee. Kevin is the Director of Disability Support Services at Eastern Washington University. He earned his Bachelors of Arts in Education, and his Masters of Social Work at EWU. He served as the accommodation specialist for the DSS office, where his job involved identifying and eliminating barriers that could prevent students with disabilities from having equal access to educational opportunities. This role involves a thorough understanding of the Americans with Disabilities Act, and Section 504 of the 1973 Rehabilitation Act, along with related state laws. Kevin went on to become the department's director. He enjoys guest lecturing in classes across many disciplines and has taught courses in Counseling Education and Developmental Psychology. In addition, Kevin co-wrote Chapter 16 of *Learning and Attention Disorders in Adolescence and Adulthood, 2nd edition*, along with his friend, Ian Campbell, from Central Washington University.

Deborah Jenkins: Member, Patron Advisory Committee (*Washington Talking Book and Braille Library*)

Deborah serves on Access 4 All Spokane's Marketing subcommittee. She has served on the Washington Council of the Blind, including its Environmental Access Committee; United Blind of Spokane; and currently serves on the Patron Advisory Committee of the Washington Talking Book and Braille Library. Deborah has been a key player in developing Spokane's first "beep baseball" team, for blind and vision-impaired athletes. She is also a member of Spokane Rotary Club and Lions Club. Working for Independent Living Centers in Alaska, Deborah taught pedestrian safety, daily living skills, and Braille to blind and sighted people in Fairbanks and Anchorage. Deborah has daily experience dealing with barriers to accessibility, not only because of her blindness, but also because she uses a wheelchair due to contracting polio as a child.

Amber Joplin, D. Des., M. A.: Member, Peace with Justice Committee (Spokane Friends Church)

Dr. Joplin serves on Access 4 All Spokane's Steering, Marketing and Technical subcommittees. She is a 2013 graduate of Washington State University's Interdisciplinary Design Institute Doctor of Design program. Amber's primary expertise is the relationship of the community built environment with health and well-being. Her work applies Geographical Information Systems (GIS) to health research; planning for life-cycle sustainable communities; and recovery-oriented environments for special needs & aging adults. She is passionate about healthy, inclusive, and just communities.

During graduate school, Joplin worked in the WSU GIS and Simulation Lab on the Spokane Pedestrian Network Model (PNET). This work is important to Joplin, in part because of her personal, family, and professional experience with disabilities and the impact of disabilities on health, well-being, and access to meaningful places. Joplin has been diagnosed and treated for depression and anxiety since 1994, and has been mobility impaired since 2012 due to joint issues.

Lynn Kimball, MSW: Manager, Planning & Resource Development (*Aging and Long Term Care of Eastern Washington*)

Lynn serves on the Access 4 All Spokane Marketing subcommittee. She is the Planning and Resource Development Manager for Aging and Long Term Care of Eastern Washington (ALTCEW). She received her MSW from Eastern Washington University in 2007, with an emphasis in Aging Studies. For the past four years, Lynn's work has focused on encouraging the development of accessible "aging friendly" communities. ALTCEW has held two regional forums on Aging Readiness, participated in the Spokane City Pedestrian Plan process in 2011, and is currently working on ways to collaborate with communities to begin planning for the needs of aging baby boomers. "By 2030, one in four people will be over 60, making accessibility extremely important for communities that wish to keep all people active and involved as they age or encounter disability."

Charley Lane: Transition Manager (*Coalition of Responsible Disabled*)

Charley is founder of One Circle Group, LLC, a coaching and consulting company that works to raise the impact level of non-profits, businesses, corporations, and entrepreneurs. Charley is a successful entrepreneur with 25 years experience with non-profits, especially those serving people of all abilities and ages. Charley is currently transition manager for Spokane's Coalition of Responsible Disabled (CORD), guiding the non-residential independent living center in developing a new vision and focus, along with a computer lab for consumers. In that role, Charley has led CORD's support of and involvement in Access 4 All Spokane.

Char Parsley, MSW: Executive Director (*Hearing Loss Center*)

Char is the executive director of the Hearing Loss Center of Eastern Washington (formerly the Eastern Washington Center for the Deaf and Hard of Hearing). The HLC is a nonprofit service center and outreach organization dedicated to assisting the deaf and hard of hearing in 10 counties throughout Eastern Washington. This includes breaking down communication and technological barriers; providing American Sign Language interpreter, video relay, hearing aid assistance, and assistive technology assistance; advising consumers on their rights to equal

access and opportunities; and educating the public on issues that are important to people of all ages who are deaf and hard of hearing.

Char attended and graduated from the Washington School for the Deaf, received her Bachelor's in Social Work from Gallaudet University in Washington, DC, and earned her Master's in Social Work from the University of Texas. Char has been a social worker, mental health counselor, child protective worker, academic advisor, instructor in social work, and sign language instructor in several schools. She serves on the Board of Trustees for the Washington School for the Deaf. Char has two children, one who is deaf, and one who is hard of hearing and works as a deaf interpreter.

Dave Reynolds: Client Support Service Coordinator (*The Arc of Spokane*)

Dave is Access 4 All Spokane's primary facilitator, and Client Support Services Coordinator at The Arc of Spokane. For the last 30 years, Dave has worked to break down barriers to inclusion for people with disabilities. He has provided employment, residential, community access, educational, advocacy, and positive behavior support services for people of all ages. In 1999, he launched *Inclusion Daily Express*, the world's first international disability rights news service. As IDE editor and writer, he has become very knowledgeable in understanding architectural, attitudinal, programmatic, and communication barriers to inclusion for people with all types of disabilities -- particularly for those with 'invisible' disabilities -- around the world. He has researched and written extensively on what is being done domestically and globally to eliminate those barriers, from individual actions, to group efforts, to multi-national collaborations. Dave is a member of the Inclusion Network; the Inclusivity Committee at Manito United Methodist Church; and Spokane Central Lions Club. He experiences attention deficit disorder, a learning disability. Dave believes that celebrating those places that have made the investment -- in terms of time, thoughtfulness, and money -- to be accessible and 'disability friendly', while providing support to those that want to improve accessibility, will be a win-win for everyone in the Spokane area.

Cathy Sacco: Senior Program Manager (*Washington Initiative for Supported Employment*)

Cathy serves on Access 4 All Spokane's Steering and Marketing subcommittees. Cathy is Senior Program Manager for Washington Initiative for Supported Employment (WISE), a leader in developing employment awareness and prospects for people with disabilities. She has been a trainer for 25 years and a consultant focusing on outreach and partnerships with the business community for the past 7 years. Cathy has assisted in the design, development and implementation of innovative projects such as Hire Ability Day, Project MOVE (Mentoring Opportunity in Vocation and Education), Project SEARCH, Partners for Work with Rotarians, and a Corporate Speaker's Bureau. She is a member of Greater Spokane Incorporated, the local chapter of American Society of Training and Development, Washington State Community Employment Alliance, "Leadership Connect", Leadership Spokane, Community Indicators, Rotary, Kiwanis and serves on many boards and committees in the Spokane area.

Kathryne Shearer, M.A., C.R.C.: Director, Disability Resources; ADA Coordinator (*Gonzaga University*)

Kathy serves on Access 4 All Spokane's Marketing subcommittee. In her current role as Director of Disability Resources and ADA Coordinator for Gonzaga University, her interest in disability friendly and inclusive environments has grown and developed. She has worked in the disability

community as a sign language interpreter, vocational rehabilitation counselor, higher education access professional, and advocate over the course of the past 35 years. Kathy holds a Master's degree in Organizational Leadership from Gonzaga, and is a nationally certified rehabilitation counselor. Her work experience and interest in this field have resulted in extensive knowledge of legal, best practice, and leading edge parameters in education, recreation, and employment settings. On a personal note, Kathy and her husband are both persons with disabilities.

Lynn Swedberg, MS, OTR/L: Disability Consultant, Past Chair (*United Methodist Committee on Disability Ministries*)

Lynn is a member of Access 4 All Spokane's Surveyors subcommittee. She has been an Occupational Therapist since 1976 with experience in home health, skilled nursing, and rural hospital inpatient and outpatient services. Lynn is Disability Consultant and Newsletter Editor for the United Methodist Church, General Board of Global Ministries; member and past chairperson, vice-chairperson, and secretary, United Methodist Committee on Disability Ministries; and Accessibility Coordinator for the 2012 Summer Institute on Theology and Disability in Chicago.

Her recent continuing education has included courses on "*Disability Awareness*" through the United Theological Seminary; "*ADA and Lodging: Customizing Customer Service*" through the Mid-Atlantic ADA Center; "*Accessible Pools*" through the U.S. Department of Justice; and "*Accessibility Management for Parks and Recreation*" through the National Center on Accessibility. Lynn has authored many articles for "*The Voice of the United Methodist Disability Connection*" newsletter, *The Fig Tree*, and other publications. She has traveled extensively, and has presented around the world on issues related to removing barriers to including people with disabilities in communities of faith. She is also a member of the Inclusivity Committee at Manito United Methodist Church.

NO. 13-1172

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

IN THE MATTER OF AFFIRMING THE TERMS OF)
THE SPOKANE COUNTY ACCESSIBLE) RESOLUTION
COMMUNITY ADVISORY COMMITTEE)

WHEREAS, pursuant to the provisions of RCW 36.32.120(6), the Board of County Commissioners of Spokane County, Washington (sometimes hereinafter referred to as the "Board") has the care of county property and the management of county funds and business; and

WHEREAS, pursuant to the provisions of RCW 36.01.310, counties have the legal ability to create an accessible community advisory committee to (i) advise on addressing the needs of persons with disabilities in emergency plans; (ii) advise the county and other local governments within the county on access to programs services and activities, new construction or renovation projects, sidewalks, other pedestrian routes of travel, and disability parking enforcement, and (iii) develop local initiatives and activities to promote greater awareness of disability issues, and acceptance, involvement, and access of persons with disabilities within the community; and

WHEREAS, pursuant to the provisions of RCW 36.01.310, the Board of County Commissioners of Spokane County, Washington, under Resolution No. 13-1095 adopted on December 3, 2013, created an Accessible Community Advisory Committee with members that include persons with a diverse range of disabilities who are knowledgeable in identifying and eliminating attitudinal, programmatic, communication, and physical barriers encountered by persons with disabilities, and

WHEREAS, "Access 4 All Spokane" is a committee of Spokane County residents which includes persons with a diverse range of disabilities who are knowledgeable in identifying and eliminating those barriers, through educating the community on the benefits of accessibility and disability-friendliness, and promoting greater awareness of disability issues and acceptance, inclusion, and access for persons with disabilities within the community, and

WHEREAS, the Board of County Commissioners of Spokane County designated/appointed fifteen (15) members of "Access 4 All Spokane" as the Spokane County Accessible Community Advisory Committee; and

WHEREAS, on December 6, 2013, the Clerk of the Board, as witnessed by the Deputy Clerk of the Board, determined by lot the initial terms of these members to the Advisory Committee.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Spokane County, Washington, that the Board does hereby approve the terms for the following individuals, appointed under Resolution No. 13-1095, as determined by the Clerk of the Board to the Spokane County Accessible Community Advisory Committee:

ALISA ALONGE	ONE YEAR TERM	EXPIRING: DECEMBER 31, 2014
AMBER JOPLIN	ONE YEAR TERM	EXPIRING: DECEMBER 31, 2014
LYNN KIMBALL	ONE YEAR TERM	EXPIRING: DECEMBER 31, 2014
CHAR PARSLEY	ONE YEAR TERM	EXPIRING: DECEMBER 31, 2014
CATHY SACCO	ONE YEAR TERM	EXPIRING: DECEMBER 31, 2014
BRYAN BRANSON	TWO YEAR TERM	EXPIRING: DECEMBER 31, 2015

13-1172

KEVIN HILLS	TWO YEAR TERM EXPIRING: DECEMBER 31, 2015
DEBORAH JENKINS	TWO YEAR TERM EXPIRING: DECEMBER 31, 2015
DAVE REYNOLDS	TWO YEAR TERM EXPIRING: DECEMBER 31, 2015
LYNN SWEDBERG	TWO YEAR TERM EXPIRING: DECEMBER 31, 2015
KERRY R. BROOKS	THREE YEAR TERM EXPIRING: DECEMBER 31, 2016
RAYCHEL CALLARY	THREE YEAR TERM EXPIRING: DECEMBER 31, 2016
RESA HAYES	THREE YEAR TERM EXPIRING: DECEMBER 31, 2016
CHARLEY LANE	THREE YEAR TERM EXPIRING: DECEMBER 31, 2016
KATHRYNE SHEARER	THREE YEAR TERM EXPIRING: DECEMBER 31, 2016

APPROVED BY THE BOARD this 17th day of December 2013.

BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON



Absent

SHELLY O'QUINN, COMMISSIONER

Approved telephonically

AL FRENCH, COMMISSIONER

ATTEST:

Daniela Erickson

Daniela Erickson, Clerk of the Board

Todd Mielke

TODD MIELKE, COMMISSIONER

Residential Anti-Displacement and Relocation Policy

Spokane County will replace all occupied low/moderate income dwelling units demolished or converted to a use other than as low/moderate income housing in connection with an activity assisted with funds provided under the Housing and Community Development Act of 1992, as described in 24 CFR § 570.606(c).

All replacement housing will be provided within three years after the commencement of the demolition or conversion. Before entering into a contract committing Spokane County to provide funds for an activity that will directly result in demolition or conversion, Spokane County will publish a public notice in the *Spokesman Review* Newspaper and submit to HUD the following information in writing:

1. A description of the proposed assisted activity.
2. The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate income dwelling units as a direct result of the assisted activities.
3. A time schedule for the commencement and completion of the demolition or conversion.
4. The location on a map and the number of dwelling units by size that will be provided as replacement dwelling units. If such information is not available at the time of the general submission, Spokane County will identify the general location on an area map and the approximate number of dwelling units by size and provide information identifying the specific location and number of dwelling units by size as soon as it is available.
5. The source of funding and a time schedule for the provision of the replacement dwelling units.
6. The basis for concluding that each replacement dwelling unit will remain a low/moderate income unit for at least 10 years from the date of initial occupancy.
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the housing needs of lower income households in Spokane County.

Spokane County's Housing and Community Development Division is responsible for tracking the replacement of housing and ensuring that it is provided within the required period. And further, ensuring that requirements are met for notification and provision of relocation assistance, as described in 24 CFR § 570.606(c), to all lower income households in Spokane County.

Consistent with the goals and objectives of activities assisted under the Act, Spokane County will take the following steps to minimize the displacement of persons for their homes:

1. The acquisition of vacant properties, or of properties that are being voluntarily sold by an owner-occupant so that relocation is not the direct result of the project.

2. Projects which require only temporary relocation if relocation is required.
3. The retention of buildings currently housing low/moderate income tenants.
4. Projects that will not increase or cause increases within the neighborhoods rents as a result of cumulative impacts of HOME or CDBG investment.

Statement of Policy:

It is Spokane County's policy to discourage HOME and CDBG proposals that would cause displacement of people or businesses. Any proposal that is likely to cause displacement must include relocation assistance payments in its budget (under federal regulations displaced households are eligible for assistance for 5 years).

In general, project sponsors should follow the guidelines established by other public funding sources as to the procedures and benefit amounts and pay relocation costs from the other funding sources to the extent possible. If additional funds for relocation are needed, then HOME or CDBG funds may be used to make up the difference. HUD Handbook 1378 is the guide for Real Estate Acquisition and Relocation Policy.

Relocation assistance payments for residential tenants who are displaced for HUD projects are subject to 42 USC Sec. 3537c and must be disbursed in installments, except that lump sum payments may be made to cover (1) moving expenses, (2) a down payment on the purchase of replacement housing, or incidental expenses related to these. Whenever the payment is made in installments, the full amount of the approved payment shall be disbursed in regular installments, whether or not there is any later change in the person's income or rent, or in the condition or location of the person's housing.

There will be no less than three installment payments, except when the rental assistance payment is \$500 or less. Where the rental assistance payment is \$500 or less, it is recommended that payment may be made in two installments with no less than a four-month interval between payments.

In order to minimize displacement in acquisition/rehabilitation projects, Spokane County encourages only the acquisition of vacant properties, or properties being voluntarily sold by owner-occupants. In addition, Spokane County does not encourage any projects that are likely to cause an increase in neighborhood rents as a result of the cumulative impact of HOME and/or CDBG investments in a neighborhood.

Affirmative Marketing Policies and Procedures

A. Affirmative Marketing Policies and Procedures

Statement of Policy: In accordance with 24 CFR § 92.351, HOME Investment Partnership Program Rule, and in furtherance of Spokane County's commitment to non-discrimination and equal opportunity in housing, Spokane County has established policies and procedures to affirmatively market HOME assisted housing under the HOME Investment Partnership Program. These policies are intended to further the objectives of Title VIII of the Civil Rights Act of 1969, and Executive Order 116063.

The Community Services, Housing, and Community Development Department will also apply these policies and procedures to applicable CDBG funded activities where practicable and appropriate.

Spokane County is committed to the principle that all individuals should have available to them an equal opportunity for housing choices regardless of their race, color, religion, familial status, sex, national origin, or handicap.

Spokane County will carry out its Affirmative Marketing Policy through this affirmative marketing plan, which is designed specifically for its HOME Partnership Program. Procedures for informing subrecipients, the public, potential tenants, and property owners about fair housing and affirmative marketing policies, and the availability of vacant units are included in the Policy. The Plan also includes procedures for special outreach to encourage access to HOME assisted housing by minorities and women.

In addition, the Plan describes methods to assess the success of affirmative marketing efforts and includes measures to take corrective action if desired results are not achieved. Records will be kept of all affirmative marketing activities, assessments and corrective measures taken.

Spokane County's Affirmative Marketing Procedures include the following steps and requirements.

1. Methods for Informing the Public.

Spokane County will inform the public, including subrecipient organizations and potential tenants, about Fair Housing laws and Affirmative Marketing Policies using the following methods. (In some cases, subrecipient organizations will be required to carry out these actions in accordance with provisions of subrecipient agreements with the County).

- All public announcements and informational flyers will contain a statement regarding the County's fair housing policies. Such announcements will be distributed to local media of general audience;
- All paid advertisements will include the equal housing slogan and/or logo; Any posters, flyers, and correspondence about the Program and forms used will include the equal housing slogan and/or logo; and
- Special marketing outreach will be provided to organizations and groups which are representative of minorities, women, single-headed households, and persons with disabilities by distributing flyers, correspondence, housing availability notices, and posters.

2. Property Owner Requirements, Procedures and Practices

In accordance with 24 CFR §92.253(e)(4), property owners will be required to follow approved written tenant selection policies which provide for the selection of tenants from a written waiting list in the chronological order of their application, insofar as is practicable. Tenant selection policies will further require owners to provide prompt written notification to any rejected applicant of the grounds for any rejection. Notwithstanding these tenant selection policy requirements, the following procedures and requirements must be met by all participating owners, and subrecipients as applicable.

- Prior to receiving financial assistance approval from the County HOME Partnership Program, property owners will be required to sign a statement certifying commitment to abide by the County's affirmative marketing policies. This written policy will be provided, accompanied by a verbal explanation;
- Application materials used by owners for marketing housing opportunities will be required to include a statement regarding the County's fair housing policies and the equal housing logo;
- All advertisements used by owners to market the housing vacancies and availability, or waiting list opportunities will be required to exhibit the Fair Housing Logo and/or a statement regarding Fair Housing/Equal Opportunity; and
- Property owners may be required to notify Spokane Housing Authority and other prescribed community organizations of the availability of housing for occupancy, waiting list opportunities emphasizing the HOME Program's commitment to Fair Housing/Equal Opportunity.

3. Record Keeping

- Spokane County and or its subrecipients and participating property owners will be required to keep all records which document actions taken to affirmatively market units and an assessment of the results of such efforts, including information on race, ethnic origin, gender, and single-headed households, of all applicants for, and tenants selected for the housing;
- Owners will be required to keep and submit a contact log of all persons to whom vacant units are shown which includes, names, addresses, and phone numbers, as well as visually or verbally obtained race, ethnic, gender, and familial status information, and the results of the showing, particularly any reasons known for tenants not submitting applications;
- Owners will be required to submit an annual report listing race, ethnic, gender and familial status information of all applicants and tenants, covering the minimum period of affordability. This information will be reviewed, tallied, and retained as required by § 92.508;
- Owners will be required to maintain a file of all letters of rejection as required by the tenant selection policies; and

- Copies of all promotional announcements, flyers, posters, articles, etc., used in the HOME Program, with notations regarding distribution, will be kept on file with owners, the County and or its subrecipients.

4. Assessments and Corrective Actions

The County and its subrecipients will be responsible for the compilation of data on Affirmative Marketing actions, including information on minority, gender, and familial, or handicap status participation and performance analysis. Reporting and evaluation will take place on a regular schedule as the individual monitoring process warrants with some reports due monthly, and an overview assembled and reviewed prior to the annual review. Evaluation/corrective actions may include:

- Random call-backs to individuals from the contact log who were shown the housing but did not submit an application to determine reason(s);
- Compare the percentage of housing applications received from minorities to the percentage of minorities in the area from census data. If the percentage of applications from minorities is substantially less than the percentage of minorities listed in the census data, then corrective actions may be taken. Corrective actions would include additional requirements for further outreach/marketing;
- Compare the percentage of minority tenants residing in HOME assisted units with the percentage of Spokane County's minority population. If the percentage of minority tenants is smaller than the County percentage, census tracts will be analyzed to better determine areas to target supplemental promotional efforts. Then, promotional efforts will be increased in these tracts/areas, especially to organizations serving minority populations;
- Check owner compliance with affirmative marketing requirements. If there is lack of performance, it will be discussed with the owner. If there is clear non-compliance with the law, the owner may be disqualified from further HOME Program participation; and
- Review tenant data to identify any under representation from particular groups such as single-headed households, families with children, handicapped, and persons of other special needs populations.

B. Minority and Women Business Outreach Program

The following is the statement of policies and procedures to be followed by Spokane County to meet the HOME Program requirements for a Minority and Women Business Owned Outreach Program, in accordance with 24 CFR § 92.350 and § 85.36(e). These policies and procedures are intended to meet the requirements of Executive Orders 11625 and 12625 (concerning Minority Business Enterprise) and 12138 (concerning Women's Business Enterprise).

Spokane County is committed to a good faith, comprehensive and continuing effort to promote the inclusion of minority and women's business enterprises in the HOME Program and all other housing programs under its auspices.

It is Spokane County's intent to establish and oversee a minority outreach program to ensure the inclusion, to the maximum extent possible, of minorities and women, and entities owned by minorities and women, including without limitation, real estate, construction and appraisal firms, management firms, financial institutions, underwriters, accountants, investment banking firms and providers of legal services, and all contracts entered into by the County for the procurement of property and services to provide affordable housing under applicable Federal law.

Spokane County will take all necessary affirmative steps to assure that minority firms and women's business enterprises are used when possible.

If there is no minority or women's businesses available locally, this will be documented and the County, its subrecipients, property owners and contractors will have met the obligations of this policy and procedure.

Affirmative steps to comply with federal requirements shall include:

- Placing a statement of public policy and commitment in the local newspaper and including the statement in appropriate correspondence and program documents. Using the local media to market and promote contract and business opportunities for minority and women's business enterprises;
- Placing qualified minority and women's businesses on solicitation lists, including a description of capabilities, services, supplies and/or products. This inventory will be provided to all subrecipients and property owners receiving funds and/or assistance under the HOME Program along with written instructions for implementing affirmative steps;
- Assuring that minority and women's businesses are solicited whenever they are potential sources. Agreements with the County will require subrecipients and property owners to solicit minority and women's businesses when contracting for goods and services;
- Dividing total requirements, when economically feasible, into smaller tasks and quantities to permit maximum participation by small and minority business and women's businesses. Subrecipient agreements and agreements with property owners will include this requirement;
- Establishing delivery or performance schedules, wherever possible, which encourage participation by minority and women's owned businesses. Subrecipient agreements and agreements with property owners will include this requirement;
- Using the services and assistance of the Minority Business Development Agency of the Department of Commerce, Spokane Minority Supplier Development Council, Spokane Area Economic Development Council- Minority Services,

Minority Services Northwest, and Inland Minority Contractor's Association and the Washington State Office of Minority and Women's Business Enterprise, to develop the inventory lists pursuant to number 3 above, and to help perform outreach and capacity building activities;

- Requiring prime contractors to require all subcontractors to take appropriate affirmative steps listed above in this policy and procedure;
- For all housing activities using Spokane County HOME funds or other Federal funds received from Spokane County, requiring subrecipients, contractors and/or property owners to keep records of bids requested, received and awarded and whether or not the firm or enterprise is a minority or women's business enterprise, and to provide forms and instructions as needed; and
- Assessing performance and taking corrective actions as needed. Spokane County or its subrecipients will be responsible for collecting and compiling data on minority and women's business participation. Subrecipients will submit reports to the County as requested.

Performance will be analyzed by reviewing affirmative steps taken and subsequent results. If performance is not satisfactory, the subrecipient, owner, or contractor will be required to explain deficiencies and non-compliance. If necessary, corrective actions will be taken, including sanctions and/or penalties allowed under local, State and Federal law.

C. Equal Opportunity

It is the policy of Spokane County that no person shall on the grounds of race, color, national origin, religion, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or part with HOME funds. This applies to all beneficiaries, potential beneficiaries, applicants, property owners, businesses, organizations, and the public in the provision of all forms of assistance, be it property rehabilitation, homebuyer assistance or tenant based rental assistance.

In addition, Spokane County will make funds available in accordance with the requirements of all applicable laws and regulations including the Fair Housing Act, Age Discrimination Act, prohibitions against age, Rehabilitation Act prohibitions against handicapped discrimination, and Section 3 of the HUD Act of 1968 regarding training opportunities and contracts for work, for low-income residents.

**Spokane County Downpayment Assistance Program (DAP)
Recapture Guidelines for Homebuyers**

These guidelines apply when a homebuyer voluntarily sells, refinances, or transfers ownership, anytime during the Affordability Period, or if the property ceases to be homebuyer's primary residence anytime during the Affordability Period.

Period of Affordability

Consistent with 24 CFR Part 92.254(a)(4), the following minimum period of affordability shall be enforced:

<u>HOME amount per unit</u>	<u>Minimum Period of Affordability</u>
Under \$15,000	5 years
\$15,000 to \$40,000	10 years
Over \$40,000	15 years

Recapture Provisions

The Spokane County Community Services, Housing and Community Development Department (CSHCD) will use HOME Program funds to provide downpayment assistance to low-income homebuyers with incomes of between 25% and 80% of Area Median Income (AMI) adjusted for family size, who are purchasing a Habitat for Humanity-Spokane home located in Deer Park or Airway Heights. This will be the County's only downpayment assistance program. Spokane County will administer this program in-house with Community Services, Housing and Community Development Staff.

The maximum amount of assistance will be \$30,000. The Affordability Period will be for ten (10) years. The assistance shall be structured as a loan with zero percent interest. The County loan will be in second lien position and no payments will be required during occupancy. The County Loan will become due and payable upon the following conditions regardless of the length of occupancy: If the home is sold, transferred, refinanced, no longer continues to be the homeowner's principle residence, or if the first mortgage terms are satisfied.

The County will execute a Written Homebuyer Agreement with the homebuyer that will clearly define these Recapture Provisions prior to closing of the County Loan. Enforcement of the Affordability Period and these Recapture Provisions will be through the Written Homebuyer Agreement, deed restrictions, and an affordability covenant.

Under this Recapture Provision, the County requires full repayment of the County Loan (HOME investment principal and any accrued interest) from the net proceeds before the homebuyer receives a return. The net proceeds are the sales price minus the superior loan repayment (other than HOME funds) and closing costs. The homebuyer will receive remaining net proceeds in excess of the County loan or (HOME investment principal and any accrued interest).

In instances where the net proceeds from the sale are not sufficient to recapture the full HOME investment, plus enable the homeowner to recover the full amount of the homeowner's downpayment and any *capital improvement investment made by the owner since the purchase, the County will share the net proceeds.

The Shared Net Proceeds will be divided proportionally as set forth in the following mathematical formulas:

The Shared Net Proceeds to be returned to Spokane County:

$$\frac{\text{Direct HOME Subsidy}}{\text{Direct HOME Subsidy} + \text{Homebuyer Investment}} \times \text{Net Proceeds} = \text{HOME Recapture}$$

The Shared Net Proceeds available to the Homebuyer (seller):

$$\frac{\text{Homebuyer Investment}}{\text{Direct HOME Subsidy} + \text{Homebuyer Investment}} \times \text{Net Proceeds} = \text{Amount to Homebuyer (seller)}$$

*For the purpose of this Recapture Provision, capital improvement investment shall be limited to the addition of permanent structural improvements or the replacement or upgrade of some aspect of the property that will either enhance the property's overall value or substantially extend its useful life. Regular maintenance, painting and repairs shall not be considered capital improvements

The County's Downpayment Assistance Program primary contact person will be:

Tim Crowley, Manager
 Housing and Community Development Division
 312 W 8th Avenue, Fourth Floor
 Spokane WA 99204

Refinancing of Existing Debt

Criteria:

- Multi-family projects only
- Only if refinancing is necessary to permit or continue affordability
- Projects must demonstrate that rehabilitation is the primary eligible activity
- Project serves persons with special needs, as defined in this plan
- Applicant is a certified County Community Housing Development Organization (CHDO)
- Project is an eligible CHDO project

Guidelines:

Spokane County may allow refinancing of existing debt only if the Applicant *and* Project meets all of the criteria stated above.

Prior to committing any HOME funds to a project, Spokane County must ensure that rehabilitation is the primary eligible activity. A thorough review of the project management practices will be performed to ensure that disinvestment has not occurred and that the long term needs of the project can be met and that the feasibility of serving the targeted population over the affordability period can be demonstrated. The affordability period shall be 15 years regardless of the amount of the HOME investment. The required amount of rehabilitation per unit will be at a minimum \$25,000 per unit. The application must clearly state whether the HOME investment is to maintain current affordable units, create additional units, or both. HOME funds cannot be used to refinance multi-family loans made or insured by any Federal Program, including CDBG.

1. HUD Monitoring Letter RE: HUD Labor Standards
Compliance of 2012 selected projects
2. CDBG Section 3 Report
3. HUD Single Audit Report Letter, 12/2/13 RE: 2012 PY
4. Spokane County Corrective Action Response Letter,
12/23/13
5. HUD Response to Corrective Action Letter, 1/6/14



U.S. Department of Housing and Urban Development

Seattle Regional Office
Seattle Federal Office Building
Office of Labor Relations, OASL
909 First Avenue, Suite 205
Seattle, WA 98104-1000

RECEIVED

AUG 12 2014

SPOKANE COUNTY
& COMMUNITY DEVELOPMENT

July 31, 2014

RECEIVED

AUG 1 2014

SPOKANE COUNTY
CSHCD DEPT.

Christine Barada
Director
Spokane County Housing
& Community Development Dept.
312 W. 8th Avenue
Spokane, WA 99204

Dear Ms. Christine Barada:

This letter transmits the report resulting from our July 16th, 17th & 18th, 2014 on-site review of your Agency's compliance with Federal labor standards under Section 110 of the Housing and Community Development Act of 1974, as amended.

Labor Relations Specialist (LRS) Eugene Hairston reviewed three projects valued at \$994,902.00 and interviewed agency staff to determine if agency systems satisfy labor standards responsibilities outlined in HUD Handbook 1344.1, REV 2, Federal Labor Standards Compliance in Housing and Community Development Programs Section 1.6. The results are reported in the following areas: Procurement, Monitoring, Routine Enforcement and Complaints/Investigations.

Based on the information gathered, we find Spokane County Community Housing Development Department overall labor standards performance satisfactory. There are no findings in the monitoring report. However, there is 1 concern in the procurement area of the report. Spokane County's satisfactory review is attributed to having systems and staff in place for thorough compliance monitoring of Federal Labor Standards. Our report is now officially closed.

Thank you for the courtesy your staff extended to me during my visit. If you have questions regarding the report, or need technical assistance to resolve report items, please contact him at (206) 220-5384 or you may write to me at the above address.

Sincerely,

Eugene Hairston
Labor Relations Officer
Office of Labor Relations

Cc:
Timothy Crowley, SCHCD, Manager
Pat Stretch, SCHCD, CRS 2
Enclosure

FEDERAL LABOR STANDARDS MONITORING REPORT

SPOKANE COUNTY HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT

COMMUNITY DEVELOPMENT PROGRAMS

July 31, 2014

• Methodology

U.S. Department of Labor (DOL) regulation, 29 CFR 5.6 **Enforcement**, states that Federal agencies are responsible for ascertaining whether or not Davis-Bacon (DB) covered contracts includes Federal labor standards clauses and applicable DB wage determinations. The regulation also charges Federal agencies with a duty to ensure that DB certified payrolls; employee interviews and related payroll documents are examined sufficiently to ensure compliance with the DB contract clauses and wage decisions. Accordingly, HUD Handbook 1344.1, REV 2, **Federal Labor Standards Compliance in Housing and Community Development Programs**, (LSHB), Chapter 12, requires that technical labor standards compliance reviews of local contracting agency's administration of HUD programs be performed selectively by HUD Office of Labor Relations staff

Spokane County Housing & Community Development (LCA) was selected for review during Federal fiscal year 2014 on the basis of national monitoring risk analysis factors established by HUD Office of Labor Relations. Review checklists formulated nationally were used to conduct the monitoring. The report follows Departmental Monitoring Desk Guide procedures regarding monitoring notice, exit conferences, report letter format, follow up and closing. The results are reported in the following areas: Procurement, Monitoring, Routine Enforcement and Complaints/Investigations.

Performance criteria originate from Section 110 of the Housing and Development Act of 1974, as amended, and include Davis-Bacon and Related Acts (40 U.S.C. 276a - 276a-5), the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), the Copeland Act (40 U.S.C. 276c), U.S. Department of Labor (DOL) implementing regulations (29 CFR, Parts 1, 3 and 5), HUD Handbook 1344.1, REV 1, **Federal Labor Standards Compliance in Housing and Community Development Programs**, (LSHB) and related HUD labor standards letters and policies. Federal labor standards regulations and policy criteria may be accessed through national Office of Labor Relations web site <http://www.hud.gov/offices/olr/olrnew.cfm>.

On July 16th, 17th & 18th, 2014, Labor Relations Specialist (LRS) Eugene Hairston conducted an on-site review of the LCA's administration and enforcement of Federal labor standards requirements. He interviewed LCA staff regarding labor standards systems and procedures and examined construction contracts, contract administration, employee interviews (HUD-11's), certified payrolls and related documents. The examination was limited to the three

projects identified below which was selected for review as representative of current or recent activity subject to Federal labor standards requirements:

Project Name	Contract Amt	
City of Deer Park – Sewer System Improvements	\$414,657.00	Davis Bacon
Town of Fairfield – Sewer System Improvements	\$92,817.00	Davis Bacon
City of Cheney – Street & Water Improvements	\$487,428.0	Davis Bacon
Total		\$994,902.00

• Summary

Based on the information gathered, we find Spokane County Community Housing Development Department overall labor standards performance satisfactory. There are no findings in the monitoring report. However, there is 1 concern in the Procurement area of the report.

• Procurement

This portion of the review assesses the adequacy of systems used to prepare and execute procurements. The requirements in this area correspond generally to Chapter 3-12, 5, 5-2, 5-3, LSHB and DOL regulations 29 CFR 1.6, 5.5.

Systems are in place to ensure the following elements of labor standards procurement are adequately addressed:

- Procedures are established to verify inclusion of Federal labor standard clauses (HUD 4010) and applicable wage determination in the contract for construction and bid specifications;
- Also, procedures are established and followed to document contractor eligibility; and
- Pre-construction conferences are conducted to inform contractors and sub-contractors of duties.

Concern 1: Additional Classification

- Although Spokane County has requested additional classifications and incorporated DOL/HUD approval letters in project files, one request was needed on the City of Deer Park Lagoon Improvement Project. A request was needed for Diver used by Associated Underwater Services at the rate reported on the certified payroll for that project.

Criteria:	Cause:	Effects:
<ul style="list-style-type: none"> • U.S. DOL Federal Labor Standards Regulations 29 CFR 1.6; 5.5 ii (A) & (B); • HUD Handbook 1344.1, REV-2, 3-16, 3-17. 	<ul style="list-style-type: none"> • Spokane County overlooked actions necessary for requesting additional classifications. 	<ul style="list-style-type: none"> • There is a potential risk of underpayment to workers.

Recommendation:

Within 30 days of this report, Spokane County will review with its contractors and subcontractors on future contracts “A Contractors Guide to Prevailing Wage Requirements for Federally Assisted Construction Projects”, Chapter, How to Comply with Labor Standards and Payroll Reporting Requirements, Section 2-2 Additional “Trade” Classifications and Wage Rates, for the necessary steps one must make to ensure that the labor standards compliance requirements are met.

• Monitoring

This portion of the review assesses the adequacy of systems used to monitor payrolls, employee interviews and related documents. The requirements in this area correspond generally to Chapter 4 and 5, Sections 5-8, LSHB and DOL regulation 29 CFR 3, 5.6.

Systems are in place to ensure the following elements of labor standards monitoring are adequately addressed:

- Certified payrolls/documents are timely obtained and reviewed;
- Payroll deductions are monitored for permissibility and employee authorizations for voluntary deductions are secured;
- Owner operators working with their crews signed and submitted their own payrolls and when they worked without a crew then the responsible employer signed those payrolls or reported them on responsible employers payrolls;
- Certified payrolls monitored for split classifications were adequately addressed;
- HUD-11 employee interviews were conducted, including comparison of on-site interview data against CPR’s, for compliance with labor standards;
- Where apprentices are reported on payrolls Spokane County obtained apprentice certification and checked contractors for compliance with apprentice/journeyman ratio requirements.

Routine Enforcement

This portion of the review assesses the adequacy of routine enforcement systems necessary to secure corrections for “face of the record” violations such as incomplete or missing payroll related documents, underpayments and interview discrepancies. The requirements in this area correspond generally to Chapter 5 and 10, Section 10-1 and 10-2, LSHB and DOL regulation 29 CFR 5.6, 5.7.

Systems are in place to ensure the following elements of labor standards routine enforcement are adequately addressed:

- LCA maintains a system to track labor standard discrepancies and other violations and took action, as needed, to ensure that all discrepancies/violations were resolved quickly;
- LCA maintains a system to track and secure payroll and related documents and underpayments;
- LCA submits semi-annual labor standards enforcement report activity in a timely manner.

Complaints/Investigations

This portion of the review assesses the adequacy of systems used to timely resolve worker complaints and conduct labor standards investigations. The requirements in this area correspond generally to Chapters 4, 5 and 6, LSHB and DOL regulation 29 CFR 5.7 (a), 5.9, 5.11 and 5.12.

Spokane County’s designated staff has the knowledge and training experience to address complaints and investigations; however, the projects had no complaints, therefore, no investigations.

SPOKANE COUNTY COMMUNITY SERVICES, HOUSING, AND COMMUNITY DEVELOPMENT DEPARTMENT Report has been submitted.

June 7, 2013

Section 3 Summary Report

Economic Opportunities for Low and Very Low-Income Persons

U.S. Department of Housing and Urban Development
Office of Fair Housing and Equal Opportunity

OMB Approval No.2529-0043
(exp. 8/17/2015)

HUD Field Office : : SEATTLE, WA

See Public Reporting Burden Statement below

1. Recipient Name:

SPOKANE COUNTY COMMUNITY SERVICES, HOUSING, AND COMMUNITY DEVELOPMENT DEPARTMENT

2. Agency ID:

B12UC530004

4. Contact Person:

TIMOTHY CROWLEY

6. Reporting Period: Quarter 4 of Fiscal Year 2012

7. Date Report Submitted:

06/07/2013

Recipient Address: (street, city, state, zip)

312 W 8TH AVE., 4TH FLOOR
SPOKANE , Washington 99204

3. Total Amount of Award: \$ 1,294,443
Amount of All Contracts
Awarded: \$ 1,294,443

5. Phone: 5094774488

Fax: 5094772561

E-Mail:
TCROWLEY@SPOKANECOUNTY.ORG

8. Program Code-Name:

7-CDBG-Entitlement

Program Codes:

- | | | |
|--|--------------------------------------|--|
| 3A = Public/Indian Housing Development | 1 = Flexible Subsidy | 2 = Section 202/811 |
| 4 = Homeless Assistance | 3B = Public/Indian Housing Operation | 3C = Public/Indian Housing Modernization |
| 7 = CDBG-Entitlement | 5 = HOME Assistance | 6 = HOME-State Administered |
| 10= Other Housing Programs | 8 = CDBG-State Administered | 9 = Other CD Programs |

Part I. Employment and Training (Columns B, C, and F are mandatory fields.)					
A Job Category	B Number of New Hires	C Number of New Hires that are Sec.3 Residents	D % of Section 3 New Hires	E % of Total Staff Hours for Section 3 Employees	F Number of Section 3 Trainees
Professionals	0	0	0.00 %	0.00 %	0
Technicians	0	0	0.00 %	0.00 %	0
Office/Clerical	0	0	0.00 %	0.00 %	0
Officials/Managers	0	0	0.00 %	0.00 %	0
Sales	0	0	0.00 %	0.00 %	0
Craft Workers (skilled)	0	0	0.00 %	0.00 %	0
Operatives (semiskilled)	0	0	0.00 %	0.00 %	0
Laborers (unskilled)	0	0	0.00 %	0.00 %	0
Service Workers	0	0	0.00 %	0.00 %	0
Other (List)	0	0	0.00 %	0.00 %	0
Total	0	0			0

Part II. Contracts Awarded

1. Construction Contracts:

- A. Total dollar amount of all construction contracts awarded on the project \$ 600,494
- B. Total dollar amount of construction contracts awarded to Section 3 businesses \$ 0
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses 0.00 %
- D. Total number of Section 3 businesses receiving construction contracts 0

2. Non-Construction Contracts:

- A. Total dollar amount of all non-construction contracts awarded on the project \$ 693,949
- B. Total dollar amount of non-construction contracts awarded to Section 3 businesses \$ 0
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses 0.00 %
- D. Total number of Section 3 businesses receiving non-construction contracts 0

Part III. Summary of Efforts

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Select **yes** to all that apply)

Yes Recruited low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

No Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.

No Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

Yes Coordinated with Youthbuild Programs and administered in the metropolitan area in which the Section 3 covered project is located.

No Other; describe below.

Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency

may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u., mandates that the Department ensure that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. The data is entered into a data base and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.



U.S. Department of Housing and Urban Development

Seattle Regional Office
Seattle Federal Office Building
Office of Community Planning & Development
909 First Avenue, Suite 300
Seattle, WA 98104-1000
www.hud.gov/washington.html

DEC - 2 2013

Tim Crowley, Manager
Housing and Community Development
Spokane County
312 West 8th Avenue, Fourth Floor
Spokane, WA 99204

Dear Mr. Crowley:

SUBJECT: Single Audit Report for Fiscal Year Ended December 31, 2012

We have reviewed the report on the federal single audit of Spokane County for the period of January 1, 2012, through December 31, 2012. The audit was conducted by the Washington State Auditor's Office, in accordance with the requirements of U.S. Office of Management and Budget (OMB) Circular A-133. The results of the audit were submitted to the Federal Audit Clearinghouse and provided in Report No. 1010460, issued September 23, 2013. The report includes one finding (Finding reference number 1) related to the county's compliance with requirements of the Community Development Block Grant (CDBG) program, as administered by the Spokane County Community Services, Housing, and Community Development Department.

For the funding provided to the county under the CDBG program, our office is the designated Federal awarding agency. Our audit oversight responsibilities, as the Federal awarding agency, are described in Subpart D of OMB Circular A-133. As part of these responsibilities, we are required to issue a management decision for the finding related to the HOME program. In the management decision we must state whether or not we sustain the audit finding, and the reasons for this determination. When we conclude that there was noncompliance with the program regulations or grant requirements, we must specify a corrective action to resolve the cited deficiency. This includes timeframes for the completion of the corrective action and repayment of grant funds for any questioned costs that are disallowed.

Our summary of the HUD related audit finding and our management decision, including our corresponding corrective action, are as follows.

Finding 1

The county provided incorrect information for the Schedule of Expenditures of Federal Awards (SEFA) for the 2012 audit. The county initially reported an incorrect amount for total CDBG expenditures for 2012. The county corrected the SEFA prior to the completion of the audit for 2012. There were no questioned costs identified for this finding.

HUD Management Decision

We sustain the finding. The CDBG program regulations at 24 CFR Part 570.502(a) specify that grant recipients must comply with OMB Circular A-133, including the requirement for preparing a complete and accurate SEFA for annual audits.

Corrective Action

We advise the county to develop and implement additional procedures and internal controls for ensuring that the CDBG expenditures are accurately reported on the SEFA. These procedures and internal controls must ensure that the CDBG expenditures on the SEFA are consistent with the CDBG amounts drawn down through HUD's Integrated Disbursement and Information System (IDIS) and the CDBG transactions reported to HUD quarterly in the Federal Financial Report (SF-425). Please provide us with a description of the county's procedures and internal controls for ensuring that the CDBG expenditures are accurately reported on the SEFA and are consistent with information in IDIS and the SF-425s to HUD for the year.

Please respond to this letter within 30 days. Please include the information requested under the corrective action for the finding.

If you have any questions, please contact me at (206) 220-5368.

Sincerely,



David Foster
Program Manager
Office of Community Planning
and Development



CHRISTINE BARADA

COMMUNITY SERVICES, HOUSING, AND COMMUNITY DEVELOPMENT DEPARTMENT
DIRECTOR

December 23, 2013

David Foster
Program Manager
Office of Community Planning & Development
U.S. Department of Housing and Urban Development
909 First Avenue, Suite 300
Seattle, WA 98104-1000

RE: Corrective Action- Single Audit Report for Fiscal Year Ending December 31, 2012

Dear Mr. Foster:

We have received your letters dated December 2, 2013, and December 9, 2013 concerning an audit conducted by the Washington State Auditor's Office, in accordance with requirements of U.S. Office of Management and Budget (OMB) Circular A-133, relating to Spokane County's compliance with requirements of the Community Development Block Grant (CDBG) Program.

We are providing you with a description of Spokane County's procedures and internal controls for ensuring that the CDBG expenditures are accurately reported on the Schedule of Expenditures of Federal Awards (SEFA). Our updated procedures/internal controls are as follows:

Spokane County Community Services, Housing and Community Development Department (CSHCD) reconciles Spokane County's general ledger to HUD's IDIS and SF-425s. At year end, CSHCD prepares a grant accountability worksheet utilizing the County's general ledger. The grant accountability worksheet and general ledger is reviewed by a senior accountant and sent to Spokane County's Office of Financial Assistance who prepares the SEFA. Additional procedures now instituted, CSHCD will send the general ledger report with the grant accountability worksheet to the Office of Financial Assistance. Additional procedures now instituted, the Office of Financial Assistance will review the grant accountability worksheet to the general ledger as a secondary review before preparing the SEFA.

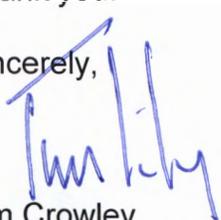


David Foster
December 23, 2013
Page 2

Concerning your follow-up letter dated December 9, 2013, I am submitting clarification on the source of funds (\$601,108) identified in the Data Collection Form (SF-SAC) that was submitted to the Federal Audit Clearinghouse. The funding in question pertains to the **Neighborhood Stabilization Program (NSP-1)** grant, Catalog of Federal Domestic Assistance Number 14.228, through the state.

Please let us know if you need further detail on our procedures/internal controls, or have concerns relating to Spokane County's Neighborhood Stabilization Program grant. Thank you.

Sincerely,



Tim Crowley
Division Manager

TC/tpl

Enclosure

cc: Christine Barada
Suzie McDaniel
Arlington Richard



U.S. Department of Housing and Urban Development

Seattle Regional Office
Seattle Federal Office Building
Office of Community Planning & Development
909 First Avenue, Suite 300
Seattle, WA 98104-1000
www.hud.gov/washington.html

January 2, 2014

RECEIVED

JAN 06 2014

SPOKANE OFFICE OF COMMUNITY PLANNING & COMMUNITY DEVELOPMENT

Tim Crowley, Manager
Housing and Community Development
Spokane County
312 West 8th Avenue, 4th Floor
Spokane, WA 99204

Dear Mr. Crowley:

SUBJECT: Corrective Action for Audit Finding

Thank you for your letter of December 23, 2013, responding to our management decision for Finding 1 in the report on the federal single audit of the county for fiscal year ended December 31, 2012. That finding related to the county's reporting of expenditures under the Community Development Block Grant (CDBG) program for the Schedule of Expenditures of Federal Awards (SEFA). Your letter describes the additional procedures and internal controls the county has established and will follow to ensure that the CDBG expenditures are accurately reported on the annual SEFA. The county has implemented the corrective action we specified as part of our management decision. The audit finding is closed.

We also appreciate the information you provided regarding the \$601,108.00 identified in the Data Collection Form (SF-SAC) submitted to the Federal Audit Clearinghouse for the audit. We requested that information in our letter of December 9, 2013, and noted that the amount was shown on the SF-SAC as an expenditure of funds under the state CDBG program. You have clarified that the amount is an expenditure of funds the county received from the state under the Neighborhood Stabilization Program (NSP-1) grant. Your letter further notes that the Catalog of Federal Domestic Assistance (CFDA) number for the NSP grant is 14.228, and is correctly reported in the SF-SAC. No further information is required for the NSP expenditures reported in the SF-SAC for the county's audit for 2012.

If you have any questions, please contact me at (206) 220-5368.

Sincerely,

David Foster
Program Manager
Office of Community Planning
and Development

1. HOME Annual Performance Report
2. HOME Match Report
3. HOME Dashboard
4. HOME Section 3 Report

Annual Performance Report HOME Program

U.S. Department of Housing
and Urban Development
Office of Community Planning
and Development

OMB Approval No. 2506-0171
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	Starting	Ending	

Part I Participant Identification

1. Participant Number	2. Participant Name		
3. Name of Person completing this report		4. Phone Number (Include Area Code)	
5. Address	6. City	7. State	8. Zip Code

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
---	--	--	---	---

Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
A. Contracts					
1. Number					
2. Dollar Amount					
B. Sub-Contracts					
1. Number					
2. Dollar Amount					
	a. Total	b. Women Business Enterprises (WBE)	c. Male		
C. Contracts					
1. Number					
2. Dollar Amount					
D. Sub-Contracts					
1. Number					
2. Dollar Amounts					

Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number						
2. Dollar Amount						

Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost	Minority Business Enterprises (MBE)			f. White Non-Hispanic
Households Displaced	a. Total	b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Parcels Acquired						
2. Businesses Displaced						
3. Nonprofit Organizations Displaced						
4. Households Temporarily Relocated, not Displaced						
5. Households Displaced - Number						
6. Households Displaced - Cost						

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

Instructions for the HOME Match Report

Applicability:

The HOME Match Report is part of the HOME APR and must be filled out by every participating jurisdiction that incurred a match liability. Match liability occurs when FY 1993 funds (or subsequent year funds) are drawn down from the U.S. Treasury for HOME projects. A Participating Jurisdiction (PJ) may start counting match contributions as of the beginning of Federal Fiscal Year 1993 (October 1, 1992). A jurisdiction not required to submit this report, either because it did not incur any match or because it had a full match reduction, may submit a HOME Match Report if it wishes. The match would count as excess match that is carried over to subsequent years. The match reported on this form must have been contributed during the reporting period (between October 1 and September 30).

Timing:

This form is to be submitted as part of the HOME APR on or before December 31. The original is sent to the HUD Field Office. One copy is sent to the

Office of Affordable Housing Programs, CGHF
Room 7176, HUD, 451 7th Street, S.W.
Washington, D.C. 20410.

The participating jurisdiction also keeps a copy.

Instructions for Part II:

1. **Excess match from prior Federal fiscal year:** Excess match carried over from prior Federal fiscal year.
2. **Match contributed during current Federal fiscal year:** The total amount of match contributions for all projects listed under Part III in column 9 for the Federal fiscal year.

3. **Total match available for current Federal fiscal year:** The sum of excess match carried over from the prior Federal fiscal year (Part II, line 1) and the total match contribution for the current Federal fiscal year (Part II, line 2). This sum is the total match available for the Federal fiscal year.

4. **Match liability for current Federal fiscal year:** The amount of match liability is available from HUD and is provided periodically to PJs. The match must be provided in the current year. The amount of match that must be provided is based on the amount of HOME funds drawn from the U.S. Treasury for HOME projects. The amount of match required equals 25% of the amount drawn down for HOME projects during the Federal fiscal year. Excess match may be carried over and used to meet match liability for subsequent years (see Part II line 5). Funds drawn down for administrative costs, CHDO operating expenses, and CHDO capacity building do not have to be matched. Funds drawn down for CHDO seed money and/or technical assistance loans do not have to be matched if the project does not go forward. A jurisdiction is allowed to get a partial reduction (50%) of match if it meets one of two statutory distress criteria, indicating "fiscal distress," or else a full reduction (100%) of match if it meets both criteria, indicating "severe fiscal distress." The two criteria are poverty rate (must be equal to or greater than 125% of the average national family poverty rate to qualify for a reduction) and per capita income (must be less than 75% of the national average per capita income to qualify for a reduction). In addition, a jurisdiction can get a full reduction if it is declared a disaster area under the Robert T. Stafford Disaster Relief and Emergency Act.

5. **Excess match carried over to next Federal fiscal year:** The total match available for the current Federal fiscal year (Part II, line 3) minus the match liability for the current Federal fiscal year (Part II, line 4). Excess match may be carried over and applied to future HOME project match liability.

Instructions for Part III:

1. **Project No. or Other ID:** "Project number" is assigned by the C/MI System when the PJ makes a project setup call. These projects involve at least some Treasury funds. If the HOME project does not involve Treasury funds, it must be identified with "other ID" as follows: the fiscal year (last two digits only), followed by a number (starting from "01" for the first non-Treasury-funded project of the fiscal year), and then at least one of the following abbreviations: "SF" for project using shortfall funds, "PI" for projects using program income, and "NON" for non-HOME-assisted affordable housing. Example: 93.01.SF, 93.02.PI, 93.03.NON, etc.

Shortfall funds are non-HOME funds used to make up the difference between the participation threshold and the amount of HOME funds allocated to the PJ; the participation threshold requirement applies only in the PJ's first year of eligibility. [§92.102]

Program income (also called "repayment income") is any return on the investment of HOME funds. This income must be deposited in the jurisdiction's HOME account to be used for HOME projects. [§92.503(b)]

Non-HOME-assisted affordable housing is investment in housing not assisted by HOME funds that would qualify as “affordable housing” under the HOME Program definitions. “NON” funds must be contributed to a specific project; it is not sufficient to make a contribution to an entity engaged in developing affordable housing. [§92.219(b)]

2. **Date of Contribution:** Enter the date of contribution. Multiple entries may be made on a single line as long as the contributions were made during the current fiscal year. In such cases, if the contributions were made at different dates during the year, enter the date of the last contribution.
3. **Cash:** Cash contributions from non-Federal resources. This means the funds are contributed permanently to the HOME Program regardless of the form of investment the jurisdiction provides to a project. Therefore all repayment, interest, or other return on investment of the contribution must be deposited in the PJ’s HOME account to be used for HOME projects. The PJ, non-Federal public entities (State/local governments), private entities, and individuals can make contributions. The grant equivalent of a below-market interest rate loan to the project is eligible when the loan is not repayable to the PJ’s HOME account. [§92.220(a)(1)] In addition, a cash contribution can count as match if it is used for eligible costs defined under §92.206 (except administrative costs and CHDO operating expenses) or under §92.209, or for the following non-eligible costs: the value of non-Federal funds used to remove and relocate ECHO units to accommodate eligible tenants, a project reserve account for replacements, a project reserve account for unanticipated increases in operating costs, operating subsidies, or costs relating to the portion of a mixed-income or mixed-use project not related to the affordable housing units. [§92.219(c)]
4. **Foregone Taxes, Fees, Charges:** Taxes, fees, and charges that are normally and customarily charged but have been waived, foregone, or deferred in a manner that achieves affordability of the HOME-assisted housing. This includes State tax credits for low-income housing development. The amount of real estate taxes may be based on the

post-improvement property value. For those taxes, fees, or charges given for future years, the value is the present discounted cash value. [§92.220(a)(2)]

5. **Appraised Land/Real Property:** The appraised value, before the HOME assistance is provided and minus any debt burden, lien, or other encumbrance, of land or other real property, not acquired with Federal resources. The appraisal must be made by an independent, certified appraiser. [§92.220(a)(3)]
6. **Required Infrastructure:** The cost of investment, not made with Federal resources, in on-site and off-site infrastructure directly required for HOME-assisted affordable housing. The infrastructure must have been completed no earlier than 12 months before HOME funds were committed. [§92.220(a)(4)]
7. **Site preparation, Construction materials, Donated labor:** The reasonable value of any site-preparation and construction materials, not acquired with Federal resources, and any donated or voluntary labor (see §92.354(b)) in connection with the site-preparation for, or construction or rehabilitation of, affordable housing. The value of site-preparation and construction materials is determined in accordance with the PJ’s cost estimate procedures. The value of donated or voluntary labor is determined by a single rate (“labor rate”) to be published annually in the Notice Of Funding Availability (NOFA) for the HOME Program. [§92.220(6)]
8. **Bond Financing:** Multifamily and single-family project bond financing must be validly issued by a State or local government (or an agency, instrumentality, or political subdivision thereof). 50% of a loan from bond proceeds made to a multifamily affordable housing project owner can count as match. 25% of a loan from bond proceeds made to a single-family affordable housing project owner can count as match. Loans from all bond proceeds, including excess bond match from prior years, may not exceed 25% of a PJ’s total annual match contribution. [§92.220(a)(5)] The amount in excess of the 25% cap for bonds may carry over, and the excess will count as part of the statutory limit of up to 25% per year. Requirements regarding

bond financing as an eligible source of match will be available upon publication of the implementing regulation early in FY 1994.

9. **Total Match:** Total of items 3 through 8. This is the total match contribution for each project identified in item 1.

Ineligible forms of match include:

1. Contributions made with or derived from Federal resources e.g. CDBG funds [§92.220(b)(1)]
2. Interest rate subsidy attributable to the Federal tax-exemption on financing or the value attributable to Federal tax credits [§92.220(b)(2)]
3. Contributions from builders, contractors or investors, including owner equity, involved with HOME-assisted projects. [§92.220(b)(3)]
4. Sweat equity [§92.220(b)(4)]
5. Contributions from applicants/recipients of HOME assistance [§92.220(b)(5)]
6. Fees/charges that are associated with the HOME Program only, rather than normally and customarily charged on all transactions or projects [§92.220(a)(2)]
7. Administrative costs

— HOME Investment Partnerships (HOME) Program —
Program Progress Dashboard



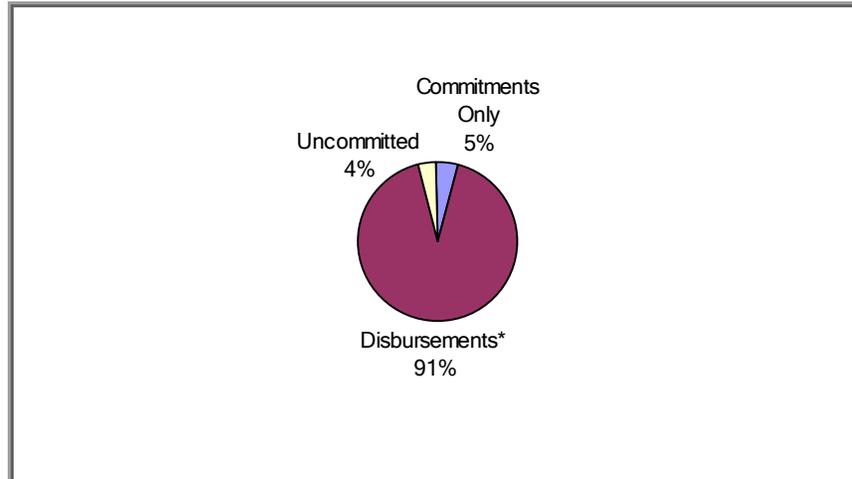
Cumulative as of 06/30/14

Participating Jurisdiction (PJ): **Spokane County, WA**

PJ Since: **1992**

(1) Status of Funds

Total HOME Allocations Received: **\$16,272,855**



* "Disbursements" include previously committed funds.

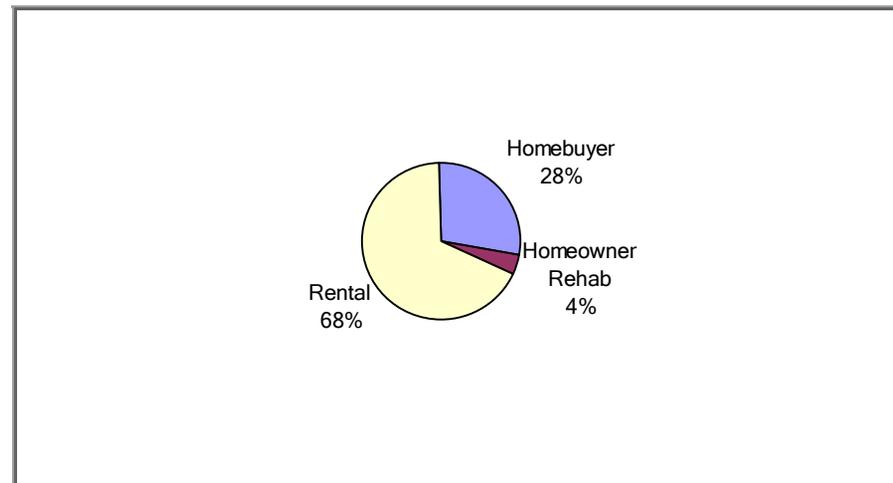
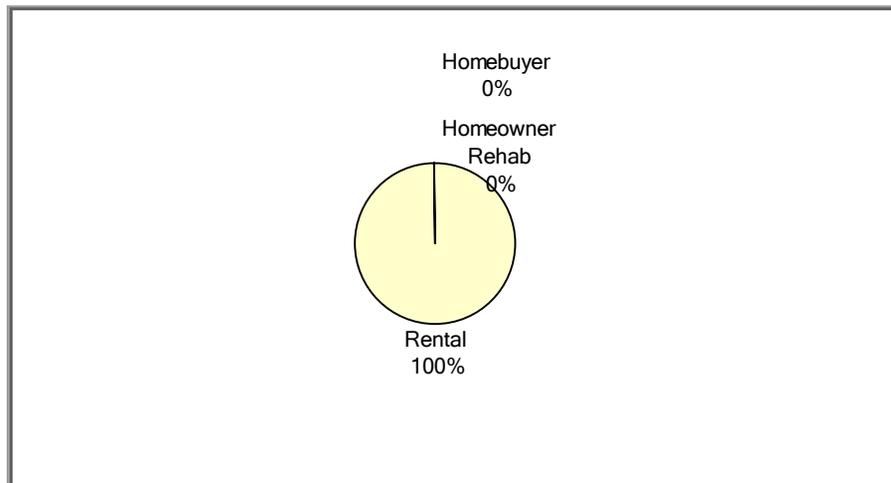
(2) Unit Production - Completions

Last Quarter (April 1 - June 30, 2014):

Net Increase: **11**

Cumulative Since: 1992

Total: **644**

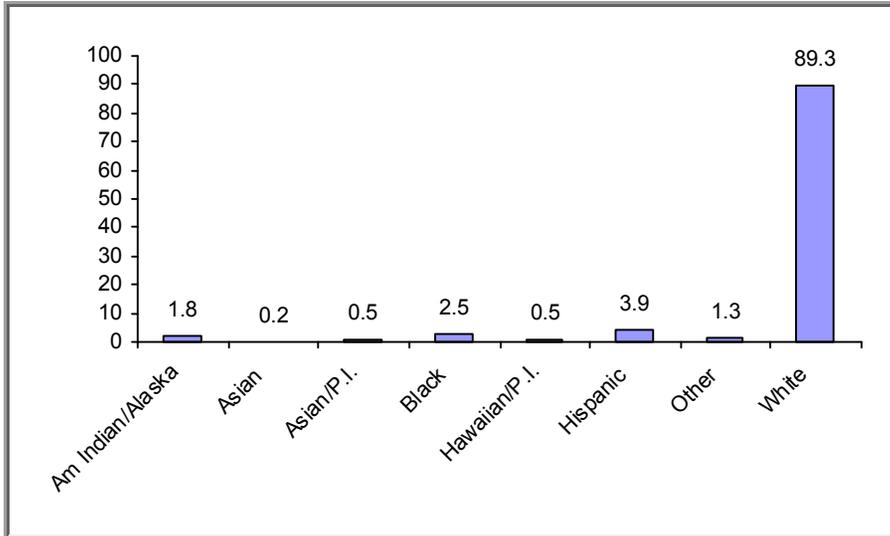


New Tenant-Based Rental Assistance (TBRA): **0 Households**

Tenant-Based Rental Assistance (TBRA) Total: **163 Households**

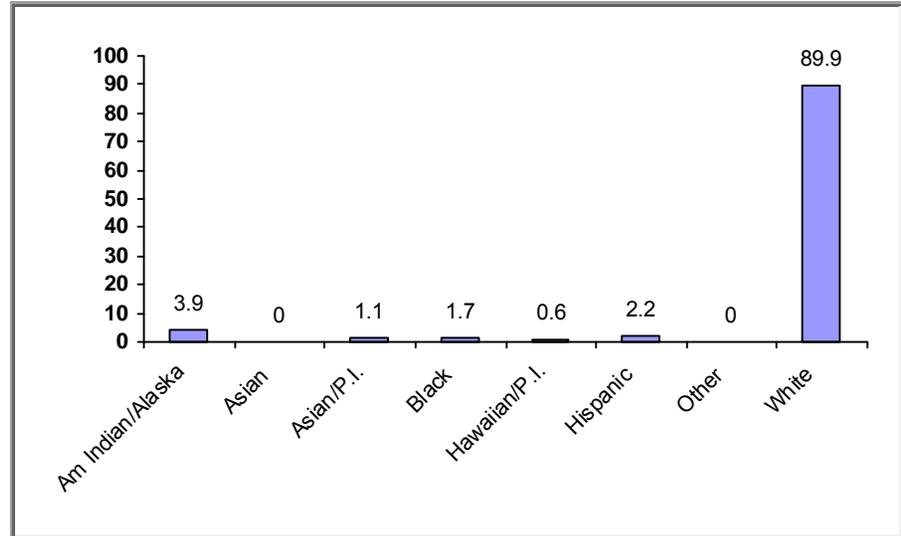
**(3) Production Detail
Racial/Ethnic Breakout**

Rental Projects



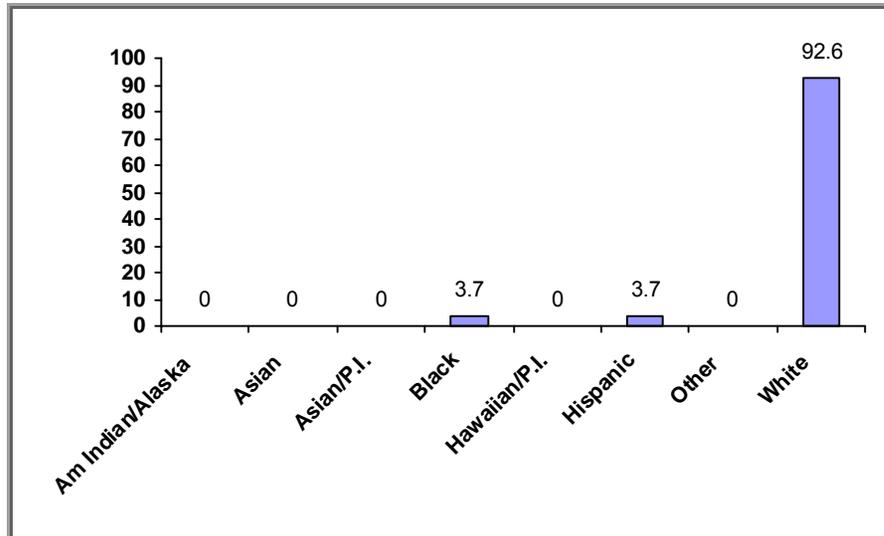
Avg. Total Dev. Cost (TDC)* Per Unit: **\$87,341**

Homebuyer Projects



Avg. Total Dev. Cost (TDC)* Per Unit: **\$94,280**

Homeowner Rehabilitation Projects



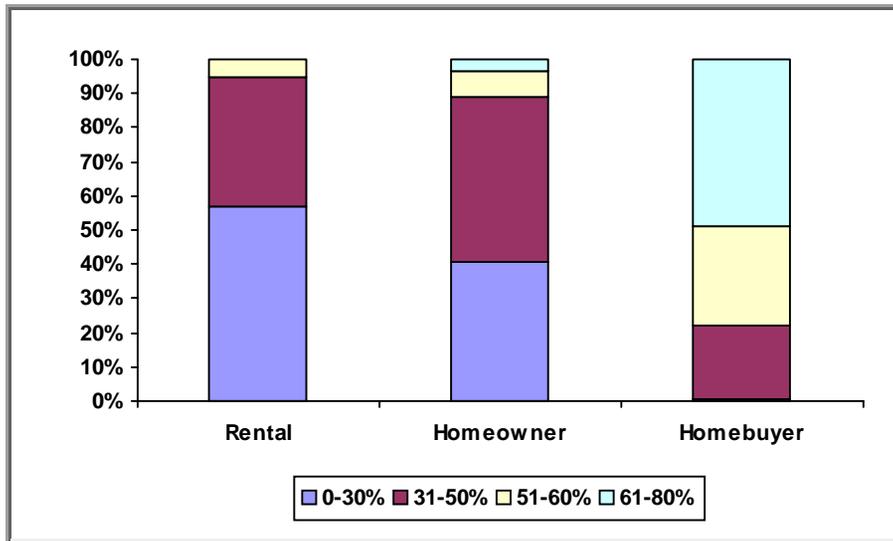
Avg. Total Dev. Cost (TDC)* Per Unit: **\$26,600**

* TDC - Includes all sources of funds

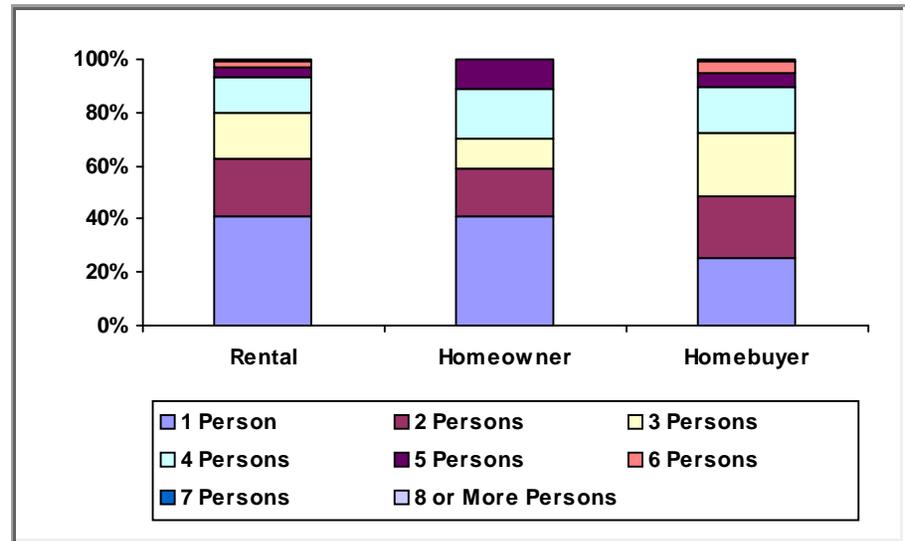
Source: Data entered by HOME Participating Jurisdictions into HUD's Integrated Disbursement and Information System (IDIS)



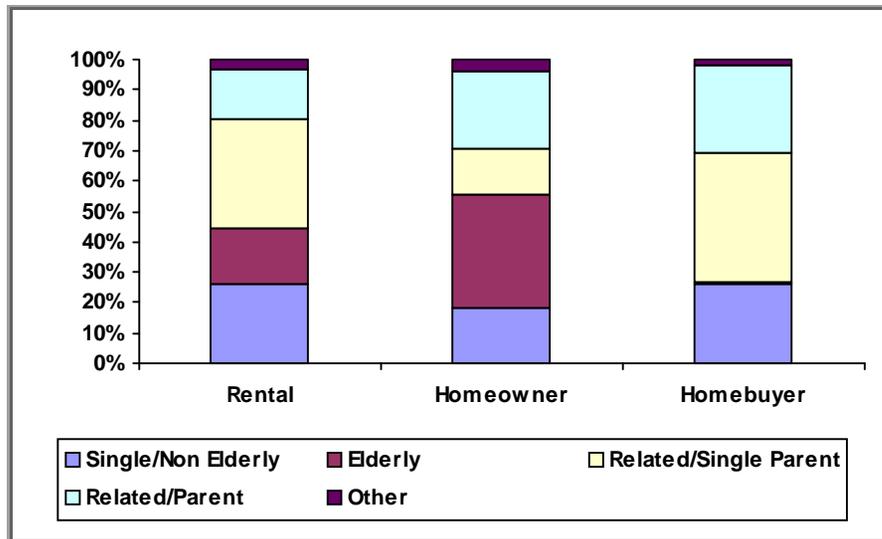
b. Income Range Breakout



c. Family/Size Breakout



d. Household Type Breakout



SPOKANE COUNTY COMMUNITY SERVICES, HOUSING, AND COMMUNITY DEVELOPMENT DEPARTMENT Report has been submitted.

June 7, 2013

Section 3 Summary Report

Economic Opportunities for Low and Very Low-Income Persons

U.S. Department of Housing and Urban Development
Office of Fair Housing and Equal Opportunity

OMB Approval No.2529-0043
(exp. 8/17/2015)

HUD Field Office : : SEATTLE, WA

See Public Reporting Burden Statement below

1. Recipient Name:

SPOKANE COUNTY COMMUNITY SERVICES, HOUSING, AND COMMUNITY DEVELOPMENT DEPARTMENT

2. Agency ID:

M12UC530203

4. Contact Person:

TIMOTHY CROWLEY

6. Reporting Period: Quarter 4 of Fiscal Year 2012

7. Date Report Submitted:

06/07/2013

Recipient Address: (street, city, state, zip)

312 W 8TH AVE., 4TH FLOOR
SPOKANE , Washington 99204

3. Total Amount of Award: \$ 566,512
Amount of All Contracts
Awarded: \$ 566,512

5. Phone: 5094774488

Fax: 5094772561

E-Mail:
TCROWLEY@SPOKANECOUNTY.ORG

8. Program Code-Name:

5-HOME Assistance

Program Codes:

- | | | |
|--|--------------------------------------|--|
| 3A = Public/Indian Housing Development | 1 = Flexible Subsidy | 2 = Section 202/811 |
| 4 = Homeless Assistance | 3B = Public/Indian Housing Operation | 3C = Public/Indian Housing Modernization |
| 7 = CDBG-Entitlement | 5 = HOME Assistance | 6 = HOME-State Administered |
| 10= Other Housing Programs | 8 = CDBG-State Administered | 9 = Other CD Programs |

Part I. Employment and Training (Columns B, C, and F are mandatory fields.)					
A Job Category	B Number of New Hires	C Number of New Hires that are Sec.3 Residents	D % of Section 3 New Hires	E % of Total Staff Hours for Section 3 Employees	F Number of Section 3 Trainees
Professionals	0	0	0.00 %	0.00 %	0
Technicians	0	0	0.00 %	0.00 %	0
Office/Clerical	0	0	0.00 %	0.00 %	0
Officials/Managers	0	0	0.00 %	0.00 %	0
Sales	0	0	0.00 %	0.00 %	0
Craft Workers (skilled)	0	0	0.00 %	0.00 %	0
Operatives (semiskilled)	0	0	0.00 %	0.00 %	0
Laborers (unskilled)	0	0	0.00 %	0.00 %	0
Service Workers	0	0	0.00 %	0.00 %	0
Other (List)	0	0	0.00 %	0.00 %	0
Total	0	0			0

Part II. Contracts Awarded**1. Construction Contracts:**

A. Total dollar amount of all construction contracts awarded on the project	\$ 566,512
B. Total dollar amount of construction contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0.00 %
D. Total number of Section 3 businesses receiving construction contracts	0

2. Non-Construction Contracts:

A. Total dollar amount of all non-construction contracts awarded on the project	\$ 0
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0.00 %
D. Total number of Section 3 businesses receiving non-construction contracts	0

Part III. Summary of Efforts

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Select **yes** to all that apply)

Yes Recruited low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

No Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.

No Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

Yes Coordinated with Youthbuild Programs and administered in the metropolitan area in which the Section 3 covered project is located.

No Other; describe below.

Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency

may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u., mandates that the Department ensure that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. The data is entered into a data base and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Integrated Disbursement and Information System Reports:

1. PR 03; CDBG Activity Summary Report (GPR) for 2013 PY
2. PR 23; CDBG Summary of Accomplishments for 2013 PY
3. PR 26; CDBG Financial Summary Report for 2013 PY
4. PR 33; HOME Matching Liability Report 1998 through 2013



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2013
SPOKANE COUNTY

Date: 20-Aug-2014

Time: 11:04

Page: 1

PGM Year: 1994
Project: 0002 - CONVERTED CDBG ACTIVITIES
IDIS Activity: 2 - CDBG COMMITTED FUNDS ADJUSTMENT

Status: Open 6/30/2004 12:00:00 AM
 Location: 721 N Jefferson St Spokane, WA 99260-2045

Objective:
 Outcome:
 Matrix Code: Unprogrammed Funds (22) National Objective:

Initial Funding Date: 01/01/1988
Financing
 Funded Amount: 10,973,762.00
 Drawn Thru Program Year: 10,973,762.00
 Drawn In Program Year: 0.00

Description:
 LUMP SUM AMOUNT COVERED TO IDIS SEPTEMBER 1998.
 DATA ENTRY ERROR BY LOCCS IN 2000.
 FUNDS ADJUSTMENT FROM SNOHOMISHCOUNTY WAS POSTED TO SPOKANE COUNTY.
 ERROR WAS CORRECTED BY HUD.
 DURING PY 2002 \$846,241.90 OF FLOAT LOAN REPAYMENTS MADE BY SNOHOMISH COUNTY,
 WASHINGTON WERE INCORRECTLY CREDITED TO SPOKANE COUNTY, WASH-
 INGTON.
 BECAUSE THESE ERRORS CANNOT BY CORRECTED IN THE IDIS DATA FIELDS, ALL REPORTS
 INCLUDING THE CDBG FINANCIAL SUMMARY, THE SUMMARY OF ACCOMPLISHMENTS AND THE
 ACTIVITY SUMMARY IN THE 2002 CAPER WILL BE INCORRECT.
 ALSO REPORTS ON HUD'S WEBSITE, INCLUDING THE CDBG DATACLEANUP REPORTS ARE
 ALSO INCORRECT.
 IDIS POSTING ERROR FIXED.
 SHOULD BE LAST YEAR THIS ACTIVITY WILL SHOW ON THE CAPER.

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0							
Female-headed Households:					0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	

Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2011
Project: 0015 - Single-family housing rehab - side sewer connections
IDIS Activity: 997 - SF Housing Rehab Administration

Status: Completed 2/25/2014 11:07:36 AM
Location: 312 W 8th Ave HCD Division 4th Floor Spokane, WA 99204-2506
Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Rehabilitation Administration (14H) **National Objective:** LMH

Initial Funding Date: 09/28/2011

Financing
 Funded Amount: 90,534.03
 Drawn Thru Program Year: 90,534.03
 Drawn In Program Year: 5,116.54

Description:
 Project delivery expenses include beneficiary income and eligibility determination, loan fees and underwriting expenses, housing inspection costs and project manager salary and related expenses.

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0							

145

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2011
Project: 0015 - Single-family housing rehab - side sewer connections
IDIS Activity: 998 - 2011 CAPA Connections SF Rehab

Status: Completed 2/25/2014 11:07:18 AM
Location: 18021 E Alki Ave Spokane Valley, WA 99016-9368

Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 09/28/2011

Financing

Funded Amount: 76,156.51
 Drawn Thru Program Year: 76,156.51
 Drawn In Program Year: 39,184.90

Description:

Single-family low-income homeowners are assisted with deferred loans to pay for plumbing and excavation cost in order to connect to the new sewer main trunk lines.

Proposed Accomplishments

Housing Units : 34

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	12	0	0	0	12	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	146	0	0	0	0	0

Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	13	0	0	0	13	0	0	0

Female-headed Households: 3 0 3

Income Category:

	Owner	Renter	Total	Person
Extremely Low	13	0	13	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	13	0	13	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2011	December 19, 2012 Update: Loans for seven connections in the Green Haven Sewer Basin and two connections in Mica View Basin have been paid on behalf of qualified, low income, homeowners. August 27, 2012 Update: Zero connections were made during the 2011 Program Year. Sewer basins under construction with application being processed throughout the year.	

2012

PGM Year:	2012
Project:	0017 - INFRASTRUCTURE - WATER SEWER IMPROVEMENTS
IDIS Activity:	1027 - City of Deer Park Sewer lagoon

Status:	Completed 1/7/2014 12:00:00 AM	Objective:	Create suitable living environments
Location:	316 East Crawford Deer Park, WA 99006	Outcome:	Affordability
		Matrix Code:	Water/Sewer Improvements (03J) National Objective: LMA

Initial Funding Date: 08/23/2012

Financing

Funded Amount:	197,958.14
Drawn Thru Program Year:	197,958.14
Drawn In Program Year:	105,478.65

Description:

The City will construct a variable level top draw-off structure in Lagoon #3, to improve effluent water quality and odor control.

Proposed Accomplishments

People (General) : 3,675
 Total Population in Service Area: 3,675
 Census Tract Percent Low / Mod: 53.30

Annual Accomplishments

2012 update on 10/16/2012: Project slightly revised; subrecipient agreement amended to reflect change. Construction bid documents being prepared and construction this fall or winter is anticipated.
 Update on 1/3/2013: Finalizing equipment selection in order to finalize current improvement plan. Still on schedule for completion within project year.
 Update on 4/10/2013: Advertised for bid with bid opening set for May 2, 2013.
 Update on 7/9/2013: Project construction started. Delayed due to lead times for parts which are needed and DOE approvals. Expect construction completion of project in 2013; however, final construction closeout and retainage release won't occur until 2014. Will count beneficiaries in next year's CAPER.
 Update on 10/17/2013: Construction complete except for close out documentation and punch list.
 Update on 1/6/2014: Project closed out and accepted as complete by City of Deer Park. 3,675 persons have improved affordability of public sewer.

PGM Year: 2012
Project: 0018 - INFRASTRUCTURE - WATER SEWER IMPROVEMENTS
IDIS Activity: 1028 - Town of Rockford Sewer Lagoon Liner Repair

Status: Completed 2/25/2014 11:11:45 AM	Objective: Create suitable living environments	
Location: 20 W Emma St 20 W Emma St Rockford, WA 99030-9650	Outcome: Affordability	
	Matrix Code: Water/Sewer Improvements (03J)	National Objective: LMA

Initial Funding Date: 08/23/2012

Financing

Funded Amount:	184,367.00
Drawn Thru Program Year:	184,367.00
Drawn In Program Year:	6,364.98

Description:
 The Town will make critical repairs to the Town's sewer lagoon liner. The repairs include partial liner replacement, re-grading of the lagoon's bottom slope, and installing an under-drain system.

Proposed Accomplishments

People (General) : 412
 Total Population in Service Area: 427
 Census Tract Percent Low / Mod: 58.70

Annual Accomplishments

2012 Update on 10/12/2012: RFP sent out, contracts signed, construction set to start in late October 2012.
 Update on 1/10/2013: Major portion of construction complete. Construction currently suspended due to unfavorable weather conditions. Final liner testing and several minor items still need to be completed in Spring.
 update on 4/12/2013: Final testing of liner was performed on March 28. Construction complete. Final billing, project closure/retainage release being conducted.
 Update on 7/9/2013: Project accepted as complete by Town of Rockford. Notice of completion sent in to state agencies in order to get releases for retainage and proper closeout. Beneficiaries to be counted in 2012 CAPER.
 update on 11/21/2013: project closed out. retainage released.

PGM Year: 2012
Project: 0019 - INFRASTRUCTURE - WATER SEWER IMPROVEMENTS
IDIS Activity: 1029 - Town of Fairfield Sewer system

Status: Completed 2/25/2014 11:12:09 AM	Objective: Create suitable living environments	
Location: PO Box 334 218 E Main St Fairfield, WA 99012-0334	Outcome: Affordability	
	Matrix Code: Water/Sewer Improvements (03J)	National Objective: LMA

Initial Funding Date: 08/23/2012

Financing

Funded Amount: 102,387.87
Drawn Thru Program Year: 102,387.87
Drawn In Program Year: 11,808.10

Description:

The Town is continuing to address issues of inflow and infiltration of the Town's sewage treatment system.
Project includes replacement of sewer lines and manholes.

Proposed Accomplishments

People (General) : 494
Total Population in Service Area: 434
Census Tract Percent Low / Mod: 51.30

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2012	Update on 10/5/2012: Project in the engineering design phase. Update on 1/10/2013: Project is in the final design and review process. Obtaining agreements for easements. Anticipate spring construction and early summer completion. Update on 4/11/2013: Project going out to bid in April 2013. All agreements for easements have been obtained. Update on 7/9/2013: Project construction underway, near completion. Beneficiaries to be counted in next year's CAPER.	
2013	Update on 11/5/2013: Project construction complete and accepted. Final billing for retainage release processed.	

PGM Year: 2012
Project: 0020 - ADMINISTRATION - 2012 CDBG PROGRAM ADMINISTRATION
IDIS Activity: 1030 - 2012 CDBG Program Administration

Status: Completed 2/25/2014 11:05:57 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) National Objective:

Initial Funding Date: 08/23/2012

Financing

Funded Amount: 217,638.46
Drawn Thru Program Year: 217,638.46
Drawn In Program Year: 39,015.97

Description:

Spokane County provides management, compliance and oversight of the CDBG Entitlement grant. Some activities include: assessing high priority needs, establishment of goals and objectives to meet those needs, selection of grant proposals and monitoring and oversight of subrecipient organizations chosen to carry out high priority activities.
This activity also includes documentation of compliance requirements and reporting to several different federal government tracking and information systems.
The County also provides fair housing trainging and ensures compliance with cross-cutting regulations including citizen participation.

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
					149			

Black/African American & White:	0	0							
American Indian/Alaskan Native & Black/African American:	0	0							
Other multi-racial:	0	0							
Asian/Pacific Islander:	0	0							
Hispanic:	0	0							
Total:	0								

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year:	2012		
Project:	0012 - ECONOMIC DEVELOPMENT - MICROENTERPRISE ASSISTANCE		
IDIS Activity:	1032 - MICROENTERPRISE ASSISTANCE PROGRAM		
Status:	Completed 6/30/2014 12:00:00 AM	Objective:	Create economic opportunities
Location:	3102 W Fort George Wright Dr SNAP Financial Access Spokane, WA 99224-5203	Outcome:	Availability/accessibility
		Matrix Code:	Micro-Enterprise Assistance (18C)
		National Objective:	LMCMC
Initial Funding Date:	10/18/2012	Description:	
Financing		SMALL BUSINESS TRAINING AND ASSISTANCE PROGRAM	
Funded Amount:	24,452.59		
Drawn Thru Program Year:	24,452.59		
Drawn In Program Year:	11,000.00		
Proposed Accomplishments			
People (General) :	10		

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	13	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	13	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	7
Low Mod	0	0	0	6
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	13
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
-------	--------------------------	---------------

2012	Funds were amended to allow for the creation of a matched savings account or Individual Development Accounts (IDA) which assist low and extremely low-income business owners in capitalizing their business. 13 County IDA clients started their accounts and worked toward matching the County investment. All accounts reached maturity in September 2013.	
------	--	--

PGM Year: 2012
Project: 0012 - ECONOMIC DEVELOPMENT - MICROENTERPRISE ASSISTANCE
IDIS Activity: 1033 - MICROENTERPRISE ASSISTANCE

Status:	Completed 6/30/2014 12:00:00 AM	Objective:	Create economic opportunities
Location:	3102 W Fort George Wright Dr SNAP Financial Access Spokane, WA 99224-5203	Outcome:	Availability/accessibility
		Matrix Code:	Micro-Enterprise Assistance (18C)
		National Objective:	LMCMC

Initial Funding Date: 10/18/2012

Description:

SUBRECIPIENT PROVIDES TECHNICAL AND FINANCIAL ASSISTANCE TO NEW ANDOR EXPANDING OWNERS OF MICROBUSINESSES. LOANS UP TO \$10,000 ARE REPAID TO A ECONOMIC DEVELOPMENT REVOLVING FUND.

Financing

Funded Amount: 50,000.00
 Drawn Thru Program Year: 50,000.00
 Drawn In Program Year: 35,498.07

Proposed Accomplishments

People (General) : 10

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	75	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	75	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	40
Low Mod	0	0	0	35
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	75
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2012	Funds were amended to pay for a 1/2 time Business Development Specialist to conduct outreach in the 12 Cities and Towns in Spokane County excluding the City of Spokane. Through this expanded outreach effort 75 individuals/businesses received technical assistance and counseling.	

PGM Year: 2012
Project: 0020 - ADMINISTRATION - 2012 CDBG PROGRAM ADMINISTRATION
IDIS Activity: 1034 - Indirect Cost Allocation

Initial Funding Date: 05/02/2013

Financing

Funded Amount: 39,772.44

Drawn Thru Program Year: 39,772.44

Drawn In Program Year: 11,555.25

Description:

Costs allocated to the 2012 CDBG program through Spokane County's A-87 Central Cost Allocation Plan. The County's cognizant federal agency is the Department of Agriculture. These charges are for central services including HR, Risk Management, Audit, Treasurer, Accounting, Budgeting, Information Systems, County Executives, Legal Services, Buildings and related expenses.

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0							
Female-headed Households:					0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2013
Project: 0001 - Spokane Valley Partners
IDIS Activity: 1037 - Spokane Valley Community Center
Status: Completed 6/30/2014 12:00:00 AM
Location: 10814 E Sprague Ave Spokane Valley, WA 99206-5213

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05) **National Objective:** LMC

Initial Funding Date: 08/27/2013

Description:
 Emergency assistance with medical prescriptions, rent, utilities, food, clothing, healthcare, transportation.

Financing

Funded Amount: 15,722.00
 Drawn Thru Program Year: 15,722.00
 Drawn In Program Year: 15,722.00

Proposed Accomplishments

People (General) : 1,510

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,196	36
Black/African American:	0	0	0	0	0	0	41	0
Asian:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native:	0	0	0	0	0	0	5	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	26	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	9	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	101	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,379	36
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,267
Low Mod	0	0	0	94
Moderate	0	0	0	18
Non Low Moderate	0	0	0	0

Extremely Low	0	0	0	143
Low Mod	0	0	0	15
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	158
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
--------------	---------------------------------	----------------------

2013 July 16, 2014 update: A total of 158 people were provided emergency assistance for the purpose of creating a suitable living environment.

PGM Year: 2013
Project: 0003 - New Hope Resource Center
IDIS Activity: 1039 - New Hope Resource Center

Status:	Completed 6/30/2014 12:00:00 AM	Objective:	Create suitable living environments
Location:	4211 E Colbert Rd Colbert, WA 99005-9140	Outcome:	Availability/accessibility
		Matrix Code:	Public Services (General) (05) National Objective: LMC

Initial Funding Date: 08/27/2013

Financing

Funded Amount: 15,680.00
Drawn Thru Program Year: 15,680.00
Drawn In Program Year: 15,680.00

Description:

Emergency assistance for rent, utilities, food, medical prescriptions. Also transportation and chore services for the elderly and disabled.

Proposed Accomplishments

People (General) : 875

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	823	0
Black/African American:	0	0	0	0	0	0	4	0
Asian:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native:	0	0	0	0	0	0	20	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	9	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	10	0
Asian White:	0	0	0	0	0	0	2	0
Black/African American & White:	0	0	0	0	0	0	16	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	39	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	927	0

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	702
Low Mod	0	0	0	182
Moderate	0	0	0	43
Non Low Moderate	0	0	0	0
Total	0	0	0	927
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
-------	--------------------------	--------------

2013	July 16, 2014 update: A total of 927 people were provided emergency assistance for the purpose of creating a suitable living environment.	
------	---	--

PGM Year: 2013
Project: 0004 - Cheney Outreach Center
IDIS Activity: 1040 - Cheney Outreach Center

Status: Completed 6/30/2014 12:00:00 AM
Location: 613 3rd St Cheney, WA 99004-1612

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05) **National Objective:** LMC

Initial Funding Date: 08/27/2013

Description:
 Information and referral to services plus emergency assistance for essential needs.

Financing
 Funded Amount: 14,856.00
 Drawn Thru Program Year: 14,856.00
 Drawn In Program Year: 14,856.00

Proposed Accomplishments

People (General) : 900

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,169	135
Black/African American:	0	0	0	0	0	0	82	0
Asian:	0	0	0	0	0	0	8	0
American Indian/Alaskan Native:	0	0	0	0	0	0	29	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	16	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	3	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	12	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0

Hispanic:	0	0	0	0	0	0	0	0
Total:	0	1,320						

Female-headed Households: 0 0 0 0 0 0 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	947
Low Mod	0	0	0	260
Moderate	0	0	0	113
Non Low Moderate	0	0	0	0
Total	0	0	0	1,320
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
-------	--------------------------	--------------

2013 July 7, 2014 update: 1,320 unduplicated beneficiaries were provided emergency services during the 2014 program year. January 21, 2014 update: 965 people have been provided emergency services to date.

PGM Year: 2013
Project: 0005 - LCSW Sexual Assault Family Trauma Response Team
IDIS Activity: 1041 - SafeT Response Center

Status: Completed 6/30/2014 12:00:00 AM Objective: Create suitable living environments
Location: 210 W Sprague Ave Spokane, WA 99201-3627 Outcome: Availability/accessibility
Matrix Code: Battered and Abused Spouses (05G) National Objective: LMC

Initial Funding Date: 08/27/2013

Financing Description: Crisis intervention and victim advocacy for victims of sexual assault.

Funded Amount: 40,878.00
Drawn Thru Program Year: 40,878.00
Drawn In Program Year: 40,878.00

Proposed Accomplishments

People (General) : 480

Actual Accomplishments

<i>Number assisted:</i>	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	90	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	3	0
Asian White:	0	0	0	0	0	0	0	0

Black/African American & White:	0	0	0	0	0	0	7	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	15	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	117	0

Female-headed Households: 0 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	112
Low Mod	0	0	0	5
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	117
Percent Low/Mod	100.0%			

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	10/24/2013: Through the 1st qtr 37 unduplicated beneficiaries received crisis intervention, support, medical and legal advocacy and advocacy based counseling. 01/23/2014: Through the 2nd qtr 53 unduplicated beneficiaries received crisis intervention, support, medical and legal advocacy and advocacy based counseling. 05/22/2014: Through the 3rd qtr 90 unduplicated beneficiaries received crisis intervention, support, medical and legal advocacy and advocacy based counseling. 07/29/2014: Through the 4th Qtr 117 unduplicated beneficiaries received crisis intervention, support, medical and legal advocacy and advocacy based counseling.	

PGM Year: 2013
Project: 0006 - The Greenhouse Community Center
IDIS Activity: 1042 - The Greenhouse Community Center

Status: Completed 6/30/2014 12:00:00 AM
Location: 12 W 1st St Deer Park, WA 99006-5088
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05) National Objective: LMC

Initial Funding Date: 08/27/2013

Financing
Funded Amount: 31,445.00
Drawn Thru Program Year: 31,445.00
Drawn In Program Year: 31,445.00

Description:
Information and referral services.
Emergency assistance including a food and clothing bank.

Proposed Accomplishments

People (General) : 480

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic

White:	0	0	0	0	0	0	536	8
Black/African American:	0	0	0	0	0	0	3	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	4	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	545	8
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	312
Low Mod	0	0	0	195
Moderate	0	0	0	38
Non Low Moderate	0	0	0	0
Total	0	0	0	545
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	July 16, 2014 update: A total of 545 people were provided emergency assistance for the purpose of creating a suitable living environment.	

PGM Year: 2013
Project: 0007 - YWCA Alternatives to Domestic Violence
IDIS Activity: 1043 - YWCA Alternative to Domestic Violence

Status: Completed 6/30/2014 12:00:00 AM Objective: Create suitable living environments
Location: 930 N Monroe St Spokane, WA 99201-2112 Outcome: Availability/accessibility
Matrix Code: Battered and Abused Spouses (05G) National Objective: LMC

Initial Funding Date: 08/27/2013

Financing **Description:** Counseling, advocacy and safe shelter for victims of domestic violence.

Funded Amount: 16,113.59
Drawn Thru Program Year: 16,113.59
Drawn In Program Year: 16,113.59

Proposed Accomplishments

People (General) : 70

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	124	4
Black/African American:	0	0	0	0	0	0	3	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	5	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	134	4
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	134
Non Low Moderate	0	0	0	0
Total	0	0	0	134
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
-------	--------------------------	---------------

2013	Update on 10/17/2013: 14 persons received DV advocacy at Airway Heights Municipal Court or at Spokane Valley DV shelter. Update on 1/13/2014: 37 persons received DV advocacy at Airway Heights Court or at Spokane Valley DV shelter through first half of project period. Update on 4/14/2014: 72 persons received DV advocacy at Airway Heights Court and/or at Spokane Valley DV Shelter throughout project period. Update on 7/14/2014: 134 persons received DV advocacy at Airway Heights Court and/or Spokane Valley through project period.	
------	--	--

PGM Year: 2013
Project: 0008 - Spokane Valley Meals on Wheels
IDIS Activity: 1044 - Spokane Valley Meals on Wheels

Status: Completed 6/30/2014 12:00:00 AM Objective: Create suitable living environments
 Location: 321 S Dishman Mica Rd Spokane Valley, WA 99206-3636 Outcome: Availability/accessibility
 Matrix Code: Senior Services (05A) National Objective: LMC

Initial Funding Date: 08/27/2013

Description:

Hot and frozen meals are delivered to homebound seniors and disabled persons.

Financing

Funded Amount: 38,782.00
 Drawn Thru Program Year: 38,782.00
 Drawn In Program Year: 38,782.00

Proposed Accomplishments

People (General) : 1,320

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,060	0
Black/African American:	0	0	0	0	0	0	4	0
Asian:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,070	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,070
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1,070
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	12/30/2013: Through the first Qtr 671 unduplicated beneficiaries received a weekday hot meal and or frozen meals or liquid supplements for elderly and disabled county residents. 03/03/2014: Through the second Qtr 818 unduplicated beneficiaries received a weekday hot meal and or frozen meals or liquid supplements. 05/07/2014: Through the third Qtr 1010 unduplicated beneficiaries received a weekday hot meal and or frozen meals or liquid supplements for elderly and disabled county residents. 07/28/2014: Through the fourth Qtr 1070 unduplicated beneficiaries received a weekday hot meal and or frozen meals or liquid supplements for elderly and disabled county residents.	

PGM Year: 2013
Project: 0009 - Deer Park Senior Nutrition Site
IDIS Activity: 1045 - Deer Park Senior Nutrition Site

Status: Completed 6/30/2014 12:00:00 AM
 Location: 316 W Crawford St Deer Park, WA 99006-5087

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Senior Services (05A) National Objective: LMC

Initial Funding Date: 08/27/2013

Financing

Funded Amount: 7,337.00
 Drawn Thru Program Year: 7,337.00
 Drawn In Program Year: 7,337.00

Description:

Hot noon meal and health checks for seniors in the Deer Park area.

Proposed Accomplishments

People (General) : 95

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	82	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	82	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	82
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	82
Percent Low/Mod				100.0%

Low Mod	0	0	0	37
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	110
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
--------------	---------------------------------	----------------------

2013	11/26/2013: Through the first qtr 95 unduplicated beneficiaries received assistance with their medical needs and prescription assistance. 01/23/2014: Through the 2nd qtr 101 unduplicated beneficiaries received prescription and medical assistance. 04/15/2014: Through the 3rd qtr 106 unduplicated beneficiaries received prescription and medical assistance. 07/28/2014: Through the 4th Qtr 110 unduplicated beneficiaries received prescription and medical assistance.	
------	--	--

PGM Year: 2013
Project: 0011 - Emergency Housing Repair
IDIS Activity: 1047 - Emergency Housing Repair

Status: Completed 6/30/2014 12:00:00 AM
Location: 3110 E Chattaroy Rd Trlr 24 #24 Chattaroy, WA 99003-9689

Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 08/27/2013

Description:

Repairs to owner-occupied homes where conditions create a health or safety hazard.

Financing

Funded Amount: 107,800.00
Drawn Thru Program Year: 107,800.00
Drawn In Program Year: 107,800.00

Proposed Accomplishments

Housing Units : 150

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	171	4	0	0	171	4	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	4	0	0	0	4	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

Total: 175 4 0 0 175 4 0 0

Female-headed Households: 32 0 32

Income Category:

	Owner	Renter	Total	Person
Extremely Low	97	0	97	0
Low Mod	78	0	78	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	175	0	175	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	Through the first qtr 71 unduplicated homeowners received emergency health and safety repairs to their owner occupied dwelling unit. 5 Accessibility modifications were also made during this time. 01/14/2014: Through the 2nd qtr 147 unduplicated beneficiaries received health and safety repairs and or accessibility modifications to their owner occupied dwelling unit.04/15/2014: Through the 3rd qtr 157 unduplicated beneficiaries received health and safety repairs to their owner occupied dwelling unit. 13 accessibility modification have been made. 07/29/2014: Through the 4th Qtr 175 unduplicated beneficiaries received health and safety repairs to their owner occupied dwelling unit. 14 accessibility modification have been made.	

PGM Year: 2013
Project: 0012 - Economic Development Microenterprise
IDIS Activity: 1048 - Microenterprise Assistance

Status: Completed 6/30/2014 12:00:00 AM Objective: Create economic opportunities
 Location: 212 S Wall St Spokane, WA 99201-4427 Outcome: Availability/accessibility
 Matrix Code: Micro-Enterprise Assistance (18C) National Objective: LMCMC

Initial Funding Date: 08/27/2013

Financing Description: Technical and financial assistance to microbusinesses.

Funded Amount: 53,012.75
 Drawn Thru Program Year: 53,012.75
 Drawn In Program Year: 53,012.75

Proposed Accomplishments

People (General) : 180

Actual Accomplishments

<i>Number assisted:</i>	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	38	0
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	166	0	0	0	0	0

Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	41	0

Female-headed Households: 0 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	16
Low Mod	0	0	0	25
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	41
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	10/21/2013: Through the first qtr 8 County residents attended a Business Plan Workshop. 1 loan was provided and 2 beneficiaries received technical assistance and were provided with basic bookkeeping services. 01/21/2014: Through the 2nd qtr 5 jobs were created/retained/enhanced by county residents, 8 county residents started/expanded/enhanced businesses, 1 county resident received a loan and 19 received business training or technical assistance. 05/14/2014: Through the 3rd qtr 6 jobs were created/retained/enhanced by county residents, 5 county residents started/expanded/enhanced businesses, 2 county residents received loans and 19 received business training or technical assistance. 07/29/2014: Through the 4th Qtr 22 jobs were created/retained/enhanced by county residents, 13 county residents started/expanded/enhanced businesses, 3 county residents received loans and 26 received business training or technical assistance.	

PGM Year: 2013
Project: 0012 - Economic Development Microenterprise
IDIS Activity: 1049 - Microenterprise Loan Fund

Status: Completed 6/30/2014 12:00:00 AM
Location: 500 S Stone St Spokane, WA 99202-4150

Objective: Create economic opportunities
Outcome: Availability/accessibility
Matrix Code: Micro-Enterprise Assistance (18C) National Objective: LMCMC

Initial Funding Date: 10/31/2013
Financing
Funded Amount: 50,500.00
Drawn Thru Program Year: 50,500.00
Drawn In Program Year: 50,500.00

Description:
Loans to microbusinesses for startup or expansion, made from the County's revolving loan fund.

Proposed Accomplishments

Businesses : 5

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	5	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	5	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	3
Low Mod	0	0	0	2
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	5
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
-------	--------------------------	---------------

2013	Through the 2013 Program Year - 5 loans were made to County residents to start or expand a business.	
------	--	--

PGM Year: 2013

Project: 0013 - City of Spokane Valley Infrastructure Streets

IDIS Activity: 1050 - City of Spokane Valley Adams Rd

Status: Open

Location: 11717 E Sprague Ave Suite 106 Spokane Valley, WA 99206-5138

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Street Improvements (03K)

National Objective: LMA

Initial Funding Date: 08/27/2013

Description:

Remove accessibility barriers and repave Adams Rd from Sprague to 4th Ave.

Financing

Funded Amount: 183,609.00

Drawn Thru Program Year: 23,535.07

Drawn In Program Year: 23,535.07

Proposed Accomplishments

People (General) : 753
Total Population in Service Area: 715
Census Tract Percent Low / Mod: 55.90

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	Update on 10/17/2013: Contract provisions and plans 75% complete. This will go out to bid in 2014 with a spring 2014 construction complete goal. Update on 1/8/2014: Project plans and specifications complete. Anticipate advertisement for bids in January 2014 with construction complete goal of Spring 2014. Update on 4/14/2014: Bids received. Should be awarded on 4/22/2014 with a completion date by June 30, 2014. Update on 7/23/2014: Project was substantially complete in June 2013. Punchlist, closeout, and retainage release procedures started. Beneficiaries will be counted at the same ratio as the amount of funds disbursed. 13% of funds drawn so we will count 13% of beneficiaries (93) in 2013 and then the remainder (622) in 2014 CAPER.	

PGM Year: 2013
Project: 0014 - City of Cheney Infrastructure Water mains
IDIS Activity: 1051 - City of Cheney Water mains and streets

Status: Open
Location: 112 Anderson Rd Cheney, WA 99004-1870

Objective: Create suitable living environments
Outcome: Affordability
Matrix Code: Water/Sewer Improvements (03J) National Objective: LMA

Initial Funding Date: 08/27/2013

Financing

Funded Amount: 131,383.52
Drawn Thru Program Year: 131,383.52
Drawn In Program Year: 131,383.52

Description:

City will replace water mains and resurface on "L", "I", 3rd, Bethany, Clay, "D", and Spokane Streets within the City.

Proposed Accomplishments

People (General) : 8,832
Total Population in Service Area: 7,440
Census Tract Percent Low / Mod: 56.00

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	Update on 10/21/2013: Project awarded in July, construction began in August. Anticipated completion date of October 2013 with final contract closeout and retainage release in December 2013. Update on 1/8/2014: Construction complete in October 2013. Final contract documents and project closeout anticipated to be complete in March 2014. Update on 4/15/2014: Prime contractor still awaiting clearances from state agencies for subcontractors in order to closeout and release retainage. Update on 7/22/2014: Project closed out. Retainage released after delays in closeout due to delays by subcontractors in submitting state prevailing wage paperwork. 7440 persons received access to public facility that is no longer substandard.	

PGM Year: 2013
Project: 0015 - Town of Rockford Infrastructure Sewer
IDIS Activity: 1052 - Town of Rockford sewer lagoon liner repair

Status: Canceled 8/19/2014 12:00:00 AM
 Location: 20 W Emma St Rockford, WA 99030-9650

Objective: Create suitable living environments
 Outcome: Affordability
 Matrix Code: Water/Sewer Improvements (03J) National Objective: LMA

Initial Funding Date: 08/27/2013

Financing

Funded Amount: 0.00
 Drawn Thru Program Year: 0.00
 Drawn In Program Year: 0.00

Description:

Town will replace lagoon #2 liner including regrading slope and repairing drain system.

Proposed Accomplishments

People (General) : 480
 Total Population in Service Area: 480
 Census Tract Percent Low / Mod: 59.30

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	<p>Update on 11/5/2013: Finalizing funding agreement with Department of Ecology for remainder of funding needed for construction. Design slated to begin next quarter.</p> <p>Update on 1/9/2014: Project is currently under engineering design.</p> <p>Update on 4/15/2014: Anticipated bidding in May 2014. Delays anticipated due to unusually high level of water under existing liner of Lagoon #2, which will need to be addressed in order to empty this Lagoon for improvements. Request to extend period of performance is anticipated from town.</p> <p>Update on 5/29/2014: Project amended with an end date of December 31, 2014 due to project scheduling, compliance requirements with Dept. of Ecology, and excessively saturated condition of the soil beneath Lagoon #2. Anticipate another amendment extending it to June 30, 2015 in order to install the liner in the best possible conditions while still completing the project in a timely manner. Construction and draws should start in September 2014, stop in winter months, then start up again in the spring 2015.</p> <p>Update on 7/23/2014: Design engineering is 90% complete for the two separate phases of work. Currently in process of amending subrecipient agreement, extending completion date and updating schedule. Anticipate this project to be started in fall of 2014 and completed in summer of 2015.</p> <p>Update 8/13/14: Defunded project as it will be canceled.</p> <p>Update on 8/19/2014: Due to bids coming in significantly exceeding available funding, town elected to cancel subrecipient agreement and seek funding for this project in the next funding round.</p>	

PGM Year: 2013
Project: 0016 - Town of Fairfield Infrastructure Sewer
IDIS Activity: 1053 - Town of Fairfield sewer mains

Status: Completed 6/30/2014 12:00:00 AM
 Location: 218 Main St Fairfield, WA 99012-9678

Objective: Create suitable living environments
 Outcome: Affordability
 Matrix Code: Water/Sewer Improvements (03J) National Objective: LMA

Initial Funding Date: 08/27/2013

Financing

Description:

Town will replace sewer mains to eliminate inflow and infiltration of stormwater.

Funded Amount: 125,779.30
 Drawn Thru Program Year: 125,779.30
 Drawn In Program Year: 125,779.30

Proposed Accomplishments

People (General) : 494
 Total Population in Service Area: 494
 Census Tract Percent Low / Mod: 51.40

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	Update on 11/6/2013: Preliminary design engineering underway. Anticipate construction start date of early spring 2014. Update on 4/10/2014: Project design completed. Advertising in April, bid opening around first week of May 2014. Update on 7/22/2014: Project was substantially completed on June 13, 2014. 494 persons now have access to improved sewer system that is no longer substandard. Punchlist, closeout and retainage release in progress. Beneficiaries to be counted in 2013 CAPER.	

PGM Year: 2013
Project: 0017 - CDBG Program Administration
IDIS Activity: 1054 - 2013 CDBG program administration

Status: Completed 6/30/2014 12:00:00 AM
 Location: ,

Objective:
 Outcome:
 Matrix Code: General Program Administration (21A) National Objective:

Initial Funding Date: 08/27/2013

Financing

Funded Amount: 241,864.17
 Drawn Thru Program Year: 241,864.17
 Drawn In Program Year: 241,864.17

Description:

Spokane County provides management, compliance, and oversight of the CDBG Entitlement grant through its Community Services, Housing and Community Development Department. Administration activities include: assessing high priority needs, establishment of goals and objectives to meet those needs, selection of project proposals through and open RFP and including input of the County's citizens advisory committee. The Committee has representatives from all cities and towns in the County, as well as the unincorporated areas. Subrecipient oversight and monitoring, documentation of compliance requirements and regulatory reporting are paid from the 20% administration cap. This activity also includes education about fair housing as well as funding for fair housing compliance, monitoring and community needs assessments and planning.

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
				171				

Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:					0	0	0	0
Female-headed Households:					0			

<i>Income Category:</i>				
	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2013
Project: 0017 - CDBG Program Administration
IDIS Activity: 1058 - 2013 CDBG Admin Indirect Cost

Status: Completed 6/30/2014 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: Indirect Costs (21B) National Objective:

Initial Funding Date: 10/31/2013

Financing
Funded Amount: 56,563.18
Drawn Thru Program Year: 56,563.18
Drawn In Program Year: 56,563.18

Description:
Costs allocated to the CSHCD Department from the County's general fund, utilizing an approved central services cost allocation plan. The County's cognizant agency is the US Dept. of Agriculture. Central Services include: grant administration and reporting, finance, auditing, budgeting, human resources, risk management, legal, purchasing, facilities and general government expenses that cannot be attached to a particular grant or cost objective. The effective indirect rate for 2013 is approximately 20%.

Proposed Accomplishments

Actual Accomplishments

<i>Number assisted:</i>	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		

Asian:	0	0
American Indian/Alaskan Native:	0	0
Native Hawaiian/Other Pacific Islander:	0	0
American Indian/Alaskan Native & White:	0	0
Asian White:	0	0
Black/African American & White:	0	0
American Indian/Alaskan Native & Black/African American:	0	0
Other multi-racial:	0	0
Asian/Pacific Islander:	0	0
Hispanic:	0	0
Total:	0	0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

Total Funded Amount:	\$13,116,653.55
Total Drawn Thru Program Year:	\$12,956,579.62
Total Drawn In Program Year:	\$1,264,573.04



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Summary of Accomplishments
 Program Year: 2013

DATE: 08-20-14
 TIME: 11:08
 PAGE: 1

SPOKANE COUNTY

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Underway Count	Underway Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Economic Development	Micro-Enterprise Assistance (18C)	0	\$0.00	4	\$150,010.82	4	\$150,010.82
	Total Economic Development	0	\$0.00	4	\$150,010.82	4	\$150,010.82
Housing	Rehab; Single-Unit Residential (14A)	0	\$0.00	2	\$146,984.90	2	\$146,984.90
	Rehabilitation Administration (14H)	0	\$0.00	1	\$5,116.54	1	\$5,116.54
	Total Housing	0	\$0.00	3	\$152,101.44	3	\$152,101.44
Public Facilities and Improvements	Water/Sewer Improvements (03J)	1	\$131,383.52	5	\$249,431.03	6	\$380,814.55
	Street Improvements (03K)	1	\$23,535.07	0	\$0.00	1	\$23,535.07
	Total Public Facilities and Improvements	2	\$154,918.59	5	\$249,431.03	7	\$404,349.62
Public Services	Public Services (General) (05)	0	\$0.00	5	\$85,040.00	5	\$85,040.00
	Senior Services (05A)	0	\$0.00	2	\$46,119.00	2	\$46,119.00
	Battered and Abused Spouses (05G)	0	\$0.00	2	\$56,991.59	2	\$56,991.59
	Health Services (05M)	0	\$0.00	1	\$20,962.00	1	\$20,962.00
	Total Public Services	0	\$0.00	10	\$209,112.59	10	\$209,112.59
General Administration and Planning	General Program Administration (21A)	0	\$0.00	2	\$280,880.14	2	\$280,880.14
	Indirect Costs (21B)	0	\$0.00	2	\$68,118.43	2	\$68,118.43
	Total General Administration and Planning	0	\$0.00	4	\$348,998.57	4	\$348,998.57
Other	Unprogrammed Funds (22)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Other	1	\$0.00	0	\$0.00	1	\$0.00
Grand Total		3	\$154,918.59	26	\$1,109,654.45	29	\$1,264,573.04



SPOKANE COUNTY

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Economic Development	Micro-Enterprise Assistance (18C)	Persons	0	129	129
		Business	0	5	5
	Total Economic Development		0	134	134
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	0	188	188
	Rehabilitation Administration (14H)	Housing Units	0	0	0
	Total Housing		0	188	188
Public Facilities and Improvements	Water/Sewer Improvements (03J)	Persons	7,440	5,464	12,904
	Street Improvements (03K)	Persons	715	0	715
	Total Public Facilities and Improvements		8,155	5,464	13,619
Public Services	Public Services (General) (05)	Persons	0	4,329	4,329
	Senior Services (05A)	Persons	0	1,152	1,152
	Battered and Abused Spouses (05G)	Persons	0	251	251
	Health Services (05M)	Persons	0	110	110
	Total Public Services		0	5,842	5,842
Grand Total			8,155	11,628	19,783



SPOKANE COUNTY

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Hispanic		Total Hispanic Households		
		Total Persons	Persons			
Housing	White	0	0	183	4	
	Black/African American	0	0	1	0	
	American Indian/Alaskan Native	0	0	4	0	
	Total Housing	0	0	188	4	
Non Housing	White	5,445	183	0	0	
	Black/African American	145	0	0	0	
	Asian	22	0	0	0	
	American Indian/Alaskan Native	66	0	0	0	
	Native Hawaiian/Other Pacific Islander	58	0	0	0	
	American Indian/Alaskan Native & White	16	0	0	0	
	Asian & White	3	0	0	0	
	Black/African American & White	44	0	0	0	
	Amer. Indian/Alaskan Native & Black/African Amer.	4	0	0	0	
	Other multi-racial	173	0	0	0	
	Total Non Housing	5,976	183	0	0	
	Grand Total	White	5,445	183	183	4
		Black/African American	145	0	1	0
Asian		22	0	0	0	
American Indian/Alaskan Native		66	0	4	0	
Native Hawaiian/Other Pacific Islander		58	0	0	0	
American Indian/Alaskan Native & White		16	0	0	0	
Asian & White		3	0	0	0	
Black/African American & White		44	0	0	0	
Amer. Indian/Alaskan Native & Black/African Amer.		4	0	0	0	
Other multi-racial		173	0	0	0	
Total Grand Total		5,976	183	188	4	



SPOKANE COUNTY

CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	97	0	0
	Low (>30% and <=50%)	78	0	0
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	175	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	175	0	0
Non Housing	Extremely Low (<=30%)	0	0	4,727
	Low (>30% and <=50%)	0	0	815
	Mod (>50% and <=80%)	0	0	346
	Total Low-Mod	0	0	5,888
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	0	0	5,888



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2013
 SPOKANE COUNTY , WA

DATE: 08-18-14
 TIME: 15:07
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	466,047.51
02 ENTITLEMENT GRANT	1,334,154.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	157,817.61
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	165.16
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,958,184.28

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	915,574.47
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	915,574.47
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	348,998.57
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,264,573.04
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	693,611.24

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	915,574.47
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	915,574.47
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	209,112.59
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	209,112.59
32 ENTITLEMENT GRANT	1,334,154.00
33 PRIOR YEAR PROGRAM INCOME	128,686.28
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	(151.33)
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,462,688.95
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.30%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	348,998.57
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	50,571.22
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	298,427.35
42 ENTITLEMENT GRANT	1,334,154.00
43 CURRENT YEAR PROGRAM INCOME	157,817.61
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	165.16
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,492,136.77
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2013
 SPOKANE COUNTY , WA

DATE: 08-18-14
 TIME: 15:07
 PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2011	15	997	5659970	SF Housing Rehab Administration	14H	LMH	\$5,116.54
2011	15	998	5605434	2011 CAPA Connections SF Rehab	14A	LMH	\$3,000.00
2011	15	998	5610646	2011 CAPA Connections SF Rehab	14A	LMH	\$3,000.00
2011	15	998	5615822	2011 CAPA Connections SF Rehab	14A	LMH	\$3,000.00
2011	15	998	5617501	2011 CAPA Connections SF Rehab	14A	LMH	\$3,000.00
2011	15	998	5630012	2011 CAPA Connections SF Rehab	14A	LMH	\$2,717.50
2011	15	998	5651673	2011 CAPA Connections SF Rehab	14A	LMH	\$24,177.40
2011	15	998	5659970	2011 CAPA Connections SF Rehab	14A	LMH	\$290.00
2012	12	1032	5624596	MICROENTERPRISE ASSISTANCE PROGRAM	18C	LMCMC	\$10,525.00
2012	12	1032	5628448	MICROENTERPRISE ASSISTANCE PROGRAM	18C	LMCMC	\$475.00
2012	12	1033	5610646	MICROENTERPRISE ASSISTANCE	18C	LMCMC	\$3,971.31
2012	12	1033	5624596	MICROENTERPRISE ASSISTANCE	18C	LMCMC	\$4,234.27
2012	12	1033	5624781	MICROENTERPRISE ASSISTANCE	18C	LMCMC	\$3,130.29
2012	12	1033	5628448	MICROENTERPRISE ASSISTANCE	18C	LMCMC	\$3,294.80
2012	12	1033	5644042	MICROENTERPRISE ASSISTANCE	18C	LMCMC	\$2,840.77
2012	12	1033	5650106	MICROENTERPRISE ASSISTANCE	18C	LMCMC	\$2,444.85
2012	12	1033	5674895	MICROENTERPRISE ASSISTANCE	18C	LMCMC	\$2,317.86
2012	12	1033	5681864	MICROENTERPRISE ASSISTANCE	18C	LMCMC	\$2,309.80
2012	12	1033	5685583	MICROENTERPRISE ASSISTANCE	18C	LMCMC	\$2,981.98
2012	12	1033	5702491	MICROENTERPRISE ASSISTANCE	18C	LMCMC	\$5,312.30
2012	12	1033	5713031	MICROENTERPRISE ASSISTANCE	18C	LMCMC	\$2,659.84
2012	17	1027	5597350	City of Deer Park Sewer lagoon	03J	LMA	\$103,644.76
2012	17	1027	5610646	City of Deer Park Sewer lagoon	03J	LMA	\$1,833.89
2012	18	1028	5630012	Town of Rockford Sewer Lagoon Liner Repair	03J	LMA	\$6,364.98
2012	19	1029	5598584	Town of Fairfield Sewer system	03J	LMA	\$5,890.69
2012	19	1029	5610646	Town of Fairfield Sewer system	03J	LMA	\$1,649.24
2012	19	1029	5617501	Town of Fairfield Sewer system	03J	LMA	\$327.97
2012	19	1029	5628448	Town of Fairfield Sewer system	03J	LMA	\$3,940.20
2013	1	1037	5606232	Spokane Valley Community Center	05	LMC	\$2,593.58
2013	1	1037	5617501	Spokane Valley Community Center	05	LMC	\$1,259.26
2013	1	1037	5628448	Spokane Valley Community Center	05	LMC	\$1,353.51
2013	1	1037	5640889	Spokane Valley Community Center	05	LMC	\$1,232.02
2013	1	1037	5659472	Spokane Valley Community Center	05	LMC	\$1,377.00
2013	1	1037	5669481	Spokane Valley Community Center	05	LMC	\$2,684.25
2013	1	1037	5677842	Spokane Valley Community Center	05	LMC	\$1,208.87
2013	1	1037	5689322	Spokane Valley Community Center	05	LMC	\$1,234.81
2013	1	1037	5702504	Spokane Valley Community Center	05	LMC	\$1,068.25
2013	1	1037	5713031	Spokane Valley Community Center	05	LMC	\$1,710.45
2013	2	1038	5610646	Medical Lake Community Outreach	05	LMC	\$1,222.82
2013	2	1038	5617501	Medical Lake Community Outreach	05	LMC	\$611.41
2013	2	1038	5630012	Medical Lake Community Outreach	05	LMC	\$611.41
2013	2	1038	5640889	Medical Lake Community Outreach	05	LMC	\$611.41
2013	2	1038	5659472	Medical Lake Community Outreach	05	LMC	\$611.41
2013	2	1038	5669481	Medical Lake Community Outreach	05	LMC	\$1,222.82
2013	2	1038	5677842	Medical Lake Community Outreach	05	LMC	\$611.41
2013	2	1038	5702504	Medical Lake Community Outreach	05	LMC	\$1,222.82
2013	2	1038	5712307	Medical Lake Community Outreach	05	LMC	\$611.49



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2013
 SPOKANE COUNTY , WA

DATE: 08-18-14
 TIME: 15:07
 PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	3	1039	5610646	New Hope Resource Center	05	LMC	\$3,443.31
2013	3	1039	5628448	New Hope Resource Center	05	LMC	\$1,650.43
2013	3	1039	5630012	New Hope Resource Center	05	LMC	\$1,650.43
2013	3	1039	5640889	New Hope Resource Center	05	LMC	\$4,378.70
2013	3	1039	5659472	New Hope Resource Center	05	LMC	\$1,650.77
2013	3	1039	5669481	New Hope Resource Center	05	LMC	\$1,894.67
2013	3	1039	5713031	New Hope Resource Center	05	LMC	\$1,011.69
2013	4	1040	5610646	Cheney Outreach Center	05	LMC	\$2,476.00
2013	4	1040	5615822	Cheney Outreach Center	05	LMC	\$1,238.00
2013	4	1040	5628448	Cheney Outreach Center	05	LMC	\$1,238.00
2013	4	1040	5650106	Cheney Outreach Center	05	LMC	\$1,238.00
2013	4	1040	5669481	Cheney Outreach Center	05	LMC	\$3,714.00
2013	4	1040	5677842	Cheney Outreach Center	05	LMC	\$1,238.00
2013	4	1040	5689322	Cheney Outreach Center	05	LMC	\$1,238.00
2013	4	1040	5702504	Cheney Outreach Center	05	LMC	\$1,238.00
2013	4	1040	5713031	Cheney Outreach Center	05	LMC	\$1,238.00
2013	5	1041	5610646	SafeT Response Center	05G	LMC	\$7,850.95
2013	5	1041	5669481	SafeT Response Center	05G	LMC	\$23,133.98
2013	5	1041	5674895	SafeT Response Center	05G	LMC	\$3,773.63
2013	5	1041	5685583	SafeT Response Center	05G	LMC	\$3,762.66
2013	5	1041	5712307	SafeT Response Center	05G	LMC	\$2,356.78
2013	6	1042	5606232	The Greenhouse Community Center	05	LMC	\$5,000.00
2013	6	1042	5617501	The Greenhouse Community Center	05	LMC	\$3,599.69
2013	6	1042	5628448	The Greenhouse Community Center	05	LMC	\$2,500.00
2013	6	1042	5650106	The Greenhouse Community Center	05	LMC	\$2,500.00
2013	6	1042	5659472	The Greenhouse Community Center	05	LMC	\$2,500.00
2013	6	1042	5669481	The Greenhouse Community Center	05	LMC	\$5,512.00
2013	6	1042	5677842	The Greenhouse Community Center	05	LMC	\$3,012.00
2013	6	1042	5689322	The Greenhouse Community Center	05	LMC	\$3,012.00
2013	6	1042	5702504	The Greenhouse Community Center	05	LMC	\$3,012.00
2013	6	1042	5713031	The Greenhouse Community Center	05	LMC	\$797.31
2013	7	1043	5630012	YWCA Alternative to Domestic Violence	05G	LMC	\$566.27
2013	7	1043	5640889	YWCA Alternative to Domestic Violence	05G	LMC	\$1,660.83
2013	7	1043	5659472	YWCA Alternative to Domestic Violence	05G	LMC	\$603.00
2013	7	1043	5669481	YWCA Alternative to Domestic Violence	05G	LMC	\$3,354.21
2013	7	1043	5679089	YWCA Alternative to Domestic Violence	05G	LMC	\$2,183.31
2013	7	1043	5689322	YWCA Alternative to Domestic Violence	05G	LMC	\$2,711.95
2013	7	1043	5712307	YWCA Alternative to Domestic Violence	05G	LMC	\$2,559.17
2013	7	1043	5713031	YWCA Alternative to Domestic Violence	05G	LMC	\$2,474.85
2013	8	1044	5669481	Spokane Valley Meals on Wheels	05A	LMC	\$23,549.73
2013	8	1044	5674895	Spokane Valley Meals on Wheels	05A	LMC	\$3,006.83
2013	8	1044	5689322	Spokane Valley Meals on Wheels	05A	LMC	\$3,343.12
2013	8	1044	5714487	Spokane Valley Meals on Wheels	05A	LMC	\$8,882.32
2013	9	1045	5615822	Deer Park Senior Nutrition Site	05A	LMC	\$1,222.84
2013	9	1045	5629045	Deer Park Senior Nutrition Site	05A	LMC	\$611.42
2013	9	1045	5650106	Deer Park Senior Nutrition Site	05A	LMC	\$611.42
2013	9	1045	5669481	Deer Park Senior Nutrition Site	05A	LMC	\$2,445.68
2013	9	1045	5679621	Deer Park Senior Nutrition Site	05A	LMC	\$611.42
2013	9	1045	5702504	Deer Park Senior Nutrition Site	05A	LMC	\$611.42
2013	9	1045	5712307	Deer Park Senior Nutrition Site	05A	LMC	\$611.42
2013	9	1045	5713031	Deer Park Senior Nutrition Site	05A	LMC	\$611.38
2013	10	1046	5629045	Project Access	05M	LMC	\$5,400.00
2013	10	1046	5650106	Project Access	05M	LMC	\$3,600.00
2013	10	1046	5669481	Project Access	05M	LMC	\$5,400.00
2013	10	1046	5679621	Project Access	05M	LMC	\$1,800.00
2013	10	1046	5689322	Project Access	05M	LMC	\$1,800.00
2013	10	1046	5702504	Project Access	05M	LMC	\$1,800.00



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2013
 SPOKANE COUNTY , WA

DATE: 08-18-14
 TIME: 15:07
 PAGE: 4

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	10	1046	5713031	Project Access	05M	LMC	\$1,162.00
2013	11	1047	5615822	Emergency Housing Repair	14A	LMH	\$18,435.49
2013	11	1047	5617501	Emergency Housing Repair	14A	LMH	\$23,558.84
2013	11	1047	5628448	Emergency Housing Repair	14A	LMH	\$19,764.17
2013	11	1047	5640889	Emergency Housing Repair	14A	LMH	\$13,698.66
2013	11	1047	5659472	Emergency Housing Repair	14A	LMH	\$4,846.25
2013	11	1047	5669481	Emergency Housing Repair	14A	LMH	\$13,845.50
2013	11	1047	5679621	Emergency Housing Repair	14A	LMH	\$1,753.61
2013	11	1047	5702504	Emergency Housing Repair	14A	LMH	\$3,490.78
2013	11	1047	5712307	Emergency Housing Repair	14A	LMH	\$2,584.09
2013	11	1047	5713031	Emergency Housing Repair	14A	LMH	\$5,822.61
2013	12	1048	5610646	Microenterprise Assistance	18C	LMCMC	\$7,430.02
2013	12	1048	5624596	Microenterprise Assistance	18C	LMCMC	\$768.13
2013	12	1048	5624763	Microenterprise Assistance	18C	LMCMC	\$6,225.34
2013	12	1048	5628448	Microenterprise Assistance	18C	LMCMC	\$4,256.87
2013	12	1048	5644042	Microenterprise Assistance	18C	LMCMC	\$6,950.36
2013	12	1048	5650106	Microenterprise Assistance	18C	LMCMC	\$3,732.36
2013	12	1048	5669481	Microenterprise Assistance	18C	LMCMC	\$4,713.96
2013	12	1048	5674895	Microenterprise Assistance	18C	LMCMC	\$4,171.01
2013	12	1048	5681864	Microenterprise Assistance	18C	LMCMC	\$4,208.25
2013	12	1048	5702491	Microenterprise Assistance	18C	LMCMC	\$7,858.44
2013	12	1048	5713031	Microenterprise Assistance	18C	LMCMC	\$2,698.01
2013	12	1049	5624596	Microenterprise Loan Fund	18C	LMCMC	\$500.00
2013	12	1049	5644042	Microenterprise Loan Fund	18C	LMCMC	\$15,000.00
2013	12	1049	5669481	Microenterprise Loan Fund	18C	LMCMC	\$15,000.00
2013	12	1049	5674895	Microenterprise Loan Fund	18C	LMCMC	\$10,000.00
2013	12	1049	5702491	Microenterprise Loan Fund	18C	LMCMC	\$10,000.00
2013	13	1050	5669481	City of Spokane Valley Adams Rd	03K	LMA	\$10,175.47
2013	13	1050	5674895	City of Spokane Valley Adams Rd	03K	LMA	\$3,082.18
2013	13	1050	5716777	City of Spokane Valley Adams Rd	03K	LMA	\$10,277.42
2013	14	1051	5617501	City of Cheney Water mains and streets	03J	LMA	\$123,594.85
2013	14	1051	5669481	City of Cheney Water mains and streets	03J	LMA	\$1,745.27
2013	14	1051	5712307	City of Cheney Water mains and streets	03J	LMA	\$6,043.40
2013	16	1053	5679621	Town of Fairfield sewer mains	03J	LMA	\$193.26
2013	16	1053	5685583	Town of Fairfield sewer mains	03J	LMA	\$295.06
2013	16	1053	5702504	Town of Fairfield sewer mains	03J	LMA	\$72,517.79
2013	16	1053	5713031	Town of Fairfield sewer mains	03J	LMA	\$7,662.29
2013	16	1053	5713628	Town of Fairfield sewer mains	03J	LMA	\$38,471.01
2013	16	1053	5719492	Town of Fairfield sewer mains	03J	LMA	\$6,639.89
Total							\$915,574.47

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	1	1037	5606232	Spokane Valley Community Center	05	LMC	\$2,593.58
2013	1	1037	5617501	Spokane Valley Community Center	05	LMC	\$1,259.26
2013	1	1037	5628448	Spokane Valley Community Center	05	LMC	\$1,353.51
2013	1	1037	5640889	Spokane Valley Community Center	05	LMC	\$1,232.02
2013	1	1037	5659472	Spokane Valley Community Center	05	LMC	\$1,377.00
2013	1	1037	5669481	Spokane Valley Community Center	05	LMC	\$2,684.25
2013	1	1037	5677842	Spokane Valley Community Center	05	LMC	\$1,208.87
2013	1	1037	5689322	Spokane Valley Community Center	05	LMC	\$1,234.81
2013	1	1037	5702504	Spokane Valley Community Center	05	LMC	\$1,068.25
2013	1	1037	5713031	Spokane Valley Community Center	05	LMC	\$1,710.45
2013	2	1038	5610646	Medical Lake Community Outreach	05	LMC	\$1,222.82



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2013
 SPOKANE COUNTY , WA

DATE: 08-18-14
 TIME: 15:07
 PAGE: 5

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	2	1038	5617501	Medical Lake Community Outreach	05	LMC	\$611.41
2013	2	1038	5630012	Medical Lake Community Outreach	05	LMC	\$611.41
2013	2	1038	5640889	Medical Lake Community Outreach	05	LMC	\$611.41
2013	2	1038	5659472	Medical Lake Community Outreach	05	LMC	\$611.41
2013	2	1038	5669481	Medical Lake Community Outreach	05	LMC	\$1,222.82
2013	2	1038	5677842	Medical Lake Community Outreach	05	LMC	\$611.41
2013	2	1038	5702504	Medical Lake Community Outreach	05	LMC	\$1,222.82
2013	2	1038	5712307	Medical Lake Community Outreach	05	LMC	\$611.49
2013	3	1039	5610646	New Hope Resource Center	05	LMC	\$3,443.31
2013	3	1039	5628448	New Hope Resource Center	05	LMC	\$1,650.43
2013	3	1039	5630012	New Hope Resource Center	05	LMC	\$1,650.43
2013	3	1039	5640889	New Hope Resource Center	05	LMC	\$4,378.70
2013	3	1039	5659472	New Hope Resource Center	05	LMC	\$1,650.77
2013	3	1039	5669481	New Hope Resource Center	05	LMC	\$1,894.67
2013	3	1039	5713031	New Hope Resource Center	05	LMC	\$1,011.69
2013	4	1040	5610646	Cheney Outreach Center	05	LMC	\$2,476.00
2013	4	1040	5615822	Cheney Outreach Center	05	LMC	\$1,238.00
2013	4	1040	5628448	Cheney Outreach Center	05	LMC	\$1,238.00
2013	4	1040	5650106	Cheney Outreach Center	05	LMC	\$1,238.00
2013	4	1040	5669481	Cheney Outreach Center	05	LMC	\$3,714.00
2013	4	1040	5677842	Cheney Outreach Center	05	LMC	\$1,238.00
2013	4	1040	5689322	Cheney Outreach Center	05	LMC	\$1,238.00
2013	4	1040	5702504	Cheney Outreach Center	05	LMC	\$1,238.00
2013	4	1040	5713031	Cheney Outreach Center	05	LMC	\$1,238.00
2013	5	1041	5610646	SafeT Response Center	05G	LMC	\$7,850.95
2013	5	1041	5669481	SafeT Response Center	05G	LMC	\$23,133.98
2013	5	1041	5674895	SafeT Response Center	05G	LMC	\$3,773.63
2013	5	1041	5685583	SafeT Response Center	05G	LMC	\$3,762.66
2013	5	1041	5712307	SafeT Response Center	05G	LMC	\$2,356.78
2013	6	1042	5606232	The Greenhouse Community Center	05	LMC	\$5,000.00
2013	6	1042	5617501	The Greenhouse Community Center	05	LMC	\$3,599.69
2013	6	1042	5628448	The Greenhouse Community Center	05	LMC	\$2,500.00
2013	6	1042	5650106	The Greenhouse Community Center	05	LMC	\$2,500.00
2013	6	1042	5659472	The Greenhouse Community Center	05	LMC	\$2,500.00
2013	6	1042	5669481	The Greenhouse Community Center	05	LMC	\$5,512.00
2013	6	1042	5677842	The Greenhouse Community Center	05	LMC	\$3,012.00
2013	6	1042	5689322	The Greenhouse Community Center	05	LMC	\$3,012.00
2013	6	1042	5702504	The Greenhouse Community Center	05	LMC	\$3,012.00
2013	6	1042	5713031	The Greenhouse Community Center	05	LMC	\$797.31
2013	7	1043	5630012	YWCA Alternative to Domestic Violence	05G	LMC	\$566.27
2013	7	1043	5640889	YWCA Alternative to Domestic Violence	05G	LMC	\$1,660.83
2013	7	1043	5659472	YWCA Alternative to Domestic Violence	05G	LMC	\$603.00
2013	7	1043	5669481	YWCA Alternative to Domestic Violence	05G	LMC	\$3,354.21
2013	7	1043	5679089	YWCA Alternative to Domestic Violence	05G	LMC	\$2,183.31
2013	7	1043	5689322	YWCA Alternative to Domestic Violence	05G	LMC	\$2,711.95
2013	7	1043	5712307	YWCA Alternative to Domestic Violence	05G	LMC	\$2,559.17
2013	7	1043	5713031	YWCA Alternative to Domestic Violence	05G	LMC	\$2,474.85
2013	8	1044	5669481	Spokane Valley Meals on Wheels	05A	LMC	\$23,549.73
2013	8	1044	5674895	Spokane Valley Meals on Wheels	05A	LMC	\$3,006.83
2013	8	1044	5689322	Spokane Valley Meals on Wheels	05A	LMC	\$3,343.12
2013	8	1044	5714487	Spokane Valley Meals on Wheels	05A	LMC	\$8,882.32
2013	9	1045	5615822	Deer Park Senior Nutrition Site	05A	LMC	\$1,222.84
2013	9	1045	5629045	Deer Park Senior Nutrition Site	05A	LMC	\$611.42
2013	9	1045	5650106	Deer Park Senior Nutrition Site	05A	LMC	\$611.42
2013	9	1045	5669481	Deer Park Senior Nutrition Site	05A	LMC	\$2,445.68
2013	9	1045	5679621	Deer Park Senior Nutrition Site	05A	LMC	\$611.42
2013	9	1045	5702504	Deer Park Senior Nutrition Site	05A	LMC	\$611.42



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2013
 SPOKANE COUNTY , WA

DATE: 08-18-14
 TIME: 15:07
 PAGE: 6

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	9	1045	5712307	Deer Park Senior Nutrition Site	05A	LMC	\$611.42
2013	9	1045	5713031	Deer Park Senior Nutrition Site	05A	LMC	\$611.38
2013	10	1046	5629045	Project Access	05M	LMC	\$5,400.00
2013	10	1046	5650106	Project Access	05M	LMC	\$3,600.00
2013	10	1046	5669481	Project Access	05M	LMC	\$5,400.00
2013	10	1046	5679621	Project Access	05M	LMC	\$1,800.00
2013	10	1046	5689322	Project Access	05M	LMC	\$1,800.00
2013	10	1046	5702504	Project Access	05M	LMC	\$1,800.00
2013	10	1046	5713031	Project Access	05M	LMC	\$1,162.00
Total							\$209,112.59

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	20	1030	5610066	2012 CDBG Program Administration	21A		\$35,165.32
2012	20	1030	5659221	2012 CDBG Program Administration	21A		\$3,850.65
2012	20	1034	5606255	Indirect Cost Allocation	21B		\$11,555.25
2013	17	1054	5610051	2013 CDBG program administration	21A		\$60,781.13
2013	17	1054	5628989	2013 CDBG program administration	21A		\$10,800.50
2013	17	1054	5653715	2013 CDBG program administration	21A		\$46,818.25
2013	17	1054	5659552	2013 CDBG program administration	21A		\$2,459.73
2013	17	1054	5674895	2013 CDBG program administration	21A		\$33,767.00
2013	17	1054	5681856	2013 CDBG program administration	21A		\$19,478.74
2013	17	1054	5694058	2013 CDBG program administration	21A		\$26,611.62
2013	17	1054	5702968	2013 CDBG program administration	21A		\$20,302.98
2013	17	1054	5718261	2013 CDBG program administration	21A		\$20,844.22
2013	17	1058	5628989	2013 CDBG Admin Indirect Cost	21B		\$8,492.25
2013	17	1058	5653715	2013 CDBG Admin Indirect Cost	21B		\$17,523.81
2013	17	1058	5681856	2013 CDBG Admin Indirect Cost	21B		\$14,476.32
2013	17	1058	5702968	2013 CDBG Admin Indirect Cost	21B		\$10,672.11
2013	17	1058	5718261	2013 CDBG Admin Indirect Cost	21B		\$5,398.69
Total							\$348,998.57

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 Home Matching Liability Report

SPOKANE COUNTY, WA

Fiscal Year	Match Percent	Total Disbursements	Disbursements Requiring Match	Match Liability Amount
1998	25.0%	\$1,487,306.10	\$1,405,751.19	\$351,437.79
1999	25.0%	\$514,514.94	\$445,117.81	\$111,279.45
2000	25.0%	\$932,276.76	\$892,046.59	\$223,011.64
2001	25.0%	\$488,696.21	\$469,612.40	\$117,403.10
2002	25.0%	\$839,335.36	\$796,679.44	\$199,169.86
2003	25.0%	\$516,618.55	\$449,623.73	\$112,405.93
2004	25.0%	\$891,354.61	\$808,785.86	\$202,196.46
2005	25.0%	\$696,607.72	\$491,338.73	\$122,834.68
2006	25.0%	\$993,467.43	\$882,398.20	\$220,599.55
2007	25.0%	\$848,312.53	\$746,112.00	\$186,528.00
2008	25.0%	\$295,109.88	\$261,926.48	\$65,481.62
2009	25.0%	\$1,783,746.57	\$1,659,953.53	\$414,988.38
2010	25.0%	\$349,777.79	\$308,510.82	\$77,127.70
2011	25.0%	\$648,598.02	\$511,229.25	\$127,807.31
2012	25.0%	\$355,981.34	\$290,147.64	\$72,536.91
2013	25.0%	\$1,274,653.84	\$1,185,254.41	\$296,313.60



SPOKANE HOMELESS CONNECT 2013

Tuesday, January 22nd

10:00 AM — 3:00 PM

Emmanuel Family Life Center

631 S Richard Allen Ct

South Perry District • STA #45

Homeless Connect services include:

Free Meal, DSHS Services, Family Services,
Hair cuts, Medical Screenings,
Food Bank, Housing Services, etc.

Identification, Social Security Card and/or income verification
may be needed to access some services

For more information about
Homeless Connect or the
Point-in-Time Count, call:

509.228.3200
or **2-1-1**



CHIHAK & ASSOCIATES
DISABILITY ATTORNEYS



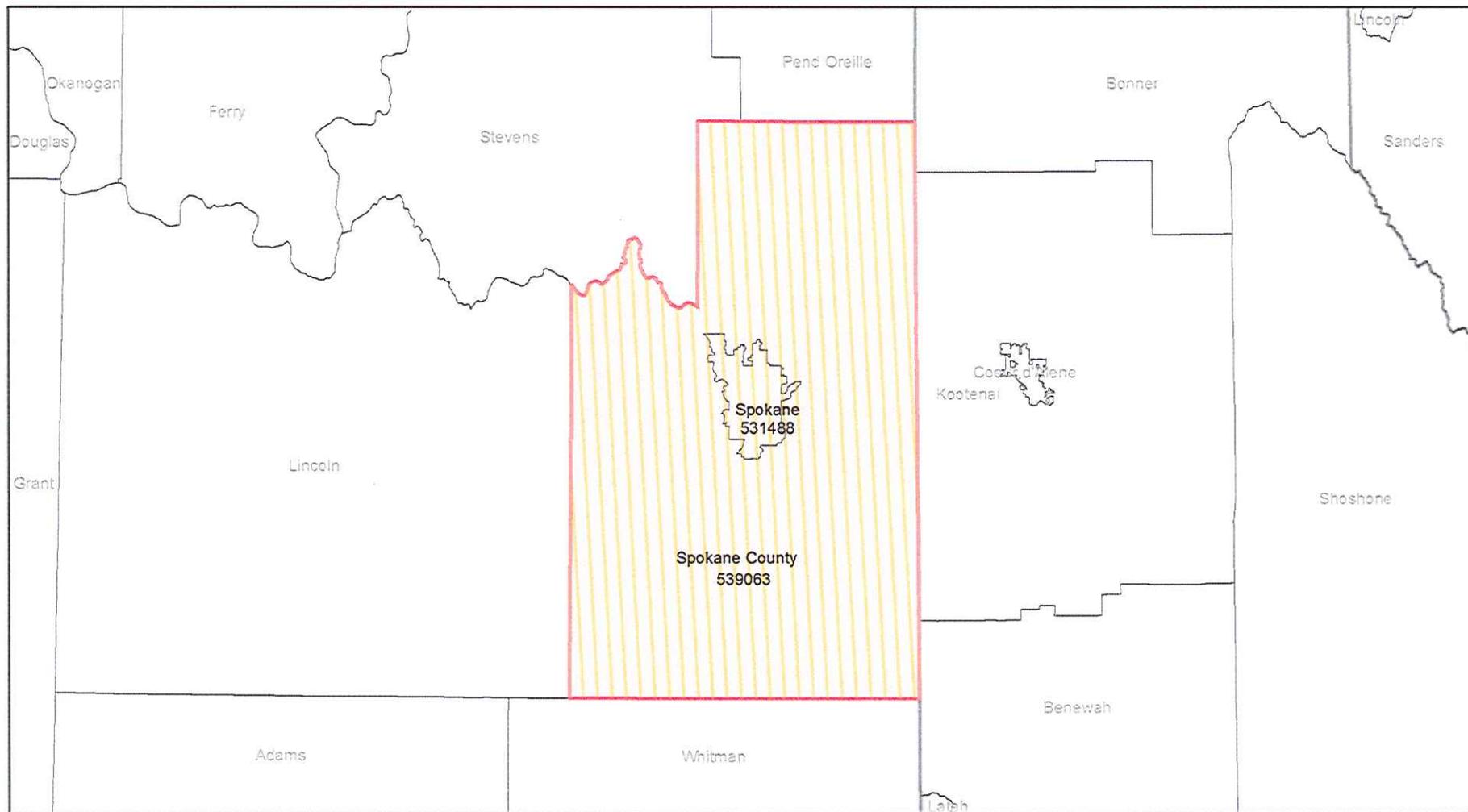
A project of the Spokane Homeless Coalition



Important Notes About This Data: This report is based on information provided to HUD by Continuums of Care (CoCs) in the fiscal year 2013 application for CoC Homeless Assistance Programs. HUD has conducted a limited data quality review but has not independently verified all of the information submitted by each CoC. The reader is therefore cautioned that since compliance with these standards may vary, the reliability and consistency of the Housing Inventory and Homeless Count data may also vary among CoCs. Additionally, a shift in the methodology a CoC uses to count the homeless may cause a change in homeless counts between reporting periods. For inquiries about data reported by a specific Continuum of Care, please contact that jurisdiction directly. CoC contact information can be found on the HUD Exchange website (<https://www.onecpd.info/grantees/?granteesaction=main.searchresultsprogramid=3>).

CoC Name: Spokane City & County CoC

CoC Number: WA-502



2013 CoC Boundary 2012 CoC Boundary



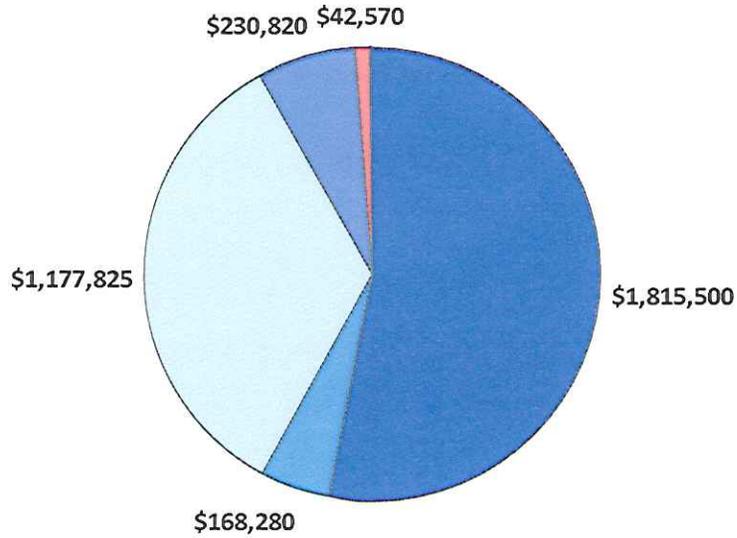
Important Notes About This Data: This report is based on information provided to HUD by Continuums of Care (CoCs) in the fiscal year 2013 application for CoC Homeless Assistance Programs. HUD has conducted a limited data quality review but has not independently verified all of the information submitted by each CoC. The reader is therefore cautioned that since compliance with these standards may vary, the reliability and consistency of the Housing Inventory and Homeless Count data may also vary among CoCs. Additionally, a shift in the methodology a CoC uses to count the homeless may cause a change in homeless counts between reporting periods. For inquiries about data reported by a specific Continuum of Care, please contact that jurisdiction directly. CoC contact information can be found on the HUD Exchange website (<https://www.onecpd.info/grantees/?granteesaction=main.searchresultsprogramid=3>).

CoC Name: Spokane City & County CoC

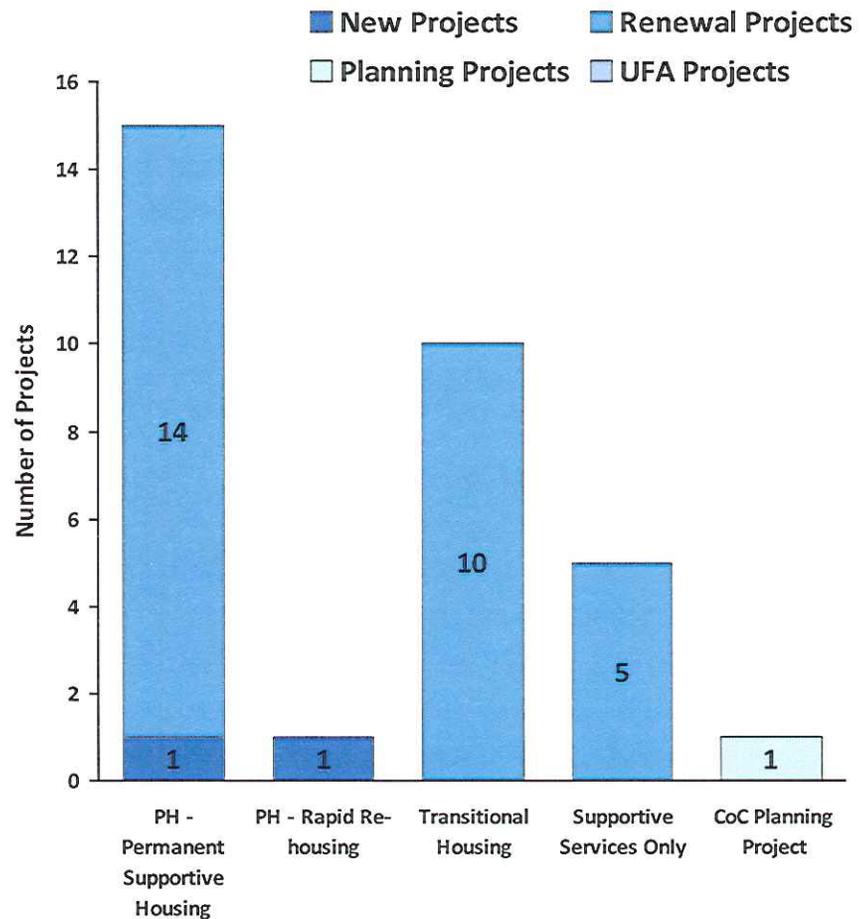
CoC Number: WA-502

2013 Awards by Component and Renewal Type

Total Award Amount
\$3,434,995.00



- PH - Permanent Supportive Housing
- PH - Rapid Re-housing
- Transitional Housing
- Supportive Services Only
- CoC Planning Project





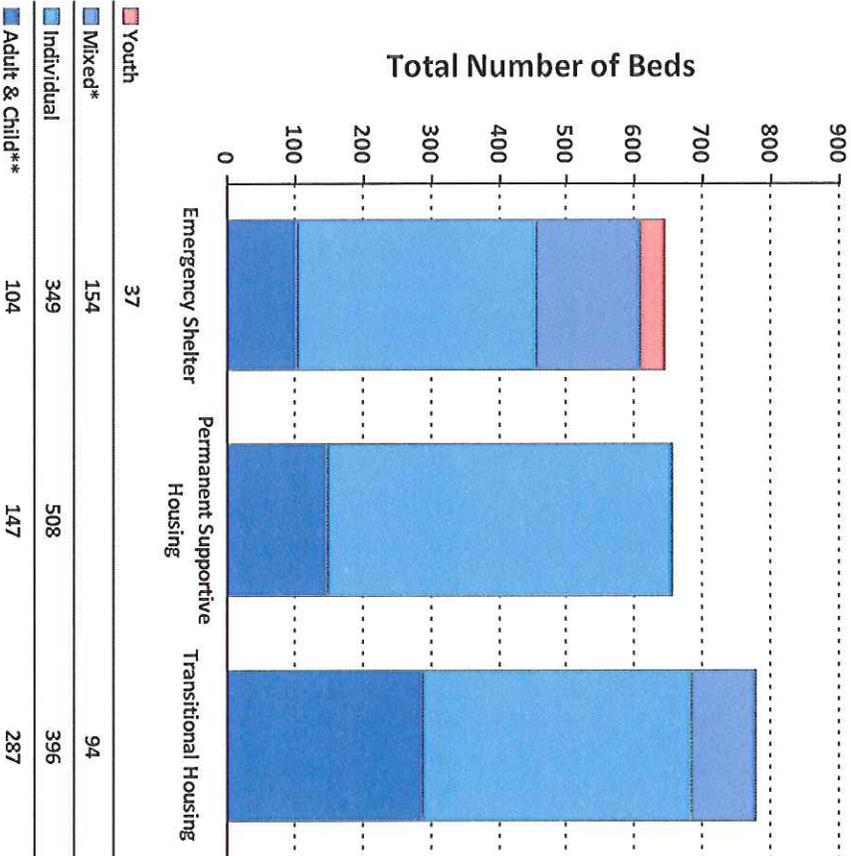
Important Notes About This Data: This report is based on information provided to HUD by Continuums of Care (CoCs) in the fiscal year 2013 application for CoC Homeless Assistance Programs. HUD has conducted a limited data quality review but has not independently verified all of the information submitted by each CoC. The reader is therefore cautioned that since compliance with these standards may vary, the reliability and consistency of the Housing Inventory and Homeless Count data may also vary among CoCs. Additionally, a shift in the methodology a CoC uses to count the homeless may cause a change in homeless counts between reporting periods. For inquiries about data reported by a specific Continuum of Care, please contact that jurisdiction directly. CoC contact information can be found on the HUD Exchange website (<https://www.onecpd.info/grantees/?granteeaction=main;searchresultsprogramid=3>).

Coc Name: Spokane City & County Coc

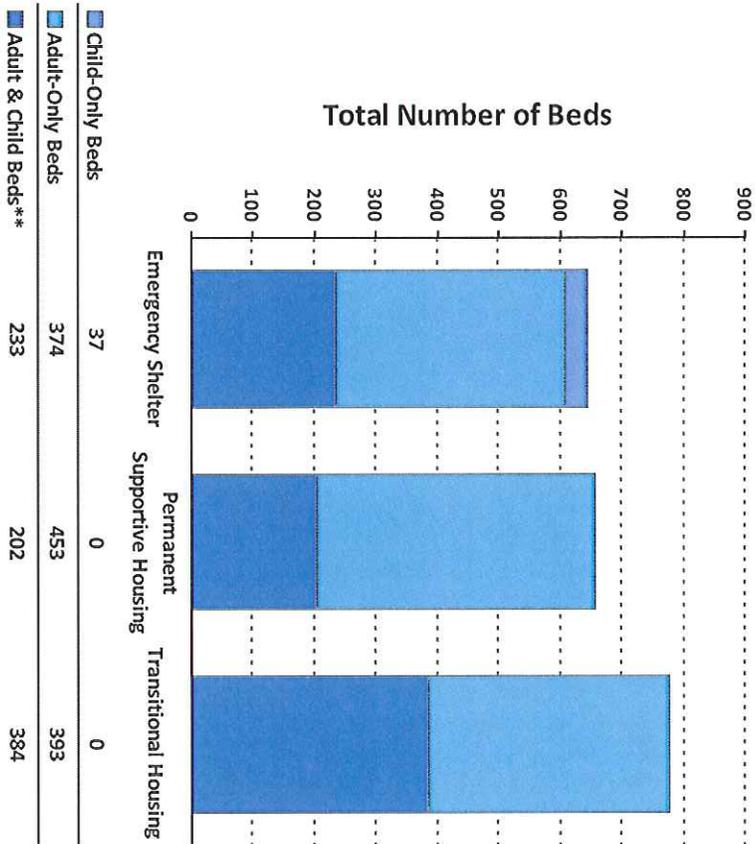
Coc Number: WA-502

2013 Housing Inventory Summarized by Target Population and Bed Type

Beds by Designated Target Population



Dedicated Beds



* Mixed beds may serve any target population
 ** Adult & Child and Adult & Child Beds refer to beds for households with one adult and at least one child under age 18



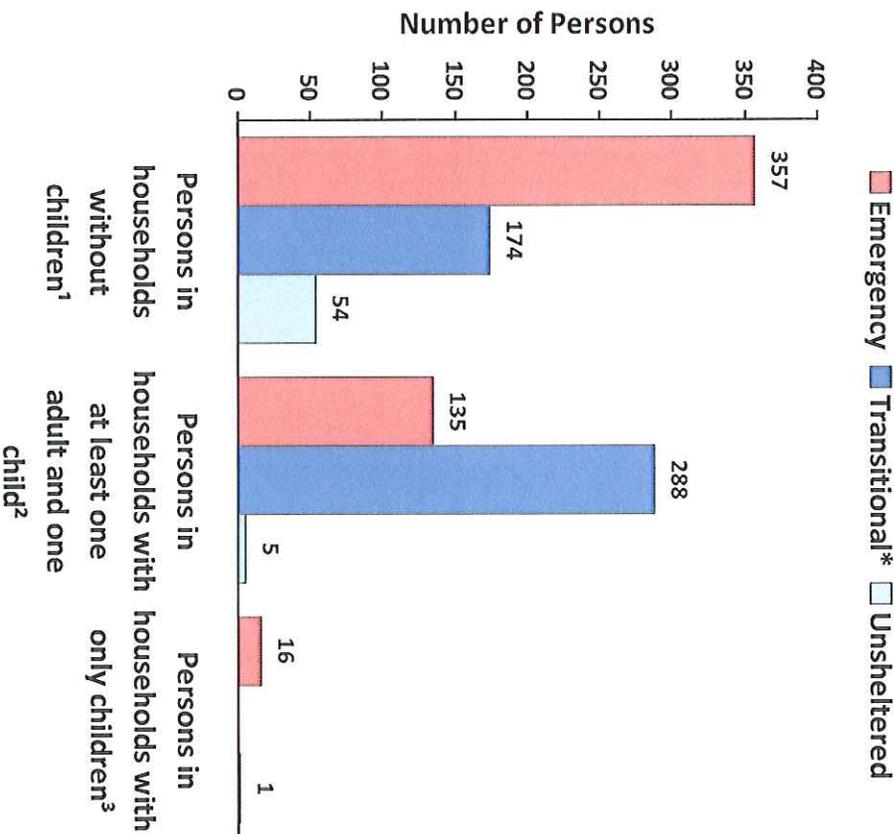
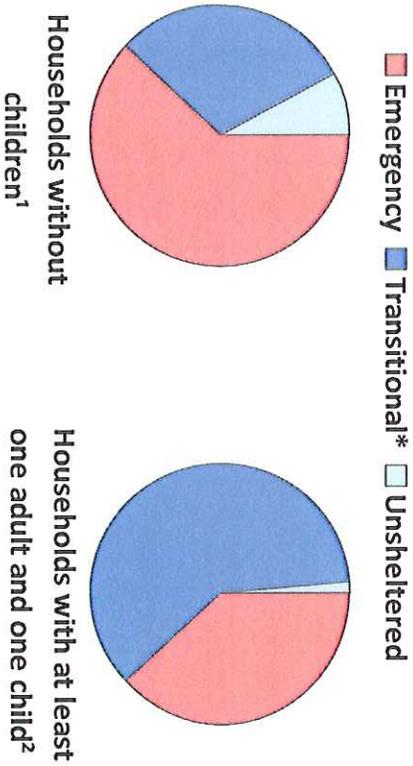
Important Notes About This Data: This report is based on information provided to HUD by Continuums of Care (CoCs) in the fiscal year 2013 application for CoC Homeless Assistance Programs. HUD has conducted a limited data quality review but has not independently verified all of the information submitted by each CoC. The reader is therefore cautioned that since compliance with these standards may vary, the reliability and consistency of the Housing Inventory and Homeless Count data may also vary among CoCs. Additionally, a shift in the methodology a CoC uses to count the homeless may cause a change in homeless counts between reporting periods. For inquiries about data reported by a specific Continuum of Care, please contact that jurisdiction directly. CoC contact information can be found on the HUD Exchange website (<https://www.onecpd.info/grantees?granteeaction=main;searchresultprogramid=3>).

Coc Name: Spokane City & County Coc

Coc Number: WA-502

2013 Point in Time Count Summarized by Household Type

Proportion of Households Served by Program Type



* Safe Haven programs are included in the Transitional Housing category.

¹This category includes single adults, adult couples with no children, and groups of adults. ²This category includes households with one adult and at least one child under age 18.

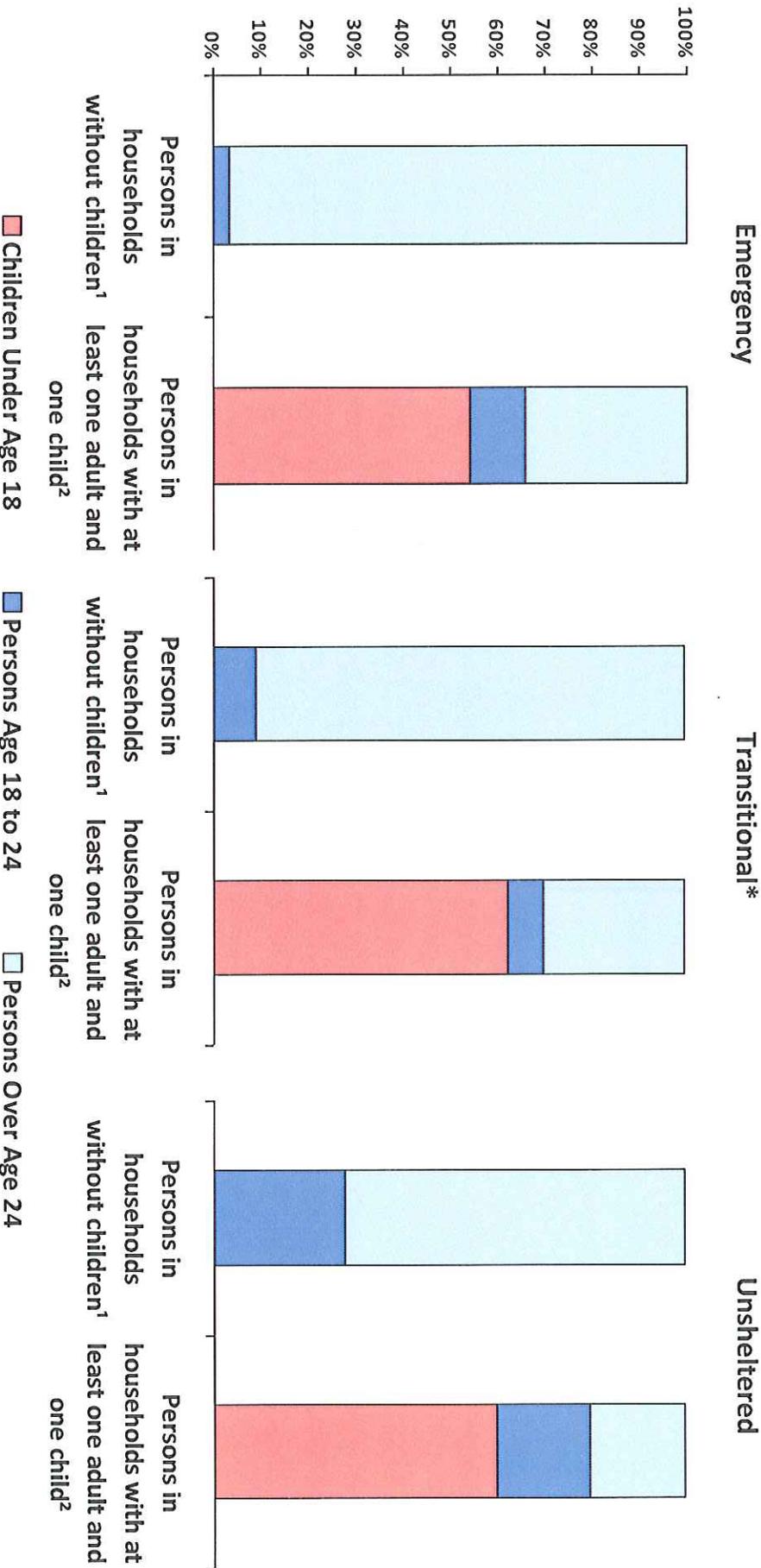
³This category includes persons under age 18, including children in one-child households, adolescent parents and their children, adolescent siblings, or other household configurations composed only of children.



Important Notes About This Data: This report is based on information provided to HUD by Continuums of Care (CoCs) in the fiscal year 2013 application for CoC Homeless Assistance Programs. HUD has conducted a limited data quality review but has not independently verified all of the information submitted by each CoC. The reader is therefore cautioned that since compliance with these standards may vary, the reliability and consistency of the Housing Inventory and Homeless Count data may also vary among CoCs. Additionally, a shift in the methodology a CoC uses to count the homeless may cause a change in homeless counts between reporting periods. For inquiries about data reported by a specific Continuum of Care, please contact that jurisdiction directly. CoC contact information can be found on the HUD Exchange website (<https://www.oneopd.info/grantees/?granteeaction=main;searchresultsprogramid=3>).

Coc Name: Spokane City & County Coc
Coc Number: WA-502

2013 Point-In-Time Count Proportion of Persons in each Age Group by Household Type



* Safe Haven programs are included in the Transitional Housing category.
 † This category includes single adults, adult couples with no children, and groups of adults. ‡ This category includes households with one adult and at least one child under age 18.



Important Notes About This Data: This report is based on information provided to HUD by Continuums of Care (CoCs) in the fiscal year 2013 application for CoC Homeless Assistance Programs. HUD has conducted a limited data quality review but has not independently verified all of the information submitted by each CoC. The reader is therefore cautioned that since compliance with these standards may vary, the reliability and consistency of the Housing Inventory and Homeless Count data may also vary among CoCs. Additionally, a shift in the methodology a CoC uses to count the homeless may cause a change in homeless counts between reporting periods. For inquiries about data reported by a specific Continuum of Care, please contact that jurisdiction directly. CoC contact information can be found on the HUD Exchange website (<https://www.oneopd.info/grantees?granteesaction=main;searchresultprogramid=5>).

Appendix N

Coc Name: Spokane City & County Coc

Coc Number: WA-502

2013 Point in Time Count Summarized by Sub-Population

