

MINUTES OF MEETING OF THE SPOKANE COUNTY CIVIL SERVICE COMMISSION

Minutes of the meeting of the Spokane County Civil Service Commission held at 2:00 p.m. on Tuesday, October 9, 2018 in the Spokane County Human Resources Learning Center, 824 N. Adams St., Spokane, WA 99260. Those present were Rick Mendoza, Chair; Charles Cinq-Mars, Jim Nicks, and Steve Twiggs; Members, Nancy Paladino, Secretary and Ron Arkills, Deputy Prosecuting Attorney. Also present were: Chris Wiese, Fleet Manager Craig Olsen, and Civil Service Specialists Ashlee Torres and Teah Moore. Julie Waters was excused.

Motion was made by Mr. Twiggs to dispense with the reading of the minutes of the meeting of September 11, 2018, and accept them as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff- Entry Level was presented. This is a merged list that contains 175 names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Communications Officer was presented. This is a merged list that contains nine (9) names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Lateral was presented. This is a merged list that contains 26 names with various expiration dates. Mr. Cinq-Mars moved to approve the list as presented. Seconded and unanimously approved.

Civil Service Rule Revision Comments. The Civil Service rule revisions were posted for the required time. No comments were made. Mr. Twiggs moved to approve the revised Civil Service Rules. Seconded and unanimously approved.

State Civil Service Conference Review. Commissioner Twiggs and Civil Service Specialist Ashlee Torres attended this year's Civil Service Conference in Yakima, WA on September 21, 2018.

Fleet Manager Job Description Revision. Mr. Twiggs moved to approve the job description as presented. Seconded and unanimously approved.

2019 Civil Service Meeting Calendar. For information purposes, only. No action needed by the Commission.

Civil Service Rule Change. Rule X Exam, Section 9.1 Addition of the Communications Intermediate position and changes to rule were proposed.

Two applications were requested to be denied by the Sheriff's Office this month.

TEST/EVENT SCHEDULE

Detective	Written, October 2 & 4
SCC Job Fair	October 9
Detective	Oral Board, October 10
Sergeant	Written #1, October 12
Deputy Sheriff-Lateral	PAT/Oral Boards, October 15
Forensic Unit Supervisor	Oral Boards, October 17
Deputy Sheriff Entry Level	Public Safety Test Written/PST, October 20
Communications Officer	Public Safety Test Written, October 20

Sergeant
Communications Officer
Sergeant

Written #2, October 23
Criticall/Zone 911, October 26
Oral Board, October 31

The next regular monthly meeting of the Spokane County Civil Service Commission will be held at 2:00 p.m. on Tuesday, November 13, 2018, in the Human Resources Learning Center, HR Building, 824 N. Adams St., Spokane, WA 99260. Meeting adjourned at 2:47 p.m.

Rick Mendoza, Chair

Nancy J. Paladino, Secretary

Charles Cinq-Mars, Member

Jim Nicks, Member

Steve Twiggs, Member