

## MINUTES OF MEETING OF THE SPOKANE COUNTY CIVIL SERVICE COMMISSION

Minutes of the meeting of the Spokane County Civil Service Commission held at 2:00 p.m. on Tuesday, October 8, 2019, in the Spokane County Human Resources Learning Center, 824 N. Adams St., Spokane, WA 99260. Those present were Julie Waters, Chair; Charles Cinq-Mars, Rick Mendoza, and Steve Twiggs; Members, Ashlee Torres, Acting Secretary and Ron Arkills, Deputy Prosecuting Attorney. Also present were: Bonnie Bush, Heather Martinez, Tiffany Kinnick, Don McDowell, and Teah Moore. Chief Examiner Nancy Paladino and Commissioner Jim Nicks were excused from today's meeting.

Election of Chair. Mr. Cinq-Mars nominated Ms. Waters. Ms. Waters accepted the nomination. Seconded and unanimously approved.

Election of Vice Chair. Ms. Waters nominated Mr. Cinq-Mars. Mr. Cinq-Mars accepted. Seconded and unanimously approved.

Motion was made by Mr. Mendoza to move the Sheriff's Public Disclosure Officer- New Job Description to the beginning of the meeting. Motion accepted. Ms. Waters moved to approve the new job description as presented. Seconded and unanimously approved.

Motion was made by Mr. Mendoza to dispense with the reading of the minutes of the meeting of September 10, 2019, and accept them as presented. Seconded and unanimously approved.

Eligibility list for Helicopter Mechanic (Extra Help) was presented. This is a merged list that contains six (6) names with various expiration dates. Mr. Mendoza moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Lateral was presented. This is a merged list that contains 24 names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Ms. Torres gave an update on the 2019 Washington State Civil Service Conference from last month. No action needed by the Commission.

The Commission welcomed Ms. Bonnie Bush as new Civil Service Commissioner.

No applications were requested to be denied by the Sheriff's Office this month.

### TEST/EVENT SCHEDULE

Deputy Sheriff- Entry Level	October 1, PAT
Deputy Sheriff Open House	October 8
Idaho Department of Labor Job Fair	October 9
Deputy Sheriff-Lateral	October 17 & 18, PAT
Deputy Sheriff-Entry Level	October 17, PAT
Sergeant	October 22, Written
SCC Fall Job Fair	October 22
Deputy Sheriff- Entry Level	October 26, PST Written & PAT
Sergeant	October 29, Oral Board

The next regular monthly meeting of the Spokane County Civil Service Commission will be held at 2:00 p.m. on Tuesday, November 12, 2019, in the Human Resources Learning Center, HR Building, 824 N. Adams St., Spokane, WA 99260. Meeting adjourned at 2:32 p.m.

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Julie Waters, Chair

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Ashlee Torres, Acting Secretary

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Charles Cinq-Mars, Member

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Steve Twiggs, Member