

**MINUTES OF THE
SPOKANE COUNTY PLANNING COMMISSION
September 27, 2018**

A meeting of the Spokane County Planning Commission was called to order by Stephen Pohl, at 8:59 a.m. on September 27, 2018 in the Commissioner's Hearing Room, Lower Level, Public Works Building, Spokane, WA.

Present

Stephen Pohl, Chair	Wayne Brokaw
Pete Rayner, Vice Chair	Duane Hamp
Clyde Haase	Deacon Band
Jim Carollo	

Staff

John Pederson, Planning Director, Spokane County Department of Building and Planning
Steve Davenport, Senior Planner, Spokane County Department of Building and Planning
Saegen Neiman, Associate Planner, Spokane County Department of Building and Planning
Matt Zarecor, Water and Environment Program Manager, Spokane County Public Works Department

Interested parties show on the attached copy of the Sign-In Sheet.

1. Call to Order: Stephen Pohl called the meeting to order.

2. Public Comment: There were no public comments.

3. Public Hearing: File# 18-SO-01 proposed amendments to Spokane County's Subdivision Ordinance regarding public and private roads, and connectivity. Saegen Neiman gave a presentation on the proposed amendment to connectivity standards in the Subdivision Ordinance. This proposal would make the Subdivision Ordinance consistent with current County Road standards, revised by Public Works in 2017, which removed some private road requirements for connectivity, sidewalks, and the expectation that private roads meet public road standards. John Pederson introduced Matt Zarecor, from Public Works, to provide his department's goals and reasoning behind the 2017 revisions. Mr. Zarecor explained that recent changes to the County Road standards were made to find balance between meeting the connectivity needs of the community and responsibly utilizing funds under budgetary constraints, with a more long-term view in mind.

Public Comment was opened. The following people commented: Lindell Haggin and Arthur Whitten.

Mr. Pederson recommended a continuance of discussion and deliberations on this matter, which would allow the Planning Department to further review public and agency comments and make some minor changes to the proposed amendment. Wayne Brokaw moved to continue item three on the agenda to November 15, 2018, Clyde Haase seconded the motion, and it carried unanimously.

4. Public Hearing: File# 18-ZTA-02 proposed amendment to Spokane County's Zoning Code regarding small cell facility deployment (5G). Mr. Neiman outlined the proposed zoning text amendment in a PowerPoint presentation, explaining the implementation of 5G small-cell facilities, which can be discretely attached to existing utility poles or on buildings outside the County right of way. He provided diagrams and photos of various designs, and explained that all small cell permits would require a decision within 30 days. Mr. Pederson elaborated on a few points, and pointed out that as the small cell facilities are not new structures, no hearing or conditional use approval process would be necessary, which allows for it to be an across-the-counter transaction for permitting.

Public Comment was opened. The following people commented: Kimberly Allen, for Verizon Wireless.

After taking into consideration some cell carrier requirements and consistency issues raised by Ms. Allen, Mr. Pederson recommended a continuance of discussion and deliberations on this matter to November to allow for further comment and changes to the proposed amendment. Mr. Brokaw moved to continue item four on the agenda to November 15, 2018, Pete Rayner seconded the motion, and it carried unanimously.

5. Public Hearing: Proposed amendment to Chapter 7, Capital Facilities and Utilities of the Spokane County Comprehensive Plan and Proposed 2017 Capital Facilities Plan. Mr. Pederson laid out the proposed update to the 2007 Capital Facilities Plan, and explained that the changes recognize amendments made to the UGA and a Settlement Agreement that was appealed, mediated, and eventually finalized in 2016. The changes would also take into consideration an updated population forecast and analysis of transportation and the impacts to state highways. Mr. Pederson introduced consultant Bill Grimes, of Studio Cascade/SCJ Alliance, to provide some additional background. Mr. Grimes described his firm's objectives, which would integrate more effectively with the Comprehensive Plan and address long-range implementation of policies under the new process for determining the County-wide budget. Next steps would include taking further comments and adjusting the draft, and to look deeper into wastewater and public water issues. Dan Catt, legal counsel for the Department of Building and Planning, briefly added a few comments, mentioning that we had not received adequate feedback prior to setting this hearing on the Agenda, and that this was a helpful way of obtaining public comment.

Public Comment was opened. The following people commented: Dave Anderson, of the Washington Department of Commerce, and Charlene Kay, of Washington State Department of Transportation. Both individuals referenced their written comments submitted to the record.

Duane Hamp moved to continue item four on the agenda to November 15, 2018, Mr. Rayner seconded the motion, and it carried unanimously.

6. Action on Minutes of: August 30, 2018. Clyde Haase moved to adopt the minutes for August 30, 2018, Pete Rayner seconded the motion, and the motion carried unanimously.

7. Staff Report: Mr. Pederson announced the retirement of Building Director Randy Vissia, and the appointment Russell Cornell to the position of Building Director by the Board of County Commissioners.

8. Planning Commission Issues: Mr. Pohl clarified that only two Planning Commission members will be present at each of the upcoming developer/neighborhood focus groups on Infill Development. Dates for the meetings have been scheduled for October 4, 2018 and October 11, 2018, respectively.

9. Set Next Agenda: The next Planning Commission meeting was set for Thursday, November 15, 2018 at 9:00 a.m. There being no further business before the Planning Commission, the meeting was adjourned at 10:52 a.m.



Stephen Pohl, Chair

Approved: _____

11/15/18

Jane Martin, Clerk of the Planning Commission