

MINUTES OF MEETING OF THE SPOKANE COUNTY CIVIL SERVICE COMMISSION

Minutes of the meeting of the Spokane County Civil Service Commission held at 2:00 p.m. on Tuesday, September 10, 2019, in the Spokane County Human Resources Learning Center, 824 N. Adams St., Spokane, WA 99260. Those present were Steve Twiggs, Chair; Charles Cinq-Mars, Rick Mendoza, Jim Nicks, and Julie Waters; Members, Nancy Paladino, Secretary and Ron Arkills, Deputy Prosecuting Attorney. Also present were: Devra Brown, Heather Martinez, and Civil Service Specialist Teah Moore.

Motion was made by Mr. Mendoza to dispense with the reading of the minutes of the meeting of August 13, 2019, and accept them as presented. Seconded and unanimously approved.

Mr. Mendoza made a motion to move New Business to the beginning of the meeting as a courtesy to Ms. Brown and Ms. Martinez. Ms. Waters seconded this motion, Mr. Cinq-Mars and Mr. Nicks voted in favor. Mr. Twiggs voted no. Motion passed.

Sheriff's Office Business Operations Administrative Manager- Job Description Revision. Mr. Mendoza moved to approve the job description revision as presented. Seconded and unanimously approved.

Eligibility list for Helicopter Mechanic (Extra Help) was presented. This is a merged list that contains six (6) names with various expiration dates. Ms. Waters moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Intermediate Lateral was presented. This is a merged list that contains eight (8) names with various expiration dates. Mr. Mendoza moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Lateral was presented. This is a merged list that contains 19 names with various expiration dates. Mr. Mendoza moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Officer Candidate Deputy Sheriff was presented. This is a merged list that contains 99 names with various expiration dates. Mr. Mendoza moved to approve the list as presented. Seconded and unanimously approved.

State Civil Service Conference. Ms. Paladino informed the Commission that the Washington State Civil Service conference was being held today. Civil Service Specialist Ashlee Torres is in attendance and will provide an update at next month's meeting.

Civil Service Vacancy Update. Ms. Paladino informed the Commission that the BOCC received 14 applications and is currently moving forward with one. A new commissioner will be selected by next month's meeting.

No applications were requested to be denied by the Sheriff's Office this month.

TEST SCHEDULE

Helicopter Mechanic (Extra Help)
Deputy Sheriff- Lateral & Entry Level

September 6, Oral Board
September 17, PAT and Oral Board

The next regular monthly meeting of the Spokane County Civil Service Commission will be held at 2:00 p.m. on Tuesday, October 8, 2019, in the Human Resources Learning Center, HR Building, 824 N. Adams St., Spokane, WA 99260. Meeting adjourned at 2:14 p.m.

Steve Twiggs, Chair

Nancy J. Paladino, Secretary

Charles Cinq-Mars, Member

Rick Mendoza, Member

Jim Nicks, Member

Julie Waters, Member