

MINUTES OF MEETING OF THE SPOKANE COUNTY CIVIL SERVICE COMMISSION

Minutes of the meeting of the Spokane County Civil Service Commission held at 1:00 p.m. on Tuesday, September 08, 2020, via web-conference using the Zoom online software program. Those present were Julie Waters, Chair; Bonnie Bush, and Steve Twiggs; Members, Ashlee Torres, Secretary and Mark McClain, Deputy Prosecuting Attorney. Also present were: Civil Service Specialists Teah Moore and Laura Schwebs, Mary Schultz, Chris Anderson, and Tony Anderman. Commissioner Jim Nicks was excused from today's meeting.

Motion was made by Mr. Twiggs to dispense with the reading of the minutes of the meeting of August 11, 2020, and accept them as presented. Seconded and unanimously approved.

Ms. Waters invited Mary Schultz to begin the meeting with an update on Jeff Thurman's appeal. The case is in litigation with trial currently set for April 2021. Ms. Schultz requested for another status update to be held at the January 2021 Civil Service Commission Meeting. The Commissioners approved this request. The next update will be held on January 12, 2021 at 1:00 p.m. No further action needed by the Commission at this time.

Eligibility list for Deputy Sheriff-Entry Level was presented. This is a merged list that contains 52 names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff- Intermediate Lateral was presented. This is a merged list that contains nine (9) names with various expiration dates. Ms. Bush moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Lateral was presented. This is a merged list that contains 35 names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Sergeant was presented. This list contains four (4) names and has an expiration date of August 19, 2021. Ms. Bush moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Forensic Specialist was presented. This list contains three (3) names and has an expiration date of August 20, 2021. Ms. Bush moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Forensic Technician was presented. This list contains 45 names and has an expiration date of August 31, 2021. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

WA Civil Service Conference Update. Ms. Torres informed the Commission that the annual Washington State Civil Service Conference will be virtually held on October 13-14 from 9:00 am to noon on both days. This conference will be complimentary to all that attend.

Deputy Sheriff Entry Level Job Description Revision. Mr. Twiggs moved to approve the revision as presented. Seconded and unanimously approved.

Sheriff's Regional Training Manager- New Job Description. Mr. Twiggs moved to approve this new job description proposal. Seconded and unanimously approved.

No applications were requested to be denied by the Sheriff's Office this month.

Last month (August 2020) there was one entry level deputy hired and one civil service specialist hired.

TEST SCHEDULE

Deputy Sheriff-Lateral	September 9 & 10, PAT
Deputy Sheriff-Lateral	September 15, PAT
Deputy Sheriff- Entry Level	September 16, PAT
Sheriff's Technical Assistant III	September 18, Typing Tests
Deputy Sheriff-Entry Level	September 26, PST Written & PAT

The next regular monthly meeting of the Spokane County Civil Service Commission will be held at 1:00 p.m. on Tuesday, October 13, 2020 via online video conference platform, ZOOM. If the Governor's COVID-19 order for in-person meetings change, a notification of the meeting location change will be sent out in advance. Meeting adjourned at 1:28 p.m.

Julie Waters, Chair

Ashlee Torres, Secretary

Bonnie Bush, Member

Steve Twiggs, Member