

MINUTES OF MEETING OF THE SPOKANE COUNTY CIVIL SERVICE COMMISSION

Minutes of the meeting of the Spokane County Civil Service Commission held at 2:00 p.m. on Tuesday, August 13, 2019, in the Spokane County Human Resources Learning Center, 824 N. Adams St., Spokane, WA 99260. Those present were Steve Twiggs, Chair, Rick Mendoza, and Julie Waters; Members, Nancy Paladino, Secretary and Ron Arkills, Deputy Prosecuting Attorney. Also present were: OCDS Applicant Andrew Fannin and Civil Service Specialists Ashlee Torres and Teah Moore. Commissioners Charles Cinq-Mars and Jim Nicks were excused from today's meeting.

At the request of Commissioner Twiggs, the Sheriff's request to return applicant to the eligibility list was moved to the beginning of the meeting. Mr. Mendoza moved to approve the Sheriff's request to return Mr. Fannin to the Deputy Sheriff-Entry Level eligibility list. Seconded and unanimously approved.

Motion was made by Mr. Mendoza to dispense with the reading of the minutes of the meeting of July 9, 2019, and accept them as presented. Seconded and unanimously approved.

Eligibility list for Background Investigator- Extra Help was presented. This is a merged list that contains 17 names with various expiration dates. Ms. Waters moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Lateral was presented. This is a merged list that contains 17 names with various expiration dates. Mr. Mendoza moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Entry Level was presented. This is a merged list that contains 94 names with various expiration dates. Mr. Mendoza moved to approve the list as presented. Seconded and unanimously approved.

Probation Extension Request. Mr. Mendoza moved to approve the Sheriff's request to extend the probation period for Officer Candidate Sue Caple-Melton. Seconded and unanimously approved.

Job Description Revision-Helicopter Mechanic. Ms. Waters moved to approve the job description revision for Helicopter Mechanic as presented. Seconded and unanimously approved.

Two applications were requested to be denied by the Sheriff's Office this month. No action needed by the Commission.

TEST SCHEDULE

Helicopter Mechanic-Extra Help
Deputy Sheriff- Entry Level
Deputy Sheriff-Lateral

August 16, Oral Board
August 19, PAT
August 29, PAT

The next regular monthly meeting of the Spokane County Civil Service Commission will be held at 2:00 p.m. on Tuesday, September 10, 2019, in the Human Resources Learning Center, HR Building, 824 N. Adams St., Spokane, WA 99260. Meeting adjourned at 2:19 p.m.

Steve Twiggs, Chair

Nancy J. Paladino, Secretary

Rick Mendoza, Member

Julie Waters, Member