

MINUTES OF MEETING OF THE SPOKANE COUNTY CIVIL SERVICE COMMISSION

Minutes of the meeting of the Spokane County Civil Service Commission held at 1:00 p.m. on Tuesday, June 9, 2020, via web-conference using the Zoom online software program. Those present were Julie Waters, Chair; Bonnie Bush, Charles Cinq-Mars, Jim Nicks, and Steve Twiggs; Members, Ashlee Torres, Secretary and Ron Arkills, Deputy Prosecuting Attorney. Also present were: Civil Service Specialist Teah Moore, Deputy Prosecuting Attorney Casey Evans, Deputy Prosecuting Attorney Chris Anderson, Lt. Khris Thompson, Lyle Johnston, Lacey Miller, Mary Schultz, and Jeffrey Thurman.

Motion was made by Mr. Twiggs to dispense with the reading of the minutes of the meeting of May 12, 2020, and accept them as presented. Seconded and unanimously approved.

Ms. Waters requested to discuss Jeffrey Thurman's appeal update as the first item on the agenda. Ms. Schultz, on behalf of Mr. Thurman, requested to hold a status update in September. With COVID-19 delaying many cases within the courts this year, Ms. Schultz would have a better idea if the trial will still be held in December. Ms. Schultz spoke with Mr. Anderson prior to the meeting and he agreed, on behalf of the Sheriff's Office, to hold a status hearing at the September 8, 2020 Civil Service Meeting.

Eligibility list for Deputy Sheriff-Lateral was presented. This is a merged list that contains 22 names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Entry Level was presented. This is a merged list that contains 44 names with various expiration dates. Mr. Twiggs moved to approve the list as presented.

Leave of Absence Request from Classified to Unclassified Position for Michael Kittilstved. No action needed by the Commission.

Forensic Technician Job Description Revision. Mr. Twiggs moved to approve the revision as presented. Seconded and unanimously approved.

Forensic Specialist Job Description Revision. Mr. Cinq-Mars moved to approve the revision as presented. Seconded and unanimously approved.

Civil Service Rule XI. Sec 2 Revision. Mr. Twiggs made a motion to post the revision for public comment for the required 30-day minimum.

PST Update on Testing Services. For information, only. No action needed by the Commission.

No applications were requested to be denied by the Sheriff's Office last month.

TEST SCHEDULE

Civil Service Specialist

Written Exam & Oral Boards, June 10

The next regular monthly meeting of the Spokane County Civil Service Commission will be held at 1:00 p.m. on Tuesday, July 14, 2020 via online video conference platform, ZOOM. If the Governor's COVID-19 order for in-person meetings change, a notification of the meeting location change will be sent out in advance. Meeting adjourned at 1:24 p.m.

Julie Waters, Chair

Ashlee Torres, Secretary

Bonnie Bush, Member

Charles Cinq-Mars, Member

Jim Nicks, Member

Steve Twiggs, Member