

# SPOKANE REGIONAL LAW AND JUSTICE COUNCIL ADMINISTRATIVE COMMITTEE

May 20, 2020 - 12:15 – 1:15 p.m.  
Virtual Meeting

## MINUTES

Members	Present (Initial)	Absent/Excused/Proxy
Commissioner Al French - Chair	P	
Justin Bingham - Vice-Chair	P	
Council President Breean Beggs	P	
Mayor Nadine Woodward - <i>proxy</i>	P	Mike Ormsby
Larry Haskell	P	
Commissioner Josh Kerns	P	
Judge Maryann Moreno	P	

Other Attendees	Organization	Email
Maggie Yates	Law & Justice	<a href="mailto:MYates@spokanecounty.org">MYates@spokanecounty.org</a>
Diane Linquist	Law & Justice	<a href="mailto:DLinquist@spokanecounty.org">DLinquist@spokanecounty.org</a>
Cary Driskell	City of Spokane Valley	<a href="mailto:CDriskell@spokanevalley.org">CDriskell@spokanevalley.org</a>
Mike Ormsby	City of Spokane	<a href="mailto:mormsby@spokanecity.org">mormsby@spokanecity.org</a>
Mary Lou Johnson	Spokane Alliance	<a href="mailto:johnson-ml@comcast.net">johnson-ml@comcast.net</a>

### Agenda:

1. Introductions
2. Approval of the minutes
3. Strategic Planning Committee Recommendation re. Project Charters (Cary Driskell & Mary Lou Johnson)
4. Updates in criminal justice policy
5. Reentry coordination
6. Hotline development
7. Other needs to increase stability and safety
8. Adjourn

# SPOKANE REGIONAL LAW AND JUSTICE COUNCIL ADMINISTRATIVE COMMITTEE

## Minutes:

1. Commissioner Al French opened the meeting.
2. City Prosecutor Justin Bingham made a motion to approve the minutes from February 19, 2020  
Commissioner Josh Kerns seconded. Motion carried unanimously.
3. SRLJC Strategic Planning Committee Chair, Cary Driskell, and Co-Chair, Mary Lou Johnson, provided an update on the SRLJC Procedure Manual and recommendations regarding project charter best practices.
  - a. On March 5 the recommendations were presented to the SRLJC Racial Equity Committee for input. The Strategic Planning Committee then recommended presenting the recommendations to the SRLJC Admin Committee prior to submitting to the full Council for approval.
  - b. The Procedure Manual's section on project charter best practices would apply only to projects that fall under the SRLJC's direction – they will not apply to other projects (e.g. those funded through the MacArthur Foundation). However, the Procedure Manual could be made available to other interested projects as a resource.
4. Maggie Yates, Regional Law & Justice Administrator, provided an update on criminal justice policy responses during COVID-19.
  - a. County Law & Justice Team convened to coordinate facility reopening plans and standards. Another meeting is scheduled, and Municipal Court has been invited to join the discussion.
  - b. The Board of County Commissioners plans to discuss standardizing policies and provide guidance to departments on best practices.
5. Maggie Yates, Regional Law & Justice Administrator, provided an update on reentry coordination efforts.
  - a. In order to mitigate the impact of COVID-19 in the Jail, a large number of individuals were released. These releases gave the opportunity for developing new partnerships with community organizations to ensure the individuals returning home were not left without access to resources. However, there remains a large demand for access to housing and other reentry related needs that could be flagged for future consideration.
6. Hotline development.
  - a. The Criminal Justice Information Hotline's planning phase has been completed. Three Hotline Associates are now in their second week of training and a soft launch is planned for the week of May 26.
7. Adjourn.