

MINUTES OF MEETING OF THE SPOKANE COUNTY CIVIL SERVICE COMMISSION

Minutes of the meeting of the Spokane County Civil Service Commission held at 2:00 p.m. on Tuesday, May 8, 2018, in the Spokane County Human Resources Learning Center, 824 N. Adams St., Spokane, WA 99260. Those present were Rick Mendoza, Chair; Charles Cinq-Mars, Steve Twiggs, and Julie Waters; Members, Nancy Paladino, Secretary and Ron Arkills, Deputy Prosecuting Attorney. Also present were: Undersheriff Jeff Tower and Civil Service Specialists Ashlee Torres and Teah Moore. Commissioner Jim Nicks was not present at today's meeting.

Motion was made by Mr. Twiggs to dispense with the reading of the minutes of the meeting of April 10, 2018, and accept them as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Entry Level was presented. This is a merged list that contains 89 names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff-Intermediate Lateral was presented. This is a merged list that contains 16 names with various expiration dates. Ms. Waters moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Deputy Sheriff- Lateral was presented. This is a merged list that contains 27 names with various expiration dates. Ms. Waters moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Accounting Technician 4 was presented. This list contains two (2) names with an expiration date of April 3, 2019. Ms. Waters moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Emergency Planning Coordinator was presented. This list contains two (2) names with an expiration date of April 24, 2019. Ms. Waters moved to approve the list as presented. Seconded and unanimously approved.

Eligibility list for Communications Officer was presented. This is a merged list that contains 16 names with various expiration dates. Mr. Twiggs moved to approve the list as presented. Seconded and unanimously approved.

Civil Service Rules Revision. Mr. Arkills advised that there is no need to post for final review until all changes are made to the Civil Service Rules. Civil Service will make all necessary changes as needed.

Leave of Absence- Deputy Sheriff. For information purposes only. No action needed by the Commission. Mr. Mendoza made a request to make it mandatory for the Civil Service Commission to acknowledge all military leaves.

Payroll/Accounts Payable Signature. No action needed by the Commission.

No applications were requested to be denied by the Sheriff's Office this month.

TEST/EVENT SCHEDULE

OCDS Open House	May 8
Deputy Sheriff-Lateral	May 16, PAT
Communications Officer	May 19, Written
Forensic Unit Supervisor	May 23, Oral Board
KHQ Job Fair	May 24

The next regular monthly meeting of the Spokane County Civil Service Commission will be held at 2:00 p.m. on Tuesday, June 12, 2018, in the Human Resources Learning Center, HR Building, 824 N. Adams St., Spokane, WA 99260. Meeting adjourned at 2:31 p.m.

Rick Mendoza, Chair

Nancy J. Paladino, Secretary

Charles Cinq-Mars, Member

Steve Twiggs, Member

Julie Waters, Member