

SPOKANE REGIONAL LAW AND JUSTICE COUNCIL ADMINISTRATIVE COMMITTEE

April 18, 2018 - 12:15 – 1:15 p.m.
County Commissioner’s Conference Room – 1st Floor
1116 W. Broadway Ave. Spokane WA 99260

MINUTES

<u>Members:</u>	<u>Present (Initial)</u>	<u>Absent/Excused/Proxy</u>
Commissioner Al French - Chair	X	Proxy – John Dickson
Mayor David Condon - Vice-Chair	X	Proxy – Gloria Ochoa-Bruck
Commissioner Josh Kerns		Excused
Judge Maryann Moreno	X	
Larry Haskell	X	
Justin Bingham	X	
Breean Beggs		Excused
<u>Other Attendees:</u>	<u>Organization:</u>	<u>Email:</u>
MaryLou Johnson	Center for Justice	Johnson-ml@email.com
Tracy Staab	Municipal Court	TStaab@spokanecity.org
Bob Zeller	Lay advocate	rzeller@cet.com
Hillis Higgins	Veterans for Peace	treebarkhh@yahoo.com
Theresa Cronin	Community member	tc@dccronin.com
Tim Fitzgerald	County Clerk	TFitzgerald@spokanecounty.org
Pamela Wilson	Community member	Geopam685@yahoo.com
Curtis Hampton	Community member	Dogwood077@comcast.net
Russell Bradshaw	Community member	russell@rmbradshaw.com
Mike Ormsby	City of Spokane – legal	MOrbsby@spokanecity.org
Mike Sparber	Detention Services	MSparber@spokanecounty.org
Kathy Knox	City of Spokane Public Defender	KKnox@spokanecity.org
Karen Westberg	SRLJA – staff assistant	KWestberg@spokanecounty.org

Agenda:

1. Welcome/Announcements
2. Approval of March 21, 2018 Minutes
3. Follow-up: Projects reporting to subcommittees discussion – Ariane Schmidt
4. MacArthur Safety & Justice Challenge funding extension update – John Dickson
5. By-laws discussion
6. L & J Administrator hiring update – John Dickson / Gloria Ochoa-Bruck
7. Open letter to SRLJC from SCAR – update – Karen Westberg
8. Adjourn

Minutes:

Item #1 - Justin Bingham opened meeting. Welcome/introductions

Item #2 - Motion to approve minutes from 3/21/18 made by Judge Moreno, 2nd by Larry Haskell. Motion carried unanimously.

Item #3 – postponed until next month, due to Ariane Schmidt absence.

Action Item: Ariane Schmidt will develop a 1st draft of projects/subcommittees flowchart and will bring to next month's Admin Committee meeting for review and discussion.

Item #4 – John Dickson gave an update of the MacArthur S&J Challenge budget moving forward. (will be posted on the SRLJC website).

Item #5 - Gloria updated on progress SRLJC Strategic Planning workgroup is making on the by-laws. Hope to have them ready for distribution for review/input within the next month. (?)

Item #6 – Administrator hiring update. Video interviews of the top 4 candidates will be scheduled next week through City and County HR departments.

Item #7 – Letter received by some members of the SRLJC Admin Committee on 4/9/18. Was forwarded to the Spokane Regional Law and Justice Administrators(SRLJA) office from County Public Records office. Karen Westberg from SRLJA office replied to the request within 5 days as per Public Records Act rules. Requested clarification and to schedule a meeting with representatives of SCAR and some of the County/City reps who would be involved in gathering some of the requested data. Gave a tentative response date of 5/31/18.

Item #8 – Meeting adjourned.

Next meeting 5/16/18

Scribe: Karen Westberg