



**Agenda:**

1. Approve minutes of 1/28/19 and 3/11/19
2. Update Strategic Planning membership list
3. Discussion of SRLJC Website
4. Continue review of Procedure Manual
5. Discussion of update of 2017-19 Strategic Priorities.
6. Next Meeting May 13, 2019, 4 – 5 pm

**Minutes:**

- Motion to approve 1/28/19 minutes with amendment adding Marylou Johnson as recommended Vice-chair of committee made by Cary Driskell. Motion carried.
- Motion to approve 3/11/19 minutes made by Mary Lou Johnson. Motion carried.
- Item #2 – committee membership update:
  - Cary Driskell will contact those members who have not been attending meetings to ask their interest in continuing.
  - Undersheriff Nowels will replace Sheriff Knezovich as member.
  - Jim Kaufman will stand as proxy for Larry Haskell
  - John Haley was added as member
- Item #3 – SRLJC website suggested changes/updates:
  - John Dickson announced that the County has hired a new Digital Content manager who will soon be on board and will be providing clarity and consistency to our County webpages.
    - Requested adding meeting location and time to Strategic Planning page
    - Update committee membership roster
    - Requested adding a “Find a Presentation” to the main flyout on the SRLJC page
    - Karen will make above changes.
  - Karen will update SRLJC calendar for meetings May- Dec 2019 and send outlook calendar invites to committee.
- Continuance of Procedure manual – Mary Lou Johnson is creating the draft.
- Meeting adjourned

**Next Meeting Date:** 04/08/19**Name of recorder:** Karen Westberg