

Spokane Regional Law and Justice Council

Subcommittee Meeting Minutes

Please ensure that your subcommittee designates a person who will consistently take minutes on your meetings. Email to KWestberg@Spokanecounty.org as soon as possible after meeting is completed.

If additional space is needed, you may attach a separate sheet.

* Please print legibly or fill out electronically *

Subcommittee Name: Performance Measures			
Chair: Judge Patti Walker		Co-Chair: Judge Jennifer Fassbender	
Meeting Date: Friday March 18, 2016		Meeting Location: District Courtroom Jury Room	Start Time: 12:00 pm Adjourn Time: 1:18 pm
Member Attendance x = present			
Name		Email	Organization
Judge Patti Walker	x	pwalker@spokanecounty.org	District Court
Judge Jennifer Fassbender <i>excused</i>		jlfassbender@jcooney.com	Muni Court Representative
Lt. Mike Sparber -	x	msparber@spokanecounty.org	Detention Services
Lt. John Nowels	x	jnowels@spokanesherriff.org	Sheriff's Office
Charlie Potter	x	charlieraepotter@gmail.com	Citizen
Judge Donna Wilson <i>excused</i>		dwilson@spokanecounty.org	District Court
Wayne Miller	x	wmiller@spokanecounty.org	Dist. Court ISD
Liz Moore <i>excused</i>		lmoore@pjals.org	Smart Justice Spokane
Mary Lou Johnson	x	johnson-ml@comcast.net	Smart Justice Spokane
John Dickson	x	jdickson@spokanecounty.org	Spokane County COO
Other Attendees:			
Jacqueline van Wormer	x		
Tim Sigler proxy for Jenn	x	tsigler@spokanecity.org	City Probation
Mia Abboud			WSU
Agenda:			
Welcome/Introductions			
1. Actions Required:			
a. Approval of March 4, 2016 meeting minutes.			
2. Subcommittee Updates			
a. Admin			
b. Evidence Based Processes			
c. Facilities			
d. Risk/Needs/Responsivity			
e. Technology			
f. Strategic Planning			
g. Racial Equity			
3. Discussion – Indicators and Sub-categories Exercise – continued...			
4. Next meeting scheduled Friday, April 1, 2016, at 12:00 p.m.			
a. April 13, 2016, at 12:00 – 1:30 p.m. – SRLJC Monthly Meeting			
b. April 15, 2016 at 12:00 p.m. – Performance Measures			
Motions made and/or votes taken:			
Minutes of March 4, 2016 approved			

Dispensed with Reports from Subcommittees

Subcommittee Timeline: Discussed our timeline and whether it would make sense to take a break for a short time so that we could reassess how our work was fitting into the bigger picture.

- Charlie pointed out that so far we have only identified data points. We have not identified thresholds for performance.
- Mary Lou stated that the thresholds need to be related to the SRLJC mission and goals
- John added that thresholds would also relate to plans being developed by Strategic Planning
- Finally, thresholds will also relate to goals of MacArthur Grant'

Next Meeting: Group agreed to cancelled bimonthly meetings for now and plan to meet next on **May 6, 2016**.
Accordingly the meetings previously scheduled for April 1 and April 15 are cancelled.

Categories for Comparisons in Each Indicator: The group finished the discussion of the Categories for Comparisons in Each Indicator. Patti completed the notes and will circulate the final.

The parking lot on the Categories was discussed.

- Religion: We determined that we would not collect or report on religion. This is raised by the individual when accommodation is requested but is not data that is collected by anyone. It is not data included in the RNR tools. Did discuss that cultural/religious sensitivity was an important part of training for personnel (see Categories #3 Training)
- Law Enforcement: We determined that we did not need a section for law enforcement as data that needs to be collected is already included at "pre-arrest" and "arrest".

Subcommittee Next Steps: Discussed at end of meeting and recorded by Patti on Categories for Comparisons in Each Indicator. (copied here)

NEXT STEPS:

Identify thresholds for performance

Review of Categories by appropriate groups/committees/departments (ISD/MIS)

Report to SRLJC

- Dashboard design support
- Subject Matter Expert support

Next Meeting Date/Time/Location:

Friday, May 6, 2016 12:00 pm