Spokane Regional Law and Justice Council
Subcommittee Meeting Minutes

Please ensure that your subcommittee designates a person who will consistently take minutes on your meetings. Email to KWestberg@Spokanecounty.org as soon as possible after meeting is completed.
If additional space is needed, you may attach a separate sheet.
* Please print legibly or fill out electronically *

Subcommittee Name: Performance Measures

Chair: Judge Patti Walker
Co-Chair: Judge Jennifer Fassbender

Meeting Date:
Friday March 18, 2016
Meeting Location:
District Courtroom Jury Room
Start Time: 12:00 pm
Adjourn Time: 1:18 pm

Member Attendance x = present

Name Email Organization
Judge Patti Walker pwalker@spokanecounty.org District Court
Judge Jennifer Fassbender jlfassbender@jcooney.com Muni Court Representative
Lt. Mike Sparber - msparber@spokanecounty.org Detention Services
Lt. John Nowels jnowels@spokanesheriff.org Sheriff’s Office
Charlie Potter charlierapotter@gmail.com Citizen
Judge Donna Wilson dwilson@spokanecounty.org District Court
Wayne Miller wmiller@spokanecounty.org Dist. Court ISD
Liz Moore lmoore@pjals.org Smart Justice Spokane
Mary Lou Johnson johnson-ml@comcast.net Smart Justice Spokane
John Dickson jdickson@spokanecounty.org Spokane County COO

Other Attendees:
Jacqueline van Wormer
Tim Sigler proxy for Jenn tsigler@spokanecity.org City Probation
Mia Abboud

Agenda:
Welcome/Introductions
1. Actions Required:
   a. Approval of March 4, 2016 meeting minutes.
2. Subcommittee Updates
   a. Admin
   b. Evidence Based Processes
   c. Facilities
   d. Risk/Needs/Responsivity
   e. Technology
   f. Strategic Planning
   g. Racial Equity
3. Discussion – Indicators and Sub-categories Exercise – continued...
4. Next meeting scheduled Friday, April 1, 2016, at 12:00 p.m.
   a. April 13, 2016, at 12:00 – 1:30 p.m. – SRLJC Monthly Meeting
   b. April 15, 2016 at 12:00 p.m. – Performance Measures

Motions made and/or votes taken:
Minutes of March 4, 2016 approved
Dispensed with Reports from Subcommittees

**Subcommittee Timeline:** Discussed our timeline and whether it would make sense to take a break for a short time so that we could reassess how our work was fitting into the bigger picture.
- Charlie pointed out that so far we have only identified data points. We have not identified thresholds for performance.
- Mary Lou stated that the thresholds need to be related to the SRLJC mission and goals.
- John added that thresholds would also relate to plans being developed by Strategic Planning.
- Finally, thresholds will also relate to goals of MacArthur Grant.

**Next Meeting:** Group agreed to cancelled bimonthly meetings for now and plan to meet next on **May 6, 2016.** Accordingly the meetings previously scheduled for April 1 and April 15 are cancelled.

**Categories for Comparisons in Each Indicator:** The group finished the discussion of the Categories for Comparisons in Each Indicator. Patti completed the notes and will circulate the final.

The **parking lot on the Categories** was discussed.
- **Religion:** We determined that we would not collect or report on religion. This is raised by the individual when accommodation is requested but is not data that is collected by anyone. It is not data included in the RNR tools. Did discuss that cultural/religious sensitivity was and important part of training for personnel (see Categories #3 Training).
- **Law Enforcement:** We determined that we did not need a section for law enforcement as data that needs to be collected is already included at “pre-arrest” and “arrest”.

**Subcommittee Next Steps:** Discussed at end of meeting and recorded by Patti on Categories for Comparisons in Each Indicator. (copied here)

**NEXT STEPS:**
1. Identify thresholds for performance
2. Review of Categories by appropriate groups/committees/departments (ISD/MIS)
3. Report to SRLJC
   - Dashboard design support
   - Subject Matter Expert support

**Next Meeting Date/Time/Location:**
Friday, May 6, 2016 12:00 pm