

**Spokane County Emergency Services Communications Policy Board
Special Meeting Minutes – March 14, 2018
These minutes are unofficial until approved.**

Members Present: Chief Brian Asmus, Inland NW LE Leadership Group – **Chair**
Chief Randy Johnson, Inland Empire Fire Chief's Assoc. – **Vice Chair**
Chief Cody Rohrbach, EMS
Chief Bryan Collins, SVFD
Major Eric Olsen – SPD
Chief Brian Schaefer, SFD
Theresa Sanders, City of Spokane
Gerry Gemmill, Spokane County
Kent Harrison, Citizen Representative
Donald Dover, Citizen Representative

Absent: Sheriff Ozzie Knezovich, SCSO
Mayor Kevin Freeman, Millwood
Councilmember Brandi Peetz, Spokane Valley
Erv Williams, Citizen Representative

Staff: Lorlee Mizell, Emergency Communications Services Director
Amy McCormick, 911 Operations Manager
Cherell Yates, 911 Staff Assistant
Jay Atwood, SRECS

Guests: Captain Rick Campbell, Cheney PD
Cathy Munoz, Communications Director, Cheney PD
Lt. Shawn Kendall, SPD
Dave Heglin, SCSO Communications Manager
Ariane Schmidt, Regional Project Manager
Dr. De Hicks, SCGI
Donnie Quitugua, SCGI

I. CALL TO ORDER

Chief Brian Asmus called the meeting to order at 9:00am.

II. INTRODUCTION OF GUESTS

The Board members and guests introduced themselves.

III. RESOLUTION AND CHARTER FOR INTEGRATED CENTER

Chief Asmus explained that the Resolution and Charter documents had been amended to reflect the changes suggested by the Policy Board in February. Chief Asmus furthered that this meeting was called to finalize the discussion and vote on whether to forward the documents to the BoCC for review and approval. Chief Asmus added that the future stakeholders have had several meetings to address the concerns surrounding weighted voting and have come to a consensus to resolve the issue. Chief Asmus asked that Dr. De Hicks explain the definition of weighted voting as it was agreed upon. Dr. Hicks began by stating that a vital and healthy Board typically function to achieve consensus. Dr. Hicks furthered that on a rare occasion when consensus cannot be reached, then the Executive Team would explore customized solutions so that different interests could be

met. Dr. Hicks added that on the rare instant that the Board could not achieve consensus and the Executive Committee could not come up with a viable solution, then it would go to a super majority vote. Dr. Hicks explained that this seemed to be the most straight forward and durable solution. Dr. Hicks added that the super majority is defined as seven (7) of the ten (10) voting members to pass an initiative. Dr. Hicks furthered that the only other change is the addition to the Board of someone representing the EMS Council.

Chief's Asmus stated that the Board received a letter from the Fire Chief's Association stating that the documents, as amended, are in line with and meet with their principals. Chief Rohrbach explained that the Chief's association was pleased with the changes that were made to the documents, especially concerning weighted voting and issued the letter to affirm the changes that were made but also to re affirm their commitment to an integrated center. Chief Atwood stated that the proper name of the EMS Council is the Spokane County EMS and Trauma Care Council. Mr. Donald Dover explained that EMS should also be spelled out when updating the documents with the proper title.

Major Eric Olsen stated that both the documents define quorum as a majority and asked if that conflicted with the seven (7) of the ten (10) voting members needed to pass an initiative. Chief Bryan Collins stated that the seven (7) of the (10) was from a voting perspective, but the Board could still conduct regular business and reaching consensus. Ms. Lorlee Mizell explained that a simple quorum would suffice for routine business and the seven (7) of the (10) votes would apply to the those rare controversial measures. Dr. Hicks explained that the simplest solution would be to define quorum as seven (7) of the (10) votes. Dr. Hicks added that this would delineate any ambiguity moving forward. Ms. Arianne Schmidt stated that the citizen representative counted to reach a quorum to meet, but was not a voting member and if that verbiage needed to be changed. Chief Collins reiterated that the citizen representative did not have a vote and the verbiage should define quorum as seven (7) of the (10) voting members.

Mr. Dover moved to forward the documents, as amended, to the BoCC for consideration. Chief Rohrbach seconded. Discussion followed.

Mr. Dover stated that he did not intend on voting in favor of forwarding to the BoCC for consideration. Mr. Dover explained that he is in favor of moving to an integrated center and the organization itself has been set up well, but does not agree with the more professional Board and wants to see a Board comprised of more citizen representation and political entities.

Ms. Schmidt clarified that the three amendments moving forward are; define EMS as an acronym, use the full name of the EMS council, and define quorum as seven (7) voting members. Chief Rohrbach asked about the designation of a Fire Chief as the representative of the Spokane County EMS and Trauma Care Council. Chief Collins and Dr. Hicks stated that the designation would be addresses in the by-laws.

Chief Randy Johnson cautioned the Board that there may be a potential of block voting since one entity has three (3) votes, which could lead to stalling. Chief Johnson clarified that it is just something to be aware of as the project moves forward. Mr. Dover asked if it was a moot point since the BoCC has the ultimate authority over the project. Chief Asmus explained that in previous governance meetings these points have been addressed and the committee members were very comfortable with the verbiage in the documents and the definition of weighted voting to reflect a super majority vote. Chief

Asmus continued that the governance committee also stressed the importance of the Executive Director position to help ensure that the Board does not find itself in such a position where an issue could not be resolved.

With no further discussion, Chief Asmus asked if all were in favor of approving the documents as amended and forwarding to the BoCC for consideration. Mr. Dover opposed. The rest were in favor. Motion carried.

Chief Asmus asked Dr. Hicks if the current Emergency Communications Policy Board should continue their regularly scheduled meetings. Dr. Hicks responded that yes the Policy Board should continue to meet. Dr. Hicks furthered that there will be steps to follow if the BoCC votes to move forward with the project. Dr. Hicks explained that once the BoCC says yes then the organization becomes a legal entity and the next step will be to pull together the new Board and that tentative dates would be sent out as these things happen.

Mr. Gerry Gemmill stated that Commissioner Mary Kuney could not attend today's meeting but that she supported the amendments and would vote yes to forward for the BoCC's consideration.

Chief Johnson asked if it was stated in the County code how the Policy Board would be dissolved. Mr. Dover responded that it was stated in the Charter that established the Emergency Communications Policy Board. Ms. Schmidt added that some portions, particularly in regards to the 1/10th of 1%, of the current Policy Board will continue to operate under the new Board, i.e. the Citizen's Advisory Committee.

The meeting adjourned at 9:20a.m.

Next Meeting: Thursday, March 29, 2018 at 7:30a.m.

ACTION ITEMS from the March 14, 2018 meeting:

The Spokane County Emergency Services Communications Policy Board approved the March 14, 2018 meeting minutes on: 3-29-18.

Brian Asmus 3-29-18
Chief Brian Asmus, Chair Date

Cherell Yates 4-2-18
Cherell Yates, Staff Assistant Date