

# Spokane Regional Law and Justice Council

## Subcommittee Meeting Minutes

Please ensure that your subcommittee designates a person who will consistently take minutes on your meetings. Email to [KWestberg@Spokanecounty.org](mailto:KWestberg@Spokanecounty.org) as soon as possible after meeting is completed.

*If additional space is needed, you may attach a separate sheet.*

\* Please print legibly or fill out electronically \*

<b>Subcommittee Name:</b> Performance Measures			
<b>Chair:</b> Judge Patti Walker		<b>Co-Chair:</b> Judge Jennifer Fassbender	
<b>Meeting Date:</b> Friday Jan. 15, 2016		<b>Meeting Location:</b> District Courtroom # 5- Public Safety Bldg.	<b>Start Time:</b> 12:00 pm <b>Adjourn Time:</b> 1:05 pm
<b>Member Attendance</b> <b>x = present</b>			
<b>Name</b>	<b></b>	<b>Email</b>	<b>Organization</b>
Judge Patti Walker	X	pwalker@spokanecounty.org	District Court
Judge Jennifer Fassbender	X	jlfassbender@jcooney.com	Muni Court Representative
Lt. Mike Sparber	X	msparber@spokanecounty.org	Detention Services
Lt. John Nowels	X	jnowels@spokanesherriff.org	Sheriff's Office
Charlie Potter -	X	charlieraepotter@gmail.com	Citizen
Judge Donna Wilson	X	dwilson@spokanecounty.org	District Court
Wayne Miller -	X	wmiller@spokanecounty.org	Dist. Court ISD
Liz Moore	X	lmoore@pjals.org	Smart Justice Spokane
Mary Lou Johnson	X	johnson-ml@comcast.net	Smart Justice Spokane
<b>Other Attendees:</b>			
Ashley Callan	X	acallan@spokanecounty.org	Superior Court
<b>Agenda:</b>			
1. Welcome/Introductions			
2. Actions Required:			
a. Approval of December 18, 2015 meeting minutes.			
3. Subcommittee Updates			
a. Admin			
b. Evidence			
c. Facilities			
d. Risk/Needs			
e. Technology			
f. Strategic Planning			
g. Racial Equity			
4. Discussion – Indicators and Sub-categories Exercise – continued...			
5. Next meeting scheduled Friday, February 5, 2016, at 12:00 p.m.			
a. February 10, 2016, at 12:00 – 1:30 p.m. – SRLJC Monthly Meeting			
b. February 19, 2016 at 12:00 p.m.			
<b>**Performance Measures Subcommittee 1 Year Anniversary!**</b>			

**Motions made and/or votes taken:**

Minutes of Dec 18, 2015 approved

**Additional notes:**

- Recognized 1 Year Anniversary of Subcommittee with refreshments.
- Skipped Subcommittee Report except Liz reported on Racial Equity Subcommittee. Working at meetings in two groups on Racial Equity Tool and needed training.
- Kudos to Jacquie expressed for completing and submitting MacArthur Grant Application. Spokane should be notified mid-March whether we will receive the grant.
- Criminal Justice Administrator position posted. Reviewing applicants to make sure salary will attract person with necessary skills. Can readjust salary but then must re-post. Ideally want person in the position by the end of April when Jacquie's contract ends.
- SRLJC monthly meeting may be moving to a different day.
- Community resource room on County campus suggested at last SRLJC meeting.

**Indicators and Subcategories Exercise**

- Previously selected eight primary indicators Pre-arrest through Post-Conviction Supervision.
- Previously completed Pre-Arrest and Arrest indicators and subcategories. Also have identified categories of comparison for each indicator.
- Liz reported back on discussions with Jude from Odessey and Blaine Stum, Human Rights Commission, about the collection of gender information.
- **DECISION:** Charlie will get information from schools about gender identification and report back. PM will educate itself first and develop recommendations to SRLJC about how to address this issue across the entire system. The need for systemic approach is similar to racial ethnic disparity.
- Worked off separate document on Indicator "Pretrial" which was changes to "Processes while on Pretrial Status." Notes memorialized by Patti and **will be sent as separate document**

**HOMEWORK FOR NEXT MEETING**

Come prepared to make decisions related to our individual top three subcategories for "Processes while on Pretrial Status" through Post-Conviction Supervision. (**see separate document**)

Meeting adjourned 1:05 p.m.

**Other Business:**

**PARKING LOT**

- 1) What measures will apply to adult and/or juveniles
- 2) What measures for restorative justice or procedural justice
- 3) Drug Court Measures – Sandy – later when we drill down
- 4) Ideas generated about performance measurement development:
  - a. Make the graph interactive on website to link to dashboard information
  - b. How to include people with CJ contracts (e.g., police stop) but not arrested, not booked.
  - c. How to be inclusive about definitions. Ex: “safe” for jail. For whom (PD, visitors, inmates, officers), many with competing interests
  - d. Baseline & threshold based on policy/practice for measurement
  - e. What to do about errors in processing.
  - f. How to measure racial/ethnic equity, in design.
- 5) How can Map for Grant be made accessible in some other form (printed, etc.) for people without computer access?
- 6) New members for this Subcommittee

**Next Meeting Date/Time/Location:**

Friday, Feb, 5 , 2016 12:00 pm

Patti will schedule for courtroom if available.