

Agenda:

1. **Approval of minutes 11/20/19;**
2. **Update on Community Representation Selection by Board of County Commissioners - John Dickson;**
3. **Report of new member Breean Beggs - Cary Driskell;**
4. **Report on Project Charters - John Dickson;**
5. **Continued review of Procedure Manual; and**
6. **Next Meeting Date/Meeting Frequency in 2020/Location.**

Minutes:

1. Jim Kaufman moved and Justin Bingham seconded to approve the minutes of 11/20/19.
2. John Dickson reported that the 3 County Commissioners could not agree on one of the 4 candidates that they interviewed for the SRLJC Community Representative position. One factor was that they wanted someone with an open mind about building a new jail.
 - a. Lengthy discussion followed about options of sending next candidates in priority, sending all the applicants or reopening the application process. All the options were rejected. Motion by Carmen Pacheco-Jones, seconded by Mary Lou Johnson, that the Committee develop a new list of interview questions and request that the 4 candidates be re-interviewed by the BoCC. Passed 7 in favor, 3 against.
 - b. Suggested that Cary and Mary Lou develop a letter to the BoCC explaining our thoughts and that we are willing to develop more suggested questions. The letter will be circulated to the Committee for approval. One question might be “Even if you have an opinion about a new jail, are you willing to keep an open mind and look at the data?” (Similar to jury selection).
3. Breean Beggs, Spokane City Council President, joined the Committee as a new member, appointed by the Chair and Co-chair to replace Gloria Ochoa-Bruck.
4. John Dickson described Project Charters used by the County on discrete bigger projects.
5. The Procedural Manual review continued. Discussion stopped for lack of time on the Best Practices Recommendations for project charters. Breean and/or Cary will present the concept to the Admin Committee – so the jurisdictions can be consulted. Might also be helpful to get a reaction from current project managers. Discussion to continue at the next meeting.
6. **Our next meeting will be Monday, February 10 at 4:15 - 5:15 pm. NOTE TIME CHANGE** to accommodate Breean’s schedule. Once we complete the Procedure Manual and any additional work regarding the Community Representative we will move to a quarterly schedule.

Next Meeting Date: 2/10/20

Scribe: Mary Lou Johnson