

SPOKANE COUNTY CIVIL SERVICE COMMISSION
REVISED***AGENDA*****REVISED**
January 14, 2020 @ 2:00 P.M.
Learning Center, HR Building 824 N Adams
Spokane, WA

MINUTES

December 10, 2019 Meeting Secretary
December 20, 2019 Special Meeting

ELIGIBILITY LIST

Deputy Sheriff – Entry Secretary
Lieutenant
Deputy Sheriff-Lateral

OLD BUSINESS

Rule IV, Organization of the Civil Service Commission, Sec. 2 Meetings Secretary

NEW BUSINESS

Rule X, Examination, Sec. 8 Lateral Entry Examination, Secretary
1. Eligibility, (b)
Rule XII, Certification Sec. 1 Secretary
Rule IV, Organization of the Civil Service Commission, Secretary
Sec. 1. Election of Chair (Acting)

**SHERIFF’S REQUEST FOR APPLICATIONS TO
BE DENIED – NONE**

Secretary

TEST SCHEDULE

Crime Information Analyst Secretary
Written & Oral Boards, January 10
Crime Information Analyst Oral Boards, January 21 & 22
Deputy Sheriff-Entry Written & PAT, January 25
Emergency Planning Coordinator Oral Board, January 28 & 29
SCC Job Fair January 29

EXECUTIVE SESSION

NEXT REGULAR MONTHLY BOARD MEETING
February 11, 2020

PROPOSED CIVIL SERVICE RULE REVISION

RULE X. EXAMINATION

Section 8. Lateral Entry Examination

1. Eligibility.

~~(b) Communications Officer Intermediate and Lateral—Additional Qualifications. With regard to the eligible list for Communications Officer Intermediate Lateral Entry, the following shall be additional requirements for an individual to be eligible to take the examination for placement on the eligible list:~~

~~———— (i) Intermediate applicant must be currently employed with Spokane County 911 with no less than twelve (12) months full time continuous service and have a Washington State Telecommunication 1 Certification or equivalent. (Min. 1-8-19)~~

~~———— (ii) Lateral applicant must have a minimum of two years of non-military, continuous Communications Officer experience with a single law enforcement agency, with no break in service of more than 180 days, and be currently employed as a Communications Officer in a position equivalent to Communications Officer, Spokane County Sheriff's Office, with proper certification. (Min. 10-9-18)~~

~~———— (iii) Applicant is not currently on an entry level list or has not tested for an entry level position for duration of the current lateral entry list. (Min. 12-9-13; 10-10-05)~~

PROPOSED CIVIL SERVICE RULE REVISION

RULE XII. CERTIFICATION

Section 1. Whenever an appointing power requires the services of a person to fill a vacancy in the classified service, written requisition shall be made upon the Chief Examiner which requisition shall state the number of positions to be filled in each class, and shall supply the class title and other information requested by the Chief Examiner. Upon the receipt of a requisition, the Chief Examiner shall submit in writing the names of the ~~three~~ **five** persons highest on the employment eligible list for all Sheriff's Office ~~entry-level~~ positions, and the name of the person next highest on the eligible list for each additional vacancy. For promotional eligibility lists, the Chief Examiner shall submit in writing the names of the three highest and the name of the next person highest on the eligible list for each additional vacancy. (Min. 10-9-18; 1-14-20)

Below is the information that is driving this proposed rule change.

Can the sheriff's department use the "rule of five" when appointing new officers?

No. Unlike cities and towns, the rules for counties lack language that allows local rules that "substantially accomplish the purpose" of the state law. See [RCW 41.12.010](#), applicable to city police, which states:

- The provisions of this chapter shall have no application to cities and towns which at the present time have provided for civil service in the police department or which shall subsequently provide for civil service in the police department by local charter or other regulations **which said local charter or regulations substantially accomplish the purpose of this chapter**, nor to cities having a police force of not more than two persons including the chief of police.

There is no similar language in the county statute, thus eliminating the possibility of a local rule that differs from the state law.



December 2019