

**WEST BRANCH LSR WATERSHED COMMITTEE
MEETING SUMMARY FOR DECEMBER 11, 2006
*DRAFT***

Michele opened the meeting at 6:35 p.m.

Attendees Present: Kathleen Werr, Mary Sterling, Darrell Johnson, Rick Noll, Thomas Wimpy, Bill Gilmour, Dale Smith, Luke Short, Jamie Short, Kitty Russell, Howard and Bev Rowley, Jeff Storms, Mike Lithgow, Jim Peterson, Karen Averitt, Pam Zarko, Jill Short, Gil McGee, Jason Scott, Russ Fletcher, Dan Peterson, John Harkness.

Introductions: Everyone introduced themselves.

November 27th Meeting Summary:

Summaries from the November 27th meeting was approved with changes and additions, (misspelling, rewording and names of attendees).

Old Business:

- Hiring a Facilitator
 - Russ, Mary, Kathleen, Kitty, Michelle and Jamie would be on the sub-committee to put together a draft RFP to submit for hiring a facilitator.
 - This small group would also deal with the “Conflict of Interest” issue.
- What is a Quorum? (Tabled from last meeting)
 - Consensus was reached: 60% of voting members or their alternates in attendance is a quorum.

New Business:

- **Initial Membership** - Consensus was reached: attendance of 2 of the last 4 meetings (you or alternate) as long as they want to be a member.
- **Adding Members or Filling Vacancies** – This was read out loud from the DRAFT Operating Procedures (Tabled). Draft was to attend 3 consecutive meetings (them or alternate), acknowledge by the committee, they make a formal request, must have a water resource interest in the watershed.
- **Withdrawals** – Consensus was reached: Withdrawals are “By Choice”, but the person needs to notify the Committee so not to affect the quorum.
- **Removal** - Consensus was reached: Failure of a member or their alternate to attend three consecutive meetings and the approval by routine voting committee. Notice will be provided by the facilitator to the member after the second missed meeting.
- **All in attendance want to be initial members**
 - Beverly Rowley will be Howard Rowley’s alternate.
- **Wetland Delineation** – Draft report is out for review and public comment.
- **Homework** –
 - Review Operating Procedures before next meeting

Next Meeting – January 22, 2007, Riverside Fire Station