

## **WEST BRANCH LSR WATERSHED COMMITTEE MEETING SUMMARY FOR OCTOBER 24, 2006**

**Opening:** The meeting convened at 6:45 pm at Riverside High School Riverside, WA, by facilitator Michele Vazquez (Governor's Office of Regulatory Assistance). She explained that her services were limited to assisting the committee to form and gain committed members to participate.

**Agenda:** The attendees introduced themselves as that sat in a horseshoe table formation. Ms. Vazquez presented the evening's agenda prepared by subcommittees that were formed earlier. The first portion of the agenda covered topics, facilitator's role and meeting rules of conduct. The second portion of the agenda allowed the attendees to read and discuss the "Draft Operating Procedures" which were also prepared by the subcommittees meeting previously. The third portion of the agenda was brainstorming as to who was in attendance, whom was invited but did not come, what status (as to voting) would be fair for non-affiliated individuals and what policy would be appropriate for individuals who represent an agency and represent themselves as landowners.

The final portion on the agenda was to be an exercise in issue identification, but parts two and three above consumed the time allotted for the meeting.

The meeting adjourned approximately at 8:45 pm. The next meeting will be in a few weeks; Russ Fletcher will conference with agency members and circulate a proposed schedule. The proposed date for the next meeting is November 13, 2006 (6:30pm) at Riverside Fire Station.

### **Accomplishments:**

- The group adopted the "shared responsibility model" for members who are asked to send an appropriate representative to act in their stead if they cannot attend a scheduled meeting.
- The group agreed to have their meetings begin at 6:30 pm on a Monday and that Russ Fletcher, District Administrator of Pend Oreille Conservation District, may post a proposed meeting calendar.
- Upon the interim scribe's suggestion, the group authorized Russ Fletcher, and others willing to assist him, to identify an electronic devise for recording the group meeting so more detailed minutes may be kept and for Russ to identify funds available for purchasing the same.