



SPOKANE COUNTY PURCHASING DEPARTMENT
Vendor List Registration - Request To Add Name To Vendor List

Description of Goods/Services: _____

Print Or Type Complete Company Name: _____

Request to be placed on the Spokane County Vendor List to quote or provide services for the following category(s) of goods or services (describe):

- _____
- _____
- _____
- _____
- _____
- _____

For Internal Use Only
Item Coding

Additional Notes: _____

Brand Names: _____

Address: _____

Telephone: _____ Fax: _____

E-mail Addr: _____

Wash State UBI Number (if issued): _____

Taxpayer Identification number (TIN): _____

How did you find out about Spokane County? Website Newspaper Ad Other

(Other, please explain): _____

 Name and Title of Contact Person

 Signature of Person Making Request

 Date of Request

Please return to: ATTN: Vendor List Registration
 Spokane County Purchasing Department
 901 N. Monroe, Suite 350B
 Spokane, WA 99201-2103, Or Fax to: (509) 477-6627, Questions: (509) 477-2301