

OPEN



SPOKANE COUNTY

VOLLEYBALL OFFICIAL/ BASKETBALL REFEREE (Extra-Help) Posting No. 09-106

SPOKANE
COUNTY
HUMAN
RESOURCES
DEPARTMENT

EMPLOYMENT OPPORTUNITY

OPENING DATE: August 10, 2009

CLOSING DATE: March 19, 2010, 4:30 p.m.

FLSA STATUS: Non-Exempt

SALARY RANGE: \$15.00- \$21.00/hour (DOE)

DEPARTMENT: Parks, Recreation & Golf

WHO MAY APPLY (OPEN)

This recruitment is open to all applicants meeting the minimum requirements.

NOTE: This posting may be used to fill up to 24 extra-help, part-time vacancies (no benefits). Work schedule anticipated to be weekday evenings, 3- 4½ hours per night.

HOW TO APPLY

Submit the following required materials:

- Volleyball Official/Basketball Referee Employment Application
 - Indicate on the application the position title(s) in which you are interested.

EXAMPLES OF DUTIES

(Duties may include, but are not limited to the following)

Officiate assigned games for adult recreation league and tournament play.

Observe actions of players, regulate play, ensure guidelines, rules and sportsmanship are enforced.

Signal players and/or other officials to regulate play; confer with other officials to coordinate actions and discuss problems.

Make qualifying decisions and resolve disputes between players and teams quickly and fairly.

Inspect sports equipment and/or players to ensure safety and compliance with rules; put player safety and health first by dealing aggressively with unsafe situations or player conduct, including coaches and the general public.

Treat staff, participants and citizens with respect. Show a positive attitude toward the game and its participants.

Direct players to assigned areas.

Performs other related functions as directed.

MINIMUM REQUIREMENTS

TRAINING AND EXPERIENCE: High School diploma or equivalent; thorough knowledge of the sport and its rules and regulations. Prior officiating experience preferred, but not required. Must be at least 18 years old.

BACKGROUND CHECK: All positions require successful clearance of a Washington State Patrol inquiry under the Child and Adult Abuse Information Act.

SELECTION FACTORS

Considerable Knowledge of:

- Rules of Play standard to the games of volleyball and/or basketball.

Ability to:

- Communicate effectively verbally.
- Establish and maintain effective working relationships with co-workers, participants and the general public.
- Work independently or with another official on assigned games.
- Effectively diffuse and resolve interpersonal conflicts with persons who may be irate and unreasonable.
- Make decisions quickly and fairly.
- Concentrate in situations with many possible distractions.
- Appear on time for all scheduled games and notify appropriate individuals in advance if unable to work.

See other side for important additional information

1229 WEST MALLON, SPOKANE, WA 99260-0230

Phone: (509) 477-5750 • TDD Available • JOB HOTLINE: (509) 477-JOBS www.spokanecounty.org

EQUAL OPPORTUNITY EMPLOYER

DRUG FREE WORK ENVIRONMENT

BEHAVIORAL STANDARDS

Respectful and courteous to customers, workers, and County leadership. A team player that helps the organization meet its objectives. Takes initiative to meet work objectives. Effectively communicates with customers and other County employees. Friendly and respectful to customers and other County employees. Gets along with co-workers and managers. Positively represents the County, maintaining the trust County residents have placed in each of us. Demonstrates honest and ethical behaviors.

SELECTION PROCESS:

Initial screening will be based solely on the information contained in your Spokane County Employment Application. If you meet the minimum requirements, the hiring authority may review your qualifications as presented in your application materials. The hiring authority may interview top candidates. This process subject to change.

<p>All information submitted in the application and in any attachments or supporting documents must be true, correct, and complete. Providing false or incomplete statements will be justification for termination or refusal of employment. All application materials are due by 4:30 p.m. on the closing date. Postmarks will not be accepted.</p>
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NOTES

For some positions, joining the Union may be a condition of employment pursuant to the exception as noted in RCW 41.56.122(1) and any other rights afforded by law. Changing bargaining units within the county work force may incur a change in the employee's benefits.

Spokane County is an "at will" employer. All positions are considered "at will" or "at the pleasure" of the hiring authority unless specified otherwise in specific labor agreements. Such positions can be terminated with or without cause at any time by the hiring authority. No employee of Spokane County has the authority to make any oral or written agreement altering any "at will" relationship.

Spokane County strives to satisfy all requests for reasonable accommodation from persons with disabilities. Requests for accommodations should be made in advance and addressed to the Human Resources Director at 477-5750.

