

 <p>SPOKANE COUNTY Regional Support Network Prepaid Inpatient Health Plan</p>	Policy Title: <p style="text-align: center;">Single Bed Certification</p>		Policy # <p style="text-align: center;">RD-6</p>
	Signature: <p style="text-align: center;">Signature on file</p>	Revised:	
	Christine Barada, Director Community Services, Housing and Community Development	Reviewed: 9/11/07	
	Signature Date: <p style="text-align: center;">9/11/07</p>	Signing by authority of Res. No. 2007-0038	

Applies to: Internal External

References

WAC 388-865-0229 (4)
WAC 388-865-0526
Inpatient Authorization Policy

Scope

SCRSN/PIHP and its contracted providers.

Policy

SCRSN/PIHP or designee and its network providers and shall adhere to the defined policy and process for certification of bed days. Including receiving prior approval from the MHD in the form of a single bed certification for services to be provided to consumers on a ninety- or one hundred eighty-day community inpatient involuntary commitment order consistent with the exception criteria in WAC [388-865-0502](#);

At the discretion of the MHD, an exception may be granted to allow treatment to an adult on a seventy-two hour detention or fourteen-day commitment in a facility that is not certified under WAC [388-865-0500](#); or for a maximum of thirty days to allow a community facility to provide treatment to an adult on a ninety- or one hundred eighty-day inpatient involuntary commitment order. For involuntarily detained or committed children, the exception may be granted to allow treatment in a facility not certified under WAC [388-865-0500](#) until the child's discharge from that setting to the community, or until they transfer to a bed in a children's long-term inpatient program (CLIP).

Procedures/Mechanisms

SCRSN/PIHP will assure compliance with the relevant CFRs, WAC's & RCW's which includes the following:

1. The SCRSN or designee receives a written request for a single bed certification from a community inpatient facility. The request shall be made on an inpatient provider request form. (see attached)
 - 1.1 The single bed certification request form is received by the SCRSN or designee for review and a copy is maintained.

- 1.2 The single bed certification form is submitted to the MHD or its agent (ESH) prior to the commencement of the order.
 - 1.3 The MHD or its agent (ESH) authorizes or denies the request and submits it to the inpatient facility requesting the single bed certification.
 - 1.4 In the case of a child, the facility must submit the written request directly to the MHD.
2. The facility receiving the single bed certification must meet all requirements of this section unless specifically waived by the MHD including prescribed timelines.
 3. The request for single bed certification must describe why the consumer meets at least one of the following criteria:
 - 3.1 The consumer requires services that are not available at a facility certified under this chapter or a state psychiatric hospital; or
 - 3.2 The consumer is expected to be ready for discharge from inpatient services within the next thirty days and being at a community facility would facilitate continuity of care, consistent with the consumer's individual treatment needs.
 4. The MHD Director or the Director's designated agent based on the information on the request form makes the decision and gives written notification to the requesting regional support network in the form of a single bed certification which the SCRSN or designee reviews the criteria and authorizes. The single bed certification must not contradict a specific provision of federal law or state statute.
 5. The MHD may make site visits at any time to verify that the terms of the single bed certification are being met. Failure to comply with any term of this exception may result in corrective action. If the MHD determines that the violation places consumers in imminent jeopardy, immediate revocation of this exception can occur.
 6. Neither consumers nor facilities have fair hearing rights as defined under chapter [388-02](#) WAC regarding single bed certification decisions by MHD staff or its agent.

Attachments

Single Bed Certification Request Form.